

Council Activity Briefings

Date: Wednesday 31 July 2024
Time: 9.00am
Venue: Hine Paaka Council Chamber, Te Whare Whakaterere
2 Baring Square East, Ashburton



Attendees

Mayor Neil Brown
Deputy Mayor Liz McMillan (Chair)
Councillors Leen Braam
Carolyn Cameron
Russell Ellis
Phill Hooper
Lynette Lovett
Rob Mackle
Tony Todd
Richard Wilson

Executive Team

Chief Executive Hamish Riach
GM Infrastructure & Open Spaces Neil McCann
GM Compliance & Development Jane Donaldson
GM Business Support Leanne Macdonald
GM People & Facilities Sarah Mosley
GM Democracy & Engagement Toni Durham

Activity Reports

1	People & Facilities		Time	Page
1.1	EA Networks Centre	Richard Wood	9:00am	4
1.2	Ashburton Library	Jill Watson	9:05am	11
1.3	Ashburton Art Gallery & Museum	Shirin Khosraviani	9:10am	20
1.4	Customer Services	Amanda Watson	9:15am	30
2	Infrastructure & Open Spaces			
2.1	Open Spaces	Ian Soper	9:20am	32
2.2	Solid Waste Management	Hernando Marilla	9:25am	39
2.3	3 Waters Operations	Hernando Marilla	9:30am	48
2.4	4 Waters Projects	Andrew Guthrie	9:35am	51
2.5	Stockwater Operations	Crissie Drummond	9:40am	60
2.6	Roads and Footpaths	Mark Chamberlain	9:45am	62
2.7	Contracts Awarded / Upcoming Tenders	Neil McCann	9:55am	66
3	Compliance & Development			
3.1	Building Services	Michael Wong	10:00am	67
3.2	Civil Defence Emergency Management	Jim Henderson	10:05am	73
3.3	Alcohol Licensing/Bylaw Monitoring & Enforcement	Rick Catchpowle	10:10am	77
3.4	Animal Control	Rick Catchpowle	10:15am	78
3.5	Food Safety	Rick Catchpowle	10:20am	79
3.6	Planning	Ian Hyde	10:25am	80
3.7	Economic Development	Simon Worthington	10:30am	82

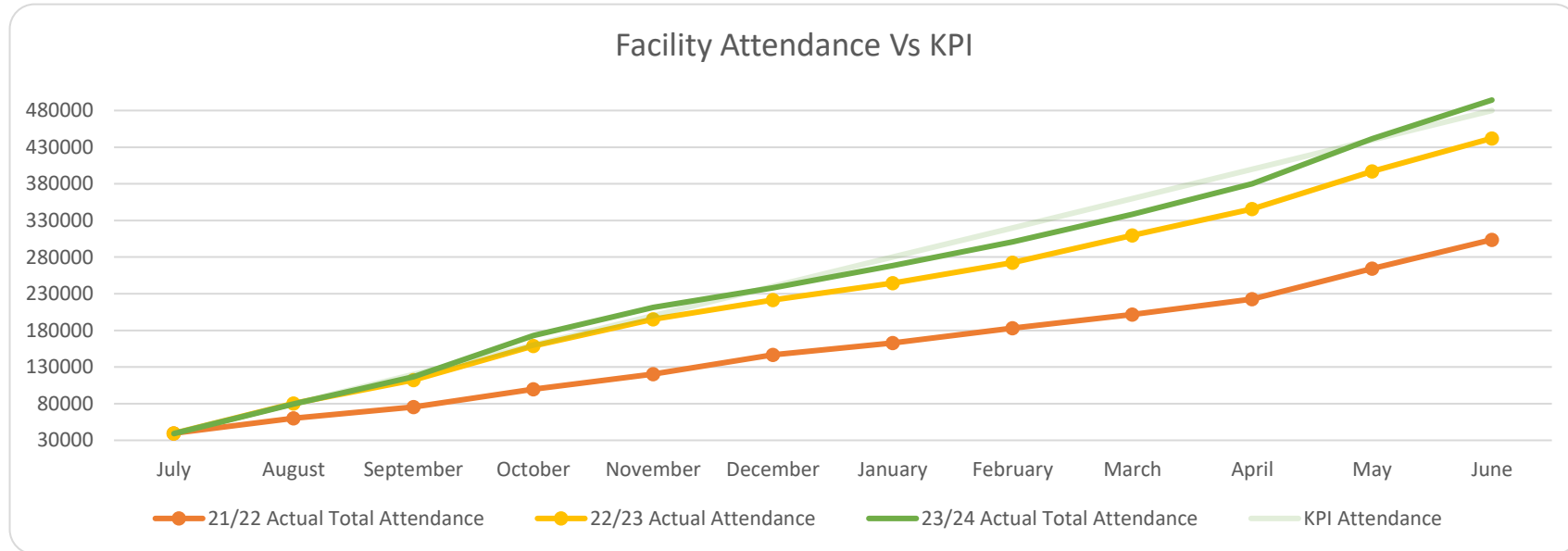
Morning tea 10:35am

4	Business Support			
4.1	Information Systems	Gordon Tupper	10:50am	92
4.2	Property	Renee Julius	10:55am	97
4.3	Finance	Erin Register	11:00am	100
5	Democracy & Engagement			
5.1	Communications	Janice McKay	11:05am	101
5.2	Strategy & Policy	Mark Low	11:10am	103
5.3	Memorial Halls & Reserve Boards	Ann Smith	11:15am	113
5.4	Governance	Toni Durham	11.20pm	114
5.5	Welcoming Communities	Mercedes Walkham	11.25pm	114

1. People & Facilities

1.1 EA Networks Centre

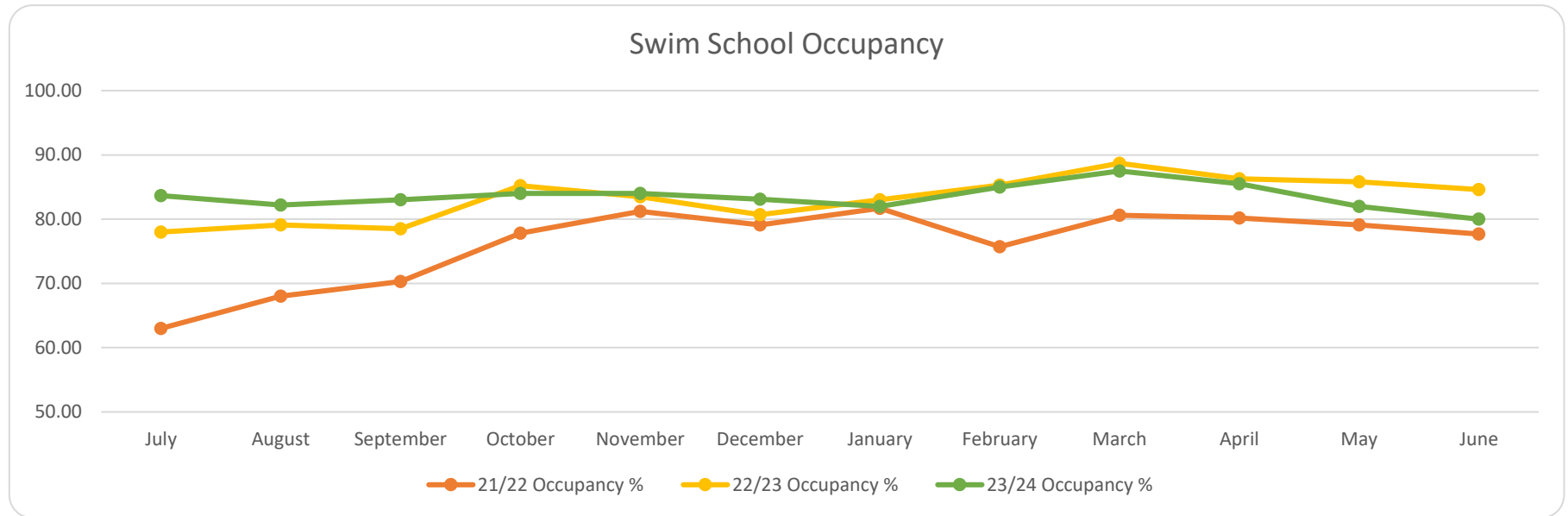
1.1.1 Facility



Comments:

- At the end of June, 494,329 visitors had attended the EA Networks Centre. This surpassed our LTP goal of 490,000¹ attendees for the 2023/24 year. The team are stoked to achieve 101%, especially given the LTP goal was not adjusted downwards when the operating hours decreased by 12%.

1.1.2 Swim School Occupancy

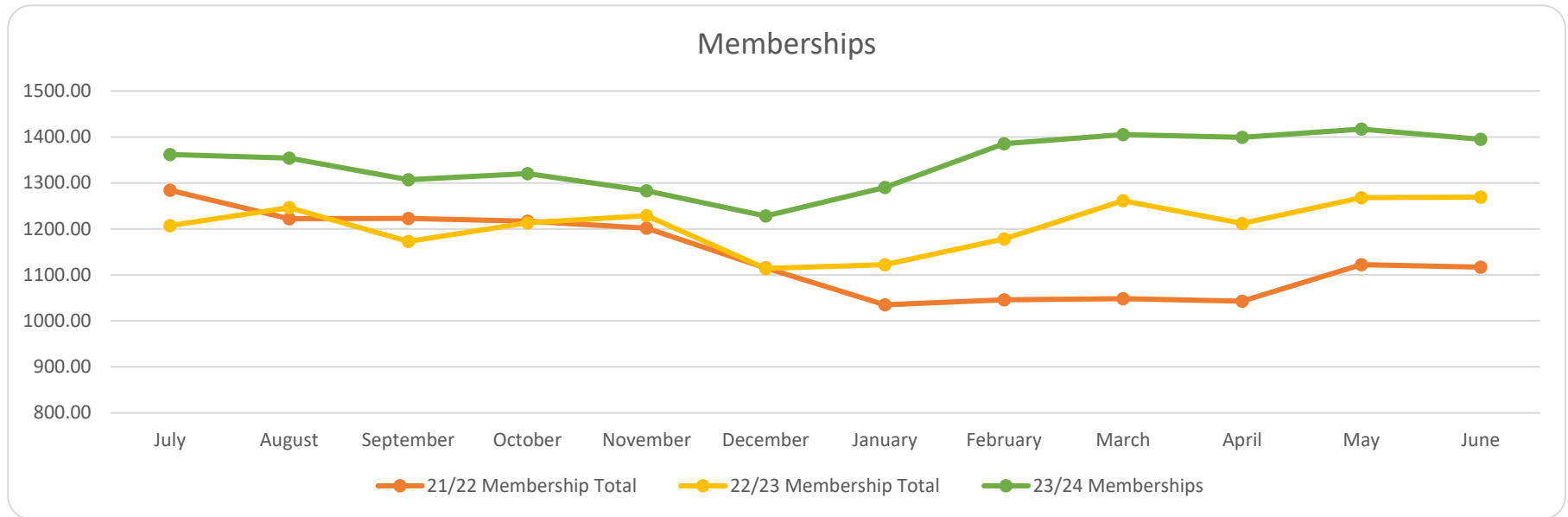


Comments:

- For the 2023-24 year we taught 43,941 students lessons in the learn to swim programmes - up 2% on 22/23. Additionally, we taught 24,172 schools student lessons thanks to the support of Lion Foundation.
- This graph represents the occupancy percentage of the Swim School. Approximately 1,035 Learn to Swim students participated each week of Term 2 2024.

Note: We are not aware of any reported water safety related incidents in the Ashburton District in 2023/24.

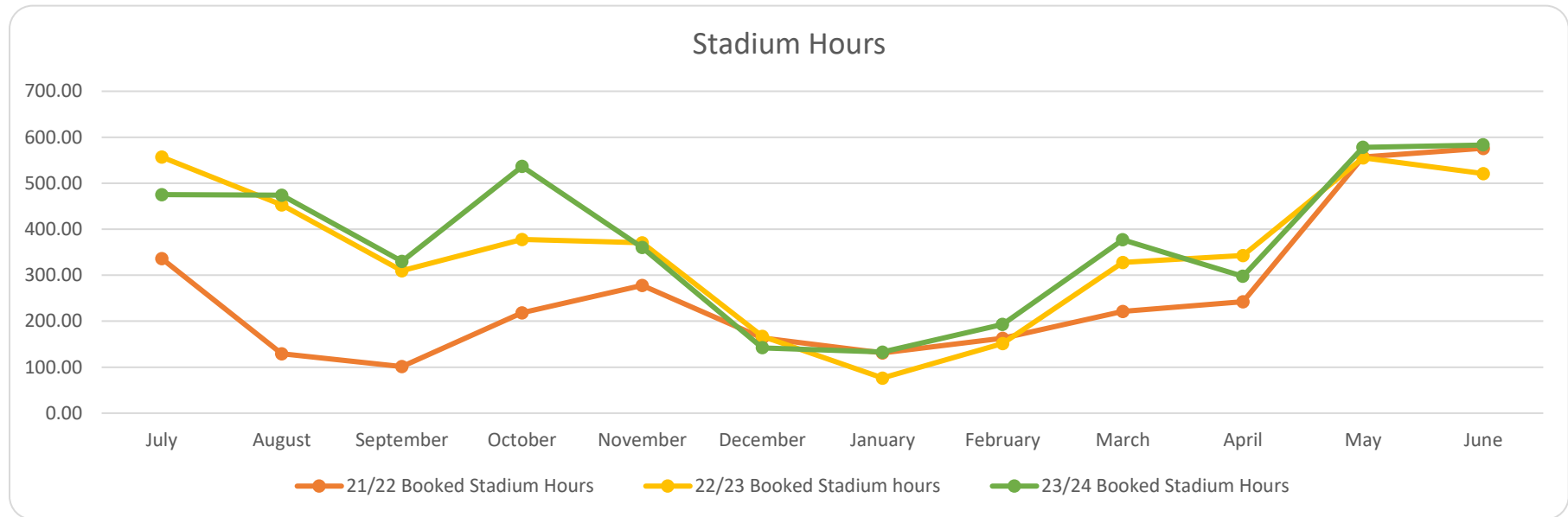
1.1.3 Memberships



Comments:

- This graph represents the tracking of EA Networks Centre memberships.
- Membership numbers are tracking steadily although it's important to note that uptake of Upfront Flexi memberships remains popular, making retention trends very hard to track.
- The new membership structure is ready to commence on 5 August 2024, and overall it has been well received.

1.1.4 Stadium Hours



Comments:

- This graph represents booked stadium hours by customers and demonstrates expected seasonal trends.
- May and June are traditionally the busiest months in the stadium with Winter sports.
- This graph does not include internally run programmes, such as holiday programmes and Active Adventures.

1.1.5 Activity comments

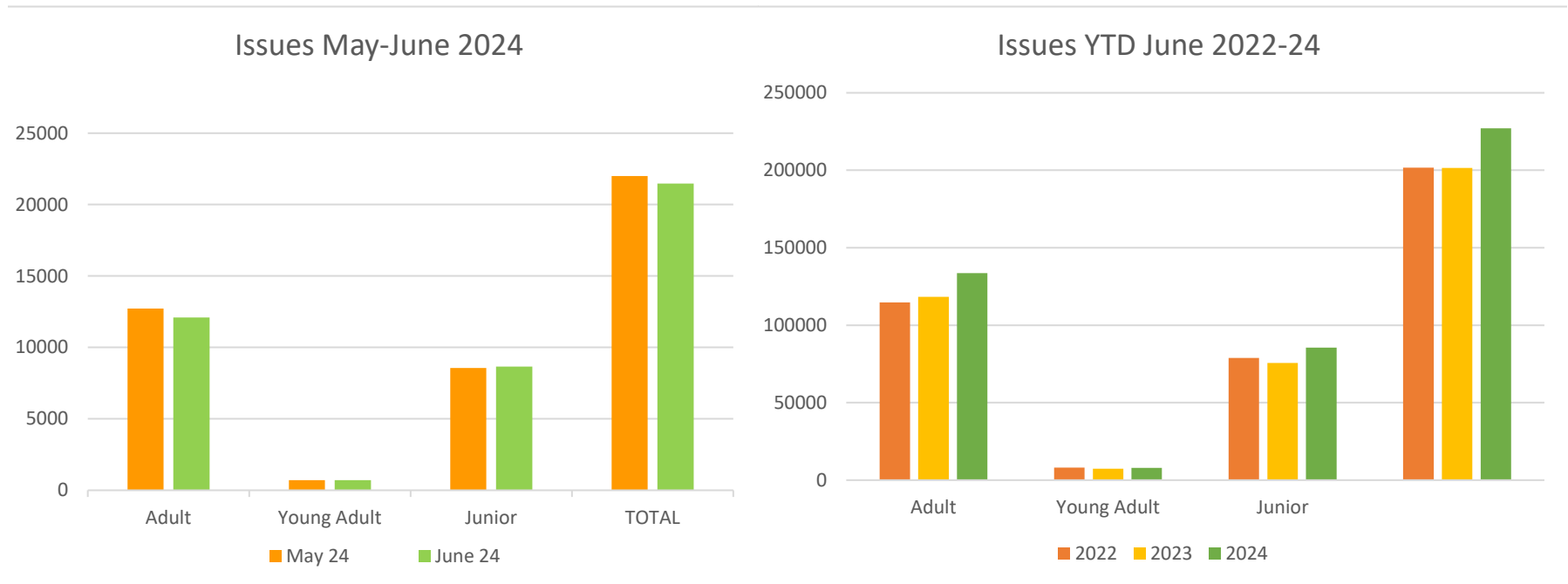
Facility	
Activity/Programme	Description
Stadium Stadium bookings	<ul style="list-style-type: none"> • Active Adventures, a child lead and parent supervised programme held in the stadium every second week, was successful in Term 2, with an average of 34 children per session. • Sport Canterbury returned in June to host two of their Aoraki basketball tournaments, first on the 13th, then on the 18th of June. Combined, these tournaments saw around 30 teams compete - both girls and boys. • Burnside Sport Exchange saw the school travel to Ashburton to compete against Ashburton College in a number of sports, with EANC hosting both netball and basketball.
Fitness Centre Gym activities	<ul style="list-style-type: none"> • The next block of Couch to Wellness has seen an increase due to referrals from Safer Mid Canterbury, Te Whatu Ora - Canterbury DHB, and Presbyterian Support. The group is currently at 80% capacity and is set to start on 26 July, running for ten weeks. • Additionally, we are adding another Special Populations class to the timetable to support people with Parkinson's disease fuelling not only activity outcomes but supportive connections. • Initiative by Ashburton College, "Active As," to get students active. Participating in spin classes, step classes, and a circuit in the stadium, alongside engaging in netball, cricket, and badminton. This programme is due to restart on 22 July. This is funded through Sport Canterbury via the government.

Pool	<ul style="list-style-type: none"> • The inflatable volleyball set was put out multiple times in the school holidays, catering for the higher volume of younger children. • Two fulltime staff recently attended a PBEC (Provide Basic Emergency Care) course in Christchurch, which helps to bolster the first aid knowledge and ability to respond to any incidents.
Swim School	<ul style="list-style-type: none"> • With an increase in sickness throughout the community we have seen a small drop in occupancy. Most parents' reasons for removing students from lessons are due to how sick their children have been this term and they're looking to rebook in term 3 or 4. • We ran our Cold Water, Water Safety Week in our term lessons, highlighting and educating our swimmers on the risks of cold water and how to stay safe with different survival strokes and scenarios.
Business	<ul style="list-style-type: none"> • EA Networks Centre has felt a significant staffing pinch as noted through a media release. This is due to a combination of leave, illness and medical leave. • Officers are working through the significant works involved with the membership structure change with generally positive feedback from customers to date. • Officers have recently, in partnership with Sport Canterbury, completed the permanent install of the "Legends" posters on the wall of the stadium, giving strength to the recognition of the contribution and significance of these people to their sports. (Photo on next page)

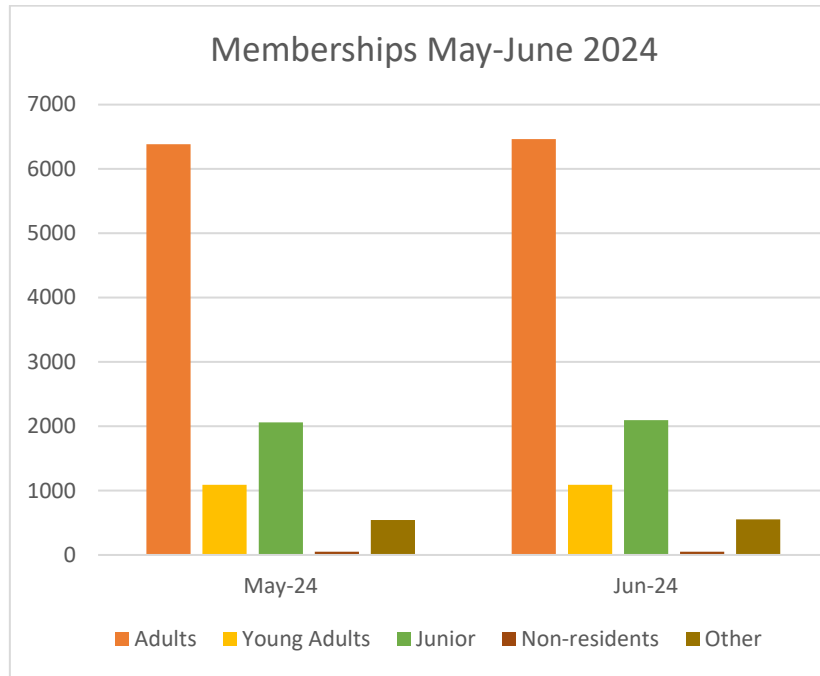


1.2 Library

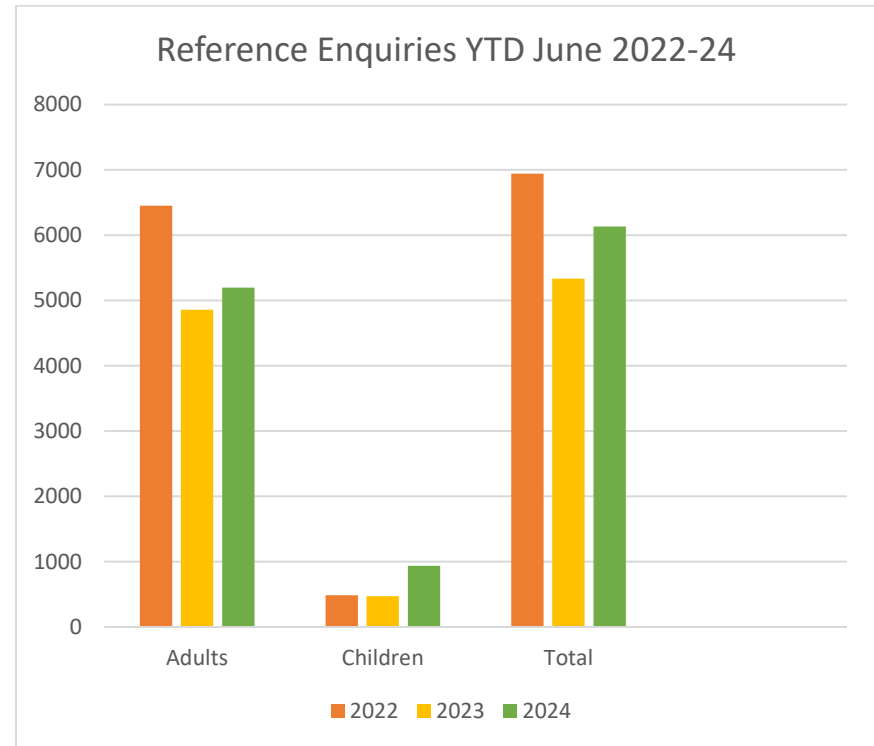
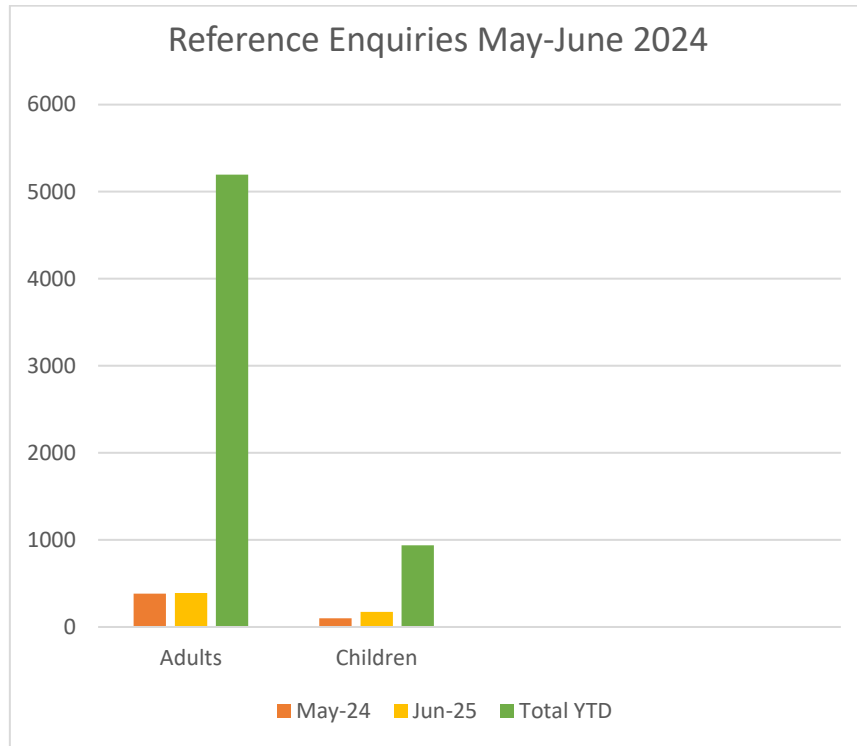
1.2.1 Issues



