

# Council Activity Briefings

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**Date:** Wednesday 12 June 2024  
**Time:** 9:30am  
**Venue:** Hine Paaka Council Chamber, Te Whare Whakaterere  
2 Baring Square East, Ashburton

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## Attendees

*Mayor* Neil Brown  
*Deputy Mayor* Liz McMillan (Chair)  
*Councillors* Leen Braam  
Carolyn Cameron  
Russell Ellis  
Phill Hooper  
Lynette Lovett  
Rob Mackle  
Tony Todd  
Richard Wilson

## Executive Team

*Chief Executive* Hamish Riach  
*GM Infrastructure & Open Spaces* Neil McCann  
*GM Compliance & Development* Jane Donaldson  
*GM Business Support* Leanne Macdonald  
*GM People & Facilities* Sarah Mosley  
*GM Democracy & Engagement* Toni Durham

# Activity Reports

<b>1</b>	<b>People &amp; Facilities</b>		<b>Time</b>	<b>Page</b>
1.1	EA Networks Centre	Julia Allen	9:30am	<b>4</b>
1.2	Ashburton Library	Jill Watson	9:35am	<b>10</b>
1.3	Ashburton Art Gallery & Museum	Shirin Khosraviani	9:40am	<b>20</b>
1.4	Customer Services	Amanda Watson	9:45am	<b>28</b>

<b>2</b>	<b>Infrastructure &amp; Open Spaces</b>			
2.1	Open Spaces	Ian Soper	9:50am	<b>30</b>
2.2	Solid Waste Management	Hernando Marilla	9:55am	<b>35</b>
2.3	3 Waters Operations	Hernando Marilla	10:00am	<b>42</b>
2.4	4 Waters Projects	Andrew Guthrie	10:05am	<b>45</b>
2.5	Stockwater Operations	Crissie Drummond	10:10am	<b>58</b>
2.6	Roads and Footpaths	Mark Chamberlain	10:15am	<b>60</b>
2.7	Contracts Awarded / Upcoming Tenders	Neil McCann	10:20am	<b>64</b>

**Morning tea 10:30am**

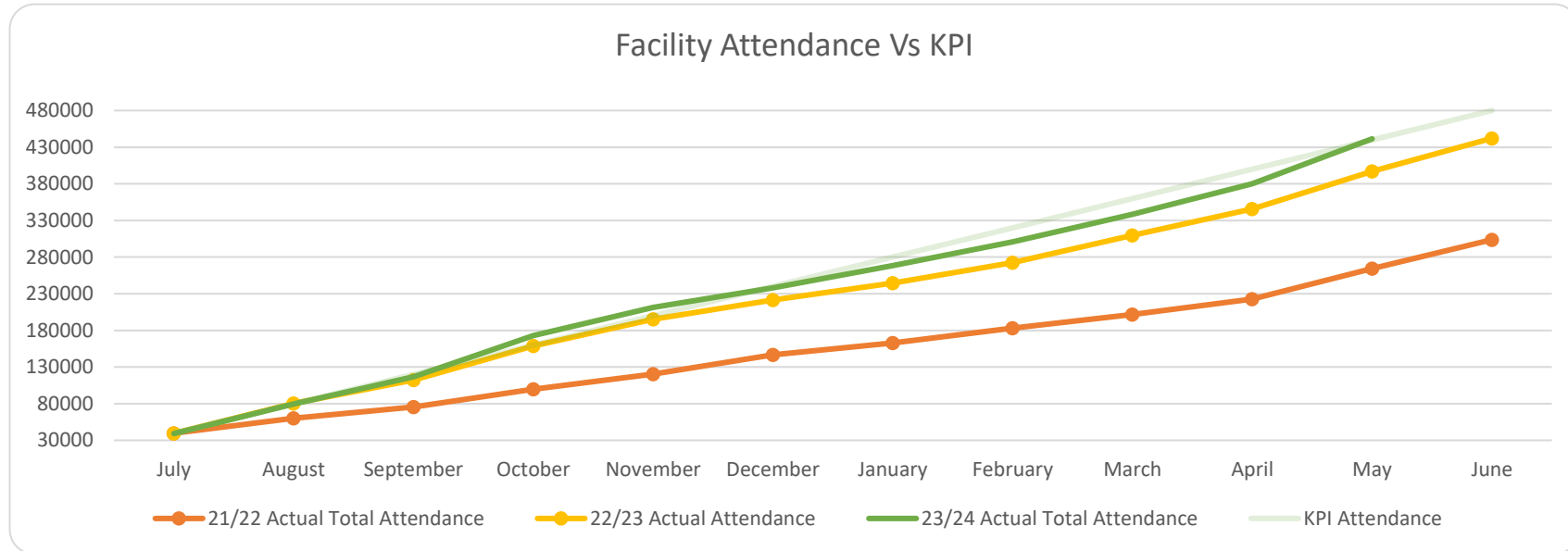
<b>3</b>	<b>Compliance &amp; Development</b>			
3.1	Building Services	Michael Wong	10:45am	<b>65</b>
3.2	Civil Defence Emergency Management	Jim Henderson	10:50am	<b>70</b>
3.3	Alcohol Licensing/Bylaw Monitoring & Enforcement	Rick Catchpowle	10:55am	<b>73</b>
3.4	Animal Control	Rick Catchpowle	11:00am	<b>74</b>
3.5	Environmental Health	Rick Catchpowle	11:05am	<b>75</b>

3.6	Planning	Ian Hyde	11:10am	<b>77</b>
3.7	Economic Development	Simon Worthington	11:15am	<b>79</b>
<b>4</b>	<b>Business Support</b>			
4.1	Information Systems	Gordon Tupper	11:20am	<b>89</b>
4.2	Property	Renee Julius	11:25am	<b>94</b>
4.3	Forestry	Renee Julius	11:30am	<b>95</b>
4.4	Finance	Erin Register	11:35am	<b>96</b>
<b>5</b>	<b>Democracy &amp; Engagement</b>			
5.1	Communications	Janice McKay	11:40am	<b>99</b>
5.2	Strategy & Policy	Mark Low	11:45am	<b>102</b>
5.3	Memorial Halls & Reserve Boards	Ann Smith	11:50am	<b>109</b>
5.4	Welcoming Communities	Mercedes Walkham	12.00pm	<b>110</b>

# 1. People & Facilities

## 1.1 EA Networks Centre

### 1.1.1 Facility

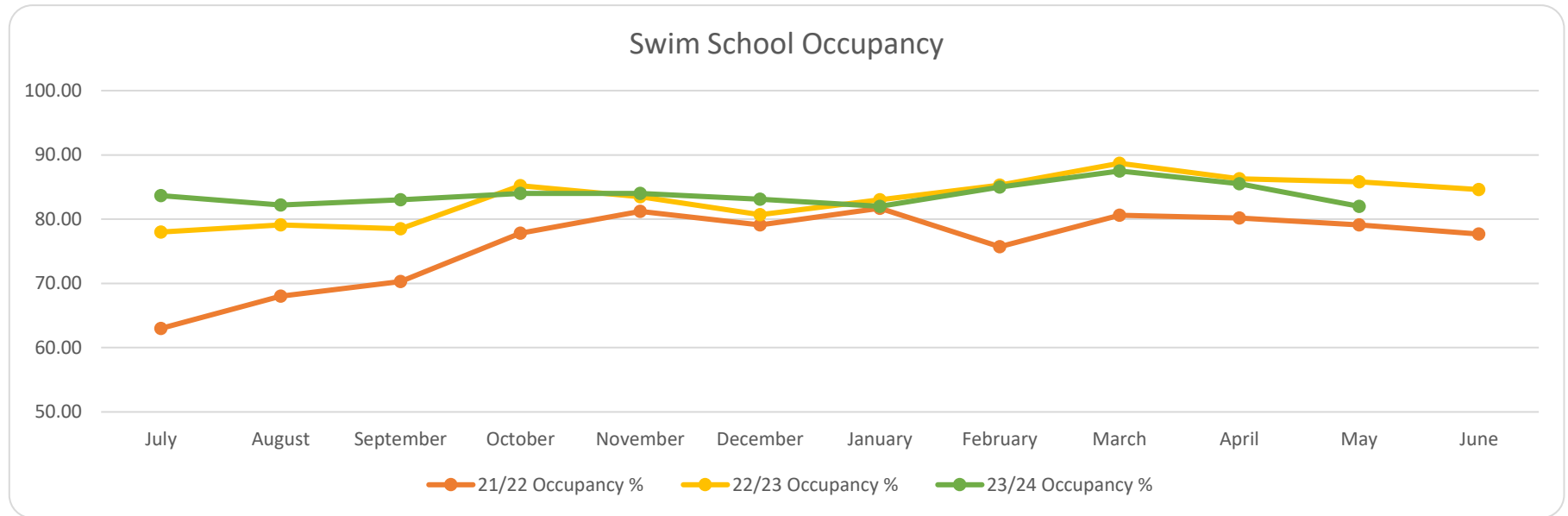


#### Comments:

- The 2021-31 LTP outlines the level of service and performance measures for EANC: “We provide quality gym, pool and stadium facilities”.
- The EA Networks Centre is well utilised with a goal of 485,000<sup>1</sup> attendees in the 2023/24 year, as per the LTP. At the end of April 2024 345,554 visitors had attended the EA Networks Centre.

<sup>1</sup> No adjustment to the KPI has been factored in due to the change in facility operating hours

### 1.1.2 Swim School Occupancy

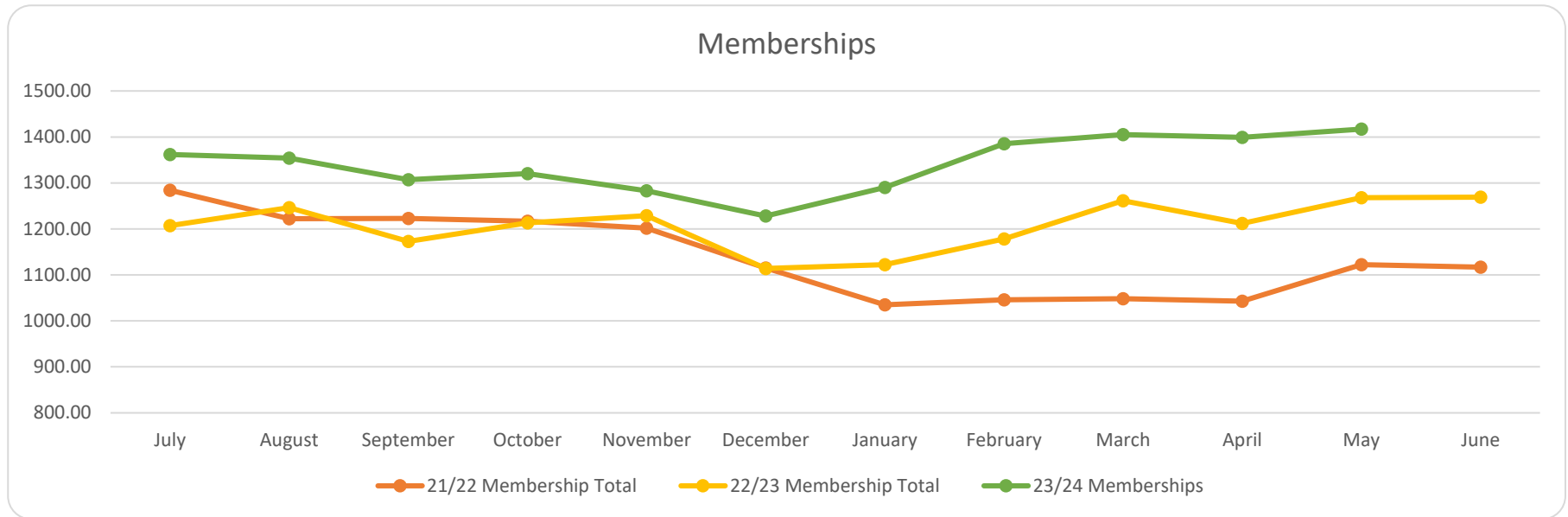


**Comments:**

- This graph represents the occupancy percentage of the Swim School. Approximately 1,075 Learn to Swim students participated each week of Term 2 2024 to date.

**Note:** We are not aware of any reported water safety related incidents in the Ashburton District in 2023.

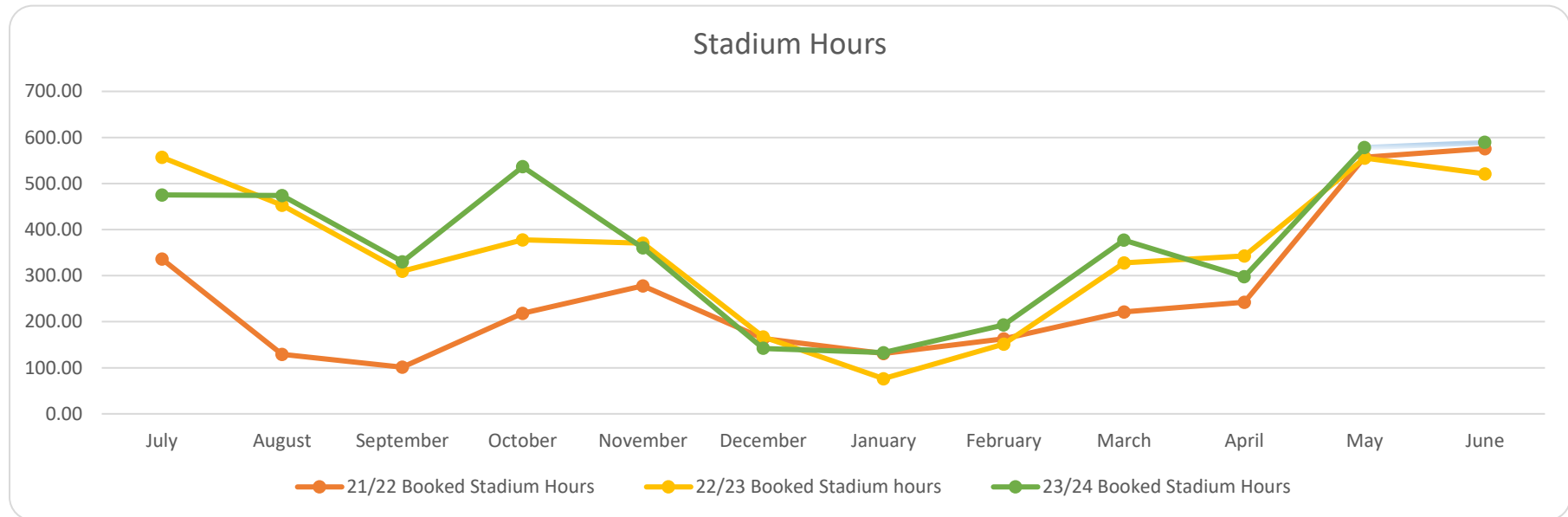
### 1.1.3 Memberships



#### Comments:

- This graph represents the tracking of EA Networks Centre memberships.
- Membership numbers are tracking steadily although it's important to note that uptake of Upfront Flexi memberships remains popular, making retention trends very hard to track.
- Officers are reviewing the current membership structure as part of the upcoming LTP.

### 1.1.4 Stadium Hours



#### Comments:

- This graph represents booked stadium hours by customers and demonstrates expected seasonal trends.
- Forecasting (shaded line) for the coming two months has been added to give an understanding of forward bookings, however it should be noted this is always subject to change.
- May and June are traditionally the busiest months in the stadium with Winter sports.
- This graph does not include internally run programmes, such as holiday programmes and Active Adventures.

