

Stockwater Race Works

Application and Assessment of Effects Form

This form must be completed by any person wishing to undertake any work on the Ashburton District Council stockwater race network.

Please ensure that this form is as complete and accurate as possible. You need to demonstrate that you have considered adverse effects that the proposed works may have on the stockwater network, downstream stockwater users and any other parties. You must also consider the effects both in the short term (while the works are being carried out) and in the longer term (once the works are complete and into the future). Please tell us how you propose to mitigate these effects.

Please note that this application will not be processed until the applicant has provided all necessary proposed work details along with completed and signed forms from all affected parties to Council.

Applicant(s) details	
Applicant/s name:	
Company name:	
Address:	
Contact person:	
Phone:	Email address:
Mobile:	
Location of works	
Physical works site address:	
Legal description of property:	
Property number:	
Is this race a local or a main race?	<input type="checkbox"/> local race <input type="checkbox"/> main race
Type of consent	
<input type="checkbox"/> Closure of existing race	<input type="checkbox"/> Construction of a soak hole
<input type="checkbox"/> Alteration of existing race	<input type="checkbox"/> Construction of new race
<input type="checkbox"/> Extension of existing race	<input type="checkbox"/> Construction of new culvert/crossing

Description of works

Please describe fully the proposed works for which consent is being sought:

Description of current land use

Please describe current land use and any future changes post-race closure:

Identification of affected parties

Identify all affected parties and describe how the works will affect them.

Name of affected party	Description of how they are/will be affected

Consultation with affected parties

Please describe the consultation carried out with the affected parties:

Short term effects

Please describe the short-term effects of the proposed works and explain how you propose to mitigate these effects:

Long term effects

Please describe the long-term effects of the proposed works and explain how you propose to mitigate these effects:

Signature and date

Signed: _____

Date: _____

Name: _____

(Please print name)

Please include with this application:

1. A site plan of the proposed works

Please attach a plan or aerial photo showing the proposed works. The plan should show the entirety of the proposed works, and specifically include the following information and be clearly labelled.

(You can find an aerial plan of the network at: <https://www.ashburtondc.govt.nz/home-and-property/maps-and-zones>. Click on the blue box labelled “View Our Interactive Map Gallery”, and then the “3 Waters Utilities” box. This will bring up all water infrastructure, including stockwater which is shown as light blue lines, the solid line indicating a main, and the dotted blue line indicating a local race.)

- Location of existing races
- Location of new proposed races
- Direction of flow
- Discharge points/soak holes
- Property boundaries
- Road names
- New culvert specifications ie material and diameter
- Locations of structures (culverts, weirs or junctions) on the races
- An indication of due North

2. Approval and survey of directly affected parties

Please include a signed and completed “Affected Parties Consent Survey” form for ***every property owner who may be affected by the proposed works***.

Note: an affected party is anyone who may be affected by the proposed works both in the short term (ie while the works are being carried out) and in the long term (once the works have been completed).

You can get these forms by downloading them from our website at: www.ashburtondc.govt.nz/our-services/water-services/Pages/race-alterations-and-closures

Is your application complete?

The information listed below is required for a stockwater race works application. Before sending this form, please ensure that your application is complete by marking the information that you have included or the steps you have taken:

- Approval of affected parties (consent form) Site plan of proposed works

Attached to this form:

- Information sheet about the process – what you need to know.

Please return this form to: info@adc.govt.nz or Ashburton District Council, PO Box 94, Ashburton 7740

Applying for a stockwater race closure or alteration

What you need to know

Information required with applications

Processing stockwater race closure or alteration applications can involve a lot of work. If we do not receive all the required information when an application is initially submitted, this can make the process a lot longer.

It is the applicant's responsibility to ensure all necessary documentation is provided to Council. This must all be received before any processing of an application can commence.

If further information is required regarding an application, the applicant will be advised.

Affected Parties Consent forms

Water Race Closure Affected Parties Consent Survey forms must be completed by all affected parties and submitted with your application.

Council must have all Affected Parties Consent Survey forms from affected property owners before it will commence processing of the application.

Timeframes

Please note that due to a requirement for Council to seek external advice regarding any possible ecological and cultural impacts as a result of an application, applications will take a minimum of six weeks to process. In some instances where the closure is not straightforward, this timeframe can be much longer.

If the application has full support from affected parties, the application processing will be straight forward and can be signed off by Council Officers.

However, if full support is not received, an officer report will be submitted to full Council who will make a decision at their next programmed Council meeting.

You will be advised in due course whether or not your application has been successful.

If you have any questions, please refer to our website:

<https://www.ashburtondc.govt.nz/services/water-services/stockwater/race-alterations-and-closures>