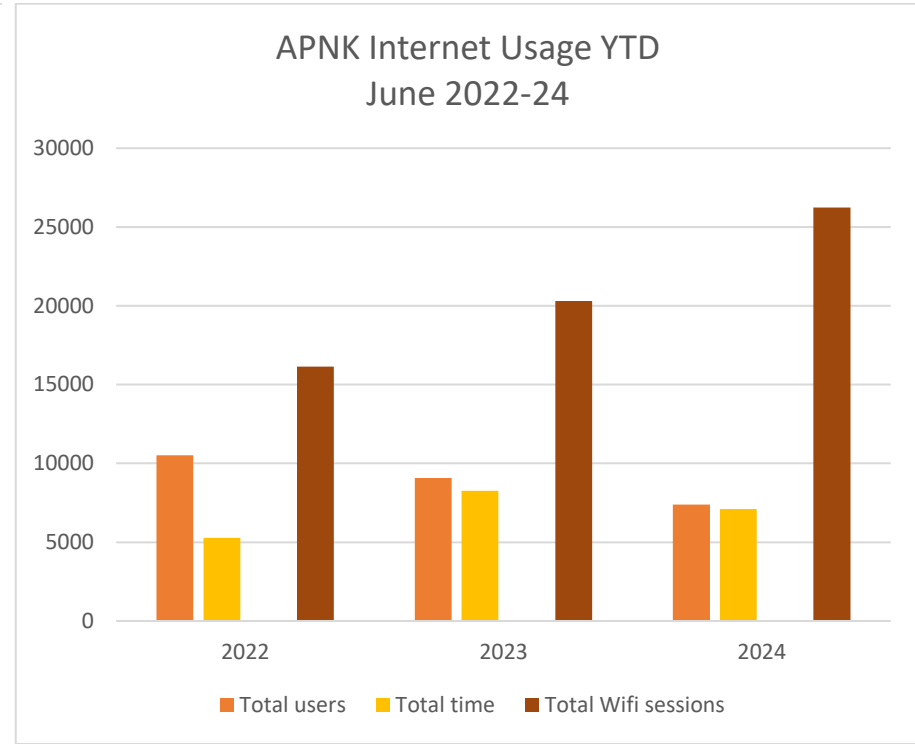
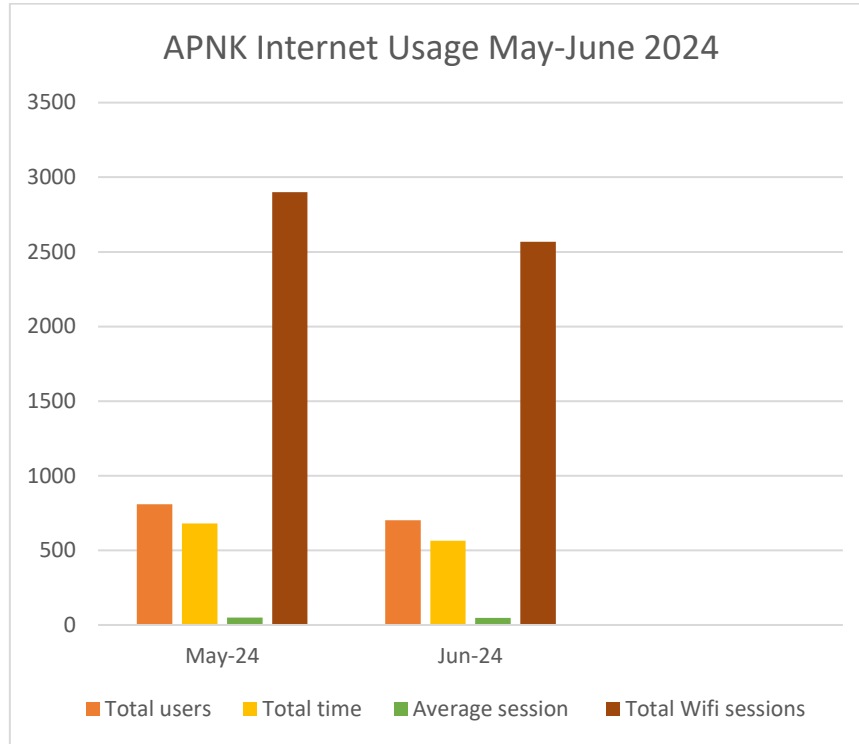
1.2.2 Memberships



1.2.3 Reference Enquiries



1.2.4 APNK Internet Usage



1.2.5 Activities for May & June 2024

Community Engagement Activities	
<i>Activity/Programme</i>	<i>Description</i>
Craft & Chatter	Monthly Community Craft Group where participants bring along their own craft or do a craft supplied by the library - for all levels of ability, ages and crafts Two sessions were held with 6 participants attending.
Book Club	Monthly community book club The book club held two sessions with 36 attendees.
Next Chapter	A monthly programme of literacy-based activities designed for those living with a diagnosed dementia 8 people attended one session
Elderly outreach	A programme of reading activities, crafts and looking at objects - designed to encourage older people to engage in conversation and share memories 3 sessions with 60 participants from Elizabeth St Daycare, Tuarangi Home, Senior Centre
Knitting Group	A weekly social group which encourages people to knit alongside others instead of sitting knitting at home alone. <ul style="list-style-type: none"> • Nine sessions were held, 134 people attended.
Books on Wheels	A fortnightly service to library users who are housebound or who find it difficult to get to the library. Books are curated by library staff and delivered by volunteers from Altrusa. 36 users each fortnight.
Library Building Tours	In the opening fortnight we offered hourly tours to the public. We are now giving tours to community groups and organisations by appointment. 70 people have attended 3 tours
Crafting with Dies	A fortnightly session where participants can create cards using elements created with a die cutting machine 3 Sessions attended by 24 participants
English Language Drop in sessions	A weekly drop in session with a trained and experienced teacher to practice English. Began in June. 3 sessions held with 28 attendees
Sewing Group	A fortnightly opportunity for the community to bring their sewing to the library and do it in the company of others, while gaining support and advice from each other. Participants use their own machines or use the library machines. Those without a current sewing project can make NICU Hearts. 3 sessions 15 participants

Library Presentations	Speaking to groups and organisations from the community about library programmes, services and opportunities. 3 presentations to 64 attendees
Build + Lego building for adults	Build + Lego building for adults (New activity) <ul style="list-style-type: none"> • 3 sessions attended by 4 adults and 1 YA

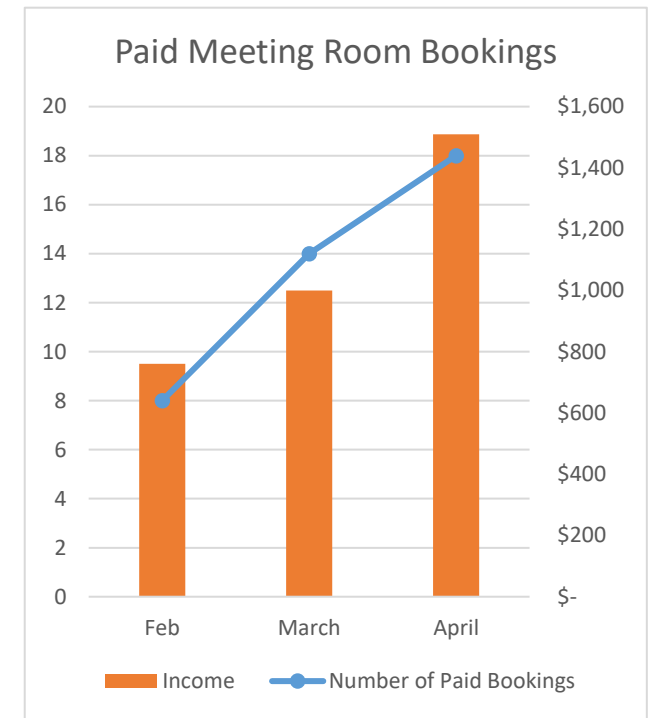
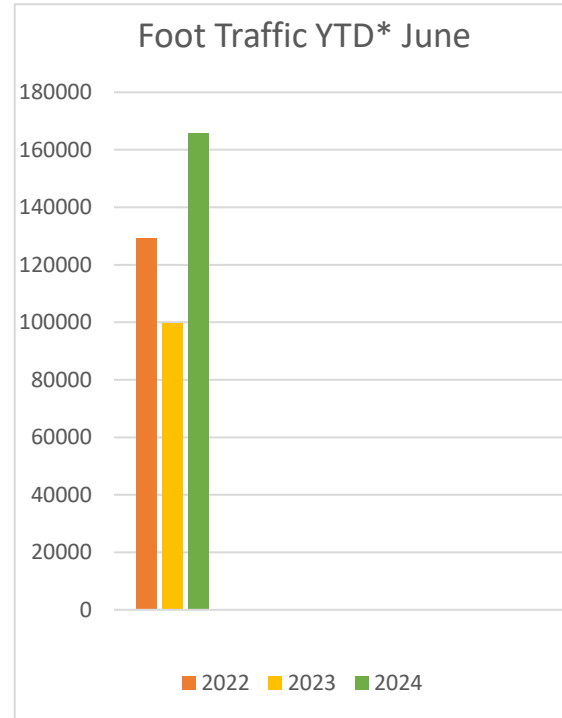
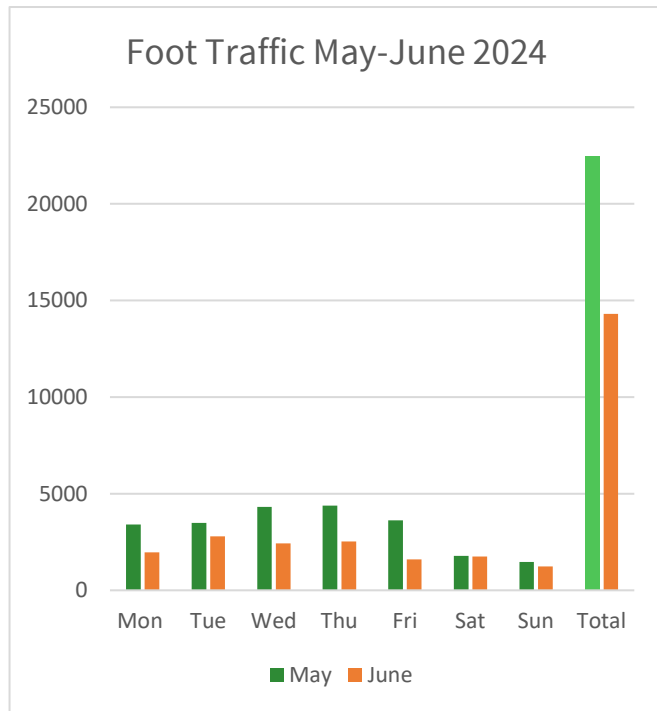
Digital Access Projects	
<i>Activity/Programme</i>	<i>Description</i>
CV Help	CVs, cover letters and applications This drop-in service is available when required, with 3 people attending during this time. Feedback continues to be positive from both Work and Income NZ and those accessing this service.
Digital help	One-on-one assistance with digital skills, including device and e-Book help outside of official sessions There were 155 people requiring assistance in the reporting period.
Recycle a Device	Training young people to refurbish devices, diverting them from landfill and donating them to families in need <ul style="list-style-type: none"> • There were 50 students who attended 8 sessions of RAD in May - June • We gave out 14 laptops in May - June. • We had 18 added to the waitlist. • There are 20 people on the wait list Currently.
Skinny Jump Wi Fi Modem	Low-cost broadband 7 people accessed Skinny Jump during the period.
Makerspace Class	Training all ages to use the equipment in the Maker Space <ul style="list-style-type: none"> • 46 sessions in May - June attended by 86 people
Sound Studio	Sound Studio Engineering and recording training <ul style="list-style-type: none"> • 73 sessions in May - June
Sewing Class	Beginner Tote Bag Sewing Class 4 week course – 4-6 people attended

Stepping Up	Stepping Up – Foundation Skills 4 Courses where held – 12 participants in each session
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Youth Programing	
<i>Activity/Programme</i>	<i>Description</i>
Dungeons & Dragons	There were 8 sessions of Dungeons & Dragons in May and June. The age of participants is between 13- 18 years, averaging 10 teens attending each session.
Teen Paint along with Bob Ross	We had 4 teens attend this session in May
Mt Hutt College Year 9 visits	We had three year 9 classes visit and were given a presentation about the library then a quick tour around the facility highlighting the Makerspace, Learning lab, young adult section and the AV studio.
Children’s Library	
<i>Activity/Programme</i>	<i>Description</i>
Wriggle and Read	Movement to music for ages 0-3 Seven sessions were held over May & June, with 175 Children and 155 Adults (330 in total) attending.
Create Explore Discover	STEM learning through play We held four sessions over May & June, with 42 children and 32 adults (74 in total) attending.
School class visits	Story and browsing <ul style="list-style-type: none"> • The library hosted 29 school class visits during May & June. • Schools that visited the library included St Joseph’s, Ashburton Borough, Lagmhor School, Hinds School, Hampstead School, Rakaia School and Ashburton Christian School. • 759 children and 63 adults attended, a total of 822.

Story & Rhyme	Story & Rhyme sessions ages 3-5 years We had nine Story & Rhyme sessions over May & June with 77 children and 39 adults attending.
Build – Lego Club for kids	Build – Lego Club ages 8+ (new club just started) <ul style="list-style-type: none"> • 8 sessions held in May & June • 92 Children & 38 Adults (total of 130) attended.
Micro Bytes & Mega Bytes	Coding Clubs <ul style="list-style-type: none"> • 14 sessions held in May & June • 91 Children attend
Minecrafters	Mine Craft Club <ul style="list-style-type: none"> • 8 sessions in May & June • 65 children attended

Te Whare Whakaterere

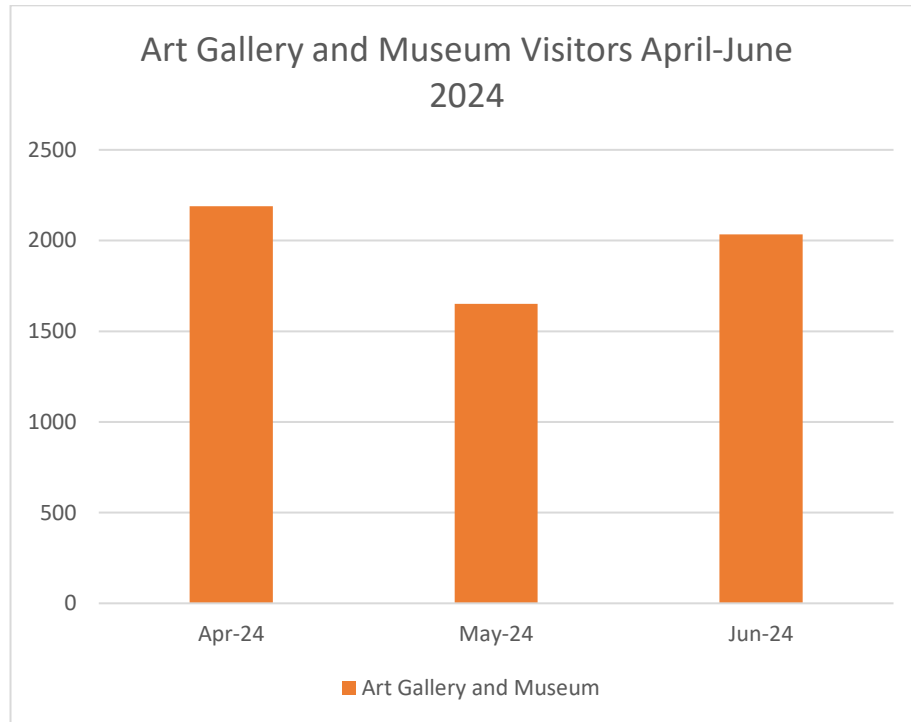


Comments:

- The annual comparison graph compares only previous library's foot traffic with Te Whare Whakaterere, it does not include foot traffic in the previous administration building.

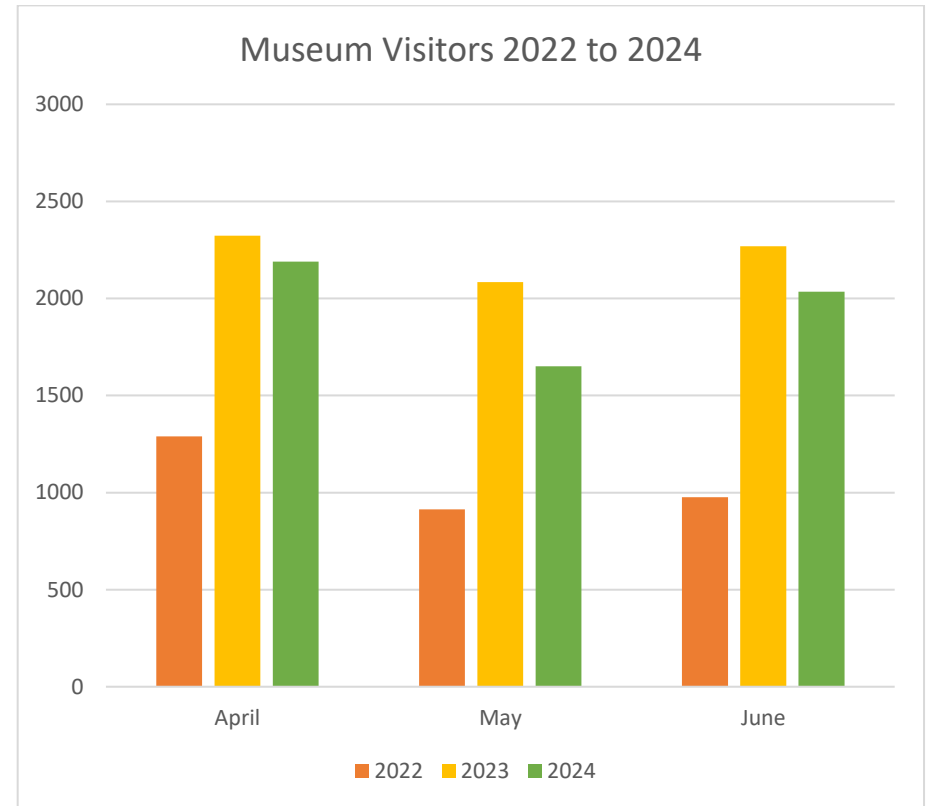
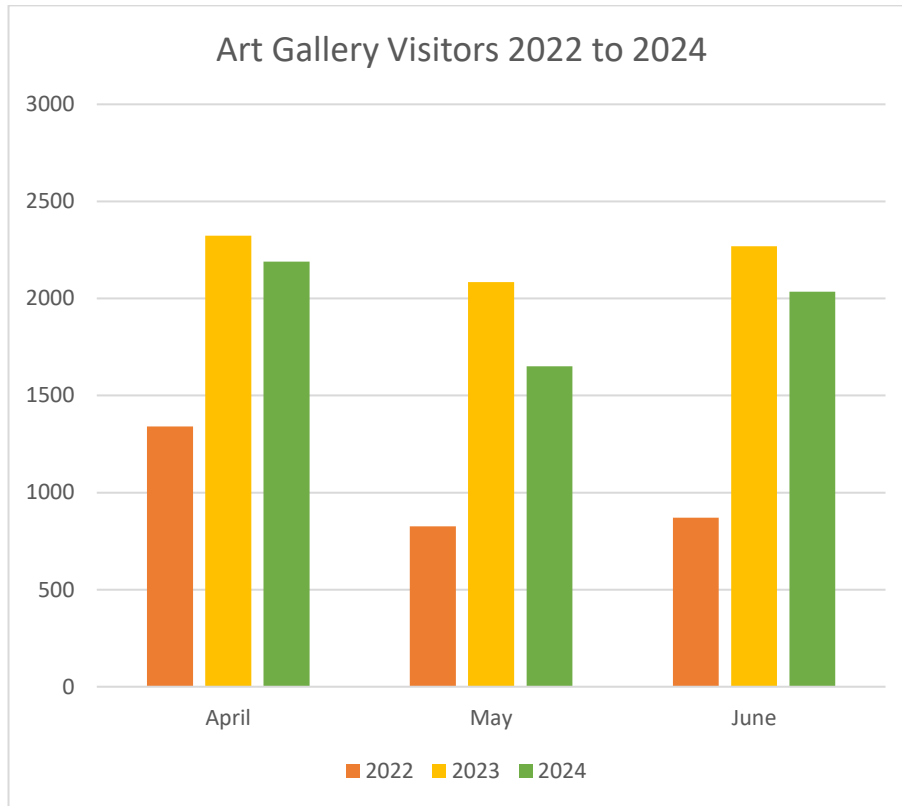
1.3 Ashburton Art Gallery and Museum

1.3.1 Art Gallery and Museum Visitors



Comments:

- Visitor numbers to AAGM declined in May due to a lack of exhibition openings and public programmes, however the number of school visits and attendees of regular programming remained consistent with previous months. Visitor numbers increased in June due to a number of school visits, including programmes delivered in partnership with South Canterbury Museum educators to 200 school children from Rakaia and Mt Somers Springburn schools on 25 June.



Comments:

- Visitor numbers to the Art Gallery and Museum in April-June 2024 exceeded the 2022 figures, however this is partly due to a change in recording the number of visitors to the building from November 2022 onwards. Visitor numbers in April-June 2024 did not exceed the 2023 numbers due to fewer school holiday visitors in April and school visits in May-June.

1.3.2 Activities:

Exhibitions and Displays		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
<i>Home Front Heroines</i>	<ul style="list-style-type: none"> • ‘Land girls’ of the Women’s Land Service, an organisation formed under the Women’s War Service Auxiliary in 1942, played a vital role in the country’s agricultural and food production industries while large numbers of men served in the armed forces overseas. • Until recently, these unsung heroes of Aotearoa New Zealand’s WWII home front efforts went largely unrecognised. <i>Home Front Heroines</i> explores the history of the Women’s Land Service in Aotearoa and in Whakatere Ashburton. 	13 April – 30 June
<i>Ynes Guevara’s Altar, Beautifying Understanding</i>	<ul style="list-style-type: none"> • In this new suite of paintings, Timaru-based artist Ynes Guevara looks to feminine archetypes to explore the magical and imaginary. • Her reconstructed silhouettes produce new imagery, considering the duality of the divine and erotic using a palette of six magenta tones, a colour that holds much significance for her. These are paintings which are rich in symbolism, and explore the beauty of pure colour and form. 	22 April – 7 June
<i>Tuitui Tangata</i>	<ul style="list-style-type: none"> • A revered art form, Tivaevae plays a significant role in Cook Islands culture, symbolising resilience, creativity, empowerment, and at the very core, the identity and pride of the Cook Islands people. • A selection of Tivaevae is featured, generously provided by Ōtautahi Christchurch and Hakatere Ashburton Cook Islands community members and their families. This exhibition has been toured by Fibre Gallery and Tagata Moana Trust. 	27 April – 14 June
<i>Legacy Issues: Lens-based Investigations of Waitaha Canterbury Whenua</i>	<ul style="list-style-type: none"> • Legacy Issues brings together contemporary photographic artists Mitchell Bright, Conor Clarke, Ella Hickford, Moana Lee, Mike O’Kane, Tim J. Veling, and Hannah Watkinson, and presents the diverse ways they have pictured our region. • This selection of photographs aims to provide the audience with new perspectives and considerations of the land that we live on. This exhibition is a collaboration with In Situ Photo Project, a post-earthquake response to elevating lens-based practice in Ōtautahi Christchurch. 	27 April – 14 June

Exhibitions and Displays (continued)		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
<i>Caught in the Moment: Guardian photographs of 1974</i>	<ul style="list-style-type: none"> Which moments in time did the Ashburton Guardian photographers capture around Hakatere Ashburton throughout 1974? A selection of photographs from our large collection of negatives will take visitors on a journey across various aspects of life in our district 50 years ago. Although some of these images were published in the daily paper, most weren't and won't have been seen before. Many of the photographs were taken to support a newsworthy story, while some are a story in themselves. 	18 May – 21 July
<i>Jubilee: Selected works from the Ashburton Society of Arts Collection</i>	<ul style="list-style-type: none"> This exhibition presents a selection of works held in the Ashburton Arts Society's collection. Alongside those from formative members of the Society, there are works from artists that have risen to prominence both regionally and nationally – a testament to the ASA's dedication to collecting artwork from the district, region and beyond. 	15 June – 23 August

Education and Public Programmes		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
Kōwhai Mums	<ul style="list-style-type: none"> Kōwhai Mums is a fortnightly group for parents/carers with tamariki aged 0-5 years. These sessions are delivered in collaboration with Hakatere Multicultural Council. Although the group welcomes all, it has an emphasis on engaging newcomers to Hakatere Ashburton. 	1, 15, 29 May 12, 26 June
Art Addicts	<ul style="list-style-type: none"> Art Addicts is a weekly after school art space for tamariki and whanau. Sessions encourage exploration and experimentation with different artists, themes, materials and techniques. 	1, 8, 15, 22, 29 May 12, 19, 26 June
St Joseph's School visits	<ul style="list-style-type: none"> Inspired by our <i>Tuitui Tangata</i>, <i>Home Front Heroines</i> and <i>Legacy Issues</i> exhibitions, ākonga were tasked with creating paper tivaevae which were joined together to create a class work, while exploring the historical and cultural features of tivaevae, making bells commemorating land girls while exploring the impact of WWII on the home front and societal perspectives of the time, and making cyanotype photographic prints using object collected in the Ashburton Domain. To align with Matariki and Puaka celebrations, ākonga also created manu tukutuku (Māori kites) and learnt about whetū and the maramataka. 	2, 9, 16 May 13, 19 June