### 1.1.5 Activity comments

Facility	
Activity/Programme	Description
<b>Stadium</b> Stadium bookings	<ul style="list-style-type: none"> <li>• The peak of winter sport season is underway, with a mixture of both competition/leagues and also trainings and casual use.</li> <li>• The stadium is also being used in both term 2 and 3 by local schools such as Ashburton Christian School, Borough and Ashburton Intermediate to come in and run a variety of sports; this includes volleyball, badminton, basketball and netball.</li> <li>• The July Holiday Programme bookings opened in late May and spaces are already limited, with at least one day fully booked.</li> </ul>
<b>Fitness Centre</b> <b>Gym activities</b>	<ul style="list-style-type: none"> <li>• The current Couch to Wellness programme, which started on May 3rd, is halfway through. However, attendance from the 10 registered participants has dropped, likely due to the onset of winter. Tangata Atumotu Trust (TAT) delivers health and social services to the Pasifika community. They have been supportive of the Couch to Wellness programme and have hired out the group fitness room to offer an 'Island Beats' fitness class. They also are considering hiring the stadium to host community volleyball games .</li> <li>• The initiative by Ashburton College – Active As- to get students active is proving successful. Students are participating in spin classes, step classes, and a circuit in the stadium, alongside engaging in netball, cricket, and badminton.</li> <li>• As we head into winter, the gym is getting busier. Classes are fully booked, and the gym floor is bustling with activity. Overall foot traffic has increased by 18% compared to this time last year.</li> </ul>



<p><b>Pool</b> Aquatics activities</p>	<ul style="list-style-type: none"> <li>• The final swim sports of 2024 were held in May, with both Ashburton College and the Aoraki Swim Meet being held in the Main Pool. This, collectively, saw 150-200 youth compete.</li> <li>• The lifeguard team currently has 3 part-time shift vacancies, with recruitment currently underway.</li> <li>• The steam room has just undergone maintenance to repair the glass door, as the previous hinges had rusted and corroded due to the environment.</li> </ul>
<p><b>Swim School</b></p>	<ul style="list-style-type: none"> <li>• The Swim School Coordinator role is finishing up with recruitment.</li> <li>• The Squads programme sent seven swimmers to Divisional II Swim Meet in Hamilton over the second week in May, a big accomplishment for our swimmers.</li> </ul>
<p><b>Business</b></p>	<ul style="list-style-type: none"> <li>• EA Networks Centre has felt a significant staffing pinch as noted through media release. This is due to a combination of leave, illness and medical leave.</li> </ul>

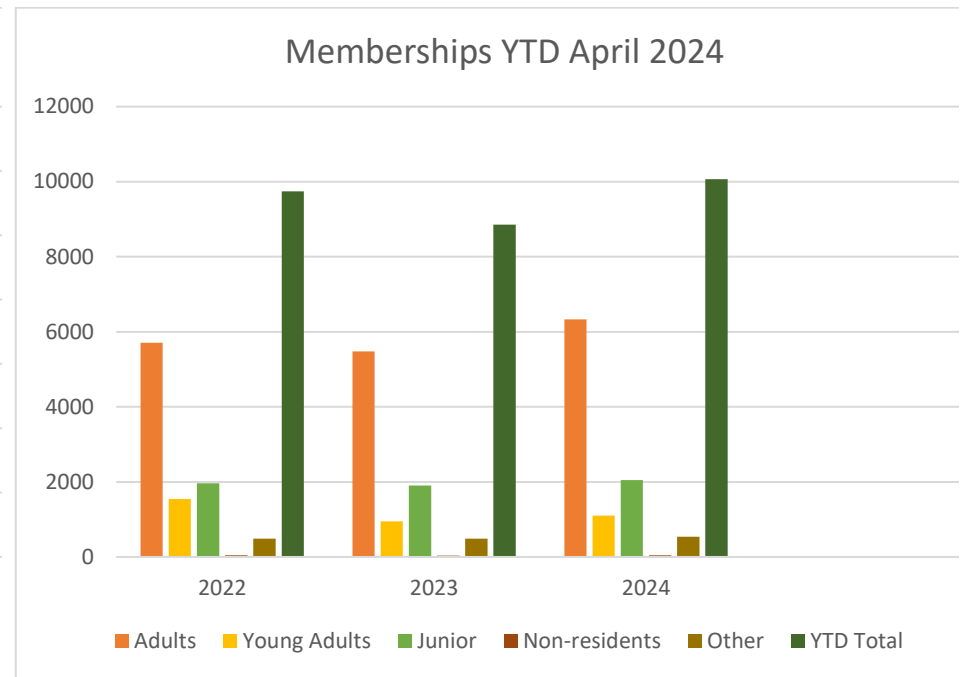
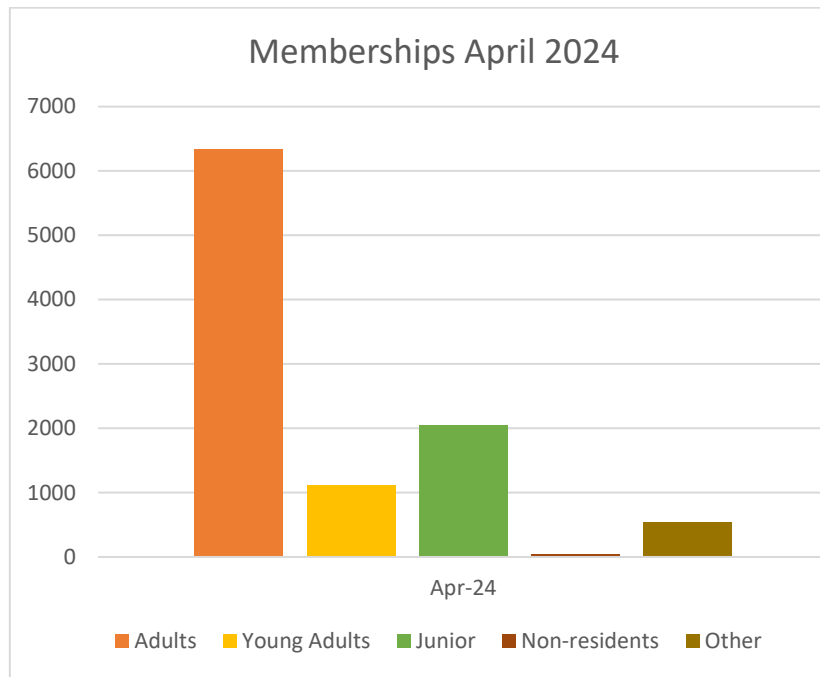
## 1.2 Library

### 1.2.1 Issues

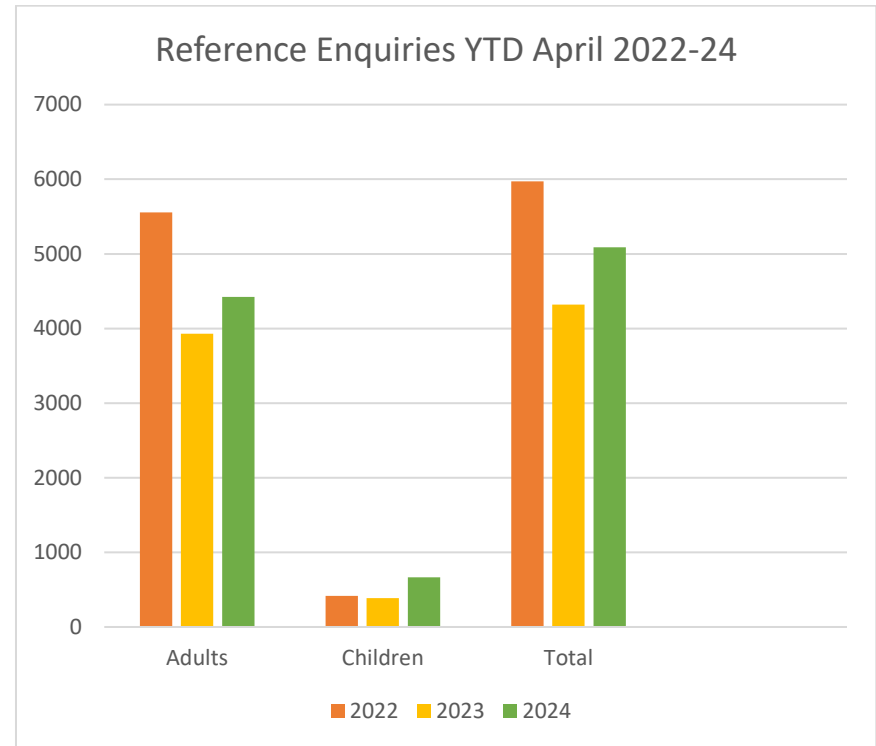
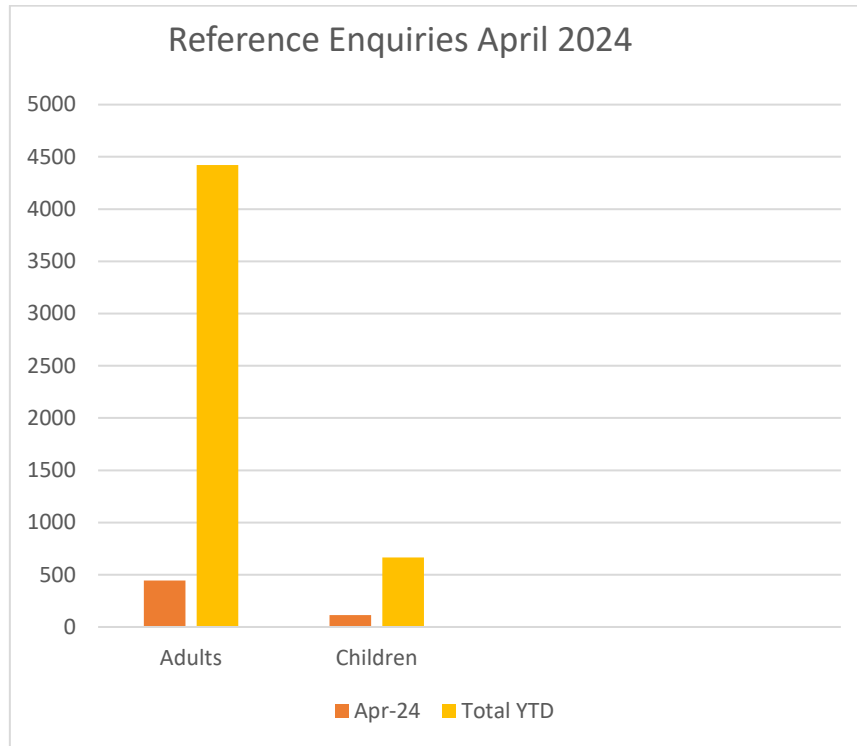


**Comments:**

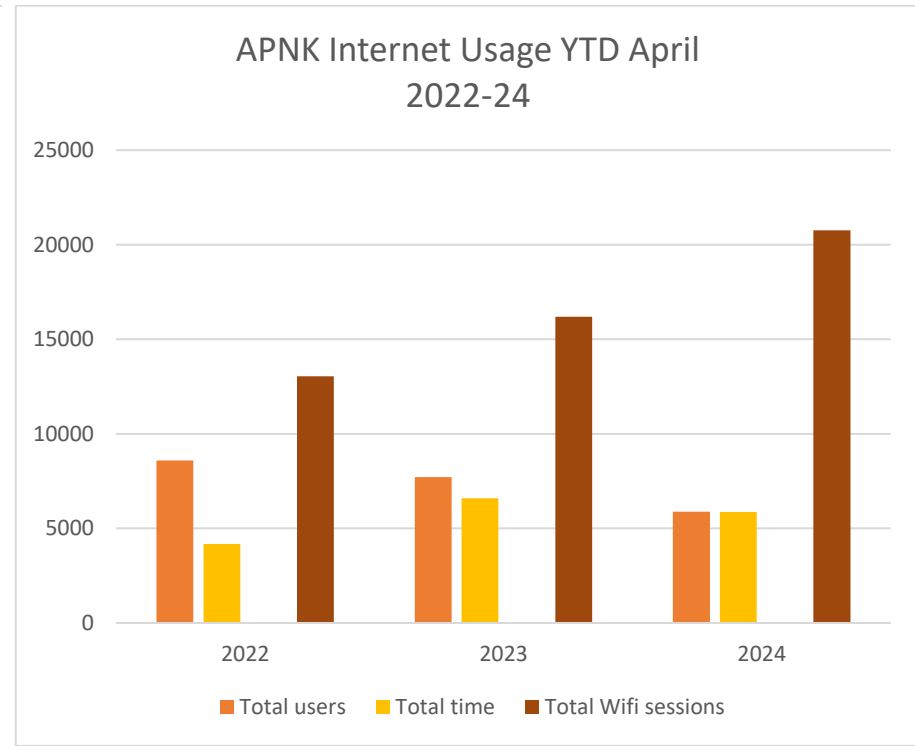
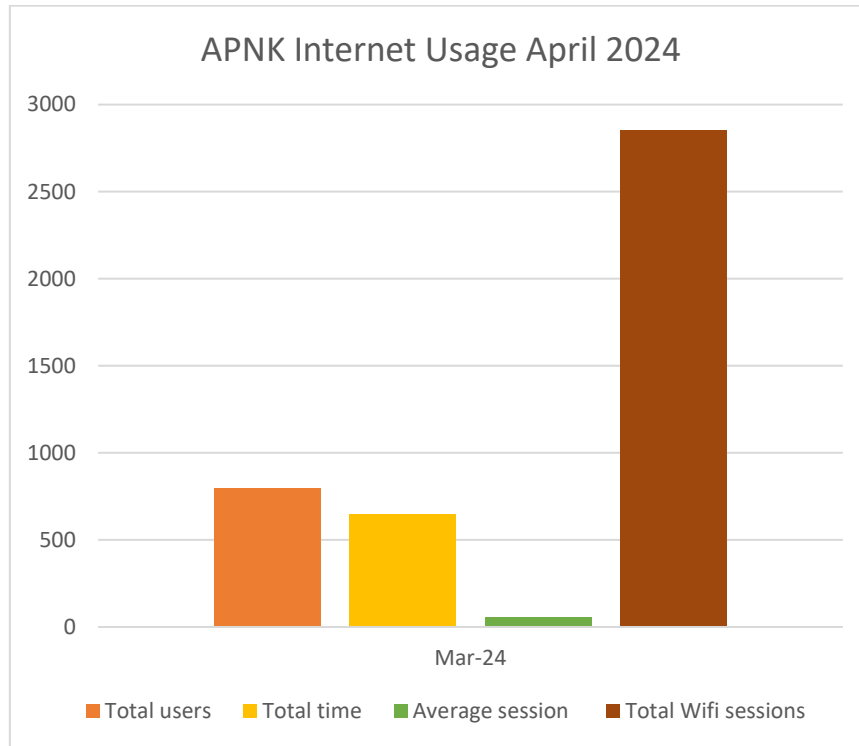
### 1.2.2 Memberships



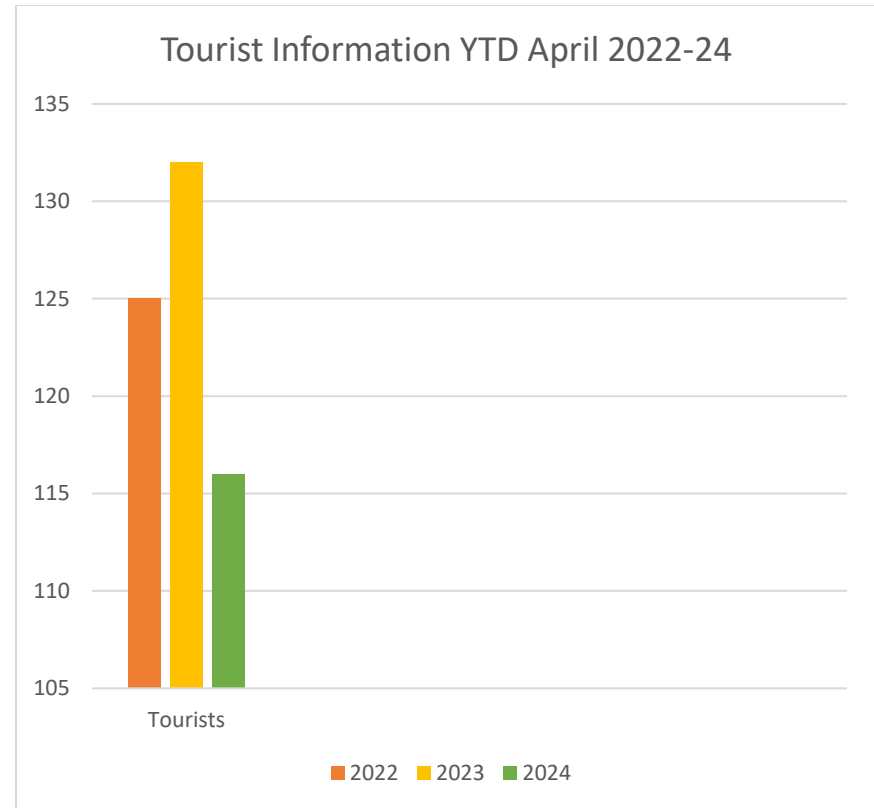
### 1.2.3 Reference Enquiries



### 1.2.4 APNK Internet Usage



### 1.2.5 District Tourism Information Requests



### 1.2.6 Activities for April 2024

<b>Community Engagement Activities</b>	
<i>Activity/Programme</i>	<i>Description</i>
<b>Craft &amp; Chatter</b>	<b>Monthly Community Craft Group where participants bring along their own craft or do a craft supplied by the library - for all levels of ability, ages and crafts</b> One session was held with 5 participants attending.
<b>Book Club</b>	<b>Monthly community book club</b> The book club held one session with 17 attendees.
<b>Next Chapter</b>	<b>A monthly programme of literacy-based activities designed for those living with a diagnosed dementia</b> 9 people attended one session
<b>Elderly outreach</b>	<b>A programme of reading activities, crafts and looking at objects - designed to encourage older people to engage in conversation and share memories</b> One session with 28 participants from and Tuarangi Home
<b>Knitting Group</b>	<b>A weekly social group which encourages people to knit alongside others instead of sitting knitting at home alone.</b> <ul style="list-style-type: none"> <li>• Four sessions were held, 54 people attended.</li> </ul>
<b>Death &amp; Paperwork</b>	<b>In partnership with Keep Learning Mid Canterbury, a 3 part series with various experts presenting.</b> Part Three Lawyers & EPA attended by 72 people
<b>Books on Wheels</b>	A fortnightly service to library users who are housebound or who find it difficult to get to the library. Books are curated by library staff and delivered by volunteers from Altrusa. 32 users each fortnight.
<b>Nutrition and oral hygiene mini workshop</b>	<b>Collaboration with Te Mana Ora/Public Health</b> The workshop was attended by 10 people
<b>Library Building Tours</b>	<b>In the opening fortnight we offered hourly tours to the public. We are now giving tours to community groups and organisations by appointment.</b> 14 people have attended one tour
<b>School Holiday Outreach</b>	<b>A library led collaboration with Wellbeing Ōpuke, AAGM and EA Networks to take crafts, games and activities to rural communities.</b> 36 Children and 20 Adults attended in Methven. 35 Children and 14 adults attended in Mayfield

<b>Crafting with Dies</b>	<b>A fortnightly session where participants can create cards using elements created with a die cutting machine</b> 2 Sessions attended by 22 participants
<b>Build + Lego building for adults</b>	<b>Build + Lego building for adults (New activity)</b> <ul style="list-style-type: none"> <li>• 3 sessions attended by 4 adults and 1 YA</li> </ul>

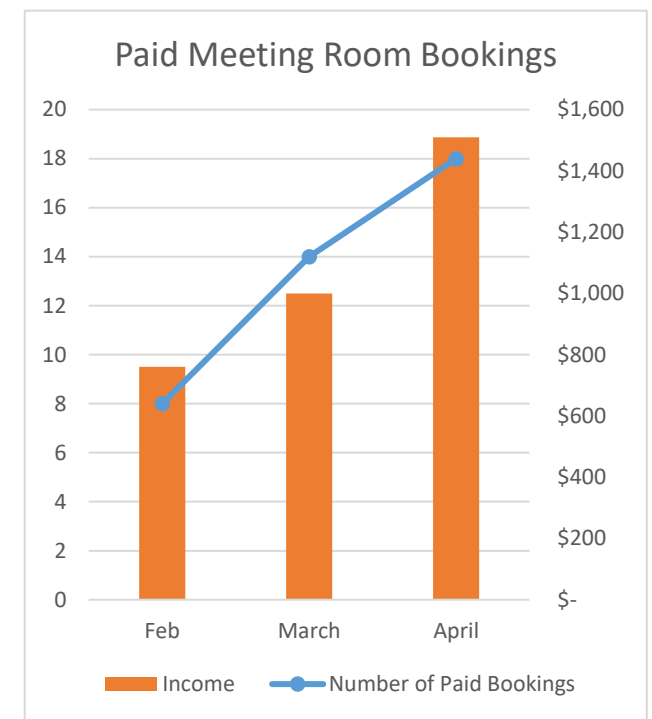
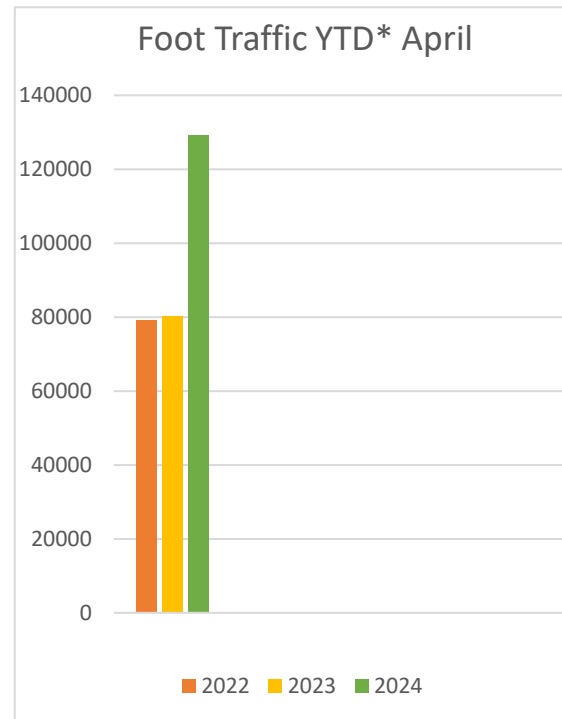
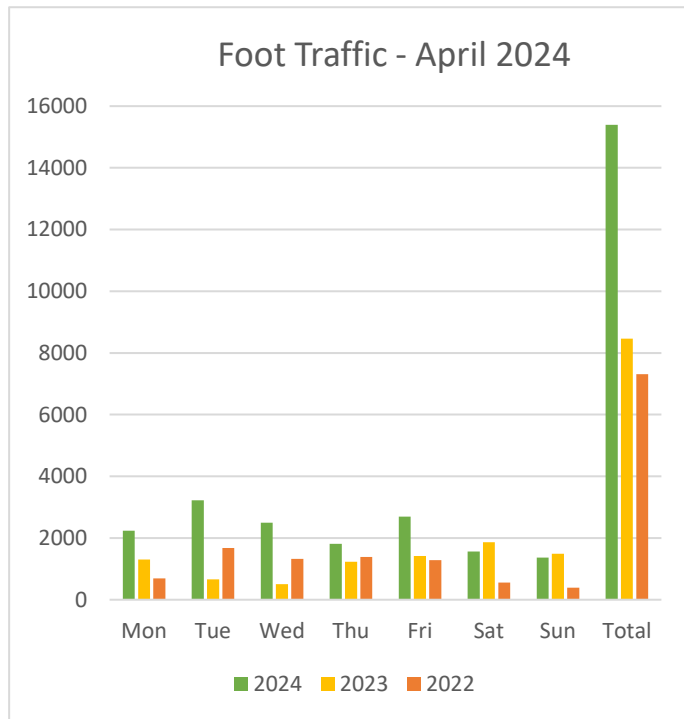
<b>Digital Access Projects</b>	
<i>Activity/Programme</i>	<i>Description</i>
<b>CV Help</b>	<b>CVs, cover letters and applications</b> This drop-in service is available when required, with 3 people attending during this time. Feedback continues to be positive from both Work and Income NZ and those accessing this service.
<b>Digital help</b>	<b>One-on-one assistance with digital skills, including device and e-Book help outside of official sessions</b> There were 98 people requiring assistance in the reporting period.
<b>Recycle a Device</b>	<b>Training young people to refurbish devices, diverting them from landfill and donating them to families in need</b> <ul style="list-style-type: none"> <li>• There were 27 students who attended 4 sessions of RAD in March</li> <li>• We gave out 4 laptops in April.</li> <li>• We had 0 added to the waitlist.</li> <li>• There are 27 people on the wait list Currently.</li> </ul>
<b>Skinny Jump Wi Fi Modem</b>	<b>Low-cost broadband</b> 4 people accessed Skinny Jump during the period.
<b>Makerspace Class</b>	<b>Training all ages to use the equipment in the Maker Space</b> <ul style="list-style-type: none"> <li>• 18 sessions in March attended by 24 people</li> </ul>
<b>Sound Studio</b>	<b>Sound Studio Engineering and recording training</b> <ul style="list-style-type: none"> <li>• 28 sessions in March</li> </ul>



<b>Youth Programming</b>	
<i>Activity/Programme</i>	<i>Description</i>
<b>Dungeons &amp; Dragons</b>	There were 2 sessions of Dungeons & Dragons in April. The age of participants is between 13- 18 years, averaging 15 teens attending each session.
<b>Teen holiday programme – Book nook creation</b>	We had two session for book nooks with 10 teens attending both in the first week of the holidays
<b>Design and Create tote bags</b>	We had 15 teens attend this session.
<b>Children’s Library</b>	
<i>Activity/Programme</i>	<i>Description</i>
<b>Wriggle and Read</b>	<b>Movement to music for ages 0-3</b> Four sessions were held over April, with 100 Children and 88 Adults (188 in total) attending.
<b>Create Explore Discover</b>	<b>STEM learning through play</b> We held three sessions over April, with 52 children and 30 adults (82 in total) attending.
<b>School class visits</b>	<b>Story and browsing</b> <ul style="list-style-type: none"> <li>• The library hosted 3 school class visits during April.</li> <li>• Schools that visited the library included a small ALP’s (Assisted Learning Programmes) group from Ashburton Intermediate, St Joseph’s, and Ashburton Borough School.</li> <li>• 42 children and 8 adults attended, a total of 50.</li> </ul>
<b>Story &amp; Rhyme</b>	<b>Story &amp; Rhyme sessions ages 3-5 years</b> We had three Story & Rhyme sessions over April with 26 children and 17 adults attending.
<b>Build – Lego Club for kids</b>	<b>Build – Lego Club ages 8+ (new club just started)</b> <ul style="list-style-type: none"> <li>• 2 sessions in April</li> <li>• 23 Children &amp; 7 Adults (total of 30) attended.</li> </ul>
<b>April Holiday activities</b>	<b>Let’s Celebrate Ashburton – April School Holiday Activities</b>

	<ul style="list-style-type: none"> <li>• We held 6 different events including making grass heads, a Lego bridge building challenge, Origami boats, Clocks, Craft trains, and paper planes.</li> <li>• We had 181 children attend the sessions along with 76 adults (257 total) attending.</li> </ul>
<p><b>Craig Smith</b>  <b>“The Wonky Donkey Man”</b></p>	<p><b>Craig smith event</b></p> <ul style="list-style-type: none"> <li>• Children’s Author, Illustrator, and performer gave a great performance during the school holidays we had a total of 560 people attend this event. This created a truly positive buzz within the Library.</li> </ul>

## Te Whare Whakare

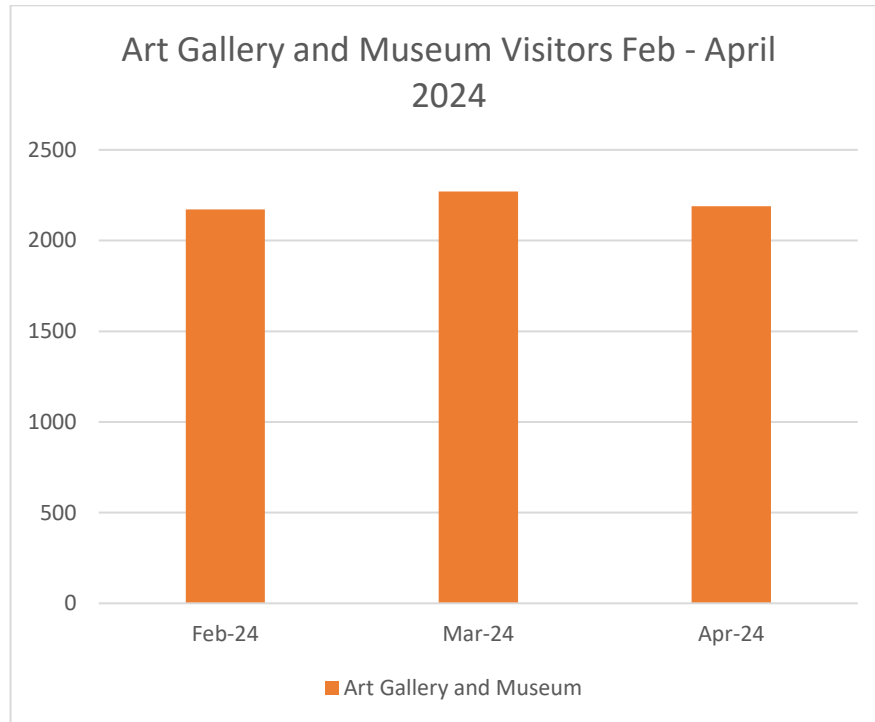


### Comments:

\*The annual comparison graph compares only previous library's foot traffic with Te Whare Whakare, it does not include foot traffic in the previous administration building.

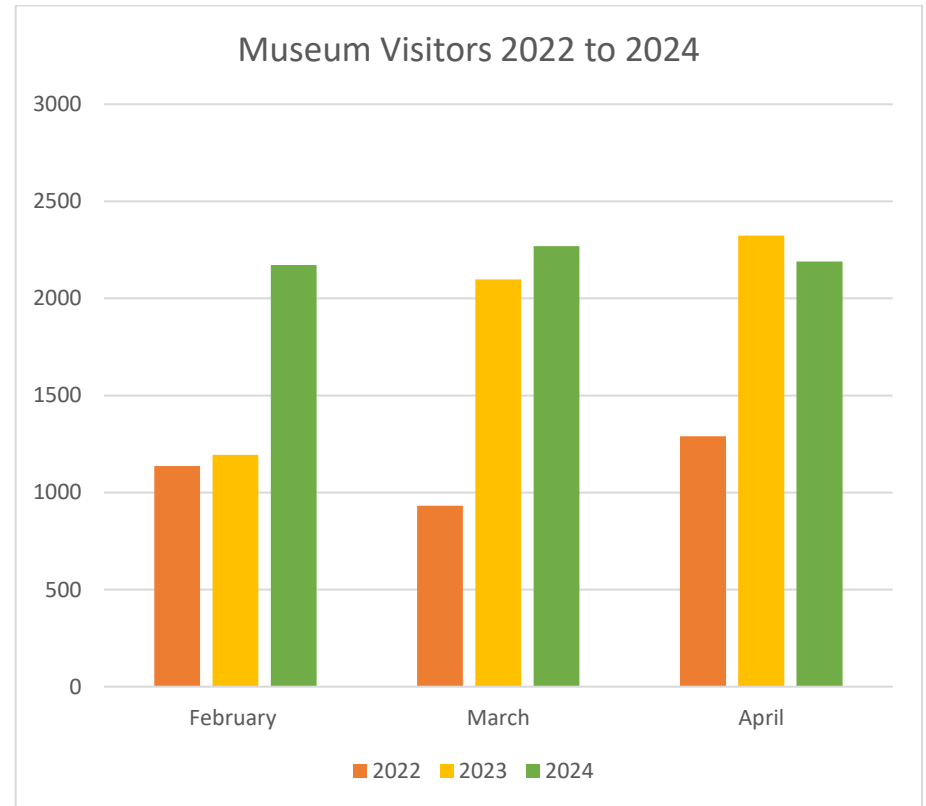
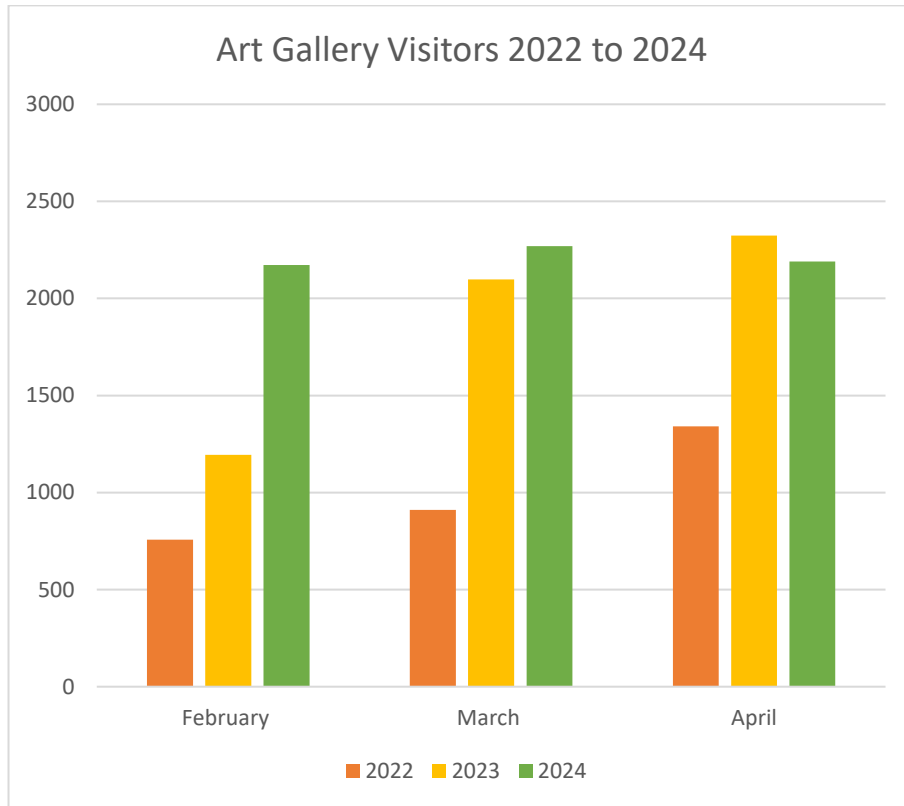
### 1.3 Ashburton Art Gallery and Museum

#### 1.3.1 Art Gallery and Museum Visitors



**Comments:**

Visitor numbers to AAGM in April remained consistent with previous months due to there being several school visits, April school holidays, popular school holiday workshops, and school holiday outreach in Methven and Rakaia. There were also several Anzac Day and artist talks, an exhibition opening of three new shows, and an involvement with The Amazing Race Ashburton.



**Comments:**

Visitor numbers to the Art Gallery and Museum in Feb-April 2024 exceeded the 2022 figures, however this is partly due to a change in recording the number of visitors to the building from November 2022 onwards. Visitors in February 2024 were almost double the previous February due to a number of term 1 school bookings and the opening of *A New Era: Ng King Bros. Chinese Market Garden Settlement*, which drew 246 attendees.