Education and Public Programmes (continued)		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
Whakatere Heritage Collections Online Launch	<ul style="list-style-type: none"> A new online collections website managed by the museum was officially launched at the Ashburton Museum & Historical Society's bi-monthly meeting. Over 1000 photographs and records (with more to come) from the AM&HS community archives have been made available to researchers for the first time, ensuring that people across Aotearoa and the world have access to Hakatere Ashburton's unique heritage. 	5 May
Ashburton Home Education visits	<ul style="list-style-type: none"> Inspired by our <i>Tuitui Tangata</i>, <i>Home Front Heroines</i> and <i>Legacy Issues</i> exhibitions, ākonga were tasked with creating paper tivaevae which were joined together to create a class work, while exploring the historical and cultural features of tivaevae, making bells commemorating land girls while exploring the impact of WWII on the home front and societal perspectives of the time, and making cyanotype photographic prints using object collected in the Ashburton Domain. 	6, 20 May 10, 24 June
Chris Ruth Centre visit	<ul style="list-style-type: none"> Chris Ruth Centre visits are monthly sessions that provide inclusive art-based experiences for people who are disabled. Thus far they have been offered exclusively to the Chris Ruth Centre but will be promoted publicly from July onwards. 	8 May
Te Matapuna Brownies, Girl Guides visits	<ul style="list-style-type: none"> A group of Brownies and Girls Guides toured our <i>Home Front Heroines</i> exhibition and designed a Land Girls-inspired uniform to achieve their ANZAC badge. 	9, 28 May
In Colour	<ul style="list-style-type: none"> In Colour is a monthly group that supports mental health, mindfulness, and social connection through creativity. Sessions are relaxed and art activities are guided by the interests of the group. 	10 May 14 June
Ashburton Borough School visits	<ul style="list-style-type: none"> Inspired by the museum's permanent exhibition of Whakatere Ashburton history, ākonga explored the landscape before human settlement, how tākata whenua lived off the land and the early years of European farming and settlement. 	13, 20, 21, 24 May
Ashburton Christian School visits	<ul style="list-style-type: none"> Inspired by <i>Tuitui Tangata</i>, ākonga were tasked with creating paper tivaevae which were joined together to create a class work, while exploring the historical and cultural features of tivaevae. Ākonga participated in a printmaking workshop where they created gelli plate prints and cyanotypes. 	14, 21, 22, 24 May 4, 18 June

Education and Public Programmes (continued)		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
Carew Peel Forest School visit	<ul style="list-style-type: none"> Inspired by our <i>Home Front Heroines</i> exhibition, ākonga made bells commemorating land girls while exploring the impact of WWII on the home front and societal perspectives of the time. 	16 May
Ynes Guevara artist talk	<ul style="list-style-type: none"> In conversation with our Art Curator, Ynes Guevara discussed her exhibition <i>Altar, Beautifying Understanding</i>, giving insight into her practice and exploring the literary and historical context of her work. 	19 May
Ashburton Intermediate School visit	<ul style="list-style-type: none"> Inspired by the museum's permanent exhibition of Whakatere Ashburton history, ākonga explored the landscape before human settlement, how tākata whenua lived off the land and the early years of European farming and settlement. 	20 May
Rakaia School visits	<ul style="list-style-type: none"> Using the museum's collection of fossils, agates and taonga, ākonga explored the geography and geology of the Whakatere Ashburton district, including the mountains, rivers and oceans. To align with Matariki and Puaka celebrations, ākonga created manu tukutuku (Māori kites) and learnt about whetū and the maramataka. 	23 May 25 June
Artzheimers	<ul style="list-style-type: none"> Artzheimers is a monthly tour delivered in collaboration with Dementia Canterbury, designed to provide a meaningful community-based art experience for people living with dementia. 	23 May 20 June
Tivaevae workshop with Tamapua Pera	<ul style="list-style-type: none"> Aimed at engaging the local Cook Islander community, participants were invited to learn how to design, cut and sew their own tivaevae pillowcase with Tamapua Pera. 	25 May
Mt Hutt College visits	<ul style="list-style-type: none"> Ākonga visited the Ng King Chinese Market Garden site in Allenton and were given a map-based activity to work out which buildings were still standing and learn more about what had been there before. This was supplemented by an on-site visit to AAGM where photographs, panels and objects from the now-closed Ng King exhibition were utilised for an activity. 	27, 28, 31 May 6 June
Legacy Issues artist talks and demonstration	<ul style="list-style-type: none"> At this talk, artist and curator Hannah Watkinson led a panel discussion with the artists included in <i>Legacy Issues</i>. Featured artist Moana Lee also gave a live demonstration of the anthotype process, a camera-less technique that involves laying an object on paper coated with a solution of silverbeet juice and vodka before exposing it to UV light to create prints. 	9 June

Education and Public Programmes (continued)		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
Legacy Issues artist talks and demonstration	<ul style="list-style-type: none"> At this talk, artist and curator Hannah Watkinson led a panel discussion with the artists included in <i>Legacy Issues</i>. Featured artist Moana Lee also gave a live demonstration of the anotype process, a camera-less technique that involves laying an object on paper coated with a solution of silverbeet juice and vodka before exposing it to UV light to create prints. 	9 June
Hampstead School visits	<ul style="list-style-type: none"> Inspired by <i>Tuitui Tangata</i>, ākonga were tasked with creating paper tivaevae which were joined together to create a class work, while exploring the historical and cultural features of tivaevae. 	11, 14 June
AAG Inc. collections notebook launch	<ul style="list-style-type: none"> AAG Inc. launched a notebook featuring 32 artworks from the Gallery's diverse collection. Proceeds from the notebook sales will help the committee to continue to grow the collection, which has a strong focus on works which exemplify excellence and are of historical and/or artistic significance to the Whakatere Ashburton District and wider Waitaha Canterbury region. 	12 June
Mt Hutt College Art + Humanities Big Day Out	<ul style="list-style-type: none"> Year 12 and 13 Art and History students visited AAGM to understand the different ways in which art is created and valued, and how museum objects are curated and presented. 	14 June
Two O'Clock Tours – Caught in the Moment	<ul style="list-style-type: none"> Two O'Clock Tours are monthly tours that explore a current exhibition, giving visitors insight into the show in an engaging and interactive format. 	16 June
Mt Somers Springburn School visits	<ul style="list-style-type: none"> Inspired by our <i>Home Front Heroines</i> exhibition, ākonga made bells commemorating land girls while exploring the impact of WWII on the home front and societal perspectives of the time. Ākonga participated in a scavenger hunt around the museum created by their kaiako, and visited our <i>Caught in the Moment</i> exhibition. 	17, 25 June

Education and Public Programmes (continued)		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
Cultural Awareness Talk – Cook Islands	<ul style="list-style-type: none"> • Cultural Awareness talks are monthly sessions delivered in partnership with Welcoming Communities that explore the history and customs of people from different cultures living in Whakatere Ashburton. • These talks help the wider community better understand the cultures of friends, clients, or whānau with whom they may interact. 	18 June
Through the Guardian Lens – Talk with Daryl Holden	<ul style="list-style-type: none"> • This special talk with Daryl Holden, managing editor and co-owner of the <i>Ashburton Guardian</i>, explored the rich history and significant role of the <i>Guardian</i> newspaper over its 145 years in the district. • This talk focussed on the impact that the <i>Guardian</i> has made on the district, why it is so much more than just a newspaper and why it's important to the future democracy and vibrancy of Ashburton. 	23 June
Dianne Bardsley – The Land Girls Talk	<ul style="list-style-type: none"> • To celebrate the closing of our exhibition <i>Home Front Heroines</i>, we held a special talk with Dianne Bardsley about her book <i>The Land Girls: In a Man's World 1939-1946</i>. • Throughout the 1990s, Dianne Bardsley travelled across Aotearoa to trace and interview women who served in the Women's Land Service during World War Two. She managed to find and interview 220 women in person and many more by written interview. 	26 June
Puaka Matariki Workshops – Whetū Seed Bomb Making	<ul style="list-style-type: none"> • To celebrate the rising of Puaka and Matariki, this whānau-friendly workshop invited participants to make whetū native seed bombs while learning more about the significance of Puaka and each star in the Matariki cluster. 	29, 30 June

Collections and Research		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
Research Enquiries	<ul style="list-style-type: none"> In May, our Archivist responded to 22 research enquiries, 18 of which were from the public. In June, 27 research enquiries were responded to, 23 of which were from the public. 	May-June 2024
Collection Development and Management	<ul style="list-style-type: none"> Acquisition of new items, cataloguing and rehousing projects, environmental monitoring and pest management continues. Ashburton District Council's historical archives are being re-catalogued in order to make the collection more accessible to council staff and to the public, in line with Public Records Act obligations. Over 1000 photographs and records (with more to come) from the Ashburton Museum & Historical Society's collections and the Ashburton District Council's historical archives have been made available to researchers for the first time on a public website managed by AAGM, Whakatere Heritage Collections Online, ensuring that people across Aotearoa and the world have access to Whakatere Ashburton's unique heritage. 	May-June 2024
ADC Art Collection	<ul style="list-style-type: none"> Officers continue to work with the Open Spaces team in install <i>Forever A Star</i> in the Ashburton Domain. Installation will be complete as of the end of July. Work is underway to identify the artist or makers of the large Tongan tapa cloth in the old library. The tapa is currently being stored at a conservation facility in Christchurch due to its size and unstable condition. Officers are working on the next art changeover for Te Whare Whakatere. This will be staged over several months to make the work manageable. 	May-June 2024

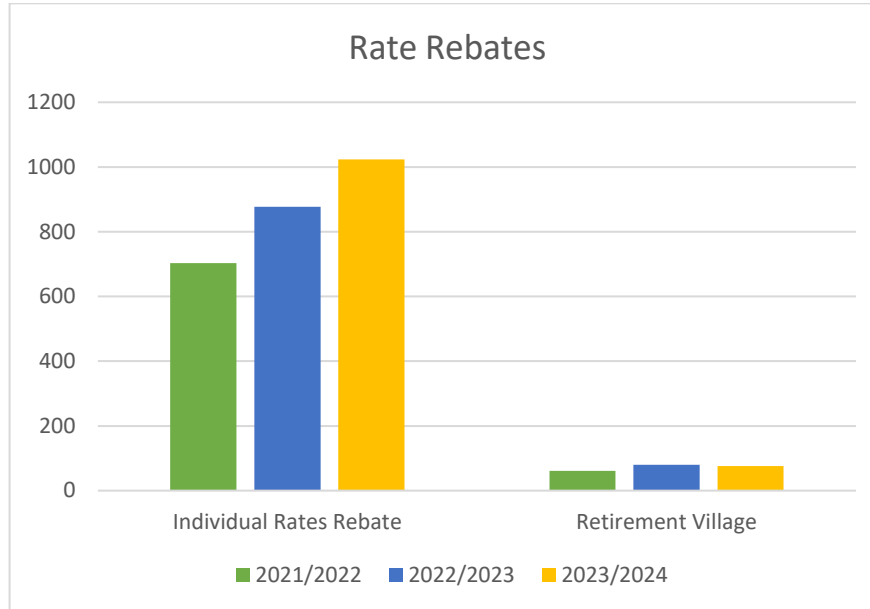
Media and Promotion		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
Articles/Blog Posts	<ul style="list-style-type: none"> In May, four articles were written for the <i>Ashburton Guardian's</i> 'Timeless Tales' page about our <i>Caught in the Moment</i> exhibition, the history of cataloguing at the museum, the <i>Guardian's</i> former photographic printing/engraving practices, and the Ashburton origins of 'Lemos' lemon squash. 	May-June 2024

Media and Promotion		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
	<ul style="list-style-type: none"> In June, five articles were written about Ted Thomas, Bleak House, controversial hats, Anama Station, and Ashburton's town clock. 	

Media and Promotion (continued)		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
Reviews/Features	<ul style="list-style-type: none"> Ynes Guevara's <i>Altar, Beautifying Understanding</i> was featured in <i>The Press</i>' '10 Exhibitions to see in May' <i>Home front Heroines</i> was featured in the <i>Ashburton Courier</i> <i>Legacy Issues</i> was featured in <i>ArtBeat</i> The AAG Inc. committee fundraiser notebook was featured in the <i>Ashburton Guardian</i> <i>Caught in the Moment</i> was featured in the <i>Ashburton Guardian</i> 	May-June 2024

1.4 Customer Services

1.4.1 Rate Rebates



This year, the rates rebate scheme provides eligible people a rebate of between \$73 to \$750 based on their household income, level of rates and living arrangements.

Income for single person on Superannuation is \$27,988.48 and would receive a full rebate.

For a couple Superannuation is \$42,500.64.

For example:

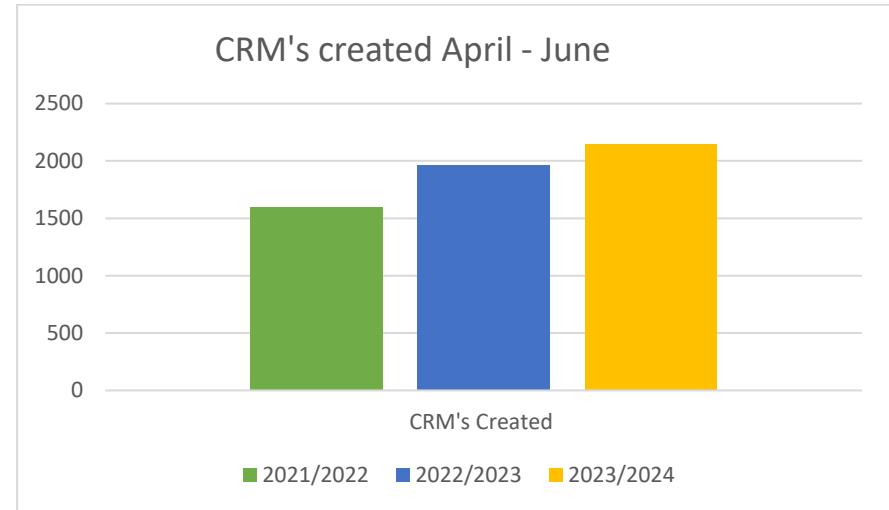
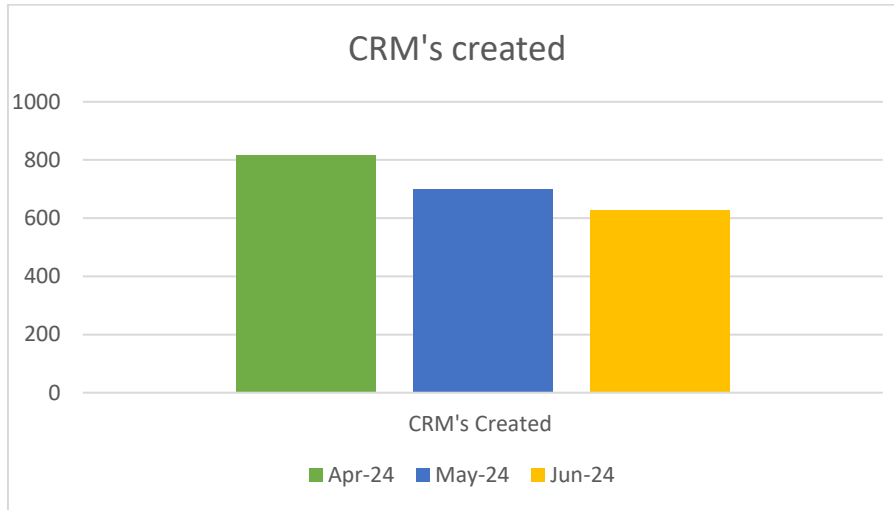
- Rates value of \$2,900 & income \$42,500.64 = rebate of \$276.67;
- Rates value of \$3,100 & income \$42,500.64 = rebate of \$410.00;
- Rates value of \$3,300 & income \$42,500.64 = rebate of \$543.33;
- Rates value of \$3,500 & income is \$42,500.64 = rebate of \$676.67.

Comments: Rates Rebate Calculator on DIA website very easy to use and we encourage you to visit site.

<https://www.govt.nz/browse/housing-and-property/getting-help-with-housing/getting-a-rates-rebate/rates-rebate-calculator/>

- 1023 rates rebate applications have been sent to the Department of Internal Affairs resulting in \$678692.12 paid to back to ADC in rebates.
- 76 retirement village residents, who have applied have had rebate payments paid back to them directly and not to the retirement village, total \$51,199.42.
- DIA have provided information for next year's rates rebate and have said the maximum rebate value is to be \$790, with the income abatement threshold also increasing to \$31,510. We have received the new application forms for this new year and getting our mail out ready to happen in August. Trips to Methven and Rakaia to be planned and advertised as has been done in previous years.

1.4.2 CRMs created



Request Type	Apr	May	June	Total	Previous 3 month rolling Total
Kerbside	205 (1)	165 (1)	156 (2)	526	546
Assets water	177 (2)	159 (2)	157 (1)	493	507
Roading	152 (3)	115 (3)	115 (3)	382	479
Animals	76	75	53	204	225
Info requests	84	65	41	190	225
Noise	21	13	18	64	61
Property	13	20	23	56	48
Trees	19	13	7	39	51

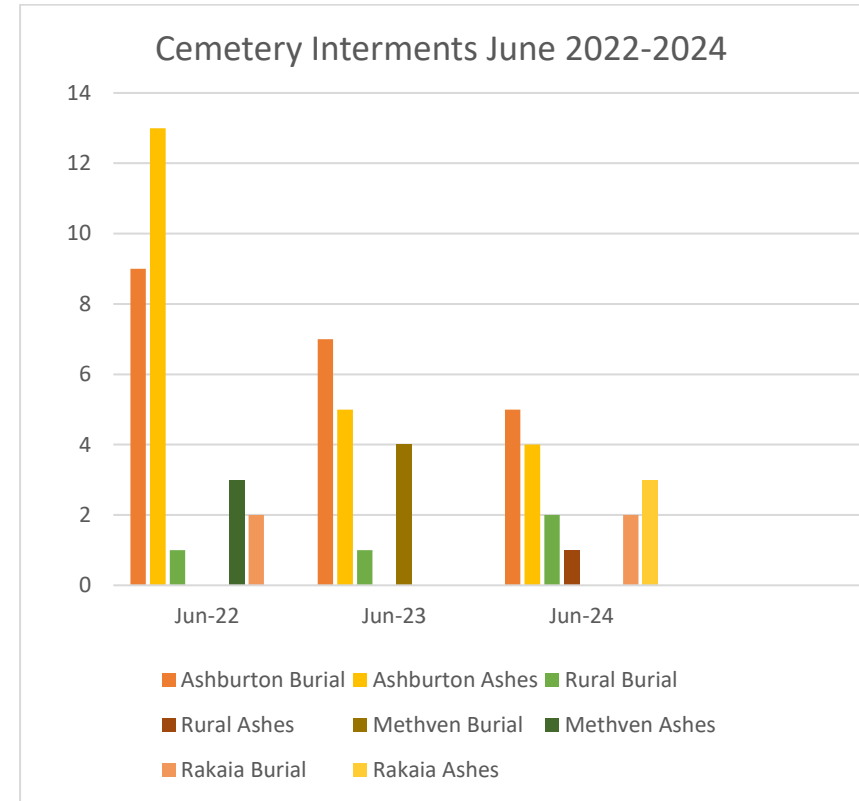
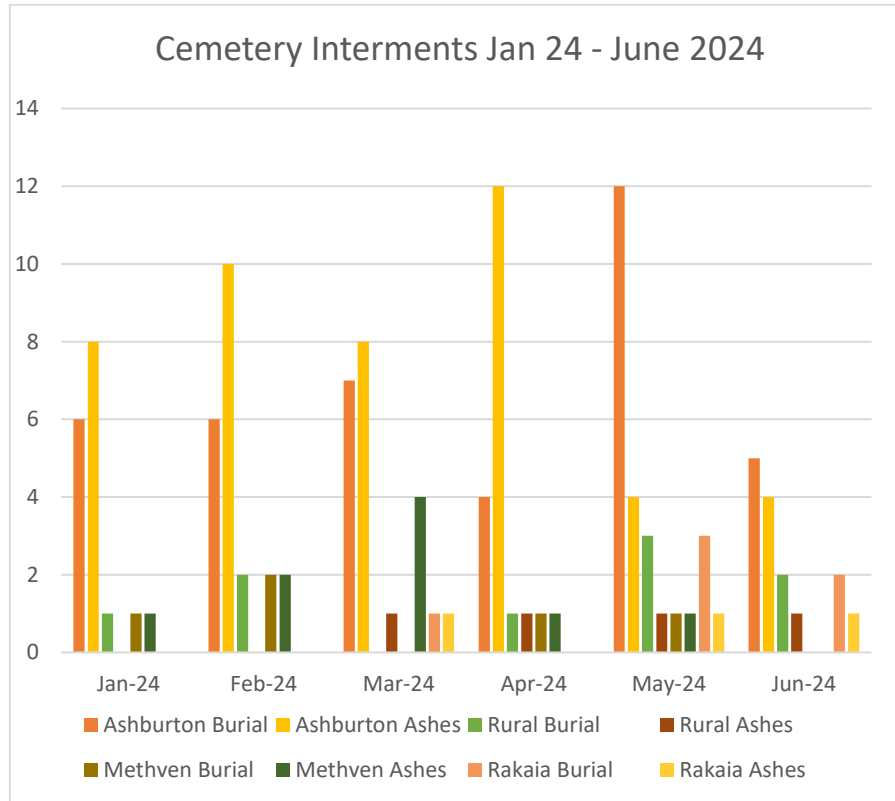
Comments:

- The two graphs above show mid-year the number of CRMs being created lessens but year on year a steady increase of issues being reported.
- Our Customer Service team was able to visit the Ashburton Recovery Park during our team meeting last month to check out all the other items that can be recycled other than what can go in the yellow bin.
- This month we have visited the Dog Pound on Range St, to see the facility and understand how they process dog returns, and care for found and wandering dogs.

2. Infrastructure & Open Spaces

2.1 Open Spaces

2.1.1 Cemeteries



2.1.2 Activities – items of importance

Cemeteries

- Cemetery staff remain focused on keeping on top of cemetery maintenance tasks. Spraying for weed control is ongoing.
- Interment activity has slowed in the past month, as depicted in the graphs above.
- Staff continue to have regular contact and dialogue with undertakers on various cemetery matters.
- Regular cyclical maintenance continues to occur at closed district cemeteries.
- Staff have organised a roading contractor to install some new soak-pits on the easternmost Ashburton Cemetery driveway. Once installed the road edge will be re-contoured to aid in the disposal of surface water evident after rainfall.

Open Space Management

- The Open Spaces management team are now focusing on the new year's capital projects with a view to making inroads prior to Christmas.
- Work on Reserve Management Plans (RMPs) is ongoing with the prescribed two-month consultation ending 4 August.
- Multiple subdivisions are working their way through the system. Staff continue to work with developers to ensure good outcomes for our community and its open spaces. Staff remain focused on achieving strategic linkages, where possible.
- Management of team leave is occurring with a number of staff utilising winter to lower their available leave allocations.
- Management of tree wood left after arboricultural works is in a way that benefits the community. Generally, arborists are asked to leave limb wood, ringed up, onsite. This way the community are welcome to remove it at their will, which is usually quite quickly. We have had the occasion where a service club has taken a specific tree and processed it into firewood for donation to communities in need. Ultimately the trees are a community asset, so the above saves the Council disposal costs, creates community benefit and eliminates the risk of community using chainsaws on Council land.
- Staff have created a spreadsheet for tree and shrub procurement. This is intended to inform the Biodiversity Advisory Group, on an annual basis, the quantity of native versus exotic species procured.

Ashburton Domain

- Work continues in the reconfigured natural wildflower/butterfly garden area, with planting due to commence over winter.
- Winter maintenance is occurring throughout the Domain Garden areas.

- The winter cycle of annual bedding plants has bedded in well. We are seeing a lot of colour from Iceland poppies and primulas as well as pansies.
- Bike Skills Park planning is progressing with a further meeting in July attended by staff.
- Staff have installed a concrete base for the Charlie Jaime sculpture and ordered a plaque. All going well, the sculpture will be installed in late July.
- Staff are happy with the new Ashburton Domain sign at the SH1 Walnut Avenue intersection. This will be the style and colour palette used for other Domain signs in due course, as funding allows.



General Parks and Reserves and Gardens

- Playground weekly and monthly safety checks and maintenance continues throughout the district.
- Playground upgrades are continuing with work underway on the Mount Somers Domain playground.
- Wooden bollards have been installed at Proctor Park (Ashbury Grove Subdivision).
- Staff have met with the ACL management to work through the operational contract management elements now that this activity comes under Open Spaces for the Lake Hood Parks and Gardens maintenance.
- Street tree replacements at Buchanan Place, Falcon Place, and Burton Place are now complete.
- Staff replanted street trees on Saunders Road, Ashburton due to vandalism. New tree is Pyrus “Candelabra”.
- Letters have been sent to Charlesworth Drive residents who live close to Racecourse Road end, informing them of the intent to remove plane trees that will fail (one of which has already) and replace them with another species, Acer Red Sunset. This is a species that is planted further along Charlesworth Drive towards Turton Green end and is doing well.
- Letters have also been sent to residents of Nursery Drive (cul de sac end) where staff plan to remove Claret Ash and replace them with more suitable species – pending feedback.
- Railway Terrace in Rakaia has had a Thuja hedge removed. This was at the request of the local Rakaia Community Association and Rakaia Community Patrol. Staff are working on stump removal and debris clearance in preparation to re-grass the site.
- Rolleston Street residents in Rakaia have had letters sent out, informing them of replacement street trees scheduled to be planted in August. The variety chosen is a native species of Kowhai. This will be viewed as a trial to gauge this tree’s suitability for this purpose.
- Spraying rounds for weed control continue throughout the district, but on a reduces scale due to winter growth conditions.
- The Rakaia Domain, RFC-driven new Recreation Centre project is progressing favorably, with an October opening forecast.
- EA Networks Stadium new steps from carpark to SH77. Native planting has occurred with 1100 plants planted. There was volunteer help from the consultancy firm Beca – which was a great help. Mulching of the site is yet to occur.
- Ng King Bros Chinese Market Garden Settlement – staff are currently progressing the next stage of work which involves tree removal and replacement planting, new trees have arrived and will be planted soon. Some of this planting will form an orchard type area. These additions are all part of the approved overall site plan.
- Staff continue to progress the refresh of the Rakaia Salmon statue. Staff will bring the results to the Council once more is known, including the unbudgeted funding requirement.
- The old toilet building at Bowyers Stream has now been completely removed. It was removed due to people continually breaking in and using it to empty campervan waste. Natives will be planted in the cleared area.
- Drinking fountains have been installed at Camrose playground in Methven and at the Company Road dog exercise area. Staff also installed a rubbish bin and doggie-doo bag dispenser at Company Road.