### 1.3.2 Activities:

Exhibitions and Displays		
Activity/Programme	Description	Date
<b>Sharing Histories   Gifts of 2023</b>	<ul style="list-style-type: none"> <li>• <i>Sharing Histories</i> explores some of the treasured objects, archives, and photographs that were generously donated to and acquired by the Ashburton Museum and Historical Society in 2023.</li> <li>• This annual exhibition showcases some of our most special and fascinating acquisitions of the previous year and explores why they are significant to Hakatere Ashburton.</li> </ul>	18 February – 7 April 2024
<b>Marian Maguire's <i>The Enlightenment Project (expanded)</i></b>	<ul style="list-style-type: none"> <li>• <i>The Enlightenment Project (expanded)</i> aims to make sense of this important age of European history, and the worldwide reverberations that resulted.</li> <li>• This exhibition builds on the initial showing of <i>The Enlightenment Project</i> in 2022. Maguire has created additional works which extend into prehistory, reflect on current reality, and provide a counterpoint to the Western world view.</li> </ul>	18 February – 14 April 2024
<b><i>A New Era: Ng King Bros. Chinese Market Garden Settlement</i></b>	<ul style="list-style-type: none"> <li>• 16 years ago the descendants of the men who founded the Ng King Bros. Chinese Market Garden expressed their desire to share their land and the legacy of their buildings and stories with the community.</li> <li>• Our new exhibition <i>A New Era: Ng King Bros. Chinese Market Garden Settlement</i> celebrates the restoration and February 2024 re-opening of this significant local site to the public as a community heritage park.</li> </ul>	26 February – 12 May 2024
<b>ZAFAA24</b>	<ul style="list-style-type: none"> <li>• Now in its eighth year, the Zonta Ashburton Female Art Awards exhibition, presented by the Zonta Club of Ashburton in partnership with the Ashburton Art Gallery, showcases the works of emerging and mid-career female artists based in Waitaha Canterbury.</li> <li>• This year, 35 finalists were selected from 60 entries for the Premier Award, and 26 entries were featured in the Young Generation Award category, for those aged 16-20 years. This year's Premier Award was won by Marie Porter for her work <i>The Rocks</i>.</li> </ul>	1 March – 14 April 2024

<b>Exhibitions and Displays (continued)</b>		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
<b>Jo Burzynska's <i>Scents Take up the Ringing</i></b>	<ul style="list-style-type: none"> <li>• Dr Jo Burzynska is a multimedia artist, researcher and writer. Initially working in sound, her practice has become increasingly multisensory, resulting in work that combines sound with taste, touch and scents. She was the winner of the Premier Award in the Zonta Ashburton Female Art Awards 2023.</li> <li>• In <i>Scents Take up the Ringing</i>, multisensory bells ring out a call to meditate on, nurture and celebrate resonances and interconnectivity through a shared sensory experience. Visitors are invited to experience the scent and sound pairing of each bell in close proximity, then how they combine within the wider space.</li> </ul>	1 March – 21 April 2024
<b><i>Home Front Heroines</i></b>	<ul style="list-style-type: none"> <li>• 'Land girls' of the Women's Land Service, an organisation formed under the Women's War Service Auxiliary in 1942, played a vital role in the country's agricultural and food production industries while large numbers of men served in the armed forces overseas.</li> <li>• Until recently, these unsung heroes of Aotearoa New Zealand's WWII home front efforts went largely unrecognised. <i>Home Front Heroines</i> explores the history of the Women's Land Service in Aotearoa and in Whakatere Ashburton.</li> </ul>	13 April – 30 June
<b>Ynes Guevara's <i>Altar, Beautifying Understanding</i></b>	<ul style="list-style-type: none"> <li>• In this new suite of paintings, Timaru-based artist Ynes Guevara looks to feminine archetypes to explore the magical and imaginary.</li> <li>• Her reconstructed silhouettes produce new imagery, considering the duality of the divine and erotic using a palette of six magenta tones, a colour that holds much significance for her. These are paintings which are rich in symbolism, and explore the beauty of pure colour and form.</li> </ul>	22 April – 7 June
<b><i>Tuitui Tangata</i></b>	<ul style="list-style-type: none"> <li>• A revered art form, Tivaevae plays a significant role in Cook Islands culture, symbolising resilience, creativity, empowerment, and at the very core, the identity and pride of the Cook Islands people.</li> <li>• A selection of Tivaevae is featured, generously provided by Ōtautahi Christchurch and Hakatere Ashburton Cook Islands community members and their families. This exhibition has been toured by Fibre Gallery and Tagata Moana Trust.</li> </ul>	27 April – 14 June

<b>Exhibitions and Displays (continued)</b>		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
<b>Legacy Issues: Lens-based Investigations of Waitaha Canterbury Whenua</b>	<ul style="list-style-type: none"> <li>• Legacy Issues brings together contemporary photographic artists Mitchell Bright, Conor Clarke, Ella Hickford, Moana Lee, Mike O’Kane, Tim J. Veling, and Hannah Watkinson, and presents the diverse ways they have pictured our region.</li> <li>• This selection of photographs aims to provide the audience with new perspectives and considerations of the land that we live on. The artists all approach the process of working with lens-based media in unique ways – through collaboration, revisiting sites, and reimagining the scenes they capture as physical objects and visual displays.</li> <li>• This exhibition is a collaboration with In Situ Photo Project, a post-earthquake response to elevating lens-based practice in Ōtautahi Christchurch</li> </ul>	27 April – 14 June

<b>Education and Public Programmes</b>		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
<b>Weave a Paper Easter Egg foyer activity</b>	<ul style="list-style-type: none"> <li>• To celebrate Easter weekend, families and whānau were invited to weave a paper egg decoration.</li> </ul>	30 February - 1 April
<b>Kōwhai Mums</b>	<ul style="list-style-type: none"> <li>• Kōwhai Mums is a fortnightly group for parents/carers with tamariki aged 0-5 years. These sessions are delivered in collaboration with Hakatere Multicultural Council. Although the group welcomes all, it has an emphasis on engaging newcomers to Hakatere Ashburton.</li> </ul>	3 April
<b>Art Addicts</b>	<ul style="list-style-type: none"> <li>• Art Addicts is a weekly after school art space for tamariki and whanau. Sessions encourage exploration and experimentation with different artists, themes, materials and techniques.</li> </ul>	3, 10 April
<b>Jo Burzynska Interactive Artist Talk</b>	<ul style="list-style-type: none"> <li>• In this interactive nose and ears-on session, Zonta Ashburton Female Art Award 2023 Premier Award winner Jo Burzynska explained how both musical and perfume notes resonate with each other and can be harmoniously combined.</li> <li>• Sharing perfume components to smell and sounds to listen to, she invited attendees to discover for themselves the synergies between scent and sound.</li> </ul>	3 April



<b>Education and Public Programmes (continued)</b>		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
<b>Mt Hutt College outreach visit</b>	<ul style="list-style-type: none"> <li>Using oral histories from the museum's archives, ākonga (students) learnt about and developed interviewing skills to enable them to record an oral history interview.</li> </ul>	3 April
<b>Dorie School visit</b>	<ul style="list-style-type: none"> <li>Ākonga (students) visited our <i>Ng King Bros. Chinese Market Garden Settlement</i> exhibition as well as the Ng King Market Garden site in Allenton. They were given a map-based activity to work out which buildings were still standing and learn more about what had been there before.</li> </ul>	4 April
<b>Iain Cheesman Artist Talk</b>	<ul style="list-style-type: none"> <li>Iain Cheesman visited the Gallery and Museum to discuss the inspiration behind his foyer wall artwork <i>The River Is</i>, which uses balls of wool in a sculptural manner, creating a river-like scene of divining sticks, accompanied by a poem.</li> <li>Attendees were among the first to purchase the individual divining sticks, with the proceeds going to the Braided River Aid.</li> </ul>	7 April
<b>Lagmhor School visit</b>	<ul style="list-style-type: none"> <li>Using the museum's collection of taxidermy native birds, ākonga (students) learnt how to compose, draw and use a variety of techniques with watercolour paint to create a painting</li> </ul>	9 April
<b>St Joseph's School visit</b>	<ul style="list-style-type: none"> <li>Inspired by Marian Maguire's <i>The Enlightenment Project (expanded)</i>, ākonga were tasked with thinking about an invention that they use, how it was invented and what a new iteration of it could look like.</li> </ul>	12 April
<b>In Colour</b>	<ul style="list-style-type: none"> <li>In Colour is a monthly group that supports mental health, mindfulness, and social connection through creativity. Sessions are relaxed and art activities are guided by the interests of the group.</li> </ul>	12 April
<b>Sculpt a Soundscape foyer activity</b>	<ul style="list-style-type: none"> <li>Visitors were invited to make a 3D kinetic sculpture inspired by different sounds. This activity was themed around the sound element of Jo Burzynska's <i>Scents Take Up the Ringing</i>.</li> </ul>	12-20 April
<b>Paint a New Era foyer activity</b>	<ul style="list-style-type: none"> <li>Inspired by <i>Ng King Bros. Chinese Market Garden Settlement</i>, visitors were given the opportunity to paint a futuristic garden using their thumbprints.</li> </ul>	12-20 April

<b>Education and Public Programmes (continued)</b>		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
<b>Fun with Eco Educate school holiday workshop</b>	<ul style="list-style-type: none"> <li>Eco Educate ran an <i>Ng King Bros. Chinese Market Garden Settlement</i>-themed workshop in which families and whānau made worm farms and learned more about water conservation.</li> </ul>	16 April
<b>Mini Easter Delights with Ruby Bartlett school holiday workshop</b>	<ul style="list-style-type: none"> <li>Families and whānau followed the lead of talented young artist Ruby Bartlett in her workshop teaching the art of polymer clay morsels.</li> </ul>	17 April
<b>The Amazing Race Ashburton checkpoint</b>	<ul style="list-style-type: none"> <li>The Gallery and Museum was a checkpoint for The Amazing Race Ashburton. Our challenge was for teams to paint a large-scale black and white portrait of one of their team members.</li> </ul>	13 April
<b>Collage in CYM school holiday activity</b>	<ul style="list-style-type: none"> <li>Visitors were invited to make a monochromatic artwork by collaging either cyan, magenta, or yellow coloured geometric shapes onto a sliced surface. This activity was inspired by the compositions and forms seen in Ynes Guevara's <i>Altar, Beautifying Understanding</i>.</li> </ul>	21 April - 5 May
<b>Fashion Historical Uniforms school holiday activity</b>	<ul style="list-style-type: none"> <li>Inspired by <i>Home Front Heroines</i>, as well as uniforms in the Museum's permanent collection, visitors reimagined a uniform from the past, in miniature size, using a range of textiles.</li> </ul>	21 April - 5 May
<b>School holiday outreach, Methven and Rakaia</b>	<ul style="list-style-type: none"> <li>In collaboration with the library and Eco Educate, the Art Gallery and Museum facilitated a school holiday programme in Methven and Rakaia. We invited visitors to make an Anzac-themed breathing poppy – a mindfulness tool that helps you take three deep breaths.</li> </ul>	23 April
<b>Easter Egg Creatures with Ruby Bartlett school holiday workshop</b>	<ul style="list-style-type: none"> <li>Ruby Bartlett ran a second art class to teach families and whānau how to decorate Easter eggs and make fantastical creatures to put inside them.</li> </ul>	24 April
<b>Pause with a Poppy Anzac Day activity</b>	<ul style="list-style-type: none"> <li>Visitors were invited to make an Anzac-themed breathing poppy – a mindfulness tool that helps you take three deep breaths.</li> </ul>	25-28 April

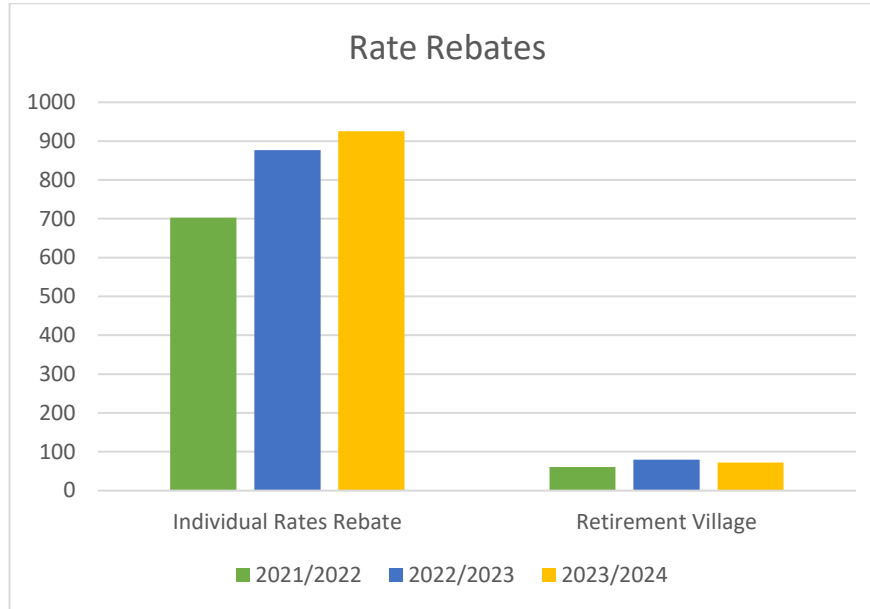
<b>Education and Public Programmes (continued)</b>		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
<b>Anzac Day History Talk, Elizabeth Ward</b>	<ul style="list-style-type: none"> <li>Elizabeth Ward gave a talk titled 'Manpowering' women and the challenge to gender norms during the Second World War.' She examined how the manpowering of women upset gender norms and the issues this raised for New Zealand society.</li> <li>Elizabeth is the manager of Marlborough Museum. She has a PhD in History and specialises in the interwar period.</li> </ul>	25 April

<b>Collections and Research</b>		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
<b>Research Enquiries</b>	<ul style="list-style-type: none"> <li>Our Archivist responded to 24 research enquiries in April, 22 of which were from the public.</li> </ul>	April 2024
<b>Collection Development and Management</b>	<ul style="list-style-type: none"> <li>Acquisition of new items, cataloguing and rehousing projects, environmental monitoring and pest management continues</li> <li>Ashburton District Council's historical archives are being re-catalogued in order to make the collection more accessible to council staff and to the public, in line with Public Records Act obligations</li> </ul>	April 2024
<b>ADC Art Collection</b>	<ul style="list-style-type: none"> <li>Officers continue to work with the Open Spaces team in install <i>The Star</i> in the Ashburton Domain.</li> </ul>	April 2024

<b>Media and Promotion</b>		
<i>Activity/Programme</i>	<i>Description</i>	<i>Date</i>
<b>Articles/Blog Posts</b>	<ul style="list-style-type: none"> <li>Our Archivist wrote four articles for the Ashburton Guardian's 'Timeless Tales' page about the Ashburton War Memorial, an Ashburton High School sister school in England, the Women's Land Service and court cases in Ashburton held on 1 April.</li> </ul>	April 2024
<b>Reviews/Features</b>	<ul style="list-style-type: none"> <li>Jo Burzynska's Scents Take up the Ringing was featured in The Press' '10 Exhibitions to see in April'</li> <li>ZAFAA24 was featured in ArtBeat</li> </ul>	April 2024

## 1.4 Customer Services

### 1.4.1 Rate Rebates



This year, the rates rebate scheme provides eligible people a rebate of between \$73 to \$750 based on their household income, level of rates and living arrangements.

Income for single person on Superannuation is \$27,988.48 and would receive a full rebate.

For a couple Superannuation is \$42,500.64.

For example:

- Rates value of \$2,900 & income \$42,500.64 = rebate of \$276.67;
- Rates value of \$3,100 & income \$42,500.64 = rebate of \$410.00;
- Rates value of \$3,300 & income \$42,500.64 = rebate of \$543.33;
- Rates value of \$3,500 & income is \$42,500.64 = rebate of \$676.67.

**Comments: Rates Rebate Calculator on DIA website very easy to use and we encourage you to visit site.**

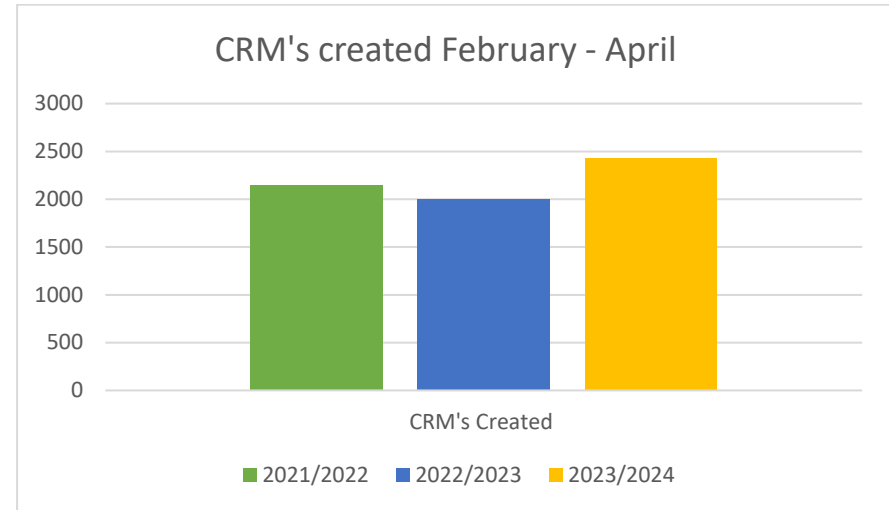
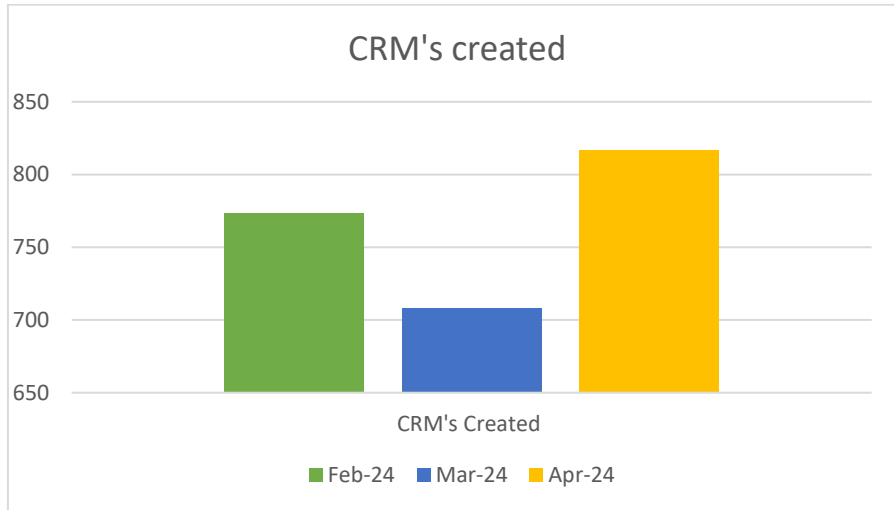
<https://www.govt.nz/browse/housing-and-property/getting-help-with-housing/getting-a-rates-rebate/rates-rebate-calculator/>

925 rates rebate applications have been sent to the Department of Internal Affairs resulting in \$618,436.26 paid to back to ADC in rebates.

72 retirement village residents, who have applied have had rebate payments paid back to them directly and not to the retirement village, total \$48,401.50.

DIA have provided information for next year's rates rebate and have said the maximum rebate value to be \$790, with the income abatement threshold also increasing to \$31,510.

### 1.4.2 CRMs created



#### Comments:

Request Type	Feb	Mar	Apr	Total	Previous 3 month rolling Total
<b>Kerbside</b>	195 (1)	176 (1)	205 (1)	<b>576</b>	<b>597</b>
<b>Assets water</b>	187(2)	171 (2)	177 (2)	<b>535</b>	<b>613</b>
<b>Roading</b>	149(3)	97 (3)	152 (3)	<b>398</b>	<b>410</b>
<b>Animals</b>	74	74	76	<b>224</b>	<b>244</b>
<b>Info requests</b>	48	76	84	<b>208</b>	<b>176</b>
<b>Noise</b>	40	27	21	<b>88</b>	<b>97</b>
<b>Property</b>	20	15	13	<b>48</b>	<b>58</b>
<b>Trees</b>	23	19	19	<b>61</b>	<b>77</b>

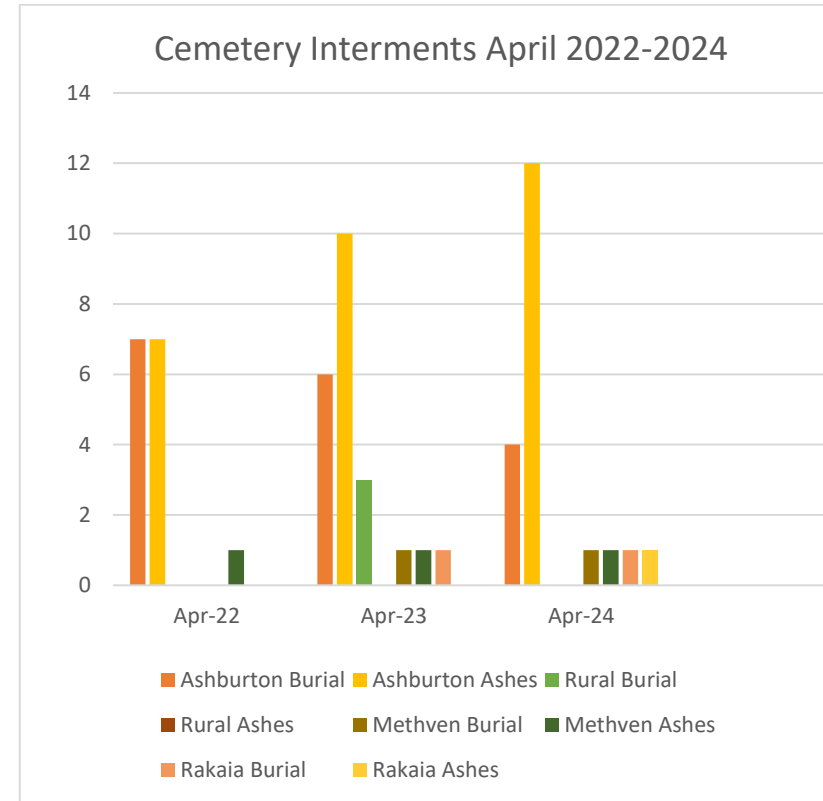
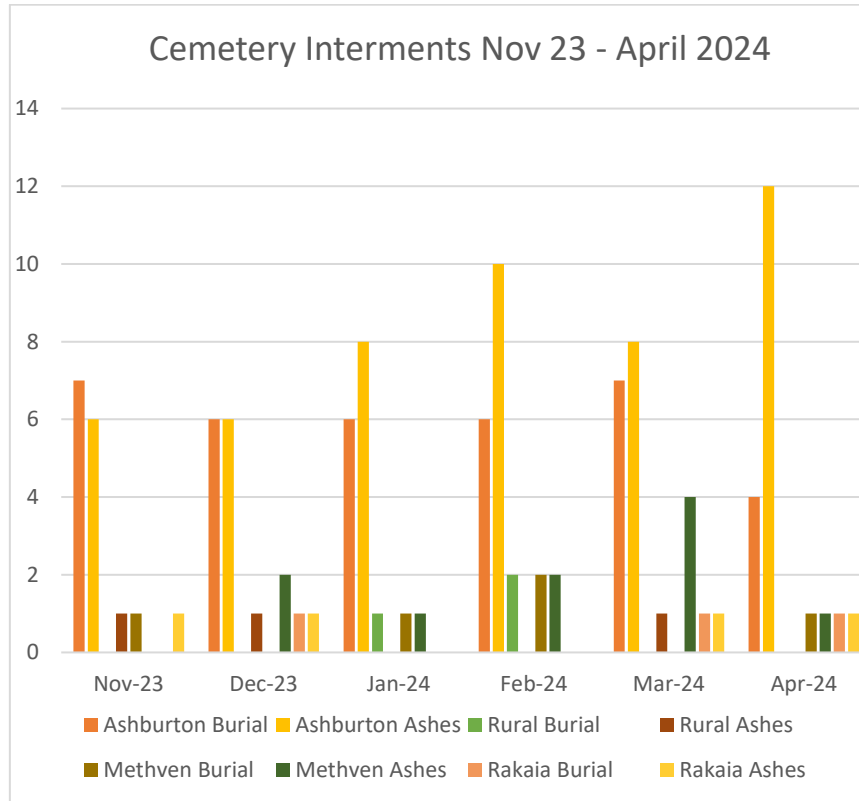
The order of the first three requests has stayed the same.

- Kerbside very steady with new and additional bin orders, gross contamination of yellow bins from auditors and missed collections.
- Water – Operations, the most requests is leak on road or footpath.
- Roothing requests are a little of everything, signs, sealed road issues, clearing vegetation or detritus, drains and kerbs, traffic management, unsealed road issues and potholes.

## 2. Infrastructure & Open Spaces

### 2.1 Open Spaces

#### 2.1.1 Cemeteries



## 2.1.2 Activities – items of importance

### Cemeteries

- Cemetery staff remain focused on keeping on top of cemetery maintenance tasks. We have seen a flush of growth but that is now subsiding. Spraying had elevated but is now also in decline.
- Interments have remained fairly steady recently as depicted in the graphs above.
- Staff continue to have regular contact and dialogue with undertakers on various cemetery matters.
- Regular cyclical maintenance continues to occur at closed district cemeteries.

### Open Space Management

- The Open Spaces management team continue to work on the delivery of LTP scheduled capital work projects with good progress being made we are on target for completion by 30 June.
- Work on Reserve Management Plans (RMPs) is ongoing. With Council approval to consult with the community for the prescribed two month period commencing in June, the finishing touches are being applied.
- Public consultation on the Reserve Classifications continues. No submissions received at the time of writing this report in late May.
- Multiple subdivisions are working their way through the system. Staff continue to work with developers to ensure good outcomes for our community and its open spaces. Staff remain focused on achieving strategic linkages to other current and proposed reserve sites.
- Connection with the Policy and Strategy team on various matters relating to Reserve Boards is ongoing.
- Traffic Management Plan (TMP) training of existing staff is now complete with training ongoing for new staff .
- Management of team leave is occurring with a number of staff utilising winter to lower their available leave allocations

### Ashburton Domain

- The resurfacing of hard surfaces and driveways throughout the Domain is still progressing.
- Pond edging reinstatement of some problematic areas in the middle pond is underway with the water levels being lowered in preparation of work commencing late May.
- Work continues in the reconfigured natural wildflower/butterfly garden area, with planting, planning and procurement underway.
- Planning and preparations occurred prior to Kings Birthday weekend, for the Glow in the Park event.
- Leaf cleanup is in full swing around the Domain.

- Sports fields have had the required maintenance fertilizer applied.
- The winter cycle of annual bedding plants have now been changed over with all plantings bedding in well. Staff are now delivering the cyclical maintenance for establishment of the plants to ensure a good Spring display. Staff have also underplanted tulip bulbs underneath some of the annual plots to add another dimension of colour to the Spring display.
- Bike Skills Park planning is progressing with a further meeting in late May of the project team, now that the Council has approved the concept design. The project will continue to progress with confirming the estimating and sourcing the required funding.
- Staff are now in possession of the Charlie Jaine sculpture, with plans afoot to install the foundations in the near future.
- A replacement Ashburton Domain sign at the corner of West Street and Walnut Ave had a scheduled installation or prior to Kings Birthday weekend.
- Staff are currently sourcing planting material to progress the development and underplanting of shrubberies over Winter.

### **General Parks and Reserves and Gardens**

- Playground weekly and monthly safety checks and maintenance continues throughout the district.
- Playground upgrades are continuing with work underway on the Mount Somers Domain playground. Several other playgrounds are about to have soft-fall top-ups over winter.
- Proctor Park (Ashbury Grove) has had its landscaping undertaken so it is now largely complete.
- Cawton Park has been cultivated, recontoured and lawn resown. Staff plan to add some seating once the lawn is established.
- Staff have met with the ACL Maintenance Team Leader at Lake Hood to discuss pending tree replacements this Winter along with other maintenance contract items. Council staff will procure the required trees from suppliers the Council has wholesale access to. This is in preparation for the change in service delivery from 1 July when the Council officially takes over maintenance responsibility.
- Staff have met with NZTA in relation to street trees in Methven that are impinging upon the road corridor. There will be reshaping of three specimen trees within the town boundary and removal of several outside the boundary due to electrical infrastructure conflicts.
- Street tree replacements are to be planted soon following resident notification by a direct-mail letter drop. Buchanan Place: Fraxinus 'Purple Spire'; Falcon Place: Betula utilis 'Jacquemontii'; Burton Place: Liquidamber 'Worplesdon'; Melcombe Street: replacement trees for those vandalised last summer, Fraxinus 'Purple Spire'. Wellingtonia trees to be planted in southern section of Melcombe Street.
- The next stages of planting at the Methven Cemetery have been undertaken by the Methven Lions Club. This planting finished off the planting of the eastern side bund created after the tree line was removed as a result of windthrow in September 2021. Staff are awaiting delivery of the next selection of plants to be planted adjacent to the water race at the northern end of the Methven Cemetery. This planting will conclude the current plantings until the recent plantings are starting to mature. These plantings were defined in the adopted Methven Cemetery Development concept plan.



- Spraying rounds for weed control continue throughout the district.
- Annual beds around the district are in the process of being replanted with the winter/spring cycle of bedding plants. Again, staff have added spring flowering bulbs to some high profile plots to add another dimension of colour to these displays.
- The Rakaia Domain, RFC-driven new Recreation Centre project is progressing favorably.
- Argyle Park: Football goal mouths direct drilled, for repair.
- EA Networks Stadium new steps. Native plants to be planted around new concrete steps from the carpark up to SH77. Extra planting above the stormwater culvert will also occur to remove a safety concern for mowers at this steep and problematic slope. Historically in wet times, staff have had to stop mowing this area for safety reasons. The planting will eliminate this hazard.
- Company Road dog park has had a Doggie-Do bag dispenser installed, along with a rubbish bin.
- Barrhill hedges are scheduled to be cut soon around the community hall reserve.
- Archibald Street, Carters Creek is to have a new pedestrian bridge installed. This project has been underway for several months as consents and approvals were sought. It will aid walkers and bikers to access the full length of this area more safely.
- New signage is nearly ready for the Hakatere River trail. Once installed, this will add clarity for users as to where exactly they are and how far to the next exit point and so on. The signs will include all relevant information about the trail network. Staff are working with several user groups on this project which is part of the Hakatere Ashburton River Trails (HART) group activities.
- Ng King Bros Chinese Market Garden Settlement – staff are currently planning for the next stage of work which involves tree removal and replacement planting, along with walking track extensions. These additions are all part of the approved overall site plan.
- Staff continue to progress the refresh of the Rakaia Salmon statue. It has had a structural and maintenance assessment undertaken. Staff are currently awaiting a quote from a suitably qualified person to undertake the prescribed work – which is hoped can be completed in situ. Currently it is unbudgeted due to the unknown nature of the works required. Once more is known it will most probably come to Council in a report seeking funding and direction.

### **Public Conveniences**

- The replacement new Rakaia Domain facility replacement is progressing favourably. Council staff remain in close contact with project leaders. There have been some construction delays so the currently proposed completion date is now in October.
- Rakaia Salmon Site public toilet willful damage/ vandalism. The replacement door is ordered and scheduled for install. This component shall complete the rectifications with the final account for damage being approximately \$9,556.00 + GST.
- Most of the Council's public conveniences have recently been spider sprayed. This task was undertaken with staff and a contractor working together.

### 2.1.3 Biodiversity

#### Recent Activity

- Investigation into making Plantation Road a native vegetation site/ insurance reserve is ongoing following Council approval of ADBAG recommendations on 6 December 2023. Council staff have met with the affected neighbouring landowners and the next stage is internal discussions with Council Roding and Legal teams.
- The Biodiversity Strategy was launched on 13 May 2024 at the last ADBAG meeting, following Council adoption on 20 March 2024. An implementation plan for year 1 starting 1 July is being developed. Copies of the strategy are available at the customer services reception area or online.
- Planting day was organised by the Lake Camp/Clearwater Hutholders Association and the Council Biodiversity Advisor, to continue planting along the Lake Clearwater edges. The event was attended by around 46 people including some Ashburton Forest and Bird members. We planted over 1500 native shrubs and grasses between 8 am and 12 noon. The project was funded by the Council Biodiversity grant.
- Pudding Hill Stream weed control (collaboration with Donna Field, ECan). This project has now been completed within the available funds, but more work is needed going forward. We removed willows, sycamore trees, larches, Douglas fir, some Himalayan honeysuckle, alders, poplars and monkey musk along the Pudding Hill Stream berms. The project was initiated by the Ashburton District Biodiversity Advisory Group in 2022 and managed by the Council Ecologist/Biodiversity Advisor and ECan's Biodiversity and Land Management Advisor. The project was funded by the Water Zone Committee (\$8,000 + GST).

#### Completed Projects

- The pest animal control programme at Awa Awa Rata Reserve and the surrounding forest is underway. The project will run until the end of May. Department of Conservation released a media publication on 12 May for community information. The next phase of the pest control will be in late spring 2024.
- A planting day occurred with Borough School Year 7 and 8 at the Smallbone Drive Reserve on 3 May 2024. Native trees for the project were donated by parents and Lushingtons Garden Centre.

#### Planned Projects

- Rakaia Gorge biodiversity planting. An in-fill planting at the Rakaia Gorge biodiversity project will be completed before the end of winter.