- Wakanui beach - staff will be planting more natives around the toilet site over winter.
- Landscaping of the new toilet at the west end of Lake Camp is complete. Staff have finished spreading mulch around newly planted natives which will ultimately blend the site into the landscape.
- SH1 North Reserve has had 5000 daffodils planted in three areas. This will add a dimension of additional colour in Spring for those entering Ashburton from the North.
- Different species of Kowhai have been planted on a problematic bank on the south side of the SH1 Ashburton Bridge. This will beautify an area that was too steep and dangerous to mow with ride-on mowers.

Public Conveniences

- The new Rakaia Domain facility is progressing favorably. Council staff remain in close contact with project leaders. There have been some construction delays, so the currently proposed completion date is now in October.
- There have been two incidents of willful damage to the second Rakaia Domain public toilets, on the hillside. Both times have seen plumbing fittings wrenched off causing water leaks and the facility having to be closed to the public to allow for repairs.
- The Open Spaces Manager and Planner met with the Mt Somers Reserve Board at its July meeting to discuss its public convenience requirements in conjunction with its camping ground facility. The focus of the discussion was to look at ultimately achieving one facility that caters for both activities. This is following specific Council direction during LTP discussions.
- Three bollards with fitted solar LED lights have been installed adjacent to the path leading to the new toilet block. Staff will monitor this as a trial and if successful, may become an option for other reserve paths



- There has been another occurrence of vandalism at the Methven Railway Reserve toilets. Some internal cubicle dispensers were smashed and their contents strewn all around inside the facility. That same weekend, vandalism occurred at the Methven Domain public toilets with plumbing fixtures and fittings smashed, wrenched off and dislodged leaving water running out the doors.

2.1.3 Biodiversity

Recent Activity

- Staff completed the pest animal control programme for the winter season at Awa Awa Rata Reserve and the surrounding forest. We dispatched over 80 pest animals, including possums, deer, hares and feral cats. The bush had grown back a lot since the beginning of the pest control programme a year ago. The next phase of the pest control will be in late Spring 2024, again a combined Council and DOC funded activity.
- Stage two planting of the Rakaia Gorge biodiversity planting site has been completed. We planted new areas and undertook in-fill planting of the 2023 planted area with over 700 eco-sourced native plants.

Planned Projects

- Weed control at Rakaia Gorge Campground and surrounding native areas and Area of Significant Natural Value (ASCV) sites. We are coordinating with landowners and leaseholders for wider weed control around the campground and ASCV sites. Russel lupins, old man beard, and wild cotoneasters are among new weeds identified that have not existed around this area in the past.

2.2 Solid Waste Management

2.2.1 Solid Waste Management Contract

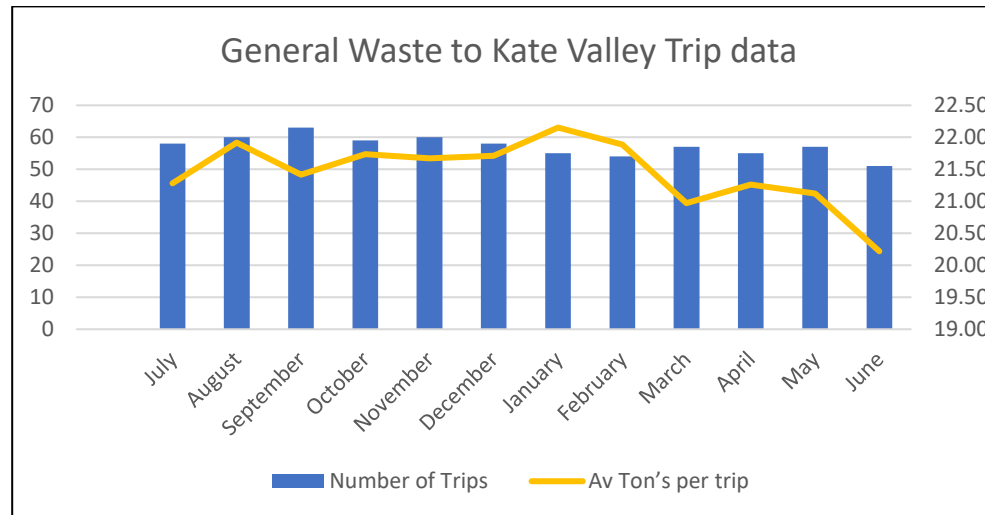
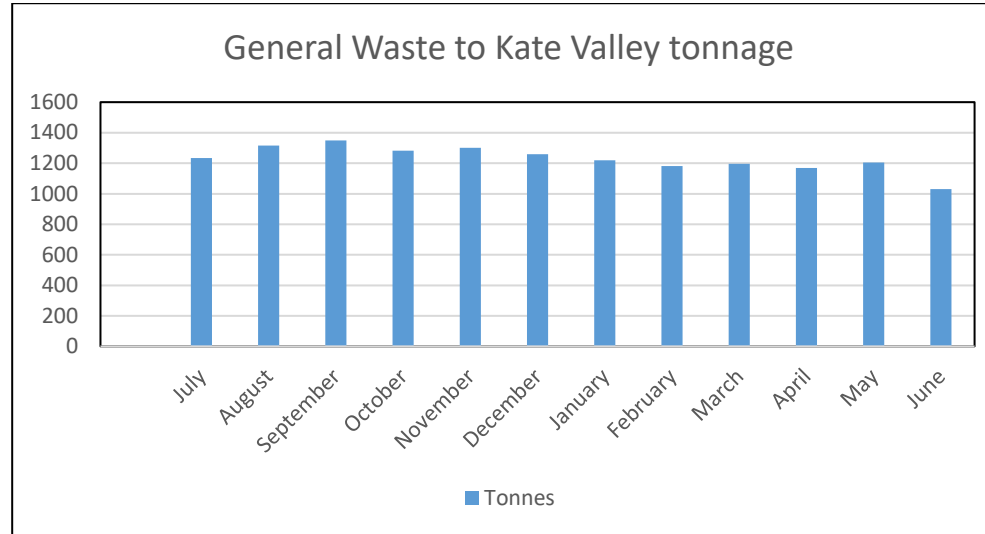
- Morrison Low have been engaged to assist staff prepare the Solid Waste Management Procurement Plan and Request for Proposals (RFP) document. The plans have been finalised and will be presented to Council at a workshop on 31 July. The workshop will include the identification of the Food Organics Garden Organics (FOGO) bin size options to be included in the contract.
- The intention is to publicly tender the contract in August and award the contract in February 2025, which will give the successful contractor at least 18 months establishment time before the new contract commences in September 2026.

2.2.2 Solid Waste Kerbside Refuse and Recycling Collection

- A total of 128 CRMs were received in June 2024. A summary of the CRMs for the last six months is shown below:

Request Enquiry	Monthly Total Number					
	Jan	Feb	March	April	May	June
Illegal dumping	10	4	18	4	5	0
Kerbside - Bin Accessory	13	6	14	12	15	4
Additional Bins	29	29	40	19	23	33
Damaged Bins	15	23	38	20	22	17
New Bins	22	14	32	25	19	19
Gross Contamination	30	21	59	30	11	2
Missing Bins	19	17	21	12	16	10
Missed Collections & Other Contractor Complaints	67	62	58	50	31	41
Satellite Drop Off Site Issues	4	5	12	4	4	2
Total	209	181	292	176	146	128

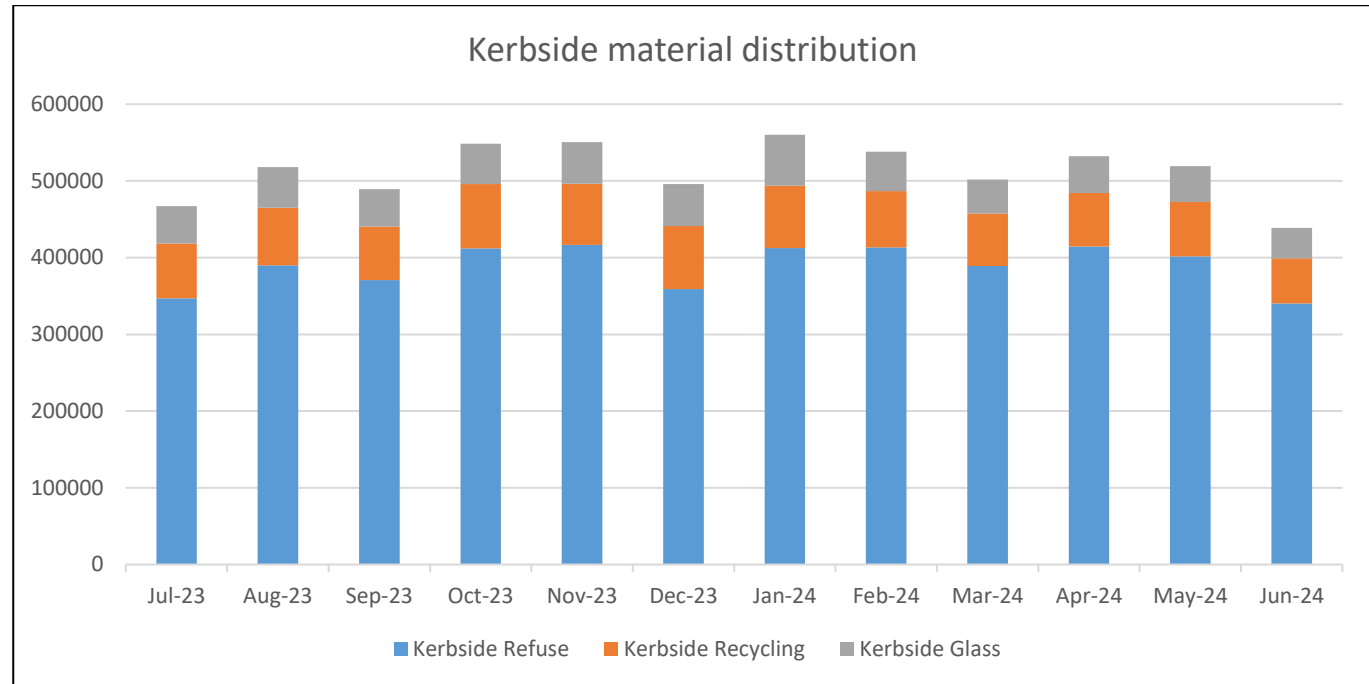
- The number of CRMs is trending down the past 3 months. The incidence of gross contamination has reduced due to the effectiveness of the bin audit activities being carried out by EcoEducate. There were no reported illegal dumping incidents in June.



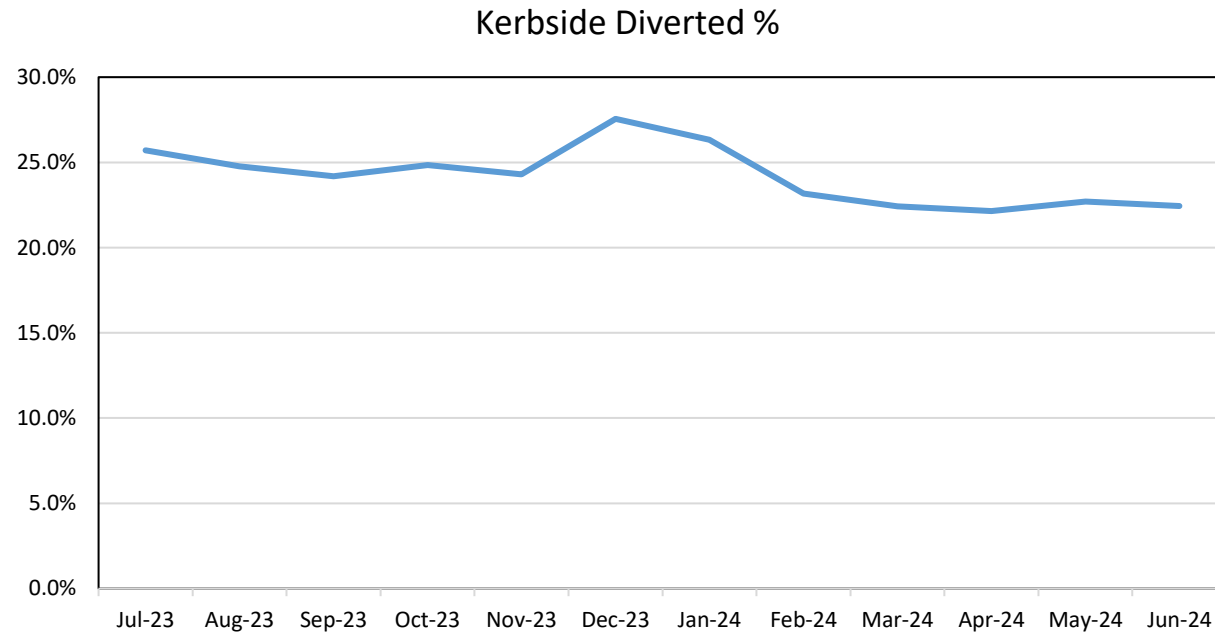
- The total volume of waste sent to landfill as of June 2024 is 14,827 tonnes which is almost the same as the previous financial year at 14,871 tonnes.

Site	Last 6-months Recycling Volumes						Annual Total Tonnes
	Jan - 24	Feb - 24	Mar - 24	Apr - 24	May - 24	Jun - 24	
Methven Recycling Centre	17.39	16.57	16.54	10.75	12.40	15.26	192.12
Rakaia Huts	2.61	0.270	2.07	0	2.05	0	11.21
Pendarves	5.14	3.03	2.20	3.77	1.70	1.98	31.08
Hakatere Huts	2.44	0.550	2.21	0.690	1.84	0.50	19.70
Willowby	6.24	3.20	5.18	4.98	2.06	1.15	44.81
Rangitata huts	1.92	1.73	0.230	0.265	0	1.80	11.93
Hinds	5.315	2.660	2.760	4.560	1.055	2.735	34.22
Mayfield	4.725	1.555	8.025	2.315	4.115	0.745	43.49
Mt Somers	8.750	6.000	5.710	2.815	0.375	.006	53.40
Staveley	6.450	2.460	1.685	0.585	1.830	0.560	32.00
Fairton	2.355	2.175	3.660	2.445	2.590	0.400	29.73
Rakaia Resource Recovery Park	25.950	8.315	6.100	2.095	7.395	6.829	129.90

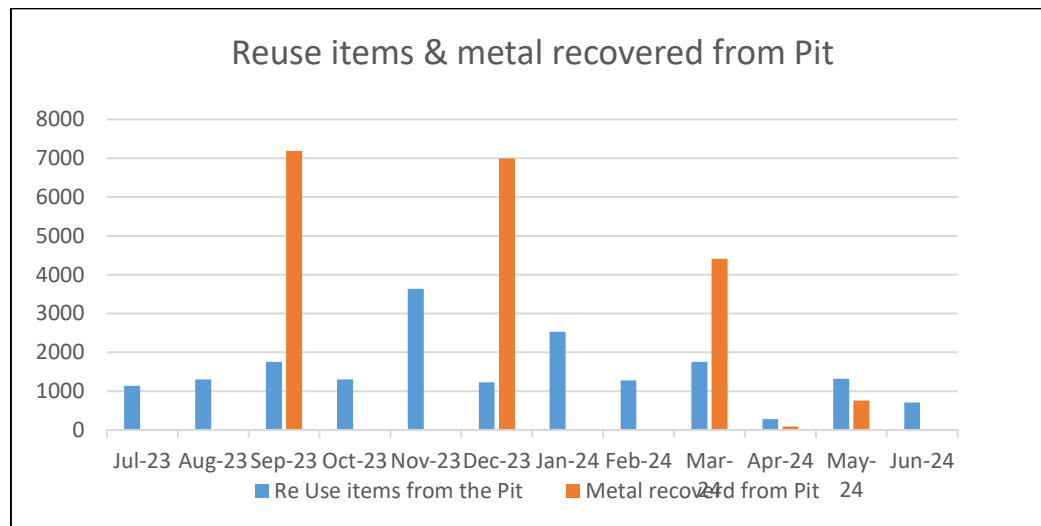
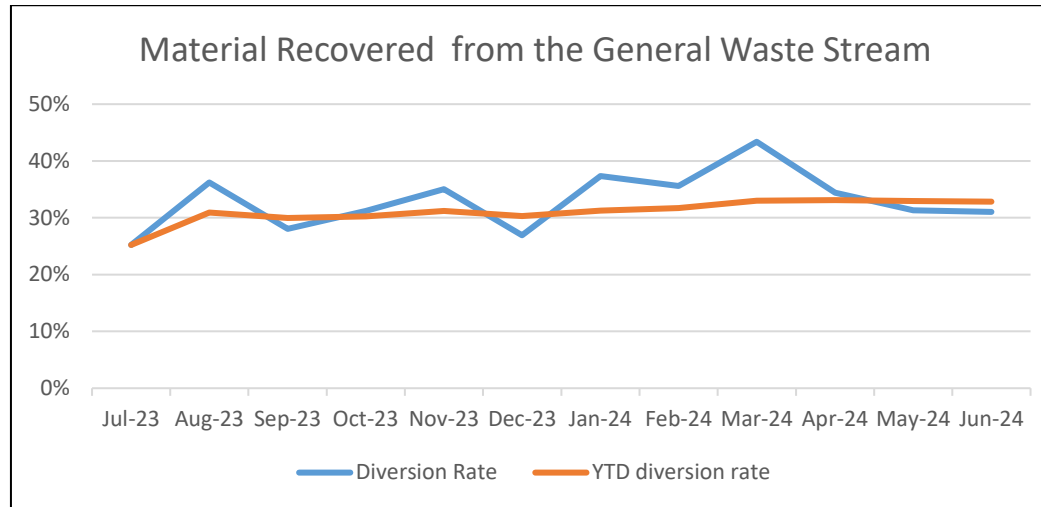
- To the end of June 2024, approximately 748 tonnes of recyclables were collected from all the satellite and school sites. Methven accounted for 192 tonnes of that amount followed by Rakaia with 129 tonnes.



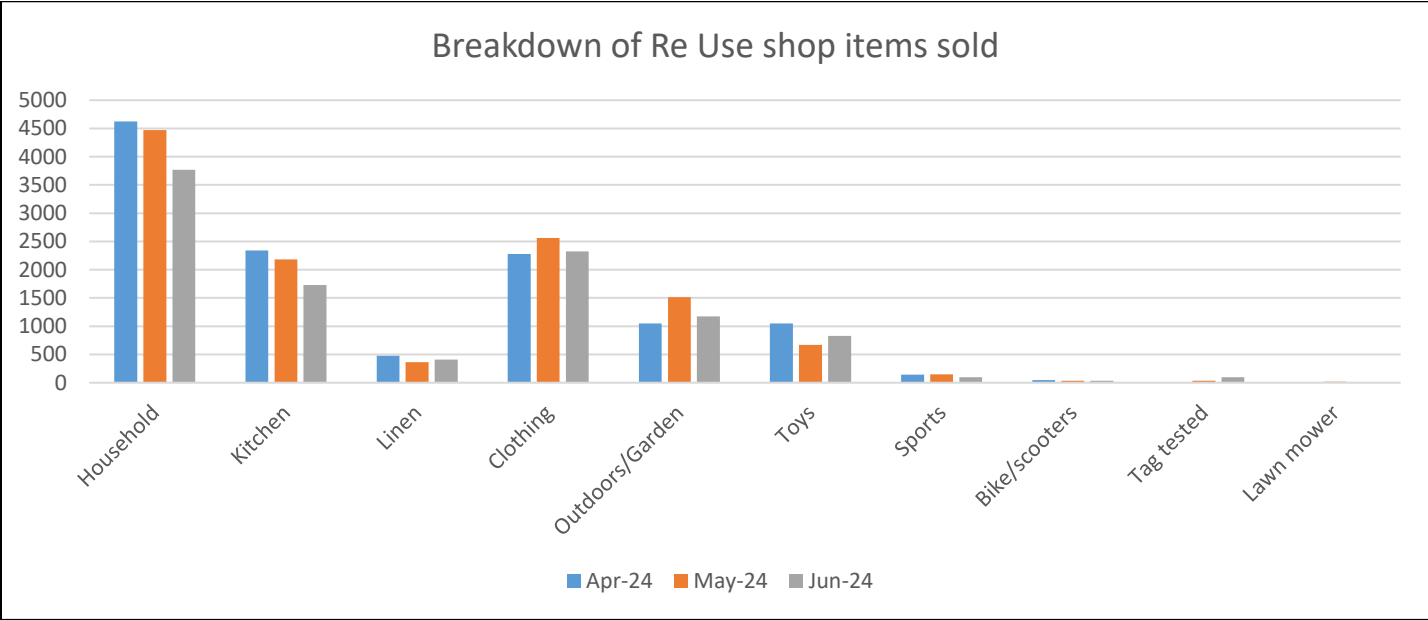
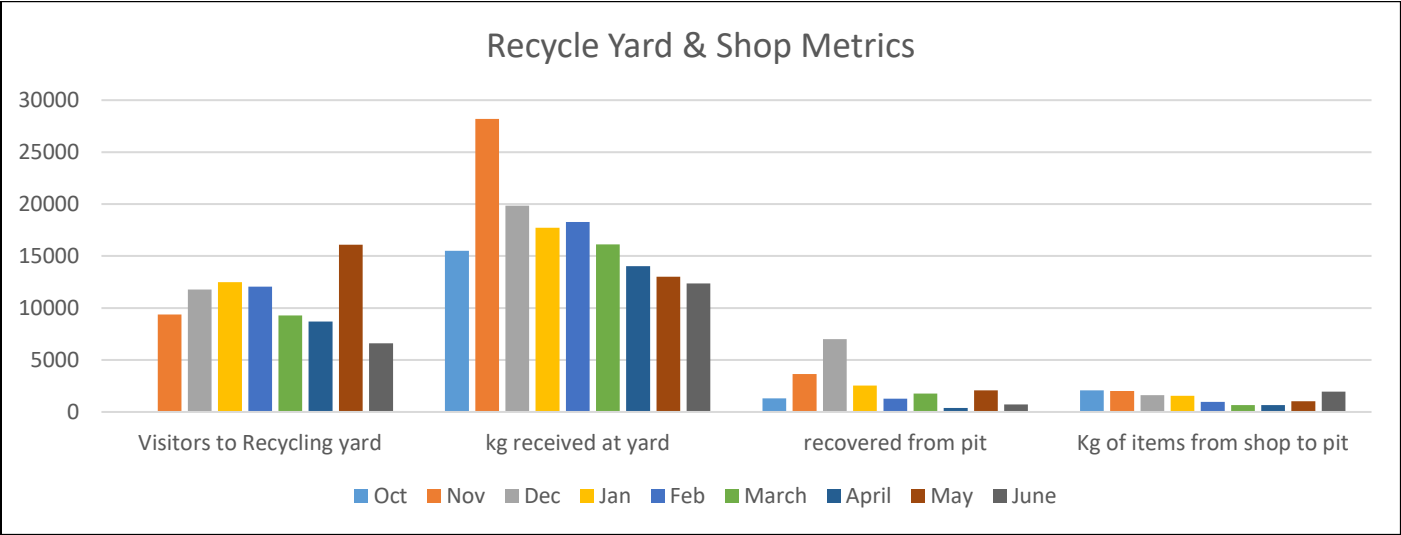
- Kerbside recycling and glass collection volumes slightly declined in the past 2 months. Kerbside refuse has remained the same for the past 5 months with a dip in June.



- Kerbside diversion rate (volume of kerbside recycling against volume of kerbside general waste collected) has been averaging 22 % since February.




- Diversion rate and pit recovery is down in June, implying less reusable material is being dumped in the pit.



- A total of 10,668 items were sold at the re-use shop in the month of June. This is lower than the 11,992 items and 12,034 items sold in May and April, respectively. Most of the items sold are household and kitchen materials, clothing, outdoor decors and garden items.
- April saw less visitors through the recycling yard, and slightly less items being dropped for the re use shop. Product being moved from the shop to the pit is consistent with the last March figures.

2.2.3 Waste Education

- The kerbside audits are ongoing.
- The demand for preschool visits for education sessions is increasing. Waste water and recycling sessions are proving popular. School visits are slower.
- The team recently toured the Wikins Road wastewater treatment plant which has given them more insight, knowledge and photos to share on how it all operates once a person flushes the toilet.
- Education centre open hours on Tuesdays continues to see people dropping in, with some being repeat visitors.
- Glow in the Park waste station was an outstanding success with the Waste Station team saying **“this is our best diversion EVER, in 14 years, GO ASHBURTON, in fact it may be the best percentage in NZ. The thank you’s and positive comments received from the public and vendors was appreciated.”**

Waste sorted at the Waste Station:	Diverted kgs	Landfill kgs	
Rubbish (including single use coffee cups, bowls & dirty plastic takeaway items)		44.5	
Food waste (to chickens)	331.5		
Compostable packaging (takeaway packaging & dirty cardboard)	180.0		
Clean cardboard	77.5		

Perfect recycling (aluminium cans & plastic bottles)	34.5		
Large paper bags from potatoes	2.0		
	625.5	44.5	
Diversion %	93%	7%	
Additional waste collected around the event site over 3 the days (litter etc)		35kgs	
<i>A big thanks for the Ashburton College Environmental Group who came in each morning to do a litter pick!!</i>			

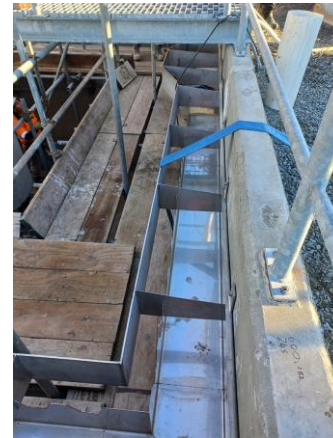
2.3 3 Waters Operations

2.3.1 General Operations and Maintenance Activities

- For the month ending June, the following activities were carried out:
 - ACL carried out repairs of leaks that were identified under the Leak Detection project. As of June, progress is as follows:
 - Tinwald = 95% complete
 - Rakaia - 100% Complete
 - Hinds - 98% Complete
 - Methven = 95% complete.
 - ACL started carrying out proactive maintenance and integrity testing of 3 waters assets to include fire hydrants, valves, manholes, stormwater.
 - A total of 79 CRMs were received in June. The locations of the CRMs are shown below:

Location	Total %
Ashburton	65
Hinds	3
Methven	11
Montalto	9
Mt Somers	0
Rakaia	1
Springfield	4
Chertsey	1
Dromore	5
Hakatere	1
TOTAL	100

- The repairs in the leaks of the secondary clarifier and the replacement of launders at the Rakaia WWTP has been completed.



- The existing 10 aerators were removed and replaced with 4 new disc aerators. The existing aerators were installed more than a decade ago and have reached the end of their lives.




- The new septage receiver has been relocated to its final position at the Wilkins Road WWTP. The relocation will make delivery of septage and management of the skips where screened solids are deposited much easier.



- A total of 4.5 kilometres of drainage channels have been cleared at Ocean Farm including the Wheatstone drain diversion and the outfall swale.
- Water operation and maintenance contract works are ongoing on the water supply network. The work includes maintenance of the water treatment plants, repairing of leaks, inspection of connections and water meters.
- Wastewater operations and maintenance activities are mainly focused on the wastewater treatment plants in Ashburton, Rakaia and Methven including work such as the repair of sewer pipes, unclogging of blockages and small sewer pipe renewals relates to 10% of the work in June.

2.4 4 Waters Projects

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>Rakaia Bore Drilling</u> Project covers the drilling phase for the second bore for the Rakaia water supply.	10/07/23	30/06/24 (revised)	Yes	Yes	HAM	Service Provider – McMillan Drilling & Fulton Hogan <ul style="list-style-type: none"> • Drilling of the bore is complete. • Pipeline works was awarded to Fulton Hogan. • Commissioning commenced and the project is now complete
<u>Mount Somers Membrane Plant</u> Project covers the construction and commissioning of a new membrane treatment plant for Mount Somers.	17/07/23	31/07/24	Yes	Yes	HAM	 <ul style="list-style-type: none"> • Service Provider – Masons Engineers NZ • Contract was awarded on 26 June 2023 <ul style="list-style-type: none"> • Civil, mechanical and electrical works are completed • Commissioning is scheduled to be completed by end of July. • Opening is scheduled 29 August 2024
<u>UV and Filtration Upgrades – Hinds, Mayfield & Dromore</u> Project covers the construction phase for the treatment upgrades of the Hinds, Mayfield and Dromore water supplies.	24/04/24	28/02/25	Yes	Yes	HAM	Service Provider – TBC <ul style="list-style-type: none"> • The work was tendered as Ashburton Water Treatment Plant Upgrades- Package 1 • 4 Tenders were received when the tender closed 21 June • Evaluation of tenders is underway • The award recommendation will be included in the agenda of the 7 August Council meeting

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>Rakaia WWTP Sludge Drying Beds</u> Project covers the physical works phase for construction of sludge drying beds at the Rakaia WWTP.	17/05/24	31/12/24 (revised)	Yes	Yes	HAM	Service Provider – TBC <ul style="list-style-type: none"> • Tender publicly advertised 21 May 2024 • 7 tenders were received when the tender closed 3 July 2024 • Tender Evaluation is in progress • Tender Award is included as an agenda to the 7 August 2024 Council Meeting. Construction works start is subject to granting of resource consent by the Regional Authority
<u>Fairfield Water Pipeline Contract</u> Project includes the laying of 2,457 metres of new OD 180 PE100 PN12.5 pipeline for a new watermain to service Fairton Township from the Ashburton water supply. It is being installed in Company Road and Fairfield Road.	29 April 2024	30 July 2024	Yes	Yes	HAM	Service Provider - Fulton Hogan. <ul style="list-style-type: none"> • The work commenced on 29 April with Fulton Hogan having installed more than 1,200 metres by the end of May. • Approximately 1200 meters remains of the new watermain to be laid before connection to the Fairton treatment plant can be completed • Contract works completed as on 17 July 2024.
<u>Grit Chamber Pipeline Renewal</u> Project covers construction phase of a renewal of the wastewater pipeline from the Trevors Rd grit chamber to the new river crossing pipeline.	01/07/24	30/06/25	Yes	Yes	HAM	Service Provider – TBC <ul style="list-style-type: none"> • Tender document is being prepared with an aim to send out the tender to market end of August.

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>UV Upgrades - Ashburton</u> Project covers the design phase for the treatment upgrades of the Ashburton water supply.	26/10/22	30/06/25	No (At risk)	Yes	ARG	Service Provider – TBC <ul style="list-style-type: none"> For Argyle Park, design at this site has continued on the basis of a building extension immediately adjacent on the SE side of the WTP. For Ashburton Domain, by utilising the lime room, no further space is required. For Bridge Street, by utilising the lime room, no further space is required. The above sites will be tendered as UV and Filtration Upgrades Package 3. This is currently scheduled for tendering in November. For the Tinwald site, a new standalone building to house treatment equipment will be constructed within the existing WTP compound. Consent application for construction & operational phase stormwater has been lodged and accepted for processing by ECan. Design is continuing, with a Hazard & Operability (HazOp) and Safety in Design (SID) workshop scheduled for 9 August. The Tinwald project is included in the UV and Filtration Upgrades Package 2 tender which will be sent out to market early August.
<u>UV and Filtration Upgrades - Rakaia</u> Project covers the design phase for the treatment upgrades of the Rakaia water supply.	26/10/22	30/06/25	Yes	Yes	ARG	Service Provider – TBC <ul style="list-style-type: none"> Detailed design is complete. Consent application for construction & operational phase stormwater have been lodged and accepted for processing by ECan. This project is included in the UV and Filtration Upgrades Package 2 tender which will be sent out to market early August.
<u>UV and Filtration Upgrade - Chertsey</u> Project covers the design phase for the treatment upgrade of the Chertsey water supply.	26/10/22	30/06/25	Yes	Yes	ARG	Service Provider – TBC <ul style="list-style-type: none"> Survey has been completed for the site in preparation for the road stopping process. Consent application for construction & operational phase stormwater have been lodged and accepted for processing by ECan.

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
						<ul style="list-style-type: none"> Detailed design work is continuing in conjunction with similar projects at the Rakaia & Tinwald sites. This project is included in the UV and Filtration Upgrades Package 2 tender which will be sent out to market early August.
<u>Rakaia Second Bore Consenting</u> Project covers the consenting process associated with the second bore project.	10/07/23	30/06/24	No	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> Consent application was lodged with ECan on 26/01/24. ECan finally accepted the application on 29/05/24. ECan decided to “limited notify” the application to two landowners deemed affected by the drinking water protection zone. Both parties have now responded and indicated that they do not wish to be heard. This means a hearing will not be required. We now await a decision on the application from ECan.
<u>Definition of Source Risk Management Areas</u> Project covers investigations to determine extent of source risk management areas for each community drinking water source.	BAU	BAU	Yes	Yes	ARG	Service Provider - Aqualinc Research Ltd <ul style="list-style-type: none"> Work is continuing on the Montalto water supply.
<u>Nitrate Investigations</u> Project covers investigations into the Tinwald bore to potentially forecast when the bore water quality may breach the maximum allocatable value (MAV) for nitrate. The work will also include determining likelihood of intercepting a new deeper aquifer with lower nitrates.	BAU	BAU	Yes	Yes	ARG	Service Provider – Aqualinc Research Ltd <ul style="list-style-type: none"> Given the highly specialized nature of this work, officers have engaged Aqualinc Research Limited for this work. Work has commenced.

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>Water Safety Plans Development</u> Project covers the development of water safety plans for all ADC water supplies.	26/10/22	30/06/24	No	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> Updated plans for the Ashburton, Methven, Rakaia & Hinds supplies were completed by Beca in December. The balance of plans have now been received.
<u>Water Safety Plans Implementation</u> Project covers the implementation of water safety plans for all ADC water supplies.	BAU	BAU	Yes	Yes	ARG	Service Provider – TBC - internal resources initially <ul style="list-style-type: none"> Officers are currently determining the performance gap between current level of service (LOS) and the LOS required by the WSPs. A definitive listing of all actions identified in the plans is in the process of being collated. It is proposed to report progress on WSP implementation through the tracking of actions on the improvement plans.
<u>Peri-urban Water Network Detailed Design</u> Project covers the investigations, survey and detailed design of watermain extensions necessary to service the peri-urban areas of Ashburton.	24/08/23	30/06/24	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> The draft design drawings have been received and are currently being reviewed.
<u>NE Ashburton Watermain Extensions</u> Project covers the progressive packaging of pipeline extension projects in the Residential D area in north-east Ashburton.	BAU	BAU	Yes	Yes	ARG	Service Provider – Internal Resources (as time permits) <ul style="list-style-type: none"> The first package is Seafeld Rd (Company to Keenans); Keenans Rd (Seafeld to Company); and South Park (No 49 South Park to Keenans). Total length is 1,180m. Once designs are finalized, construction estimates will be prepared and used to develop the cost of servicing for property owners in this area. Consultation with landowners in this area is expected to proceed late August / early September.

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>2023/24 Water Pipeline Renewals Design Only</u> This project covers the investigations, survey and detailed design for pipeline renewals in Archibald Street (Graham St-Hassal St), East Street (Cameron St-Walnut Ave), and Mason Place (full length) in Ashburton; Spaxton Street (Carr-Alford) in Methven; and Taverners Road (full length) in Dromore.	01/07/23	30/06/24	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> • Detailed design is complete and under review. • The physical works is programmed for 2025/26 (Year 2) of the LTP. • The Dromore renewal requires KiwiRail approval for the new pipeline under the rail corridor. Discussion with KiwiRail has commenced.
<u>Grit Chamber Pipeline Renewal</u> Project covers design phase of a renewal of the wastewater pipeline from the Trevor Rd grit chamber to the new river crossing pipeline.	26/10/22	30/06/24	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> • Consents for the project has now been issued. • This phase of the project is now complete.
<u>Ocean Farm Irrigation Investigation</u> Project covers the detailed investigations into potential upgrades of the current, or replacement irrigation systems for Ocean Farm.	08/03/23	30/06/25	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd (+Waterforce Ltd) <ul style="list-style-type: none"> • The draft report was received on 20/03/24 and has been reviewed by officers. • We have asked for details for a potential trial of the two systems identified in the report (pivots & pole mounted impact sprinklers). • A workshop with Council to discuss the I&O report has been scheduled.
<u>AMP Tradewaste Investigation</u> Project covers the investigations into the feasibility of a future tradewaste discharge from Ashburton Meat Processors on Bridge Street.	01/03/23	30/11/23	No	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> • The investigation phase has concluded.

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>AMP Tradewaste Application</u> Project covers the consideration of a tradewaste discharge from Ashburton Meat Processors on Bridge Street.	BAU	BAU	Yes	Yes	ARG	Service Provider – Internal Resources <ul style="list-style-type: none"> • Due to the scale of impact that a discharge from AMP would have on ADC infrastructure, officers have outlined a potential bespoke approach to development contributions. • This matter will be the subject of a standalone report to Council to consider the proposed arrangements and seek approval to start work on a discharge agreement.
<u>NE Ashburton Wastewater Servicing Investigation</u> Project covers investigations into options to provide a wastewater service to the NE Ashburton area. This is conceptual only.	24/08/23	30/06/24	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> • This project is being undertaken in conjunction with the Peri-urban water network detailed design. • Concepts for gravity servicing being explored. Struggling to get minimum grades across the contour of land. Potentially dictating additional network pump stations. • Draft report was issued for officer review on 15/12/23. • No further work on this project during the period.
<u>Rakaia WWTP Sludge Drying Beds</u> Project covers the detailed design and consenting of sludge drying beds at the Rakaia WWTP.	06/09/23	30/06/24	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> • Consent applications and supporting documentation have been prepared for Air Discharge, and Construction Phase Stormwater Discharge. • These were lodged with ECan on 09/05/24 and accepted on 24/05/24. • There has been some discussion on the air discharge consent duration but it is envisaged the consents will be issued soon.

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>2023/24 Wastewater Pipeline Renewals Design Only</u> This project covers the investigations, survey and detailed design for pipeline renewals in Catherine Street (McMurdo St-Grove St), Philip Street (Oak Gr-Walker St), Saunders Road (Creek Rd-Pages Rd), Tancred Street (No: 245-Chalmers Ave) in Ashburton.	01/07/23	30/06/24	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> Detailed design is complete and under review. The physical works is programmed for 2025/26 (Year 2) of the LTP.
<u>Dam Safety Assessments</u> This project covers the classification and assessment of dams operated by Council to meet the Building (Dam Safety) Regulations 2022 which come into force 13 May 2024. Two sites are captured: Lake Hood and Wilkins Road WWTP (Ponds 3&4)	BAU	BAU	Yes	No	ARG	Service Provider – Stantec [&PDP] <ul style="list-style-type: none"> Stantec has been engaged to carry out this work as it relates the Wilkins Road site and provide sign-off of this site and Lake Hood. The initial work completed at Wilkins Rd casts doubt on whether it is a classifiable dam. The dam embankment and adjacent drain will be surveyed to confirm status. The Lake Hood dam assessment will be undertaken by PDP (as they have carried out previous assessments) and sign-off will be done by Stantec. Note: Unbudgeted expenditure, compliance related.
<u>Mount Somers Stormwater Investigation</u> Project covers investigations into a potential cut-off drain to protect the Mt Somers Township	24/04/23	30/06/24	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> The report has been finalised. A workshop is scheduled for 14 August to discuss the findings.
<u>Stockwater Intake Fishscreens</u> Project covers the detailed design of suitable fishscreening infrastructure at the Methven Auxiliary, and Brothers intakes.	28/03/23	30/06/24	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> The concept design and design report have been reviewed by officers and finalised. Next step is to seek comment from MHV/ALIL.

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>Scarness Weir Abatement Notice Resolution</u> Project covers work required to retrospectively consent the structure and carry out modifications as necessary.	28/03/23	TBC	No	No	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> • Draft documents to support consent application have been finalised inclusive of feedback from AECL. • The requirement to proceed with consenting and structure modifications is currently the subject of further discussions with ECan compliance team.
<u>MHV/ALIL Stockwater Delivery Investigations</u> Project covers the investigations being undertaken by MHV Ltd (and Ashburton Lyndhurst Irrigation Ltd) into taking over stockwater delivery.	01/08/22	01/09/24	Yes	Yes	ARG/CD	Service Provider – MHV Water and Ashburton Lyndhurst Irrigation <ul style="list-style-type: none"> • Discussions are ongoing and officers are awaiting a refined proposal from MHV. • No progress since last report.
<u>Pudding Hill Intake Closure</u> Project covers the investigation of the potential closure of the Pudding Hill stockwater intake.	Nov. 2022	TBC	Yes	Yes	ARG/CD	Service Provider – Melius Ltd (John Wright) <ul style="list-style-type: none"> • The Melius report has been reviewed by officers and has now been finalized. • Melius report to be the subject of a standalone report to Council.

2.5 Stockwater Operations

2.5.1 General

- Pudding Hill Stream is continuing to experience extremely low flows at present. Normal flows are around 180-200 l/s but recently they have dropped to <30 l/s with no additional water available to take from the stream. While Methven Auxiliary is helping to compensate the flows by taking more water at the intake than normal, there still isn't enough water across 'the top' and the Rakaia River Road supplementary pump has been running for the last few weeks to keep water flowing below the RDR.
- Recruitment has commenced for a new ranger following a recent resignation from the team. The role is for a 3-year fixed term position.

2.5.2 Hekeao Hinds Water Enhancement Trust (HHWET)

- HHWET has approached officers for approval to conduct hydraulic investigations on parts of the water race network. These investigations are proposed to commence in August. They will focus on races HHWET has previously expressed interest in, and will involve:
 - Flow monitoring (to estimate race losses) in main ADC races (primarily in the lower reaches).
 - Identification of current and historical soak holes.
 - Trialling of soak hole discharge options.

Officers have approved the investigations on basis that it will not impact on normal operations or current consent conditions.

2.5.3 Applications

- A summary of the current applications is listed below:

Stockwater closures/alterations/culvert installation applications as at 19 July 2024

PHASES

Application ID	Location	Length*	No of properties	1	2	3	4	5	Comments
SKW/008/22	Brothers Road	12,164	17						To be readdressed in Feb 2024/On hold
SKW/013/22	Back Track	4431	10						Awaiting Pudding Hill closure project/LTP
SKW/008/23	1170 Ashburton River Road	9,623	7						Physical work to be completed (21 Sept)
SKW/012/23	490 Old Main South Road	8,949	6						*Report to Council
SKW/013/23	89 Somerton Road	414	2						Reporting
SKW/020/23	1037 Rangitata Highway	6,739	7						*Report to Council
SKW/023/23	Junction Road	15,135	16						*Report to Council
SKW/025/23	656 Lower Downs Road	8962	5						Reporting
SKW/026/23	Le Bretons Road	14,702	14						Physical work to be completed
SKW/030/23	Methven Highway	0	2						Physical work to be completed
SKW/003/24	52 Bennetts Road	3,672	5						Physical work to be completed
SKW/004/24	51 Terrace Road (realignment)	150	1						Physical work to be completed
	Phase complete		Phases:	<i>Application received</i>	<i>Information gathering</i>	<i>Review significance and scope</i>	<i>Reporting and decision making</i>	<i>Sign off work completed and rates/GIS update</i>	
	On track								
	Overdue								

*Note: a 0 in the length column relates to a culvert or pump service installation application - no race is being closed.

* These three race closures are the local races that run east of State Highway 1 in the Ealing area. The Montalto Hinds main running down Hackthorne Road supplies these races and is currently being surveyed for closure – note: the last survey form was returned to Council on 8 July. Processing of this application will now commence. All four closure reports will be presented to Council for approval in due course.

2.6 Roads and Footpaths

2.6.1 2024/25 financial year Budgets

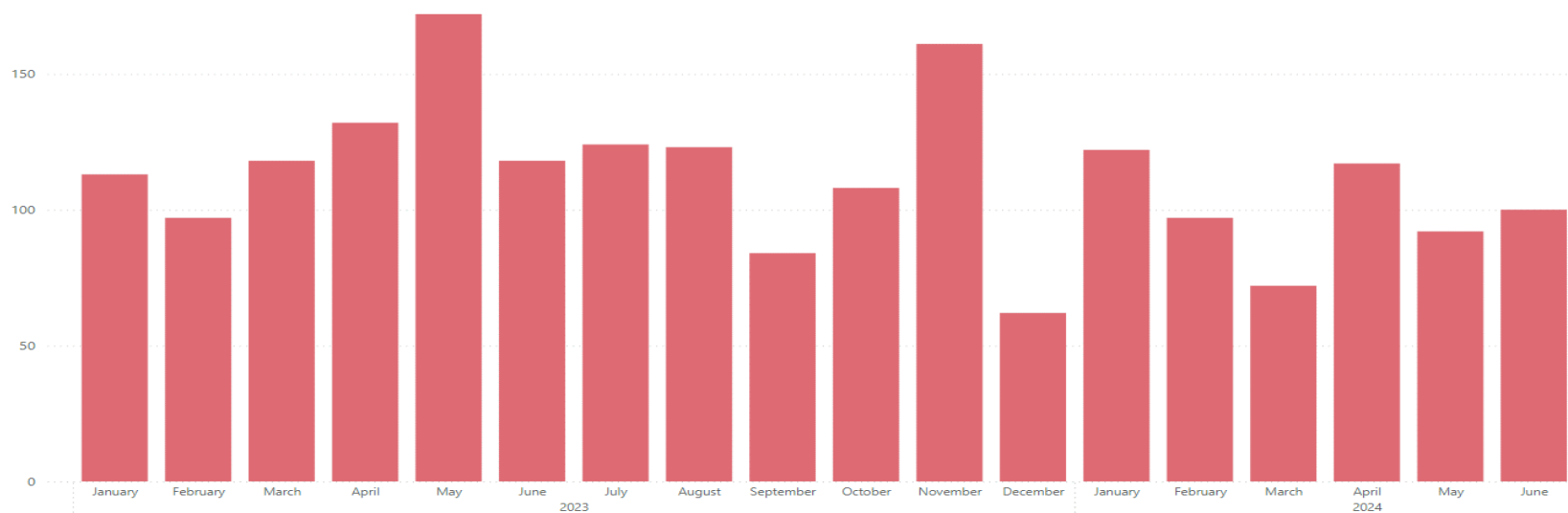
	2024/25	2023/24
Local Road Operations		
Structures Maintenance	\$400,000	\$75,000
Environmental Maintenance	\$760,000	\$493,055
Network Services Maintenance	\$860,000	\$896,570
Network Operations	\$18,000	\$17,320
Level Crossing Warning Devices	\$37,000	\$39,880
Minor Events	\$100,000	\$65,499
Network and Asset Management	\$1,100,000	\$1,024,350
Structure Component Replacement	\$250,000	\$30,000
<u>Traffic Services Renewals</u>	<u>\$190,739</u>	<u>153,380</u>
Total Local Road Operations	\$3,715,739	\$2,795,054
Local Road Pothole Prevention		
Sealed Pavement Maintenance	\$2,300,000	\$1,661,652
Unsealed Pavement Maintenance	\$850,000	\$780,300
Routine Drainage Maintenance	\$540,000	\$436,800
Unsealed Road Metalling	\$1,200,000	\$1,144,440
Sealed Road Resurfacing	\$3,040,000	\$2,747,150
Drainage Renewals	\$435,000	\$623,595
<u>Pavement Rehabilitation</u>	<u>\$2,640,000</u>	<u>\$3,141,143</u>
Total Local Road Pothole Prevention	\$11,005,000	\$10,535,080
Walking and Cycling		
Cycle Path Maintenance	\$6,000	\$3,641
Footpath Maintenance	\$325,000	\$338,130
<u>Footpath Renewals</u>	<u>\$683,000</u>	<u>\$500,000</u>
Total Walking and Cycling	\$1,014,000	\$841,771

2.6.2 2023/24 Work Completed

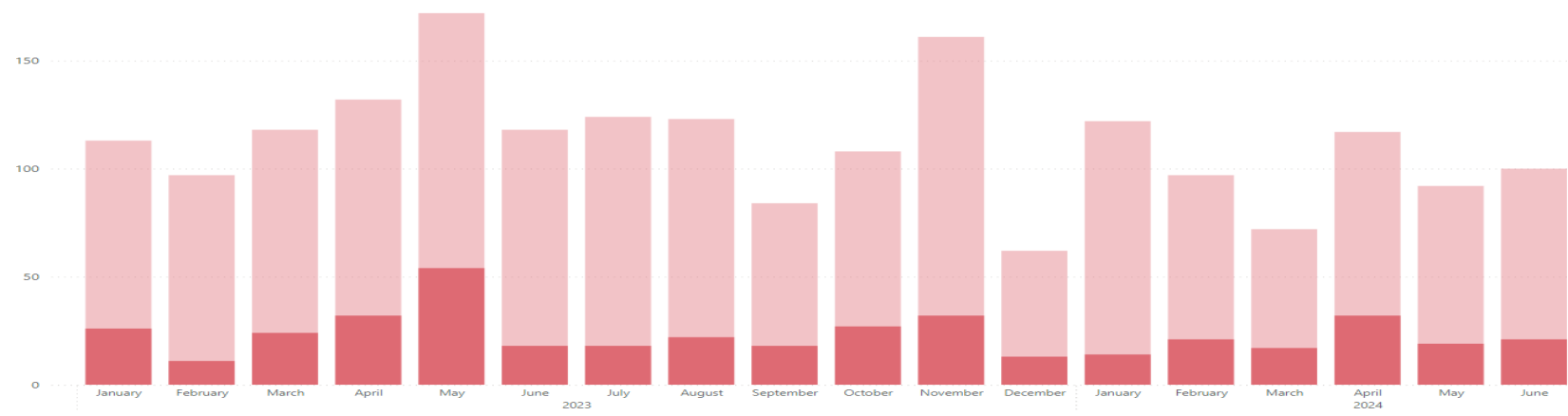
- 16,277 m² of sealed road digouts completed
- 3,443 m² of sealed road stabilisation repairs completed
- 6,262 km of unsealed grading completed
- 35,684 m³ of maintenance metal placed
- 50.1 km of reseals placed
- 9.7 km of sealed road rehabilitation constructed
- 120% of the maintenance budget and 98% of the renewals budget was spent.
- 70% of unsubsidised budget spent.

2.6.3 Roothing CRM data – January 2023 to June 2024

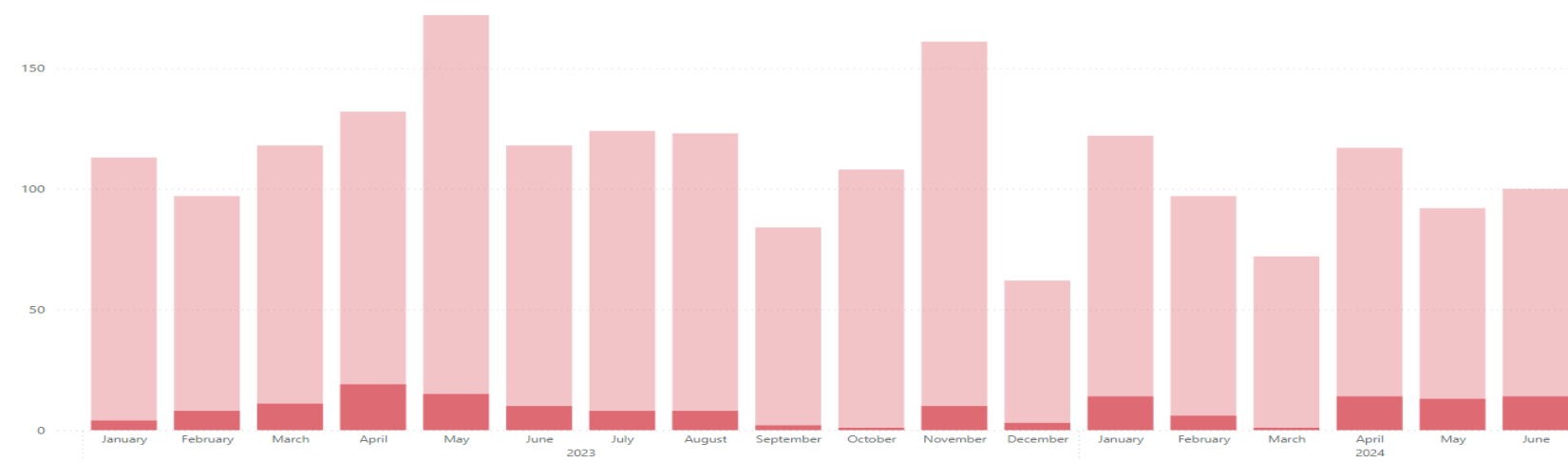
All Roothing CRMs showing the fluctuations through the year



All Pavement CRMs in relation to overall CRMs



Unsealed CRMs in relation to overall CRMs



2.6.4 Main areas of work

- Routine maintenance work on sealed and unsealed roads.
- Maintenance metalling.
- Winter maintenance e.g. ice gritting.