## 2.2 Solid Waste Management

### 2.2.1 Solid Waste Management Contract

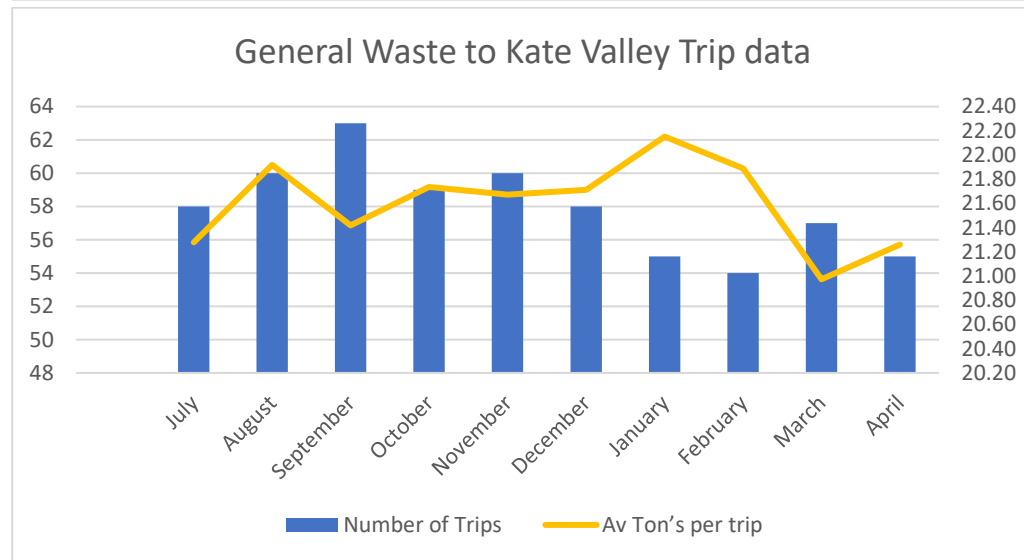
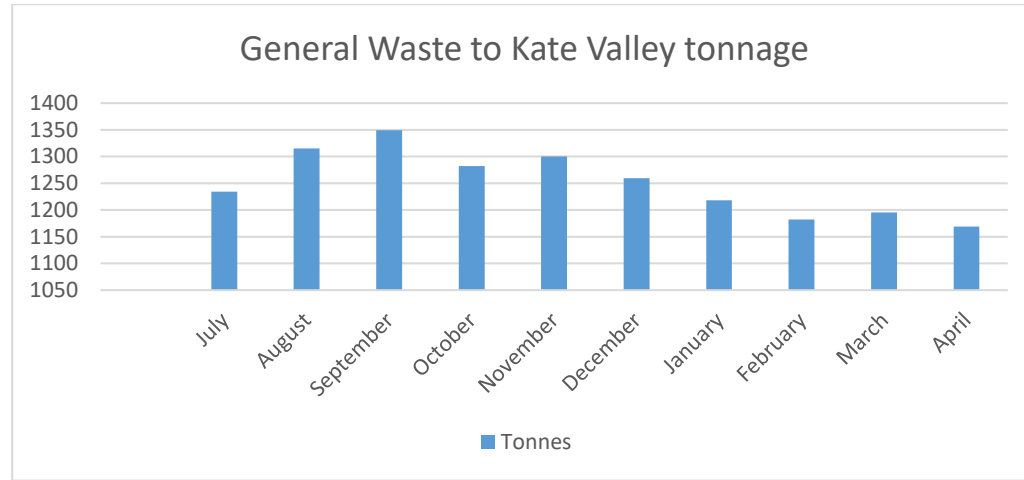
- Morrison Low have been engaged to assist staff prepare the Solid Waste Management Procurement Plan and Request for Proposals (RFP) document.
- A workshop will be held with Council to identify Food Organics Garden Organics (FOGO) bin size options to be included in the contract. The Procurement Plan and the RFP will be presented to Council during the workshop.
- The intention is to tender for the work in September and award the contract in December 2024, which will give the successful contractor at least 18-months establishment time before the new contract commences in September 2026.

### 2.2.2 Solid Waste Kerbside Refuse and Recycling Collection

A total of 176 CRMs were received in April 2024. A summary of the CRMs for the last 6 months is shown below:

Request Enquiry	Monthly Total Number					
	Nov	Dec	Jan	Feb	March	April
Illegal dumping	10	9	10	4	18	4
Kerbside - Bin Accessory	6	7	13	6	14	12
Additional Bins	32	37	29	29	40	19
Damaged Bins	21	7	15	23	38	20
New Bins	21	19	22	14	32	25
Gross Contamination	13	35	30	21	59	30
Missing Bins	5	7	19	17	21	12
Missed Collections & Other Contractor Complaints	43	31	67	62	58	50
Satellite Drop Off Site Issues	8	2	4	5	12	4
<b>Total</b>	<b>159</b>	<b>154</b>	<b>209</b>	<b>181</b>	<b>292</b>	<b>176</b>

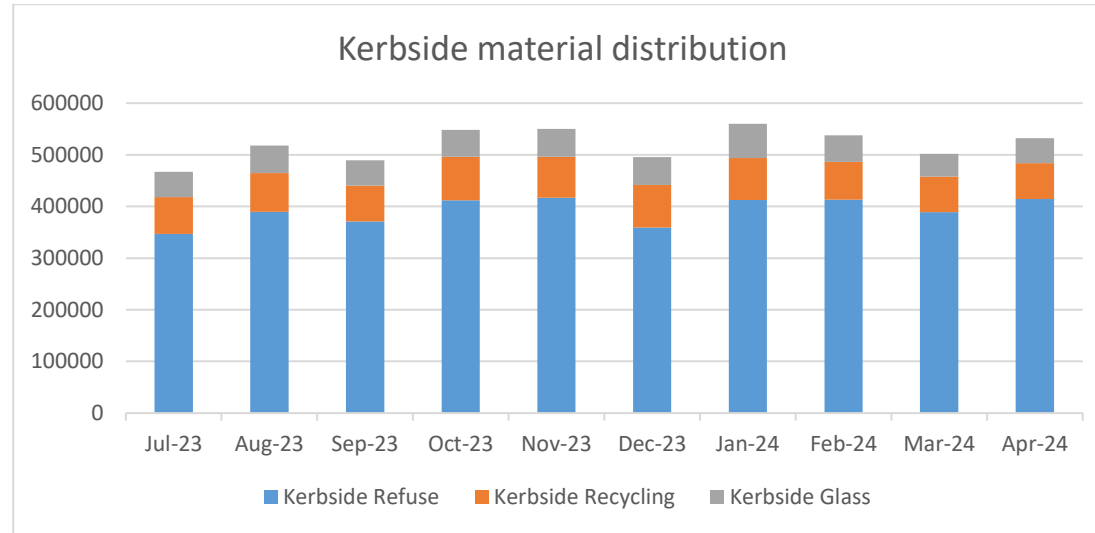
- While the total of missed collections was 50, only 24 bins actually missed collection for the month of April. The most common reason for bins being missed are those that are hidden behind vehicles or were not been put out on time.



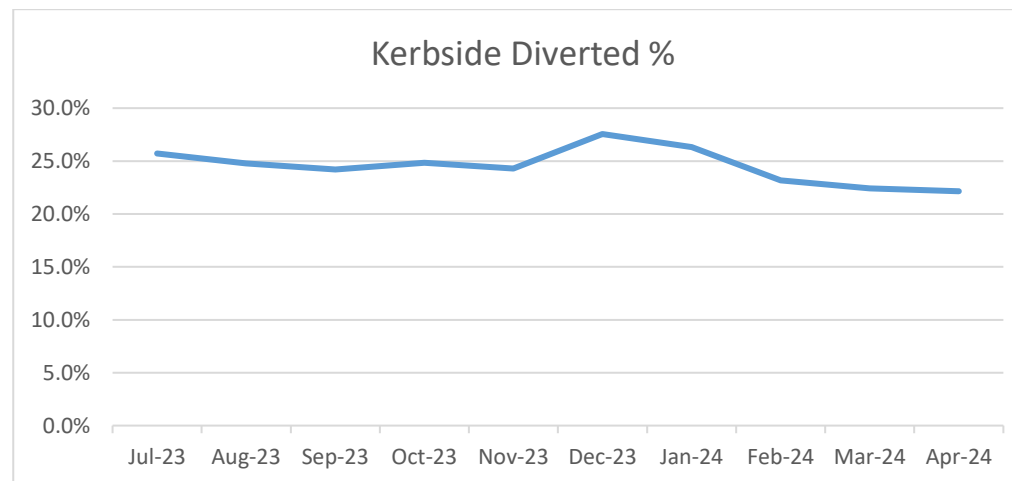
- 1,169 tonnes of waste were sent to the Kate Valley landfill in April. This brings the total waste sent to landfill to 12,595 tonnes from June 2023. About 14,800 tonnes was sent to landfill during the previous financial year.

Site	Nov-23	Dec-23	Jan-24	Feb-24	Mar-24	Apr-24	Year to Date
Methven (Methven Chertsey Road)	15885	17160	17390	16575	16540	10750	164455
Rakaia Huts	295	3250	2610	270	2075	0	11005
Pendarves	5855	1135	5145	3030	2200	3775	27401
Hakatere Huts	2705	4700	2445	550	2210	690	17361
Willowby	4255	4620	6240	3205	5180	4978	41604
Rangitata huts	345	1540	1925	1730	230	265	10135
Hinds	3070	1210	5315	2660	2760	4560	30431
Mayfield	4725	3145	4725	1555	8025	2315	38626
Mt Somers	7550	8850	8750	6000	5710	2815	53016
Staveley	2260	2375	6450	2460	1685	585	29615
Fairton	950	4975	2355	2175	3660	2445	26736
Rakaia Resource Recovery Park	20860	19920	25950	8315	6100	2095	115676

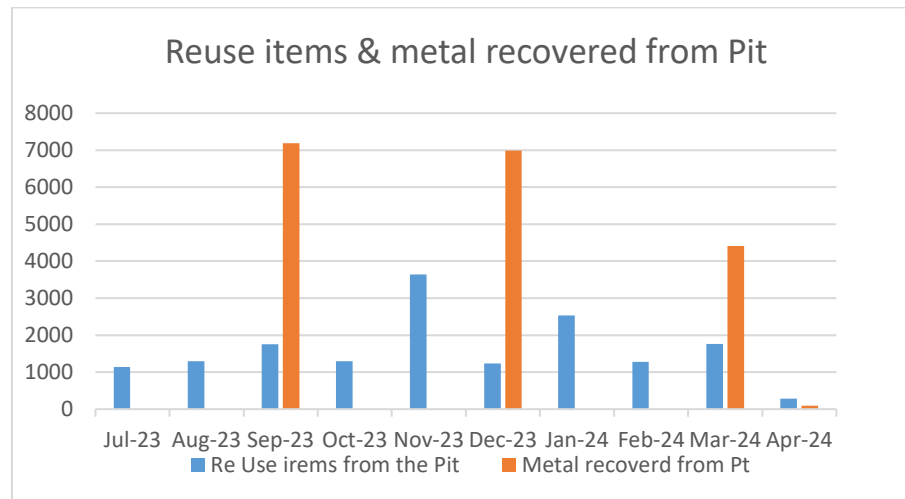
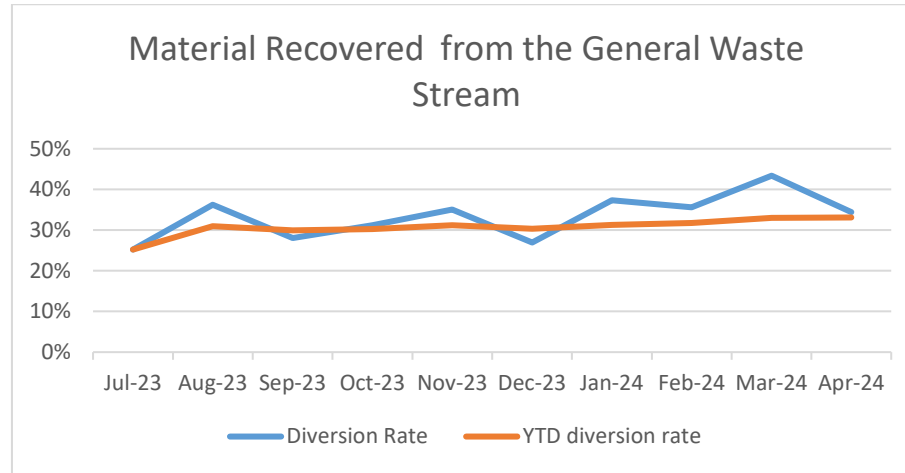
- To the end of April, 25 tonnes of recycling has been collected from all the satellite sites. Methven accounted for 16 tonnes of that amount.



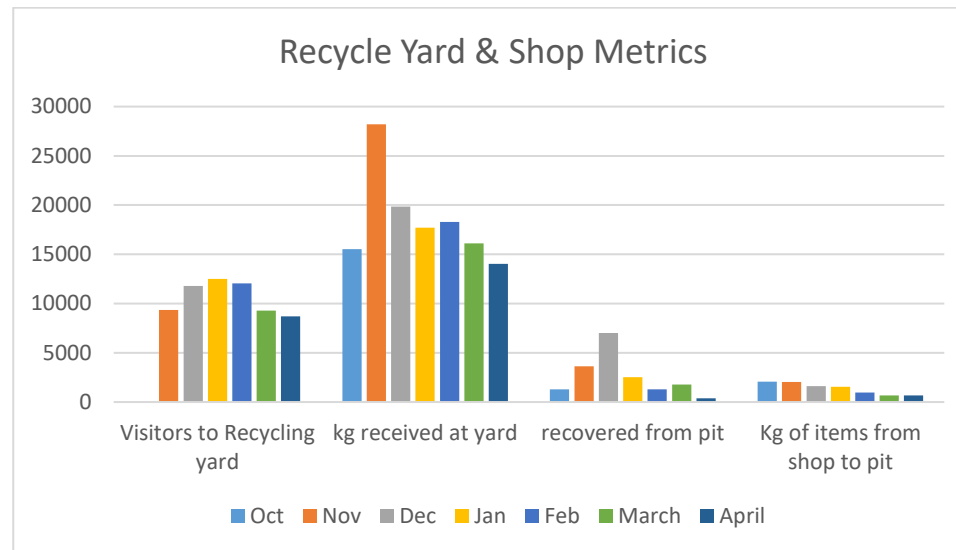
- The kerbside recycling and glass collection volumes in April were slightly higher compared to March. Kerbside refuse has remained the same for the past 4-months.



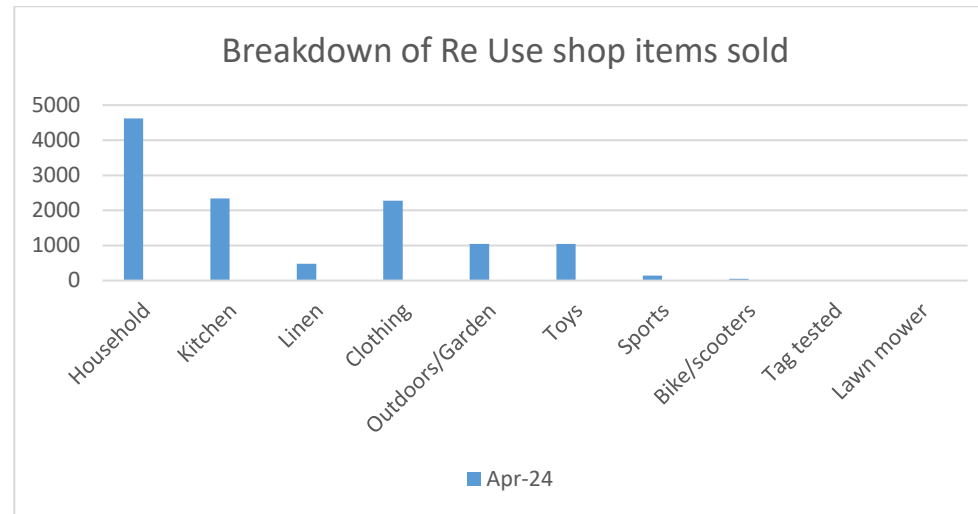
- Diversion rate in April and March remained flat at 22%.



- Diversion rate and pit recovery is down in April, implying less reusable material is being dumped in the pit. The contractor has split the metal and reuse items to give a more accurate reflection of recovery.







- Total value of items sold at the re-use shop in April is \$12,034.00. The majority of the items sold are household and kitchen materials, clothing, outdoor decors and garden items.
- April saw less visitors through the recycling yard, and slightly less items being dropped for the re use shop. Product being moved from the shop to the pit is consistent with the last March figures.

### 2.2.3 Waste Education

- The kerbside audits are continuing to see some improvements with what is being put into the recycling bins.
- However, there are some exceptions with one property two weeks running using their recycling bin for rubbish, alongside 3 actual rubbish bins (a total of 480kgs each recycling week). The recycling bin has been removed each week. Due to the property owner being extremely abusive to the audit team and collection contractor it is difficult for any form of education to be provided in which case all their material will be treated as rubbish for foreseeable future. Refer to following photos:



- Bookings for school/preschool visits and education sessions are continuing to increase, with an increase in worm farms being introduced.
- Planning underway for the July school holiday programme.
- Preparations underway for Glow in the Park.

## 2.3 3 Waters Operations

### 2.3.1 General Operations and Maintenance Activities

- For the month ending March, the following activities were carried out:
  - The installation of water meters on the Dromore, Fairton, Chertsey and Hinds schemes is ongoing. To date, a total of 208 meters were installed - 71 in Fairton, 61 in Chertsey, 22 in Dromore and 54 in Hinds.
  - The installation of the four Aeris Global aerators for the oxidation pond at the Ashburton Wastewater Treatment Plant on Wilkins Road is in-progress. All four aerators will be up and running by the first week of June.