2.6.5 Corridor access data

- Corridor access requests processed:
 - January 69
 - February 70
 - March 85
 - April 58
 - May 109
 - June 64
- Temporary Traffic Management Plans processed:
 - January 33
 - February 22
 - March 25
 - April 34
 - May 24
 - June 54

2.6.6 Forward Works Programme

Sealed roads work (resealing, rehabilitations and heavy maintenance) for the next three years and the initial unsealed roads maintenance metalling for 2024/25 are shown on the forward works programme on the Council website

<https://www.ashburtondc.govt.nz/services/transport/road-and-footpath-programmes>

The footpath renewal and kerb and channel renewal programmes are also included but still being compiled.

2.6.7 Sealed road rehabilitation

Three sites on Ashburton Staveley Rd, one on Forks Rd and one on Pudding Hill Rd are included in a contract currently out to tender.

2.6.8 Local road improvements and new footpaths

The new footpath and kerb and channel on Racecourse Road are under construction. Wet weather has delayed the sealing of the widening and the footpath.

Replacement of the old kerb and dish channel on Walnut Ave between SH1 and Oak Grove is under construction. Wet weather has also delayed this work.

2.7 Contracts – Tenders

Current Contracts/Tender	Closing Date
ROAD0361 Sealed Road Rehabilitation Rural West 2024-25	23 July 2024

Awarded Contracts	Awarded to	Value	Estimate	Tenders received
ROAD0358 Lighting Operation & Maintenance 2024-2029	Power Jointing (2028) Ltd	\$1,172,768	\$1,637,500	2
ROAD0347 Kerb and Channel Renewals	HEB Construction Ltd	\$185,129	\$254,650	5
ROAD0340 ADC Traffic Count Programme 2024-2029	Agfirst Consultants Environmental	\$253,793	\$468,493	1

3. Compliance & Development

3.1 Building Services

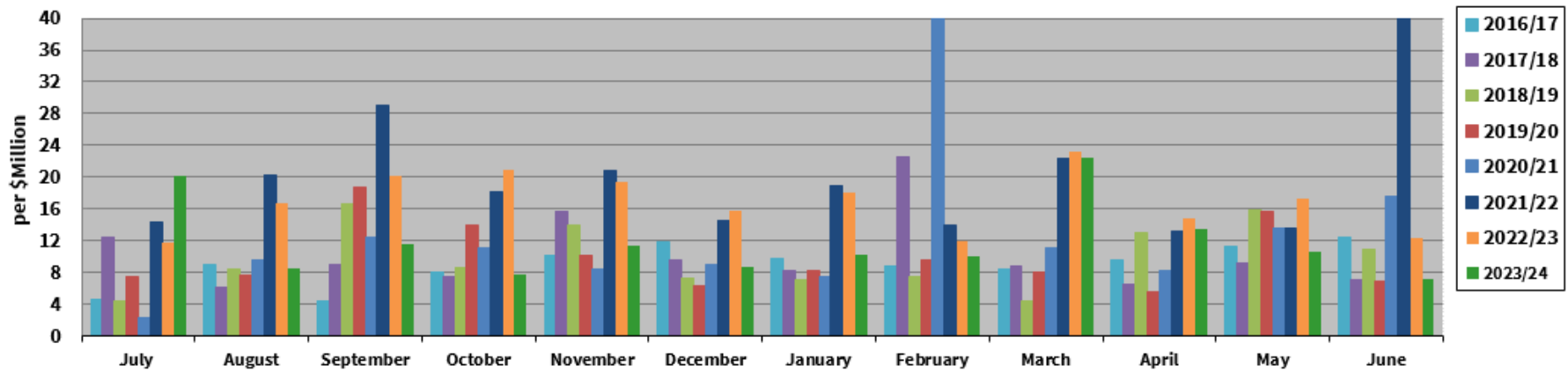
3.1.1 Building consents / amendments

Month	Building Consents				% Processed within 20 Days	Average Processing Days	Inspections Carried Out (max wait time in brackets)	CCC Issued within 20 Days
	Received	Received YTD	Issued	Issued YTD				
July	55 (66)	55 (66)	69 (43)	69 (43)	55.1%	21.6	373 (10)	100%
August	30 (69)	84 (135)	44 (51)	113 (94)	68.2%	16.3	373 (10)	96.5%
September	44 (59)	128 (194)	42 (64)	155 (158)	78.6%	15.1	342 (10)	93.3%
October	29 (56)	156 (250)	28 (64)	183 (222)	67.9%	17.7	324 (10)	97.9%
November	31 (55)	187 (305)	32 (52)	215 (274)	74.2%	18.8	348 (10)	100%
December	29 (32)	216 (337)	26 (57)	241 (331)	76.9%	16.2	245 (7)	93.1%
January	27 (56)	243 (393)	38 (48)	279 (379)	78.9%	15.0	196 (7)	97.2%
February	44 (50)	287 (443)	30 (51)	309 (430)	83.3%	14.3	295 (5)	95.7%
March	51 (79)	338 (522)	43 (47)	352 (477)	93.0%	14.2	281 (5)	100%
April	38 (70)	376 (592)	56 (66)	408 (543)	96.4%	12.9	279 (5)	100%
May	58 (56)	434 (668)	49 (70)	457 (613)	75.5%	15.0	323 (7)	97.6%
June	57 (46)	491 (714)	45 (72)	502 (685)	97.7%	12.8	249 (5)	98.3%
Note: figures in brackets are for the corresponding month during the previous year.								

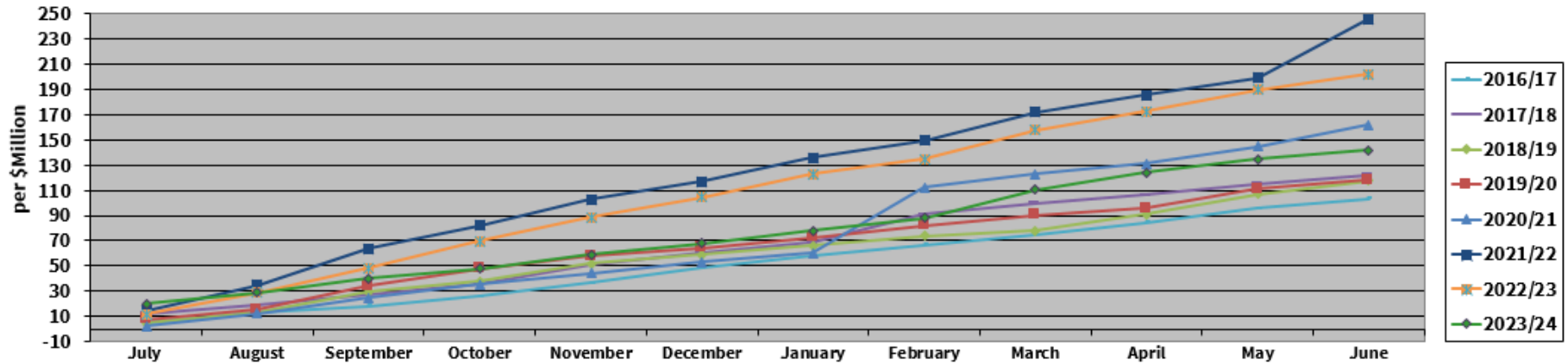
Month	BC Value of Work			
	Received	Received YTD	Issued	Issued YTD
July	\$8,738,727 (\$19,070,838)	\$8,738,727 (\$19,070,838)	\$20,219,273 (\$11,771,787)	\$20,219,273 (\$11,771,787)
August	\$9,886,060 (\$16,691,862)	\$18,605,787 (\$35,762,700)	\$8,484,452 (\$10,711,920)	\$28,703,724 (\$22,483,707)
September	\$12,316,580 (\$20,935,138)	\$30,922,367 (\$56,697,837)	\$11,568,003 (\$20,074,811)	\$40,271,727 (\$42,558,518)
October	\$12,217,236 (\$17,760,643)	\$43,134,602 (\$74,458,480)	\$7,710,277 (\$20,483,747)	\$47,982,004 (\$63,042,265)
November	\$15,015,499 (\$22,671,793)	\$58,150,101 (\$97,130,274)	\$11,365,505 (\$19,347,252)	\$59,347,509 (\$82,389,517)
December	\$14,337,900 (\$13,811,240)	\$71,488,001 (\$110,941,514)	\$8,853,920 (\$15,729,540)	\$68,201,429 (\$98,119,057)
January	\$10,590,075 (\$20,165,092)	\$82,478,076 (\$131,106,605)	\$10,155,875 (\$18,111,744)	\$78,357,304 (\$116,230,801)
February	\$7,683,885 (\$15,005,370)	\$90,661,961 (\$146,111,975)	\$10,069,500 (\$13,119,667)	\$88,426,804 (\$129,350,468)
March	\$15,067,412 (\$16,793,386)	\$105,729,373 (\$162,905,362)	\$22,379,910 (\$23,143,790)	\$110,806,714 (\$152,494,258)
April	\$7,367,399 (\$18,575,067)	\$112,362,772 (\$181,480,429)	\$13,509,376 (\$14,871,519)	\$124,316,090 (\$167,365,777)
May	\$11,504,377 (\$13,680,624)	\$123,867,148 (\$195,161,053)	\$10,623,645 (\$17,353,452)	\$134,939,735 (\$184,719,229)
June	\$20,257,559 (\$12,387,195)	\$144,207,573 (\$207,548,248)	\$7,248,792 (\$18,242,825)	\$142,202,227 (\$202,962,055)
Note: figures in brackets are for the corresponding month during the previous year.				

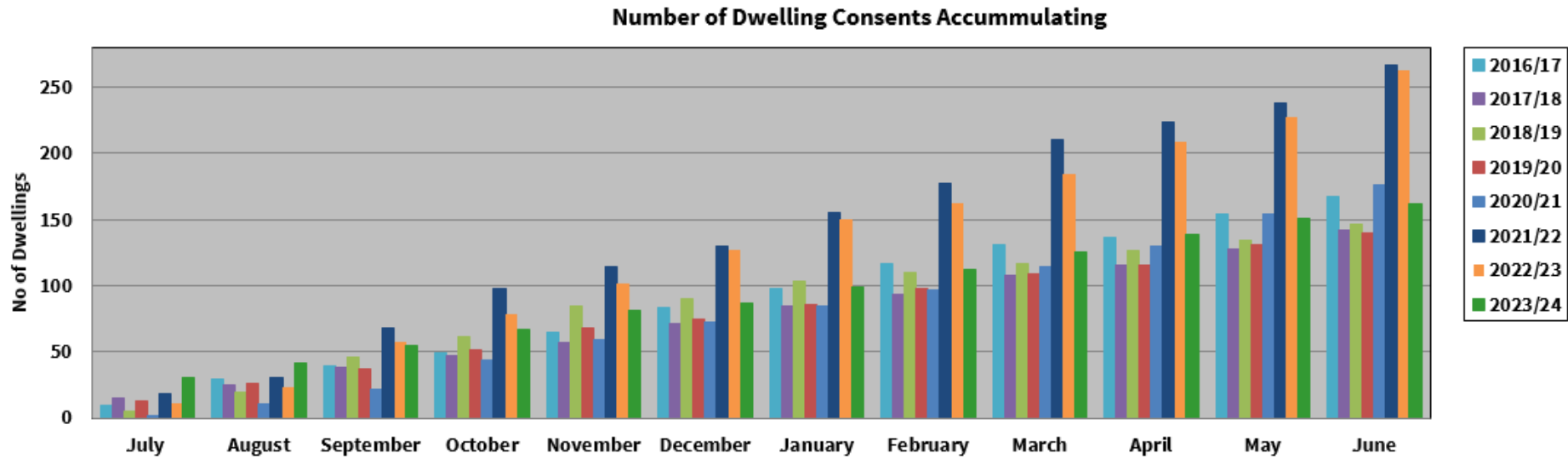
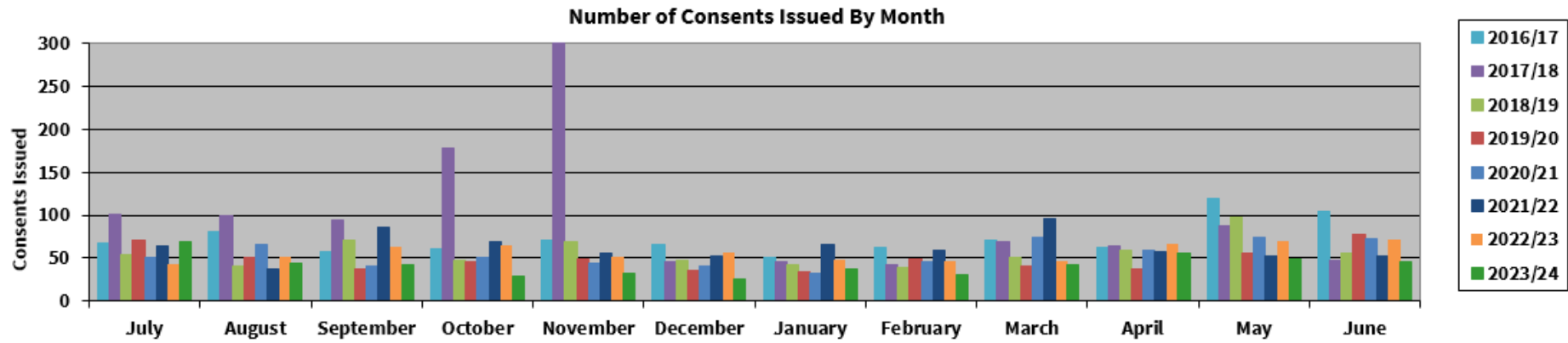
Month	Building Amendment				% Processed within 20 Days
	Received	Received YTD	Issued	Issued YTD	
July	26 (47)	26 (47)	20 (35)	20 (35)	100%
August	26 (47)	53 (83)	30 (35)	50 (70)	100%
September	28 (26)	81 (109)	27 (39)	77 (109)	96.3%
October	20 (37)	101 (146)	20 (32)	97 (141)	90%
November	35 (40)	136 (186)	28 (28)	125 (169)	100%
December	22 (24)	158 (210)	28 (26)	153 (195)	90.9%
January	20 (18)	178 (228)	14 (14)	167 (209)	100%
February	46 (36)	224 (264)	33 (41)	200 (250)	100%
March	24 (34)	248 (298)	26 (36)	226 (286)	100%
April	22 (19)	270 (317)	18 (24)	244 (310)	94.4%
May	22 (24)	292 (341)	18 (22)	262 (332)	94.4%
June	10 (20)	302 (361)	7 (18)	269 (350)	100%
Note: figures in brackets are for the corresponding month during the previous year.					

Building Consent Values By Month

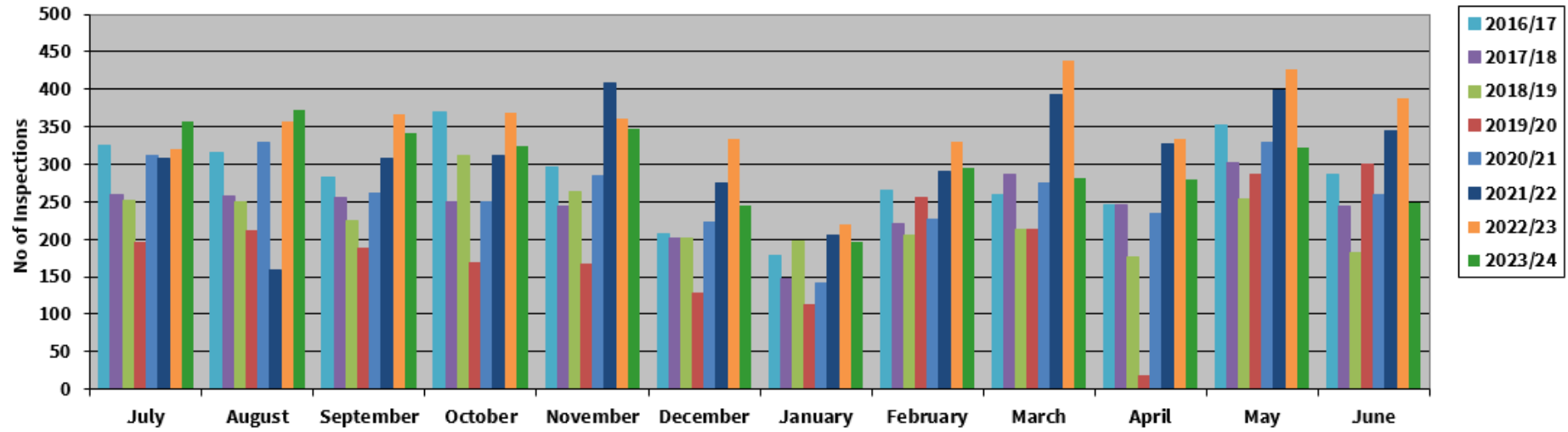


Building Consent Values Accumulating

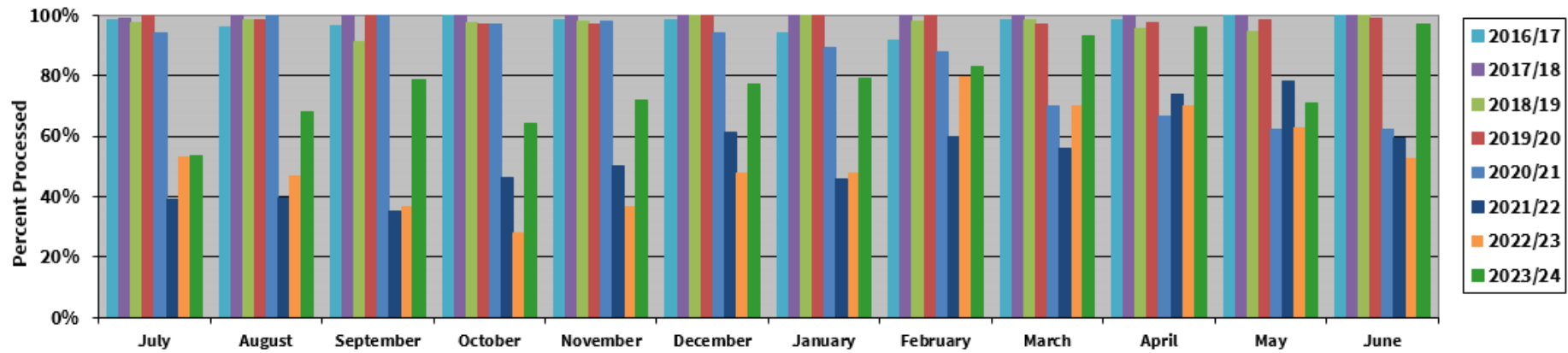




Number of Inspections Completed



Building Consents Processed Within 20 Day Statutory Time Frame



3.1.2 Overall for the financial year, we raised our compliance for issuing consents from 55.8% at an average of 21 days last year to 78.5% at an average of 16 days. Timeframe compliance for issuing code compliance certificates remained high at 97.3% with an average of 11 days. The economic outlook may be changing as we received 53 new house consents in May/June compared to 40 for the previous four months.

3.2 Civil Defence Emergency Management

3.2.1 May 2024

- May commenced with a number of meetings occurring with partner agencies. FENZ hosted a meeting of the Ashburton Joint Agency Public Education Group made up of representatives from FENZ, CDEM, St Johns, Police and Neighbourhood Support who get together to plan and conduct community education events to increase knowledge within our communities of the risks we face and how we can be better prepared for these.
- FENZ also hosted meetings of the Mid South Canterbury Land Management Forum and the Hazardous Substances Forum in Timaru, attended by the EMO online.
- The EMO met with the Chair of the Rural Support Trust and this was an opportunity to continue to build on the solid relationships between the RST and CDEM with Ashburton District.
- ADC CDEM hosted a meeting of the District Welfare Committee. This group, made up of the various welfare delivery agencies within Ashburton allows for relationship building and a chance to discuss topics relevant in the welfare space within our district, and ensures our relationships are maintained before we respond to events. A number of new agencies joined us for this meeting and the Canterbury Group Welfare Manager provided a presentation to the group on our Welfare Needs Assessment Tool which will be used to assess needs and task these agencies with delivery during an event. The Canterbury Group Geographic Information Systems (GIS) Specialist also provided a presentation to the group on use of GIS tools during emergencies. Both presentations were very well received.
- ADC Staff trained in the use of drones had three opportunities in May to practice flight operations. This has been valuable training for the operators and they are now considered qualified to conduct flights with the ADC drones in their own right.
- The Canterbury Regional Ru Whenua Recovery Hui was conducted in Tai Tapu, with a great turnout from our ADC Recovery Managers. The hui allowed for the region's Recovery Managers to spend time discussing what the recovery from an AF-8 earthquake would look like for Canterbury, and follows on from the previous workshop hosted in Ashburton where the readiness and response phases were discussed.

- The EMO met with the manager and staff at Stepping Stones Pre School to discuss their Emergency Management Plan. This meeting provided the EMO a chance to speak about Readiness and Response to this group and allowed them to ask questions about how they could strengthen their response planning.
- The EMO attended Controllers Training hosted by Canterbury Group mid-month. This two day course is an operational level training for Controllers and focusses on the set up of an EOC, initial planning, setting intent, EOC rhythm, and transition to recovery. It was excellent training facilitated by Toa Consulting and based on the learnings of very experienced CDEM staff.
- Members of the EOC team attended a CIMS 4 course in Christchurch at the same time as the Controllers training. The CIMS 4 course is facilitated by LandSAR and is the foundation for all work CDEM undertakes in an EOC.
- Monthly catch ups with local FENZ Brigades were conducted to maintain our strong working relationships with these first responders.
- Following a request, the Canterbury Group Team Leader subbed in for the EMO and was interviewed for Guardian Facebook to discuss what the effects of the AF-8 could be for Mid Canterbury. This discussion focussed on Readiness, Response and Recovery, with the theme of “No one is coming to help” communicated and that we all have to take some personal responsibility for being ready for this, or any other type of disaster.
- The monthly stand up and exercise of the EOC was conducted, with 20 people in attendance. This month’s training (after standing up the function desks and IT equipment) focussed on Holistic Consequence Analysis based on a large Local Source Tsunami being generated out of the Hikurangi Subduction Zone and what this would look like for the region/district. There was very good interaction from those who attended and much food for thought and discussion occurring.
- The EMO attended the Canterbury Group Regional EMO Forum late in the month. This activity conducted over two days at the Christchurch City Council Response Base in Wigram was an excellent chance for the Regional EM staff to get together and discuss a number of topics. There was much discussion regarding what our work programme will look like for 2024/25, a workshop on creating SOP’s to allow us to respond in a more timely manner to events and an excellent presentation on how NZ Mines Rescue’s response to the Pike River Disaster could teach us about responding to disasters, and a presentation from Urban Intelligence on their Common Operating Picture tool and how this could be used in a response or recovery.
- The EMO along with ADC Canterbury 10 (C10) staff attended a noho (get together) at Mt Hutt Retreat for the C10 Group. This group is made up of volunteer staff from across the region, who attended an intense week long training course on operating in stressful conditions in other districts’ EOCs as surge staff. Each Canterbury Council has an agreed number of staff that they will release to train with this group, based on the number of trained EOC staff they have. The noho was a chance for this group to come together to receive additional training and to maintain the relationships forged during their initial training. The plan is for this to be an annual get together.

- The EMO also assisted with Ashburton Glow in the Park and was able to use his relationships within and outside the district to borrow generators to provide power to the various food vendors and the light show itself. CDEM also provided a Starlink, lights, radios and the CDEM truck for use by the event staff.

3.2.2 June 2024

- June was another busy month for CDEM with meetings, presentations and community response discussions held. The month commenced with an AF-8 presentation provided to Presbyterian Support staff at the local office, followed by an inaugural catch up of the Public Information Management group within ADC CDEM initiated by the group members. This was a chance to share ideas, discuss public education campaigns, and to confirm upcoming training opportunities.
- The Ashburton District Health Group met in the EOC early in the month. This group made up of representatives from all of the GP practices, a pharmacy rep, St Johns, FENZ, Hospital and Health NZ staff, is an initiative within Ashburton District to foster and maintain relationships between these key health players and Civil Defence and was initiated by the Administration Manager from Ashburton Hospital. A number of topics were discussed including provision of SitRep during events, situational awareness and discussion regarding a mass casualty event plan for the district.
- The EMO attended a teams meeting provided by the Canterbury CDEM Group Manager to the Coordinating Executive Group and the Canterbury CDEM Joint Committee on a briefing provided by all of the CDEM Group Managers and NEMA staff to the Minister of Emergency Management in Wellington. This meeting was to discuss learnings and the way forward from the inquiry into the North Island Severe Weather Events of 2023. There are a number of recommendations that have been made to the Minister from this Group, with money set aside in the budget to build the new National Crisis Management Centre in Wellington the first of these to be acted upon.
- The Canterbury Public Education Forum met in Rolleston to discuss the plan to provide public awareness and education in the FY 2024/25, and what part each territorial authority would be asked to contribute to this. The next meeting of this group will be in September to finalise the delivery of these campaigns into the region.
- A presentation was made to the Fairton community by FENZ, St Johns, Neighbourhood Support and the EMO to provide awareness of the risks faced by that community from natural disasters. There was excellent interaction and feedback from the community and the EMO has booked with them to provide an AF-8 presentation in early July, before a meeting with the community committee to work through a Community Response Plan.
- Media training was conducted with Jo Malcolm, a former TVNZ reporter and media liaison to the Crusaders and All Blacks to members of our PIM team, Controllers and staff from St Johns and FENZ. This practical training was three hours long and focused on techniques to assist staff in dealing with the media in a crisis or event. The feedback on the training from all participants was extremely positive.

- This training was followed by a stand up of the EOC for the Green Watch. After the EOC was set, training was conducted with the team on Impact Mapping and Holistic Consequence Analysis, two tools that focus thinking, establish priorities and set objectives for the team in the initial stages of the event and form the foundation for the Initial Action Plan from the EOC. This training will continue to be rolled out for all of our EOC staff over coming months.
- The EMO attended the Aotearoa Recovery Forum online along with the other Recovery Managers from Council. This forum is the first to be conducted and concentrated on sharing ideas, plans, and experiences, among people and organisations with an interest in disaster recovery.
- The EMO also attended the Aoraki Environmental Consultants hui conducted mid month, providing an update to the group on current and future projects in CDEM. Following this the EMO met with the Chair of the Ashburton Senior Centre Trust to discuss a proposed Memorandum of Understanding between ADC CDEM and the Senior Centre, to allow for the use of the Centre during emergency events. Following the meeting the draft MOU has been provided to be discussed by the Trust at their July meeting.
- The EMO attended an online webinar provided by NEMA on alternative communications in a disaster. The webinar allowed NEMA to present the work they have undertaken to become a licensed reseller of Starlink from SpaceX. This will mean that NEMA will be able to provide better deals and access for Emergency Services partners, CDEM Groups and Local Government to commercial Starlink equipment and packages at cost price. The EMO will continue to investigate these deals with the Information Systems Manager to ensure that we are receiving the best deal for our existing systems and any new equipment we may look to purchase in the future.
- The EMO made his monthly contact with the chiefs of the district's volunteer fire brigades. This monthly catch up allows us to continue to build on our relationships in peacetime, and to ensure we keep up to date with what is happening in each of our areas of the district.
- The EMO attended an online meeting with the Group Manager Canterbury CDEM Group to discuss the three new positions with the Group office that will be recruited for once the LTP has been adopted by ECan. The Group Manager provided a briefing of what he thought the positions would look like and sought feedback from the primary EMO's with the region on what, if any, additional tasks these positions could do to assist the TA's. The three positions are, an EOC trainer, a Planner and Community Resilience (Public Education).
- The EMO attended the Hauora ra rua – Focus on Wahine and Tamariki health day at the Hakatere Marae in late June. This day consisted of a number of public education tables from welfare providers within the district interspersed with Health providers. Attendees were provided CDEM information on the risks we face, what you should have in your home emergency kit, the contents of a grab bag, and given workbooks to assist with personal planning and preparedness. The EMO also had a Starlink on site which provided internet to allow for the uploading of health records after vaccinations and health checks had been conducted. It was a very good activity and well attended by the community.
- The EMO along with other Council Officers attended an online meeting hosted by ECan on their draft Regional Policy Statement on Climate Change. This briefing is laying the groundwork for further meetings to discuss and provide feedback over coming months.
- The final meetings for June consisted of attendance at the Neighbourhood Support Board meeting and a catch up with Citizens Advice Bureau (CAB). The latter meeting was to discuss ways that ADC CDEM and Ashburton CAB can work more collaboratively before, during and after emergency events.

3.3 Alcohol Licensing

Month	On/OFF/Club new applications	On/Off/Club renewal application	Special Licence applications	Managers Certificates (new and renewal)	Temporary Authority
July	1	6	9	17	1
August	2	3	9	8	2
September	0	1	10	19	0
October	1	4	11	13	0
November	2	2	6	17	0
December	1	3	6	7	1
January	0	0	0	10	0
February	1	5	13	15	1
March	0	1	7	18	1
April	0	0	4	17	1
May	1	7	7	20	1
June	0	5	5	12	1

3.4 Animal Control

The following is a breakdown of animal control activities for the reporting period:

Month	Dogs currently registered	Known un-registered dogs	% of dogs registered	Infringements	Dogs Seized	Dogs Euthanized	Dogs rehomed	Barking dog letters sent	Reports of wandering stock
July	5590	1392	80.1%	2	5	0	0	5	5
August	6325	625	91.1%	2	8	0	0	4	6
September	6414	549	92.1%	3	10	1	2	3	5
October	6505	461	93.4%	10	15	0	2	0	5
November	6596	376	94.6%	18	12	0	1	3	3
December	6643	356	94.9%	13	15	0	0	0	5
January	6705	312	95.5%	14	10	0	2	6	5
February	6775	257	96.3%	23	10	0	3	2	3
March	6823	177	97.5%	14	5	0	6	6	2
April	6855	163	97.67%	17	10	0	0	5	3
May	6935	29	99.6%	19	8	0	5	1	4
June	1929	4966	28%	3	2	1	3	9	7

3.4.1 An objection to a Menacing dog classification was heard by a Council hearing panel on 11 July. The classification was upheld, to be reviewed in two years time.

3.5 Food Safety

The following is a breakdown of food licensing activities for the reporting period:

Month	Food Premises Audited	Food Control Plans Audited	Mobile shops inspected
July	10	10	0
August	8	8	0
September	8	8	0
October	16	16	0
November	14	14	0
December	13	13	0
January	8	8	0
February	8	8	0
March	4	4	0
April	7	7	14
May	6	6	0
June	16	16	0

3.6 Planning

Resource Consents	May 2023	May 2024
No. of resource consent applications decided ₁	8	15
No. of resource consents decided within statutory timeframe	8	14
Resource consent KPI Compliance (accumulating)	99.89%	95.65%
Notified/ Limited notified applications decided	0	1
Other:		
No. of 223 Certificates processed	7	5
No. of 224 Certificates processed	11	5
No. of building consents reviewed against District Plan ₂	9	19

Land information memoranda	May 2023	May 2024
LIMs Produced	64	100
LIMs Produced within 10 working days	64	100
LIMS (accumulating)	662	769

Resource Consents	June 2023	June 2024
No. of resource consent applications decided ₁	15	26
No. of resource consents decided within statutory timeframe	14	26
Resource consent KPI Compliance (accumulating)	98.5%	96.3%
Notified/ Limited notified applications decided	0	0
Other:		
No. of 223 Certificates processed	4	6
No. of 224 Certificates processed	7	5
No. of building consents reviewed against District Plan ₂	9	19

Land information memoranda	June 2023	June 2024
LIMs Produced	53	49
LIMs Produced within 10 working days	53	49
LIMS (accumulating)	715	818

3.6.1 Changes to the Resource Management Act

More information on Resource Management Act reforms were released on 4 July by Minister Bishop during a speech to the Real Estate Institute of New Zealand. The summary of the proposed changes are as follows:

1. The establishment of Housing Growth Targets for Tier 1 and 2 councils
2. New rules requiring cities to be allowed to expand outwards at the urban fringe
3. A strengthening of the intensification provisions in the National Policy Statement on Urban Development (NPS-UD)
4. New rules requiring councils to enable mixed-use developments in our cities
5. The abolition of minimum floor area and balcony requirements
6. New provisions making the MDRS optional for councils

Ashburton District Council is a “Tier 3” Council so the majority of these changes will not directly affect our District Plan. It is however unclear at this time to what extent Point 2 (urban fringe expansion) will impact on Ashburton and staff will be following this closely.

The associated press release can be found [here](#).

3.6.2 Methven Resort Resource Consent Decision Appeal

Resource consent for an expansion of the Methven Resort on Main Street in Methven was granted by Independent Commissioner in late 2023. This decision was subsequently appealed to the Environment Court by submitters opposing the application. As a result of a formal Court mediation process, the applicants have submitted a resource consent proposing the relocation of part of the proposed structure (containing 12 units) to the eastern side of the site. This application is currently under consideration.

3.7 Economic Development

3.7.1 Events

Events Programme 2023/24

Council Events

- **Hakaterere Noodle Festival** – Planning is underway for the Hakaterere Noodle Festival in collaboration with the Multi-cultural Council for Welcoming Week. The event is proposed for Saturday 7 September at Baring Square East, featuring 20 food trucks and participating restaurants.
- **Event Organiser Workshop** – Planning is underway for an educational workshop with local event organisers to build their event skills and capabilities. This will be the first of this ongoing series that will be delivered quarterly.

Recent community events involving Council:

Glow in the Park 2024

Glow in the Park was a highly successful event. Some of the key achievements include:

- 40,000 estimated attendance over the 3 days, with Saturday being our biggest night of 16,000 attendees
- First-time holding a low-sensory hour
- Great diversity of food vendors & offerings meant vendors had a great results, with some selling out by the end of the event
- 46% of attendees were from out of the district
- 670kg of waste was collected, 93% of which was diverted to recycling and composting facilities
- Positive media coverage across the district
- Overwhelmingly positive feedback from those who participated in our survey and collected online, with sponsors approaching us wanting to get involved

Ashburton	54%	21,426 estimated attendance
Christchurch	24%	9590 estimated attendance
Selwyn	13%	5159 estimated attendance
Timaru	6%	2489 estimated attendance
Other	3%	1335 estimated attendance

Debriefs with key stakeholders have now been completed and an analysis of the feedback has been done. There are a few key learnings for next time:

- Improve the layout and spacing of light installations to improve flow and safety of patrons, as well as increase the size of the event
- Better location of mobility parking that is closer and better lit
- More amusement rides and new lighting installations to keep the event exciting and new
- Drop off-pick up area for buses and vehicles
- Marketing Advisor to work with Experience Mid-Canterbury to coordinate a district wide promotion to keep patrons in town longer

More Rides / Long Lines / More Ticket Lines / Spaced out more	11
Spread Out More / More Space / Longer Walk / Multiple Pathways	30
Loved Event / Great time / Amazing / Can't Wait	33
Smoke Machine	1
Longer Hours / Earlier Daylight Hours	2
More Tables / Chairs / Seating / Lighting	6
More rubbish bins	1
Keep it free	1
Location was good	1
More Lights / more glowing things / Make it bigger / More to see	10
Rides too expensive	5
One-way flow / bottlenecks from different directions	5
Food court cramped / More vendors / long food lines	6
Well run event / well organised	4
More alcoves for photos / off track areas / too busy to photo	5
Parking for those with kids	1
More entertainment	1
Better accessibility / prams & wheelchairs	5
Wouldn't change anything / All good / No	12
More food option / more desserts / Halal option	4
Interactive lights	3
Better / More Directional Signage / Light the signage	3
Bollards need to be lit / pathways guide lights lifted / unlit areas	4
Bouncy Castle - Overage kids	1
Great volunteers / staff / friendly / helpful	2
Volunteers more proactive / better policing of behaviour & lines	4
Lights on water / ponds	1

Upcoming community events and activities involving Council:

- Mission Mt Somers
- Careers Expo / Fair
- South Island Akro Fest

3.7.2 Mayors Taskforce for Jobs

- Placements

There have been 63 placements for the 2023-24 financial year, with 59 in sustainable outcomes so we are 21 ahead of target even if the other 4 placements don't become sustainable.

- Driver Licensing

There have been 115 licences and endorsements paid for by MTFJ for the 2023-24 financial year.

There has been 63 people put through Defensive Driving training reducing when they can sit their full licence by 6 months.

NZTA have advertised for more trainers in Ashburton, but the wait times are still 6 weeks +.

- Referrals

Officers are still seeing increasing numbers of new clients with 3-5 new clients a week.

- The second-year contract started with funding reduced by 20% to \$260,000 which equates to \$8660 per sustainable outcome. The officer has only spent this once on a client in the previous year. Last year's funding budgeted \$8550 per sustainable outcome. Even having 20 extra sustainable outcomes we had enough in our budget so have no concerns for this year.

- The required outcomes have reduced to 30 from 38 last year which were well exceeded, and are expected to again this year.

- There have been 5 new clients in the first 4 days and 3 sustainable outcomes so we have hit the ground running.

- The CRM has been updated to include permission and privacy compliance to protect officer when working with clients.

- The reporting dashboard is not up and running yet but will be for the next report.

- Officer is 6 weeks away from hosting the Careers Fest for Trades and Jobs at Hampstead Sports Ground. The promotion launched 8 July 2024 so hoping for a big uptake from businesses. Funding from the Innovation Fund from MSD has changed due to the change in government making the officer seek new funding solutions for this.



3.7.3 Visitor Promotion

Visitor Promotion

- Officer has continued to hold meetings with operators throughout the district to discuss visitor promotion and the current campaigns.
- The Winter Campaign has been launched digitally and is running on Experience Mid Canterbury social media channels. The campaign builds from the summer version and leads the audience on trails of both Discovery and Indulgence activities available in our district. Initial results are very positive and continue to be monitored.
- Complementing the winter campaign are winter themed street flags that will be mounted in Ashburton this month.
- The Mid Canterbury Visitor Guide Brochure is still in production and hopefully this new booklet will be printed as soon as possible. This has been delayed as attention has instead turned towards the production of the winter campaign videos and other time sensitive jobs.
- A meeting was held with the Customer Service team to discuss the Visitor area in Te Whare Whakare. Officer showed the CS team the interactive boards and how visitors can use them to learn about the district. Discussion has also taken place about signage for visitor information, with the preferred option being a double-sided internal sign that can be seen from both inside and outside the building. Design options in keeping with the existing style are to be developed and presented for consideration.
- An ongoing awareness campaign on Facebook has seen the Experience Mid Canterbury page pass Kaikoura, Hurunui, Selwyn, Timaru and Waimakariri in the past few months. We are closing in on Mackenzie Region. Increased followers will lead to increased awareness of our district and its offerings, bringing more visitors and increasing revenue.

Page	Page likes	Page likes...	Published content
 Ōtautahi Christchurch This is Ōtautahi Christchurch, a revitalised city in the heart of Aot...	85.5K	↓ 14	10
 Mackenzie Region, New Zealand NZ's highest mountains, longest glaciers, turquoise lakes, golden ...	10.7K	↑ 59	16
 Experience Mid Canterbury Official tourism arm for probably the most beautiful and exciting re...	9.7K	↑ 1.9K	3
 Visit Waimakariri A district framed by two braided rivers, the Pacific Ocean and the ...	8K	↑ 8	35
 We Love Timaru Find the best things to see and do while visiting the Timaru District.	6.4K	↑ 11	25
 Selwyn NZ Welcome to Selwyn. From the land, a place like no other in New Z...	6K	↑ 15	7
 Visit Hurunui Regional tourism organisation promoting the South Island's unique...	2.6K	↑ 8	1
 Destination Kaikoura Promoting the beauty and adventure that is KAIKOURA! Follow us ...	2.1K	↑ 1	0

- Officer has booked two segments on the TVNZ TV programme Country House Hunters NZ which will be filmed in August. The show is the second highest rated show in summer, after One News, and is aired in NZ, Australia, USA, Canada, parts of Asia and parts of Europe. The show will air in summer, most likely in January 2025.
- Officer is coordinating a mystery bus trip for ADC Councillors, Executive Team and the Tourism Advisory Group, scheduled for 28 August.
- Officer is working with ChChNZ who have organised a famil throughout Canterbury for snowboarder and journalist, Rachael Oakes-Ash in August. The famil will spend 3 nights and 2 days in our district where Oakes-Ash will experience Mt Hutt, Ōpuke Pools, Heli Skiing, ice skating and local accommodation at Ski Time and The Staveley Boutique Lodge. Oakes-Ash is Australia based and has 150,000 followers across social media and 50,000 subscribers to her website. Her audience are affluent travelers aged 25-54.

- Officer is coordinating a 24 hour famil in the district with a Taiwanese You Tuber passing through mid-July. The You Tuber has over 1M followers and develops travel segments that are published regularly. Mid Canterbury is part of a 10 day trip that includes Queenstown, Wanaka, Tekapo, Akaroa and Kaikoura.
- Officer has coordinated a 5 day famil in the district with a New Zealand influencer, Lilia Alexander, that will take place late July. Alexander has over 80,000 followers and is sponsored by Jet Star. She has worked with most major tourism bodies in NZ including: Queenstown NZ, Taupo, Hawke’s Bay Tourism, Uniquely Kaikoura, Nelson Tasman and Wellington NZ.
- Kia Ora magazine are running a cover story feature: ‘Hello Winter – Snowtime Aotearoa.’ The magazine article features a full page on Mt Hutt skifield and Ōpuke Thermal Pools & Spa. This is fantastic exposure, with over 1 million passengers reached monthly.
- A Tourism Advisory Group meeting was held in June.

Website Statistics

Website users in last 12 months totalled 87,000 – 42% higher than preceding period.

Page views in last 12 months totalled 155,000 – 38% higher than preceding 12 months

Most popular page over the past 90 days: King’s Birthday Weekend Promotion – 9225 views City of origin for website visits (12 months)	Users	+/- from preceding 12 months		Facebook Followers by City of Origin
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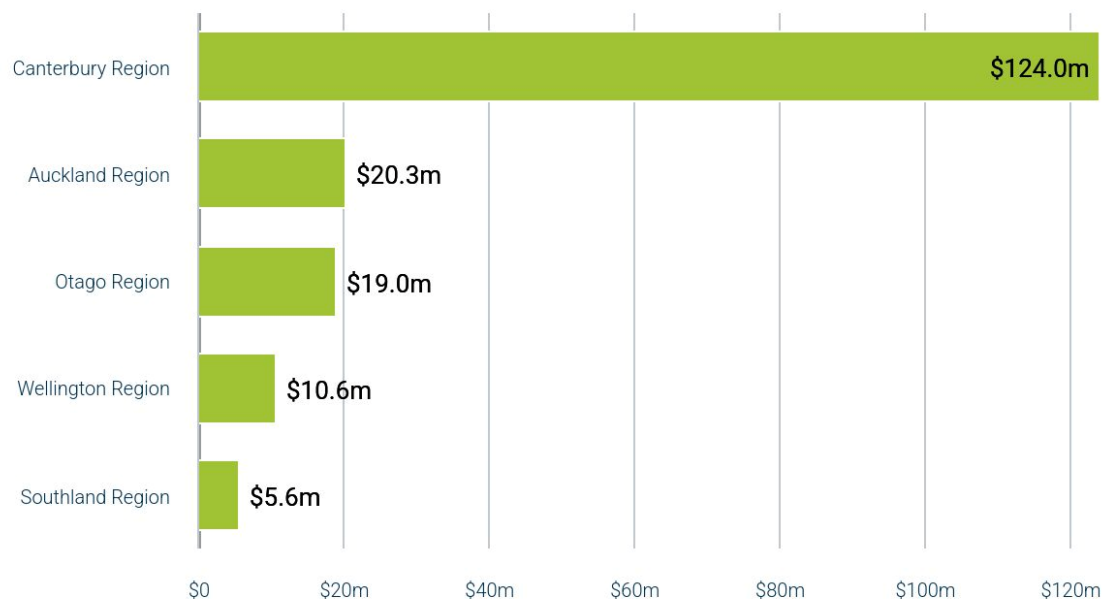
Christchurch	35,873	+39.18%	<p>Top towns/cities</p> <p>Christchurch, New Zealand 20.2%</p> <p>Auckland, New Zealand 11.3%</p> <p>Ashburton, New Zealand 8.6%</p> <p>Methven, New Zealand 3.6%</p> <p>Sydney, NSW, Australia 2.8%</p> <p>Rolleston, New Zealand 2.1%</p> <p>Timaru, New Zealand 1.4%</p> <p>Hamilton, New Zealand 1.3%</p> <p>Dunedin, New Zealand 1.2%</p> <p>Wellington, New Zealand 1.2%</p>
Auckland	22,614	+1.87%	
Not set	7,489	+29%	
Ashburton	2,874	+21.27%	
Wellington	2,618	+41.13%	
Dunedin	1,579	+15.7%	
Timaru	1,089	+67%	
Melbourne	1,007	+86.83%	
Warsaw	996	+8,954.55%	
Sydney	952	+15.96%	

These figures are very heartening as social media campaigns for the past 12 months have been geo-targeted on all the above domestic areas as identified in the FY24 and FY25 Visitor Promotion Plans. These figures are closely aligned with our Facebook & Instagram followers. Several campaigns have also had components targeted at Melbourne and Sydney which is reflected in the increase in web visits from these cities.

There is further evidence of this success with the domestic visitor spend for 2023 showing Canterbury as the largest city of origin for visitor spend.

Domestic tourism expenditure by tourist origin, top five regions in Ashburton District

Current prices, year to March 2023



3.7.4 Rural Banking Trial

GETS Application

- An application was made on behalf of the Methven and Rakaia communities to take part in the Rural Banking Trial that would see enhanced cash banking facilities trialed. At the time of writing Officers are still waiting to hear the outcomes of the tender process.

4. Business Support Group

4.1 Information Systems

4.1.1 Projects

The following provides detail on a selection of team activity, typically the larger or more complex work items that are currently being work on.

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
Application and Process Development						
Application enhancement and development	BAU Activity		N/A	N/A	N/A	<p>Ongoing development and business improvement within Council's ERP and other core applications.</p> <p>Recently deployed developments included:</p> <ul style="list-style-type: none"> • Aged Trial Balance Reporting <p>Current developments include:</p> <ul style="list-style-type: none"> • Migration of new cloud-based platform service for Museums object management application, Past Perfect. • Review and update of Open Spaces H&S plant inspection surveys. Multi-phased project • Closed Water Main Segment map development. • GIS Water Supply Borehead inspection survey and reporting. • Debt Management Process – financial reporting. • District Ecological Map

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
						<ul style="list-style-type: none"> • Version upgrade works for Council Property, Finance and HR applications (re-scheduled for 8 August) • Open Space Tree App (GIS) enhancement for inspection history • Property Map – update on existing map and contents • Flood Mapping – application on updated flood data. • Map development for Solid Waste tender documents • Data exchange build for request management of street lighting between contractor and Council service request management systems. • Version upgrades to mapping and health & safety applications
End of Financial Year Activities	May 2024	July 2024	Yes	N/A	N/A	Support of service teams licence renewals, rating, and charge management.
Aerial Imagery Capture 23/24 – Urban and Rural Areas	July 2023	November 2024	Yes	Yes	Yes	These works are in collaboration with ECan (lead agency), Selwyn DC, Timaru DC and LINZ and form part of a planned cyclic renewal of this asset.

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
						<p>Urban imagery has been captured, quality assurance completed, with publication of the data pending.</p> <p>Rural imagery capture is complete with data to be released for us to quality check.</p>
Learning Management System	February 2024	August 2024	Yes	Yes		<p>Selection of a digital learning management system to support, in the first instance the education and use of records and associated record management systems.</p> <p>Pre-contract discussion with preferred supplier is underway.</p>
IT Infrastructure, Server and Desktop						
Cyber Security	BAU Activity		N/A	N/A	N/A	Ongoing programme in the development of reducing Council's cyber security risk profile and includes monitoring, patch management and identification, investigation and application of security related applications and enhancements.
Desktop Hardware Renewals	February 2023	August 2024	Yes	Yes	Yes	As part of our renewal programme works to replace identified user devices is underway.
Server and Storage Hardware Renewal	May 2023	August 2024	Yes	Yes	Yes	<p>Forms part of our cyclic renewal programme of required server and storage hardware.</p> <p>Installation and configuration activities with the provider (HP) and local support are continuing.</p> <p>Potential for delay due to supply of some components.</p>

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
Art Gallery and Museum Telephony and Desktop Service Replacement	April 2024	September 2024	Yes	Yes	N/A	Works that will replace and align this site with the rest of Council current telephony (Teams) and desktop services are complete. Associated works linked to the upgrade and migration of the Museum Object System, are underway.
Internal Network Restructuring	May 2024	December 2024	Yes	Yes	N/A	Application of network configuration and consolidation across ADC operation sites.
Information Management						
Physical and Digital Record Management - continuing work to identify, record, appraise and manage remaining Council physical records.	BAU Activity		N/A	N/A	N/A	<p>Continuing and ongoing activity with business teams to assess digital and physical records held by Council as part of the management of the life of that record, including that of protected or permanent retention under statutory Acts including the Public Records Act and Local Government Official Information and Meetings Act. Work includes the decision to retain or dispose a record based on Council's adopted retention and disposal schedule.</p> <p>Current works include inspection of physical records (approx. 800 files) held at Open Spaces.</p> <p>Working with Museum staff we are recording detail on Council archives (pre-1990) held at the Museum.</p> <p>On the digital side, works are ongoing to assess, and managed unstructured data held on business</p>

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
						file shares. This works includes retention and disposal activity.
Digitalisation of Physical Format Records	January 2024	August 2024	Yes	Yes	No	Digitalisation works of Property and other team records (approx. 100 files). Works to commence w/c 15 July 2024
Information Asset Register	January 2024	December 2024	Yes	Yes	N/A	<p>Scope and staff training on subject have been completed. Programme of works set out through to delivery. Current project phase includes design of required information templates and identification of all Council applications that hold data.</p> <p>Delivery of a register is considered best practice, supporting good management of records held and their management.</p> <p>On completion this work would lead to subsequent works relating to information asset management.</p>
Data Management - Monitoring and Reporting	BAU Activity		N/A	N/A	N/A	Ongoing activity for service monitoring on information creation and disposal for physical and digital form, supporting current and future service activity.