- A total of 120 CRMs were received in April . The locations of the CRMs is shown below:


<b>Location</b>	<b>Total %</b>
Ashburton	75
Hinds	2
Methven	6
Montalto	8
Mt Somers	1
Rakaia	4
Springfield	1
Chertsey	0
Dromore	3
Mayfield	0
<b>TOTAL</b>	<b>100</b>

- Water operation and maintenance contract works are ongoing on the water supply network. The work includes maintenance of the water treatment plants, repairing of leaks, inspection of connections and water meters.
- Wastewater operations and maintenance activities are mainly focused on the wastewater treatment plants in Ashburton, Rakaia and Methven including work such as the repair of sewer pipes, unclogging of blockages and small sewer pipe renewals relates to 10% of the work in April.
- ACL is undertaking an upgrade of irrigation connections for ADC's Parks and Open Spaces. This includes upgrade at Ashburton Domain, West Street/SH1, Archibald Street/Hassal Street, Havelock/ Sealy Street, Beach Road/Chalmers Avenue Roundabout, Chalmers Avenue/Walnut Avenue Roundabout
- The ultrasonic sensor units at the Lake Hood wastewater pump station were replaced and upgraded to stop surcharging.

## 2.4 4 Waters Projects

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<p><u>Rakaia Bore Drilling</u></p> <p>Project covers the drilling phase for the second bore for the Rakaia water supply.</p>	10/07/23	30/06/24 (revised)	Yes	Yes	HAM	<p>Service Provider – McMillan Drilling &amp; Fulton Hogan</p> <ul style="list-style-type: none"> <li>• Drilling of the bore is complete.</li> <li>• Pipeline works was awarded to Fulton Hogan.</li> <li>• Commissioning commenced and the project is expected to be completed by June 2024</li> </ul> 

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<p><u>Mount Somers Membrane Plant</u> Project covers the construction and commissioning of a new membrane treatment plant for Mount Somers.</p>	17/0723	31/07/24	Yes	Yes	HAM	<ul style="list-style-type: none"> <li>• Service Provider – Masons Engineers NZ</li> <li>• Contract was awarded on 26 June 2023</li> </ul>  <ul style="list-style-type: none"> <li>• Civil, Mechanical and Electrical works are completed</li> <li>• Commissioning to start 10 June and aiming for full operation of the plant by August 2024, if the commissioning phase is successful.</li> </ul>
<p><u>UV and Filtration Upgrades – Hinds, Mayfield &amp; Dromore</u> Project covers the construction phase for the treatment upgrades of the Hinds, Mayfield and Dromore water supplies.</p>	24/04/24	28/02/25	Yes	Yes	HAM	<p>Service Provider – TBC</p> <ul style="list-style-type: none"> <li>• This project is currently being tendered.</li> </ul>

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>Rakaia WWTP Sludge Drying Beds</u> Project covers the physical works phase for construction of sludge drying beds at the Rakaia WWTP.	17/05/24	31/12/24 (revised)	Yes	Yes	HAM	Service Provider – TBC <ul style="list-style-type: none"> <li>• Tender is sent out to market 21 May 2024</li> <li>• Tender closes 26 June 2024</li> <li>• Proposed Tender Award is 9 August 2024, subject to granting of resource consent by the Regional Authority</li> </ul>
<u>Fairfield Water Pipeline Contract</u> Project includes the laying of 2,457 metres of new OD 180 PE100 PN12.5 pipeline for a new watermain to service Fairton Township from the Ashburton water supply. It is being installed in Company Road and Fairfield Road.	29 April 2024	30 July 2024	Yes	Yes	HAM	Service Provider - Fulton Hogan. <ul style="list-style-type: none"> <li>• The work commenced on 29 April with Fulton Hogan having installed more than 1,200 meters by the end of May.</li> <li>• Approximately 1200 meters remains of the new watermain to be laid before connection to the Fairton Treatment plant can be completed</li> </ul> 

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<u>UV Upgrades - Ashburton</u> Project covers the design phase for the treatment upgrades of the Ashburton water supply.	26/10/22	30/06/25	No	Yes (at risk)	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> <li>• Of the water treatment upgrades currently being designed, the Ashburton sites are the most challenging, due to space constraints and our desire to optimize the use of existing building/s where possible. We are also now able to add the existing lime room footprint into the design.</li> <li>• For Argyle Park, design at this site has continued on the basis of a building extension immediately adjacent on the SE side of the WTP. This will trigger the need for building and land use consents. The availability of the lime room has not altered the concept for this site.</li> <li>• For Ashburton Domain, the existing WTP is part of a much larger building that includes public toilets, and paddling pool filtration plant. We were investigating potentially utilising the building footprint occupied by the toilet and pool equipment. However, now that the lime room is available, no additional space is required.</li> <li>• For Bridge Street, building extensions are now unlikely to be required. It appears feasible to utilise the limeroom footprint at this site.</li> <li>• For the Tinwald site, a new standalone building to house treatment equipment will be constructed within the existing WTP compound. There will be changes required within the existing building but there is no longer any need for penetrations through the character façade of the building.</li> <li>• Consent application for construction &amp; operational phase stormwater have been lodged and accepted for processing by ECan.</li> <li>• This project is the subject of additional funding in Year 1 of the proposed 2024-34 LTP.</li> </ul>



<b>Project Title / Description</b>	<b>Start Date</b>	<b>End Date</b>	<b>On Track (Yes/No)</b>	<b>Within Budget (Yes/No)</b>	<b>Mgr in Charge</b>	<b>Comments</b>
<u>UV and Filtration Upgrades - Rakaia</u> Project covers the design phase for the treatment upgrades of the Rakaia water supply.	26/10/22	30/06/25	No	Yes (at risk)	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> <li>Detailed design is continuing.</li> <li>Consent application for construction &amp; operational phase stormwater have been lodged and accepted for processing by ECan.</li> <li>This project is the subject of additional funding in Year 1 of the proposed 2024-34 LTP.</li> </ul>
<u>UV and Filtration Upgrade - Chertsey</u> Project covers the design phase for the treatment upgrade of the Chertsey water supply.	26/10/22	30/06/25	No	Yes (at risk)	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> <li>Survey has been completed for the site in preparation for the road stopping process.</li> <li>Consent application for construction &amp; operational phase stormwater have been lodged and accepted for processing by ECan.</li> <li>Detailed design work is continuing in conjunction with similar projects at the Rakaia &amp; Tinwald sites.</li> </ul>
<u>Rakaia Second Bore Consenting</u> Project covers the consenting process associated with the second bore project.	10/07/23	30/06/24	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> <li>Consent application was lodged with ECan on 26/01/24.</li> <li>ECan finally accepted the application on 29/05/24. Followed an hour later with a requested for extension to processing time.</li> <li>This has been reluctantly agreed to, and the GM Infrastructure will be raising the matter with ECan senior mgmt.</li> </ul>
<u>Definition of Source Risk Management Areas</u> Project covers investigations to determine extent of source risk management areas for each community drinking water source.	BAU	BAU	Yes	Yes	ARG	Service Provider - Aqualinc Research Ltd <ul style="list-style-type: none"> <li>The Dromore water supply source investigation has been completed.</li> <li>Work has now commenced on a similar exercise for the Montalto water supply.</li> </ul>


<b>Project Title / Description</b>	<b>Start Date</b>	<b>End Date</b>	<b>On Track (Yes/No)</b>	<b>Within Budget (Yes/No)</b>	<b>Mgr in Charge</b>	<b>Comments</b>
<u>Nitrate Investigations</u> Project covers investigations into the Tinwald bore to potentially forecast when the bore water quality may breach the maximum allocatable value (MAV) for nitrate. The work will also include determining likelihood of intercepting a new deeper aquifer with lower nitrates.	BAU	BAU	Yes	Yes	ARG	Service Provider – Aqualinc Research Ltd <ul style="list-style-type: none"> <li>Given the highly specialized nature of this work, officers have engaged Aqualinc Research Limited for this work.</li> </ul>
<u>Water Safety Plans</u> Project covers the development of water safety plans for all ADC water supplies.	26/10/22	30/06/24	No	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> <li>Updated plans for the Ashburton, Methven, Rakaia &amp; Hinds supplies were completed by Beca in December.</li> <li>Beca are continuing work on the balance of plans.</li> </ul> Note-: These plans require input from officers prior to being fully complete. With current workloads it is unlikely the plans will be fully complete by 30 June.
<u>Montalto Water Supply Investigation</u> Project covers the investigations into upgrade options to address protozoal compliance.	26/10/22	30/06/24	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> <li>The I&amp;O intake addendum has been received.</li> <li>Once the report is finalised, a workshop will be needed to take Council through the findings and determine a preferred direction.</li> <li>No work since last report.</li> </ul>
<u>Peri-urban Water Network Detailed Design</u> Project covers the investigations, survey and detailed design of watermain extensions necessary to service the peri-urban areas of Ashburton.	24/08/23	30/06/24	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> <li>Design drawing preparation has commenced.</li> <li>The first package is Seafield Rd (Company to Keenans); Keenans Rd (Seafield to Company); and South Park (Company to Keenans). Total length is 1,180m.</li> <li>In light of LTP submissions and discussions during deliberations, once this first design package is complete and engineering estimate</li> </ul>

<b>Project Title / Description</b>	<b>Start Date</b>	<b>End Date</b>	<b>On Track (Yes/No)</b>	<b>Within Budget (Yes/No)</b>	<b>Mgr in Charge</b>	<b>Comments</b>
						prepared, we will initiate consultation with this area to determine interest in the extension.
<u>Ashburton - Lime Dosing Equipment Renewal (3 sites)</u> This project covers the renewal of the lime dosing equipment at the Ashburton water treatment plants.	01/07/23	30/06/24	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> <li>• Beca and completed the analysis of the results of the 3 mths monitoring and have concluded that lime dosing could cease without any significant implications to the water supply.</li> <li>• Consequently, this renewal project will not be progressed.</li> </ul>
<u>Leak Detection Programme</u> This project covers the procurement of specialist acoustic leak detection contractors to progress our annual leak detection programme.	BAU	BAU	Yes	Yes	ARG	Service Provider – Detection Services <ul style="list-style-type: none"> <li>• The scope for this work included Methven, Rakaia, Hinds and Tinwald.</li> <li>• All work is now complete and identified a total of 256 leaks (comprising 151 private leaks and 105 leaks on the public network).</li> <li>• Letters have been sent to the affected property owners.</li> <li>• Operations are following up the public network leaks through the maintenance contractor.</li> </ul>
<u>Hydrant Testing</u> This project covers the annual hydrant testing programme. Approximately 310 hydrants across Ashburton, Methven and Rakaia water supplies will be tested for flow and pressure.	BAU	BAU	Yes	Yes	ARG	Service Provider – Detection Services Ltd. <ul style="list-style-type: none"> <li>• This work was tendered and awarded to Detection Services Ltd.</li> <li>• All field work is now complete and we are awaiting the reporting of the results.</li> </ul>

<b>Project Title / Description</b>	<b>Start Date</b>	<b>End Date</b>	<b>On Track (Yes/No)</b>	<b>Within Budget (Yes/No)</b>	<b>Mgr in Charge</b>	<b>Comments</b>
<u>2023/24 Water Pipeline Renewals Design Only</u> This project covers the investigations, survey and detailed design for pipeline renewals in Archibald Street (Graham St-Hassal St), East Street (Cameron St-Walnut Ave), and Mason Place (full length) in Ashburton; Spaxton Street (Carr-Alford) in Methven; and Taverners Road (full length) in Dromore.	01/07/23	30/06/24	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> <li>• Preliminary design is complete and under review.</li> <li>• The physical works is programmed for 2025/26 (Year 2) of the LTP.</li> </ul> Note-: Following a comment from the Mayor at a previous briefing the construction drawings for the Taverners Rd project have been annotated with a requirement for the contractor to confirm with landowners the ongoing need for connection prior to construction. This may ultimately allow in the total length of the renewal being reduced.
<u>Grit Chamber Pipeline Renewal</u> Project covers design phase of a renewal of the wastewater pipeline from the Trevor Rd grit chamber to the new river crossing pipeline.	26/10/22	30/06/25 (revised)	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> <li>• We are progressing the consenting phase of the project.</li> <li>• We have received a Section 92 request. ECan have raised concerns about a “wet bit” of land near the proposed pipeline alignment. They indicate that it may be a wetland that requires protection.</li> <li>• This has necessitated the engagement of ecologist to visit the site and assess the area. This has been completed and confirmed no wetland is present.</li> <li>• The construction phase has been rebudgeted and rescheduled to the 2024/25 year.</li> </ul>
<u>Ocean Farm Irrigation Investigation</u> Project covers the detailed investigations into potential upgrades of the current, or replacement irrigation systems for Ocean Farm.	08/03/23	30/06/24 (revised)	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd (+Waterforce Ltd) <ul style="list-style-type: none"> <li>• The draft report was received on 20/03/24 and is under review by officers.</li> <li>• We have asked for details for a potential trial of the two systems identified in the report (pivots &amp; pole mounted impact sprinklers).</li> </ul>

<b>Project Title / Description</b>	<b>Start Date</b>	<b>End Date</b>	<b>On Track (Yes/No)</b>	<b>Within Budget (Yes/No)</b>	<b>Mgr in Charge</b>	<b>Comments</b>
<u>AMP Tradewaste Investigation</u> Project covers the investigations into the feasibility of a future tradewaste discharge from Ashburton Meat Processors on Bridge Street.	01/03/23	30/11/23 (revised)	No	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> <li>• The report has been finalised and received.</li> <li>• An initial mtg has been held with AMP to discuss what would be required in terms of development contribution (or equivalent).</li> <li>• A further meeting has been held to discuss ADC preferences. Officers are still to confirm to AMP the outcome of discussion.</li> <li>• It is envisaged that a workshop will be required to present the report findings to Council, and outcome of discussions with AMP before determining the next steps.</li> </ul> Note-: This work is being funded by AMP.
<u>NE Ashburton Wastewater Servicing Investigation</u> Project covers investigations into options to provide a wastewater service to the NE Ashburton area. This is conceptual only.	24/08/23	30/06/24	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> <li>• This project is being undertaken in conjunction with the Peri-urban water network detailed design.</li> <li>• Concepts for gravity servicing being explored. Struggling to get minimum grades across the contour of land. Potentially dictating additional network pump stations.</li> <li>• Draft report was issued for officer review on 15/12/23.</li> <li>• No further work on this project during the period.</li> </ul>
<u>Rakaia WWTP Sludge Drying Beds</u> Project covers the detailed design and consenting of sludge drying beds at the Rakaia WWTP.	06/09/23	31/12/24 (revised)	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> <li>• Consent applications and supporting documentation have been prepared for Air Discharge, and Construction Phase Stormwater Discharge.</li> <li>• These were lodged with ECan on 09/05/24 and yet to be accepted.</li> </ul>

<b>Project Title / Description</b>	<b>Start Date</b>	<b>End Date</b>	<b>On Track (Yes/No)</b>	<b>Within Budget (Yes/No)</b>	<b>Mgr in Charge</b>	<b>Comments</b>
<u>2023/24 Wastewater Pipeline Renewals Design Only</u> This project covers the investigations, survey and detailed design for pipeline renewals in Catherine Street (McMurdo St-Grove St), Philip Street (Oak Gr-Walker St), Saunders Road (Creek Rd-Pages Rd), Tancred Street (No: 245-Chalmers Ave) in Ashburton.	01/07/23	30/06/24	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> <li>• Preliminary design is complete and under review.</li> <li>• The physical works is programmed for 2025/26 (Year 2) of the LTP.</li> </ul>

Project Title / Description	Start Date	End Date	On Track (Yes/No)	Within Budget (Yes/No)	Mgr in Charge	Comments
<p><u>CCTV Pipeline Condition Assessments</u></p> <p>This project covers the pipeline condition assessments using CCTV. These surveys are used to improve our understanding the condition and performance of wastewater networks in Ashburton &amp; Methven, and stormwater networks in Ashburton.</p>	BAU	BAU	Yes	Yes	ARG	<p>Service Provider – City Care Water Limited</p> <ul style="list-style-type: none"> <li>This is a multi-year contract awarded on 17/04/24.</li> <li>Contractor commenced work 27/05/24.</li> <li>The contractor has identified large volumes of stones and shingle in sewer mains in Chalmers Avenue. Note:- The operations team has been tasked to track potential origin of the material.</li> </ul> 
<p><u>Dam Safety Assessments</u></p> <p>This project covers the classification and assessment of dams operated by Council to meet the Building (Dam Safety) Regulations 2022 which come into force 13 May 2024. Two sites are captured: Lake Hood and Wilkins Road WWTP (Ponds 3&amp;4)</p>	BAU	BAU	Yes	No	ARG	<p>Service Provider – Stantec [&amp;PDP]</p> <ul style="list-style-type: none"> <li>Stantec has been engaged to carry out this work as it relates the Wilkins Road site and provide sign-off of this site and Lake Hood.</li> <li>The Lake Hood dam assessment will be undertaken by PDP (as they have carried out previous assessments) and sign-off will be done by Stantec.</li> </ul> <p>Note: Unbudgeted expenditure, compliance related.</p>