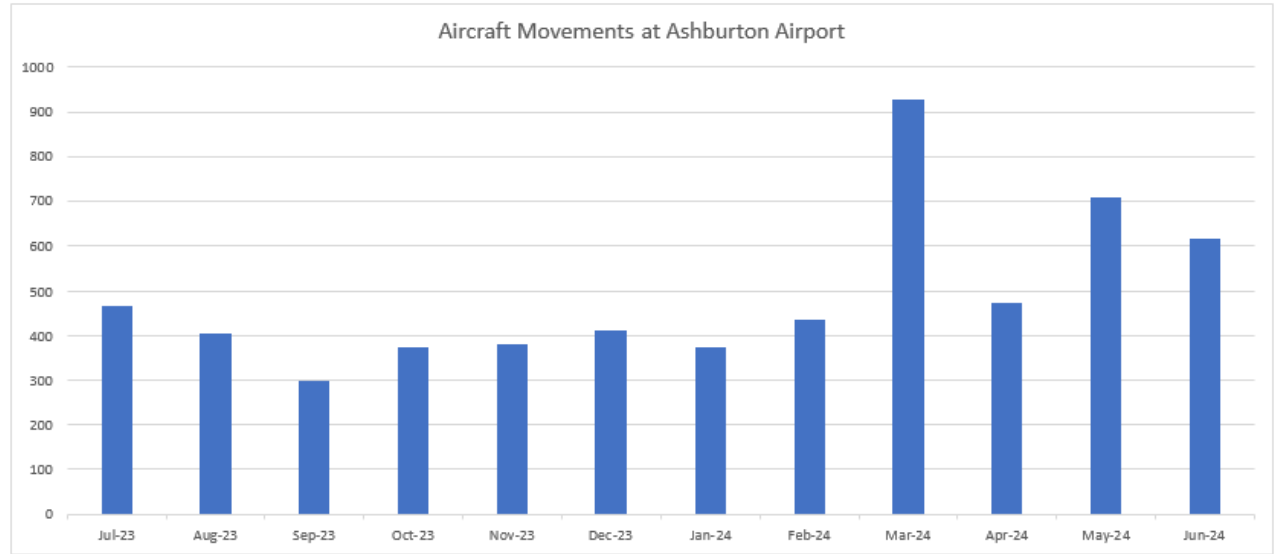
4.2 Property

Current	Brief Project Description / progress
Ashburton Business Estate	<ul style="list-style-type: none"> • One section in stage two is on hold while the potential purchaser complete due diligence. • Officers are working through the details for the sale of 1.7-hectares, which is also within the undeveloped 21-hectare lot off Ashford Avenue. • In total, approximately 43-hectares of the Business Estate remains unsold, with 39-hectares sold.
Elderly persons housing	<ul style="list-style-type: none"> • Out of Council’s 102 available units, 16 units at Friendship Lane are programmed to be demolished and redeveloped. Currently there are 15 vacant units. A further one tenanted unit within the Friendship Lane Development area will be relocated before the end of July. • There are two vacant units outside of the Friendship Lane redevelopment, one waiting on carpet to be installed, one waiting to be assessed once tenant vacates. • There are 29 applications on the waiting list, with 16 people wanting single units and 13 requesting double units (4 couples and 9 individuals). This does not include the one tenant at Friendship Lane. • 19 people on the waiting list are current residents in the Ashburton District, with 10 being from out of town. • The occupancy rate is currently at 98% of available units. • Tenants on the waiting lists are placed in available units at the discretion of Council Officers. This will depend on their position in the waitlist, their location and the urgency of the applicant’s situation. Officers are prioritising the relocation of the remaining 1 tenant at Friendship Lane to enable the redevelopment of 16 units in a timely manner.
Friendship Lane demolition and rebuild	<ul style="list-style-type: none"> • Design is now complete and building consent has been lodged. • At the time of writing, the building contract is expected to be signed imminently. • Project remains on track to mobilise onsite as soon as all tenants have vacated the site. Expecting tenants to have vacated by the end of July with site mobilisation expected circa 12 August 2024. • The project is tracking well against the programme and will be delivered in a single stage.
Methven Medical Centre upgrades	<ul style="list-style-type: none"> • Methven Medical Centre have completed the internal alterations to the current building. Officers are currently reviewing quotes for a temporary relocatable building.

Current	Brief Project Description / progress
Oval Pavilion – Ashburton Domain	<ul style="list-style-type: none"> Both the Trust and Council have various matters to progress before a full report can be prepared for Council.
Forestry	<ul style="list-style-type: none"> Staff are currently conducting inspections of all forestry blocks in the district to address fencing and weed control. Perimeter spraying has been carried out over a number of plantations over the last couple of months.
Current	Brief Project Description / progress
Airport	<ul style="list-style-type: none"> Officers obtained valuations for various leases due for reviews at the Airport late last year. Council Officers are currently undertaking a number of rent reviews, new leases and tidying up any variation to Leases. The CAA has advised Council that the work for the Ashburton Common Frequency Zone (CFZ) has been completed and will be published in the next update in November 2024. The CAA will look to publish a ‘decision document’ on their website in due course. The Ashburton Airport User Group meeting took place on 27 May 2024 in the Wakanui Room. There were 24 people in attendance (Mayor, 3 Councillors, 2 Council Officers and 17 users) and 7 apologies (including one Council Officer). One of the main discussion topic was Landing Fees. The Mayor spoke on the proposed landing fee considerations through the Long Term Plan and the proposed amendment to the Revenue and Financing Policy for the Ashburton Airport from 40-50% fees and charges and 50- 60% general rates to 30- 40% fees and charges to 60-70% general rates taking effect to 1 July 2024. General updates and an update from the Ashburton Airport Safety User Group was given to the group. The 2024 New Zealand Association of Women in Aviation Rally was held at Ashburton Airport this year, after a successful bid from local users. The Rally took place over King’s Birthday weekend (31 May – 3 June 2024). At the time of providing this update, 23 people have registered for an annual landing fee. <i>The following table</i> provides an update of aircraft movements for the past 12 months.

Current

Brief Project Description / progress



4.3 Finance

4.3.1 Projects

Brief Project Description	Start Date	Estimated Completion Date	On track (yes/no)	Within budget (yes/no)	Carry-over (yes/no)	Comments
Annual Report	Current	30 October 2024	Yes	Yes	No	Early stages of the Annual Report work has begun. Finance are working their way through tasks such as final payments to suppliers before the majority of work can be completed.
LTP 2024-34	Current	June 2024	Yes	Yes	No	LTP has been completed and was adopted by council on 26 June.
Rating Property Valuations	Current	November 2024	Yes	Yes	No	Valuer Generals audit of property data is to begin 16/08/2024.
Procurement Cards	Current	June 2024	Yes	Yes	No	The test of procurement cards continues with a small number of staff out in the field taking part. This will mean they are to be able to purchase small items <\$50. Once the test is complete, further cards will be issued to staff who work out in the field and are required to make incidental purchases in the course of their work.
Sale of vehicles	Current	Ongoing	Yes	Yes	Yes	Two further vehicles are in the process of being purchased with one being invoiced and one to come completing the schedule of replacements. The next schedule of replacements features the pool vehicles which are prime category for being replaced with hybrid vehicles.

5. *Democracy & Engagement Group*

5.1 Communications

5.1.1 Overview

- Main workstreams progressed in the last reporting period include Glow in the Park event marketing, Reserve Management Plan consultation, Representation Review consultation, 1000 Books Before School campaign, dog registration campaign, school holiday promotion for the library.
- Main workstreams in the planning phase include the August grants and funding round, Hakatere noodle market (September), and the Solid waste bylaw consultation (September) rail safety week.
- Other ongoing work includes participation in regional workstreams, public information management capacity and capability development relating to emergency management, requests to answer media enquiries, design and production of print and signage materials, website management and training of staff, oversight of 15 social media channels, troubleshooting and supporting staff with digital communications, livestreaming and video production, intranet and newsletter communications for staff, recruitment, and facility advertising (except Art Gallery and Museum).

5.1.2 Planned projects

- The following table summarises significant communications projects, campaigns, or consultations in the last reporting period.

Brief Project Description	Comms start date	Est. End date	On track	Objectives/comments
Glow in the Park event marketing implementation	Jan	June	Yes	<p>[COMPLETED]</p> <ul style="list-style-type: none"> Inform the community about the event and new details about the new venue, food and entertainment. Support attraction of more attendees to the event than the prior year. Increase marketing reach statistics on last year's event. Increase marketing research data on last year's event. Gauge positive public sentiment about the event.
Reserve Management Plan (Love your parks) consultation	April	August	Yes	<p>[IN PROGRESS]</p> <ul style="list-style-type: none"> The community and stakeholders are informed of the Reserve Management Plans and its purpose. Those interested understand our current proposal in broad terms and understand the Council's proposed changes. The Council develops an understanding of the community's and other stakeholders' views towards the current proposal. Feedback is received from a range of residents and stakeholders. It's easy to find information on the draft proposal and make a submission.
Representation Review (Vocal about Local) consultation	May	July	Yes	<p>[COMPLETED] The community and stakeholders are informed of the Representation Review and its purpose.</p>

Brief Project Description	Comms start date	Est. End date	On track	Objectives/comments
				<ul style="list-style-type: none"> • Those interested understand our current proposal in broad terms, know about the Local Electoral Act and understand the Council's proposed changes. • The Council develops an understanding of the community's and other stakeholders' views towards the current proposal. • Feedback is received from a range of residents and stakeholders. • It's easy to find information on the draft proposal and make a submission.

5.2 Strategy & Policy

5.2.1 Current projects

Brief Project Description	Start Date	Estimated Completion Date	Stage	On Track	Comments
Planning and Reporting					
Annual Report 2023/24	June 2024	Oct 2024	In progress	Yes	Work progressing on preparing Annual report for audit, including non-financial performance reporting. Audit scheduled to commence in September.
Performance Reporting	July 2024	Sep 2024	In progress	Yes	Annual non-financial performance report and Strategy and Policy report being prepared for Council.
Annual Residents Survey 24/25	Aug 2024	July 2024	In progress	Yes	Contract being finalised for survey to commence August 2024

Bylaw or Policy Development/Review					
Solid Waste Bylaw	June 2024	Nov 2024	In progress	Yes	Work is progressing on the Solid Waste Bylaw review, with report planned for August and consultation planned for August/September 2024
Sensitive Expenditure Policy	June 2024	August 2024	In progress	Yes	Draft being prepared for Council meeting 7 August
Procurement Policy	July 2024	TBC	In progress	Yes	Scoping and review underway with workshop planned for late August.
Local Approved Products Policy	July 2024	TBC	In progress	Yes	Review underway
LGOIMA charging policy	July 2024	Oct 2024	In progress	Yes	Review underway
Property policies	July 2024	March 2025	Scoping	Yes	Scoping existing policies and review approach
Strategy or Plan Development/ Reviews					
Reserve Management Plans	Feb 2023	Oct 2024	Consultation	Yes	Currently out for formal consultation (2 months) closing on 4 August. At time of preparation, 20 submissions have been received. Consultation material can be found here - Love your parks . The Reserve Management Plan hearing is planned for Thursday 5 September. It is planned to adopt the plan in October.
EA Networks Masterplan	Sep 2023	Dec 2024	Awaiting information	TBC	Council considered submissions on the EA Masterplan in June with minor changes made to the plan. Adoption of the plan was put on hold awaiting further information relating to the inclusion of multi-purpose fields.
Methven Strategic Plan	August 2024	TBC	Scoping	N/A	The LTP 2024-34 confirmed a project to develop a Methven Strategic Plan in Year 1. Officers are working on this and aiming to present a proposed approach to development at the September board meeting.

Water Services Delivery Plan	July 2024	TBC	Scoping	TBC	Initial work underway to scope out requirements and project team formed. Deadline for plan completion is one year after the enactment of the Local Government (Water Services Preliminary Arrangements) Bill
Property Strategy	TBC	TBC	Scoping	N/A	Working with Property team to consider work required and approach to be taken.
Other Projects/Work					
Representation Review	Oct 2023	Nov 2024	Initial Proposal Consultation	Yes	<ul style="list-style-type: none"> • Consultation on the Representation Review Initial Proposal closed on 21 July, with 13 submissions received. This included the proposal to extend the Methven Community Board boundary and reduce the number of elected members to 4 from 5 (total membership of the 6 including 2 appointed members), a small boundary change for the Ashburton ward, but no other changes to current representation arrangements. • The Representation review hearing will be held on 7 August, with the Final proposal to be confirmed by Council on 4 September. Depending on the decision at that point, it will be subject to appeal or objection for a month following notification via public notice. • A Local Government Commission (LGC) hearing has been scheduled for 27 November (if required).
Climate Change/ Sustainability	Ongoing			Ongoing	<ul style="list-style-type: none"> • Officers working on various pieces of work associated with climate change/sustainability. Workshop planned in September to discuss work and approach going forward.
Section 17A Reviews	Ongoing			Ongoing	<ul style="list-style-type: none"> • Work continues on S17A Review programme, with current reviews focusing on Solid waste management, emergency management and district planning.
Aoraki Environmental Consultancy (AEC)	Ongoing			Yes	<ul style="list-style-type: none"> • Officers continue to meet regularly with AEC. • Current topics of discussion include the representation review and reserve management plan development.

5.2.2 Completed projects

Brief Project Description	Start Date	Estimated Completion Date	On track	Comments
Long Term Plan 2024-34	Jan 2023	30 June 2024	Complete	The ADC Long Term Plan 2024-34 was adopted by Council on 26 June, following audit with a clear audit opinion. The final increase in rate take agreed by Council was 11.8%.
Long Term Plan Policies	Jan 2023	30 June 2024	Complete	The suite of LTP Policies was adopted on 26 June, including the Revenue and Financing Policy, Development and Financial Contributions Policy, Rates Remissions Policy, Rates Postponement Policy and Community Engagement Policy.
Annual Residents Survey 23/24	Aug 2023	July 2024	Yes	Final wave of surveying for 2023/24 completed. Report due July to be reported to Council August 2024.

5.2.3 Upcoming projects

Brief Project Description	Start Date	Estimated Completion Date	On track	Comments
Water Races Bylaw	TBC	TBC	TBC	Review due 2024/25
Draft Annual Plan 2025/26	Nov 24	June 245	Not started	

5.2.4 External Submissions/Reports of interest

Submissions made:

Organisation	Submission Summary	Type	Due Date	Status
Primary Production Select Committee	<p><u>Resource Management (Freshwater and Other Matters) Amendment Bill</u> RMA amendment Bill with five changes proposed for inclusion in the Bill covering :</p> <ul style="list-style-type: none"> • Make it clear that, while the NPS-FM is being reviewed and replaced, resource consent applicants no longer need to demonstrate their proposed activities follow the Te Mana o te Wai hierarchy of obligations, as set out in the National Policy Statement for Freshwater Management (NPS-FM). • Amend stock exclusion regulations in relation to sloped land. • Repeal intensive winter grazing regulations. • Align the consenting pathway for coal mining with the pathway for other mining activities in the National Policy Statement for Indigenous Biodiversity (NPS-IB), NPS-FM, and the National Environmental Standards for Freshwater (NES-F). • Suspend the NPS-IB requirement for councils to identify new Significant Natural Areas (SNAs) for three years. 	Council	30 June	Lodged
Ministry of Transport	<p><u>Land Transport Rule: Setting of Speed Limits 2024</u> The draft Land Transport Rule: Setting of Speed Limits 2024 once finalised, will replace the Land Transport Rule: Setting of Speed Limits 2022 (the 2022 Rule). The Land Transport Act also enables land transport rules to set, or provide for the setting of, speed limits for roads. Rules can empower or require road controlling authorities (RCAs) to set speed limits, and set out the criteria, requirements and procedures to be complied with by an RCA when doing so. The most significant differences proposed under the draft 2024 Rule are:</p> <ul style="list-style-type: none"> • Road controlling authorities (RCAs) are required to undertake cost-benefit analysis on proposed speed limit changes. 	Council	11 July	Lodged

Organisation	Submission Summary	Type	Due Date	Status
	<ul style="list-style-type: none"> Roads outside school gates will need variable speed limits during drop-off and pickup times by 31 December 2027. The consultation requirements are strengthened, while acknowledging local authorities are also bound by the principles in the Local Government Act. The draft Rule includes a requirement for RCAs to use reasonable efforts to consult specified groups, including persons that use the roads for which speed limit changes are proposed. Speed limit ranges for different types of roads are included the draft Rule. Making it easier to set speed limits of 110km/h on certain expressways The draft Rule requires speed limit reductions on certain types of roads to reverse by 1 July 2025. 			
NZTA	<p>NZTA - Emergency Works policies and investment NZTA proposed changes to Emergency Works investment policies, including changes to Funding Assistance Rates (FARs) relating to work categories, change to definitions, processes and operational policies.</p>	Management	19 June	Lodged
Stats NZ	<p>Modernising the Census Consultation on modernising the approach to the 2028 Census. Stats NZ are seeking feedback on how we do a population census in the future, and different options around how this could be achieved.</p>	Management		Lodged

Consultations underway or expected

Organisation	Submission Summary	Type	Due Date	Status
MBIE	<p>Making it easier to build 'granny flats' MBIE are seeking feedback on options to make it easier to build small, self-contained and detached houses, commonly known as 'granny flats' on property with an existing home on it.</p>	Council	12 August	Submission in progress

Organisation	Submission Summary	Type	Due Date	Status
ECan	<p>Regional Policy Statement early feedback opportunity</p> <p>Early opportunity to provide feedback to ECan Draft Canterbury Regional Policy Statement prior to notification later in 2024.</p>	Council	7 August	Submission in progress
MfE	<p>Second Emissions Reduction Plan</p> <p>The second emissions reduction plan (ERP2) will outline the actions that are intended to reduce emissions in New Zealand during the second emissions budget period (2026 – 2030). The ERP2 is a key tool to bring the Government’s climate strategy to life. This consultation includes policy proposals that sit across the Government’s five priority areas of its climate strategy and focus on key sectors: energy, transport, agriculture, forestry and waste. The discussion document sets out how emissions pricing, and the New Zealand Emissions Trading Scheme in particular, will play a central role in our climate change response. Generally, the approach outlined in the discussion document is to support emissions pricing to drive net emissions reductions where it is most effective to do so.</p> <p>Consultation opens for the Emissions Reduction Plan</p>	N/A	21 August	Considering Submitting

Consultations not submitting on

Organisation	Submission Summary	Type	Due Date	Status
Primary Production Select Committee	<p>Climate Change Response (Emissions Trading Scheme Agricultural Obligations) Amendment Bill</p> <p>Bill removes all agriculture from coverage of the NZ ETS (note He Waka Eke Noa was officially disbanded a few weeks back).</p>	N/A	28 July	No submission planned

Future Submission opportunities (once full details are known).

The information has been provided by Taituara and other sources.

Organisation	Name of initiative	Likely Timing
TBC	<p><u>Repeal of Good Friday and Easter Sunday as Restricted Trading Days</u></p> <p>This Private Members’ Bill allows more or less unfettered shop trading and sale of alcohol on Good Friday and Easter Sunday. It is a matter for shop owner discretion. Among other things, the provisions empowering local government to set a local policy on shop trading would be removed. The default restriction on the sale and supply of alcohol on these days would be repealed.</p>	TBC
DOC	<p>Consultation on proposals for inclusion in the next implementation plan for Te Mana o te Taiao – Aotearoa New Zealand Biodiversity Strategy and Aotearoa New Zealand's response to the Global Biodiversity Framework (GBF)</p> <p>Consultation on proposals for inclusion in the next implementation plan.</p>	TBC
MfE	<p>Resource Management Act Amendment Bill #2</p> <p>This amendment Bill will (indicative list):</p> <ul style="list-style-type: none"> • enable housing growth, including making the Medium Density Residential Standards optional for councils and secondary units – ie granny flats • speed up consenting timeframes for renewable energy and wood processing • support the government’s “Infrastructure for the Future” plan • speed up the process for making national direction under the RMA • amend national direction on highly productive land to allow more productive activities including housing - exclude LUC-3 • introduce emergency response • regulations to enable effective responses to emergencies and contribute to long-term recovery. <p>Plus potentially other targeted amendments suggested by Councils and other key stakeholders.</p>	September
MBIE	<p>Building Act Amendment (and regulations) (maybe more than one)</p> <p>Plans to reform the building consent system to make it more affordable to build a home. It intends to review the Building Code to bring in a streamlined risk-based consenting regime, as well as increase the availability of construction materials. A suite of changes are possible, including “clarifying the definition of a ‘minor variation’ and introducing ‘minor customisations’ to the Building Act”.</p>	2024/25

Organisation	Name of initiative	Likely Timing
	5 May announcement re new Regulations will be introduced to define minor customisation for Multiproof Certificates. Streamlining Building Consent Changes Beehive.govt.nz	
MBIE	Remote Building Inspections Proposals to make virtual building inspections the ‘default’ option.	Late 2024
TBC	Local Water Done Well Bill #3 Framework for economic regulation and the more detailed powers and duties of the water CCOs (possibly including additional charging powers)	Dec 2024
	Integrated National Direction Package - RMA <ul style="list-style-type: none"> • Amend/replace National Policy Statement on Indigenous Biodiversity • New Infrastructure National Direction • New National Policy Statement for Freshwater Management Single process for integrated direction – with some exceptions. Priority content for this package would include replacing and rebalancing NPS-Freshwater Management, new infrastructure national direction – national direction on energy infrastructure could be on its own track, a series of changes to make it easier for farmers, reviewing the existing NPS-indigenous biodiversity, and other national direction priorities Work-Programme-for-Reforming-the-Resource-Management-System.pdf (environment.govt.nz)	Jan-March 2025
MfE	New National Policy Statement on Renewable Energy Generation New National Policy Statement on Renewable Energy Generation	TBC
MfE	New National Direction on Energy Infrastructure New National Policy Statement on Renewable Energy Generation	TBC
Ministry of Transport	Land Transport Management Act Amendment Bill Amending the Land Transport Management Act	TBC

Reports/releases of interest

The following are reports/releases recently released of interest.

Organisation	Name of initiative	Status
MBIE	<p><u>Earthquake-prone building and seismic risk management review</u> The Government has announced an extensive review of the management of seismic risk in existing buildings. The purpose of the Review is to ensure seismic risk in existing buildings is being managed effectively and in a workable, proportionate way.</p>	Public release
MfE	<p><u>Climate Change Strategy</u> Government release of its climate change strategy, setting out its approach to how it will deliver on New Zealand’s climate goals.</p>	Public release
Kānoa – Regional, Economic Development & Investment Unit	<p><u>Regional Infrastructure Fund</u> Information on the Regional Infrastructure Fund, including criteria, application and other information. The RIF, \$1.2 billion over three years, will be administered by Kānoa – Regional, Economic Development & Investment Unit. The RIF is primarily a capital fund. Funding support will be provided through a mix of loan and equity investments. Grants will be available only in very limited cases. The RIF will invest specifically in regional infrastructure, making investments in projects that boost regional growth, resilience, and productivity</p>	Public release
Finance and Expenditure Select Committee	<p><u>Water Services (Preliminary Arrangements) Bill</u> Report back from the Select Committee on this Bill, which requires Council to prepare a Water Services Delivery Plan within one year of enactment.</p>	Select Committee Report

5.3 Memorial Halls & Reserve Boards

5.3.1 Activities – items of importance

Memorial Hall and Reserve Board Meetings

Tinwald Reserve Board

- Myshell Box attended the 17 June meeting and made a formal request to become an active member of the Tinwald Reserve Board. Myshell's appointment was welcomed and approved by the other Reserve Board members.
- The Reserve Board agreed to extend the contract for a further two years with the Ashburton Holiday Park's current contractor Amber Wilson and Simon Fox.

Tinwald Memorial Hall

- Three hard-working volunteers who have helped keep the Tinwald War Memorial Hall on track over the past 50 years were celebrated by Council on 17 June. Maureen Colville, John Harris and Theresa O'Connell were the guests of honour at a special afternoon tea hosted by the hall board. While they shared a superb chocolate cake, Mayor Neil Brown thanked them for their tour of duty - which has involved cleaning, maintenance, booking and general caretaking of the hall, which was officially opened in 1960. Maureen had chalked up 50 years, Theresa 35 and John 29 years. The hall has hosted innumerable events, including sporting activities and performances. The hall board works with Council to manage and maintain the facility.

Mayfield Reserve Board

- The new mower shed build has begun in the Mayfield Domain. A formal survey of the site was requested by the Building department to ensure the building was 10 metres from the boundary. The shed site meets all building and planning requirements.
- The Reserve Board are trialling red wheelie bins in the Mayfield Domain, so far this is running smoothly for both the Board and the contractor.
- A request from the Mayfield Lions to hang their Honours Board in the supper room of the Mayfield Memorial Hall. The Hall Committee was delighted to approve their request.

5.4 Governance

5.4.1 Youth Forum

A Youth Forum has been scheduled for Monday 23 September in the Council Chamber. An invitation has been extended to all schools in the district to participate and present to Council with the topic yet to be confirmed. We're hoping that most, if not all, will be able to send along 2-3 students to share their ideas with Council.

5.4.2 Elected members' remuneration and allowances

The Remuneration Authority have released the [Local Government Members \(2024/25\) Determination](#), which took effect on 1 July 2024. In summary, a 3.7% increase has been provided to local authority elected members with allowances maintained at their current levels.

In the coming year, in the lead-up to the 2025 local elections, the Authority will undertake a full review of the framework for determining remuneration. The outcomes of this review will inform the Determination which will take effect from 1 July 2025 and the governance remuneration pools that will take effect from the day after polling day for the 2025 elections. The Authority will be calling for submissions on this review shortly.

5.5 Welcoming Communities

- Welcoming Guide information and posters have been shared with Federated Farmers, MPI, Rural Support Trust, Beef + Lamb, DairyNZ, Rural Co., Young Farmers (Mt. Somers, Rakaia and Hinds), Fonterra and Synlait.
- Library staff have been shown the Welcoming Guide website in case they need to use it and respond to any enquiries.
- Cultural Awareness Talks: These talks are done to have a safe space to learn about other cultures living in the district and ask questions that will help us interact with other cultures. These are not professional development talks; our guest speakers are members of our community who kindly volunteer their time to share with us.

The first one was The Cook Islands and we had 35 people attend (teachers, health workers, community organisations, emergency services, members of the public). The next one is about India, on 30 July from 1pm to 2:30 pm. These talks are in collaboration with the Ashburton Art Gallery and Museum and the venue is their learning centre.

- Ashburton District Council – Welcoming Communities was invited to present at the Welcoming Communities National Hui on 22 and 23 of July, to share success stories and challenges and the importance of community leadership in the programme.
- Visited the Farsi School in Christchurch with the Resettlement Team and the volunteers who will be running the Farsi Language School in Ashburton. We discussed how to get started, what they need to consider, and we shared suggestions for the participants.
- Hakatere Noodle Festival –Working with Events, Comms and Hakatere Multicultural Council to organise this event and celebrate Welcoming Week and Multicultural Day. Welcoming Week runs from Friday 6 to Saturday 14 of September and the theme is Nau Mai Rā – Glad you’re here! The event will be on Saturday 7 September from 3pm to 9pm, to spread the crowd.
- Te Koru o Whakatere – Ashburton New Beginnings video - we are receiving expressions of interest from people willing to be part of the new video.