<b>Project Title / Description</b>	<b>Start Date</b>	<b>End Date</b>	<b>On Track (Yes/No)</b>	<b>Within Budget (Yes/No)</b>	<b>Mgr in Charge</b>	<b>Comments</b>
<u>Mount Somers Stormwater Investigation</u> Project covers investigations into a potential cut-off drain to protect the Mt Somers Township	24/04/23	30/06/24 (revised)	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> <li>The report has been finalised and officers propose to hold a workshop to discuss the report findings.</li> <li>Officers have been unable to progress this project.</li> </ul>
<u>Stockwater Intake Fishscreens</u> Project covers the detailed design of suitable fishscreening infrastructure at the Methven Auxiliary, and Brothers intakes.	28/03/23	30/06/24 (revised)	Yes	Yes	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> <li>The concept design and design report have been reviewed by officers.</li> <li>Beca has commenced updating the documents.</li> </ul>
<u>Scarness Weir Abatement Notice Resolution</u> Project covers work required to retrospectively consent the structure and carry out modifications as necessary.	28/03/23	30/06/24 (revised)	No	No	ARG	Service Provider – Beca Consultants Ltd <ul style="list-style-type: none"> <li>Draft documents to support consent application have been finalized.</li> <li>Commenced engagement with AECL on consent application.</li> <li>Envisage feedback and revisions on or about 22 May.</li> </ul> Note: Unbudgeted expenditure, compliance related. No progress on this project during period.
<u>MHV/ALIL Stockwater Delivery Investigations</u> Project covers the investigations being undertaken by MHV Ltd (and Ashburton Lyndhurst Irrigation Ltd) into taking over stockwater delivery.	01/08/22	01/09/24	Yes	Yes	ARG/CD	Service Provider – MHV Water and Ashburton Lyndhurst Irrigation <ul style="list-style-type: none"> <li>A proposal for the provision of this service has been received from MHV &amp; ALIL.</li> <li>A second proposal review/clarification meeting between ADC/MHV/ALIL personnel was held on 7 September.</li> <li>Discussions are ongoing and officers are awaiting a refined proposal from MHV.</li> <li>Project on hold pending LTP direction on stockwater.</li> </ul>



<b>Project Title / Description</b>	<b>Start Date</b>	<b>End Date</b>	<b>On Track (Yes/No)</b>	<b>Within Budget (Yes/No)</b>	<b>Mgr in Charge</b>	<b>Comments</b>
<u>Pudding Hill Intake Closure</u> Project covers the investigation of the potential closure of the Pudding Hill stockwater intake.	Nov. 2022	TBC	Yes	Yes	ARG/CD	Service Provider –Melius Ltd (John Wright) <ul style="list-style-type: none"> <li>• The Melius report has been reviewed by officers and has now been finalized.</li> <li>• Project on hold pending LTP direction on stockwater.</li> </ul>

## 2.5 Stockwater Operations

### 2.5.1 General

- The recent rain has given short term relief to our low flowing rivers and streams. Some are still struggling, with Pudding Hill Stream in particular continuing to experience extremely low flow at present.
- The RDR shutdown went smoothly although the need to completely drain the channel where the ADC intake is located, to undertake gate repairs, resulted in a small number of properties having low or no water for a few days. Most of those properties were able to move stock around for water. Other properties were provided water via siphon pipes fed from irrigation ponds.
- Following the use of a temporary offtake for last year's trial of race sharing, HHWET have now installed a permanent offtake to introduce water for conveyance to the MAR site at Frasers Road. One culvert is to be upgraded with larger sized pipes to help cope with the extra water in the race. HHWET have started using the race for the season with an initial 30L/s flow.



## 2.5.2 Applications

- A summary of the current applications is listed below:

### Stockwater closures/alterations/culvert installation applications as at 31 May 2024

#### PHASES

Application ID	Location	Length*	No of properties	1	2	3	4	5	Comments
SKW/008/22	Brothers Road	12164	17						To be readdressed in Feb 2024/On hold
SKW/013/22	Back Track	4431	10						Awaiting Pudding Hill closure project/LTP
SKW/008/23	1170 Ashburton River Road	9623	7						Physical work to be completed (21 Sept)
SKW/010/23	71 Wilkinsons Road	3635	12						Physical work to be completed (21 June)
SKW/012/23	490 Old Main South Road	8949	6						^Report to Council
SKW/013/23	89 Somerton Road	414	2						Reporting
SKW/020/23	1037 Rangitata Highway	6739	7						^Report to Council
SKW/023/23	Junction Road	15135	16						^Report to Council
SKW/025/23	656 Lower Downs Road	8962	5						Reporting
SKW/026/23	Le Bretons Road	14702	14						Reporting
SKW/030/23	Methven Highway	0	2						Physical work to be completed
SKW/003/24	52 Bennetts Road	3672	5						Physical work to be completed
SKW/004/24	51 Terrace Road (realignment)	150	1						Physical work to be completed
SKW/006/24	Rangitata Terrace	5621	5						
	Phase complete		<b>Phases:</b>	<i>Application received</i>	<i>Information gathering</i>	<i>Review significance and scope</i>	<i>Reporting and decision making</i>	<i>Sign off work completed and rates/GIS update</i>	
	On track								
	Overdue								

\*Note: a 0 in the length column relates to a culvert or pump service installation application - no race is being closed.

^ These three race closures are the local races that run east of State Highway 1 in the Ealing area. The Montalto Hinds main running down Hackthorne Road supplies these races and is currently being surveyed for closure. All four closure reports will be presented to Council for approval in due course.

## 2.6 Roads and Footpaths

### 2.6.1 2023/24 financial year expenditure to 30 April 2024

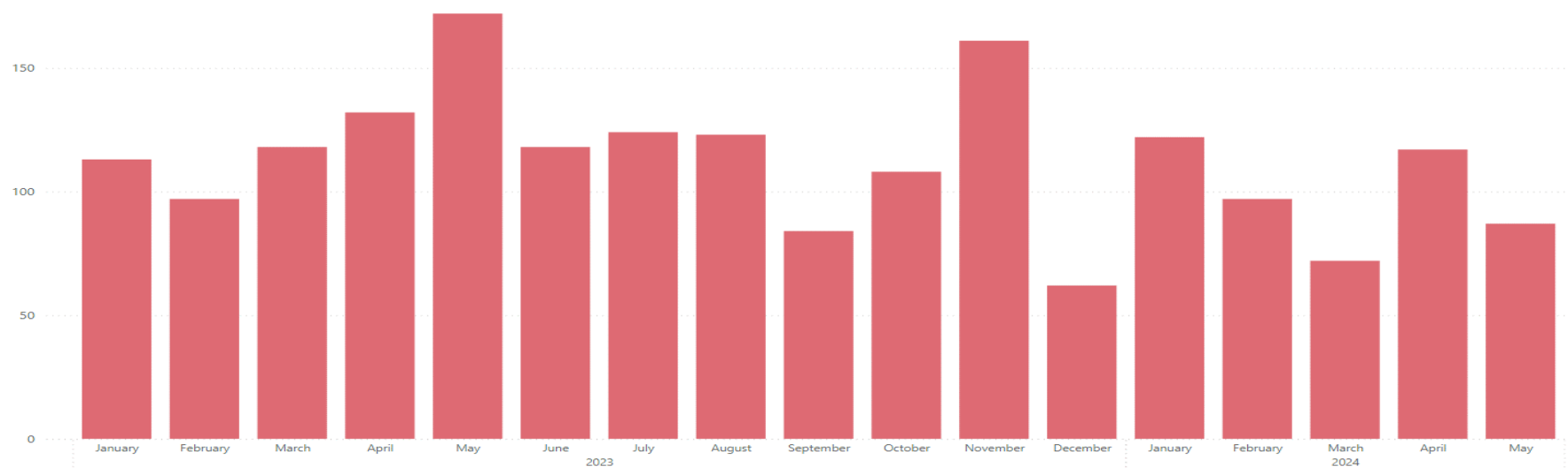
Subsidised Road Maintenance	to 30/04/2024	Budget
Sealed Pavement Maintenance	\$2,411,294	\$1,661,652
Unsealed Pavement Maintenance	\$746,602	\$780,300
Routine Drainage Maintenance	\$385,250	\$436,800
Structures Maintenance	\$128,261	\$75,000
Environmental Maintenance	\$515,381	\$493,055
Network Services Maintenance	\$807,277	\$896,570
Network Operations	\$61,773	\$17,320
Cycle Path Maintenance	\$651	\$3,641
Footpath Maintenance	\$362,677	\$338,130
Level Crossing Warning Devices	\$24,488	\$39,880
Minor Events	\$90,515	\$65,499
<i>Emergency Works</i>	<i>\$961,662</i>	<i>\$1,044,790 (Waka Kotahi approved)</i>
<u>Network and Asset Management</u>	<u>\$844,231</u>	<u>\$1,024,350</u>
Total Subsidised Maintenance	\$5,713,055	\$5,832,197 (\$6,876,987 including emergency works)
Subsidised Renewals		
Unsealed Road Metalling	\$1,011,607	\$1,144,440
Sealed Road Resurfacing	\$2,783,012	\$2,747,150
Drainage Renewals	\$145,911	\$623,595
Pavement Rehabilitation	\$3,115,354	\$3,141,143 (Waka Kotahi approved an additional \$1,000,000)
Structure Component Replacement	\$31,369	\$30,000
Traffic Services Renewals	\$203,084	153,380
<u>Footpath Renewals</u>	<u>\$613,892</u>	<u>\$500,000</u>
Total Subsidised Renewals	\$5,824,472	\$8,339,708
Subsidised Local Road Improvements		
LCLR Roding Improvements	\$1,058,569	\$1,220,517
Unsubsidised Miscellaneous Work		
	\$1,008,631	\$2,047,500

### 2.6.2 2023/24 expenditure

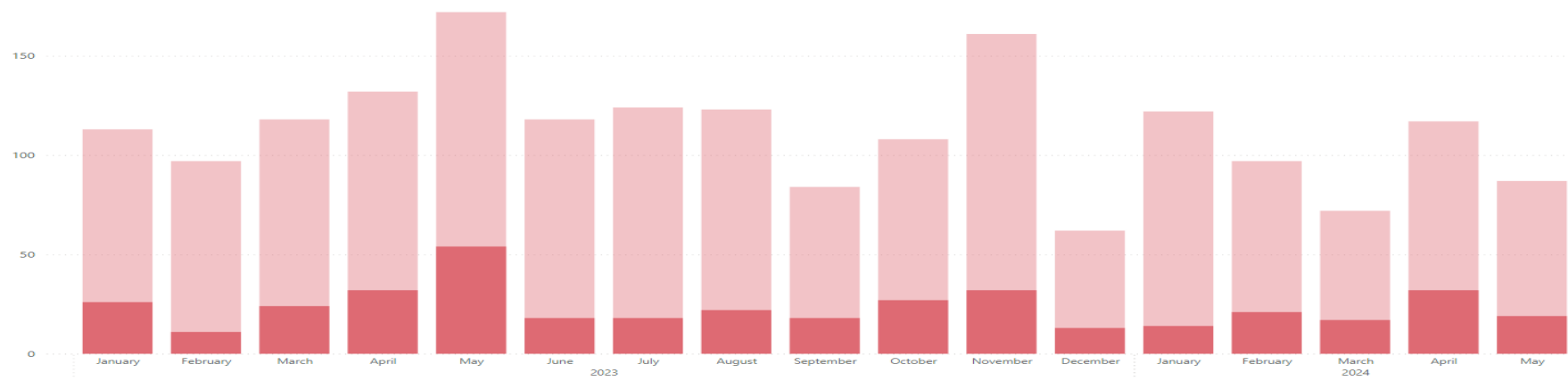
- 16,277 m<sup>2</sup> of sealed road digouts completed
- 3,443 m<sup>2</sup> of sealed road stabilisation repairs completed
- 6,262 km of unsealed grading completed
- 30,786 m<sup>3</sup> of maintenance metal placed
- 50.1 km of reseals placed
- 9.7 km of sealed road rehabilitation constructed
- 100% of the maintenance budget (excluding emergency works) and 95% of the renewals budget has been spent. We will need to manage the overall expenditure to the end of the year while ensuring the essential work and repairs are still done.

### 2.6.3 Roding CRM data – January 2023 to April 2024

All Roding CRMs showing the fluctuations through the year



### All Pavement CRMs in relation to overall CRMs



### Unsealed CRMs in relation to overall CRMs



#### **2.6.4 Main areas of work**

- Routine maintenance work on sealed and unsealed roads.
- Winter maintenance e.g. ice gritting.
- Extra cleaning of leaf fall.

#### **2.6.5 Corridor access data**

- Corridor access requests processed
  - January 69
  - February 70
  - March 85
  - April 58
- Temporary Traffic Management Plans processed
  - January 33
  - February 22
  - March 25
  - April 34

#### **2.6.6 Sealed road rehabilitation**

- All rehabilitation sites have been completed.

#### **2.6.7 Local road improvements and new footpaths**

- The new footpath and associated kerb and channel for the Three Waters Better Off funding is completed at most sites with some tidy up of berms to complete.
- The new footpath and kerb and channel on Racecourse Road is under construction.
- Replacement of the old kerb and dish channel on Walnut Ave between SH1 and Oak Grove is under construction.

## 2.7 Contracts – Tenders

<b>Current Contracts/Tender</b>	<b>Closing Date</b>
ROAD0358 Lighting Operation & Maintenance 2024-2029	4 June 2024
Ashburton Water Treatment Plant Upgrades 2024 -2025 (Package 1 of 3)	21 June 2024
ROAD0340 ADC Traffic Count Programme 2024-2029	24 June 2024
WATE0209 Rakia WWTP Sludge Drying Beds 2024-2025	26 June 2024



### 3. Compliance & Development

#### 3.1 Building Services

##### 3.1.1 Building consents / amendments

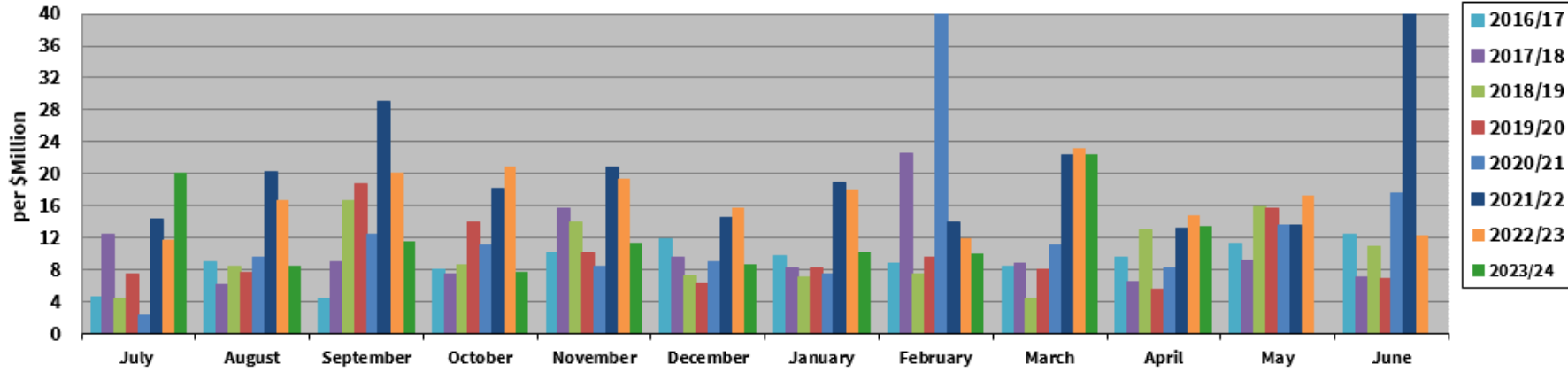
Month	Building Consents				% Processed within 20 Days	Average Processing Days	Inspections Carried Out (max wait time in brackets)	CCC Issued within 20 Days
	Received	Received YTD	Issued	Issued YTD				
<b>May</b>	56 (75)	668 (721)	70 (53)	614 (677)	71.4%	16.6	427 (10)	98.8%
<b>June</b>	46 (77)	714 (798)	72 (88)	686 (765)	54.2%	20.8	388 (10)	100%
<b>July</b>	55 (66)	55 (66)	69 (43)	69 (43)	55.1%	21.6	373 (10)	100%
<b>August</b>	30 (69)	84 (135)	44 (51)	113 (94)	68.2%	16.3	373 (10)	96.5%
<b>September</b>	44 (59)	128 (194)	42 (64)	155 (158)	78.6%	15.1	342 (10)	93.3%
<b>October</b>	29 (56)	156 (250)	28 (64)	183 (222)	67.9%	17.7	324 (10)	97.9%
<b>November</b>	31 (55)	187 (305)	32 (52)	215 (274)	74.2%	18.8	348 (10)	100%
<b>December</b>	29 (32)	216 (337)	26 (57)	241 (331)	76.9%	16.2	245 (7)	93.1%
<b>January</b>	27 (56)	243 (393)	38 (48)	279 (379)	78.9%	15.0	196 (7)	97.2%
<b>February</b>	44 (50)	287 (443)	30 (51)	309 (430)	83.3%	14.3	295 (5)	95.7%
<b>March</b>	51 (79)	338 (522)	43 (47)	352 (477)	93.0%	14.2	281 (5)	100%
<b>April</b>	38 (70)	376 (592)	56 (66)	408 (543)	96.4%	12.9	279 (5)	100%

**Note: figures in brackets are for the corresponding month during the previous year.**

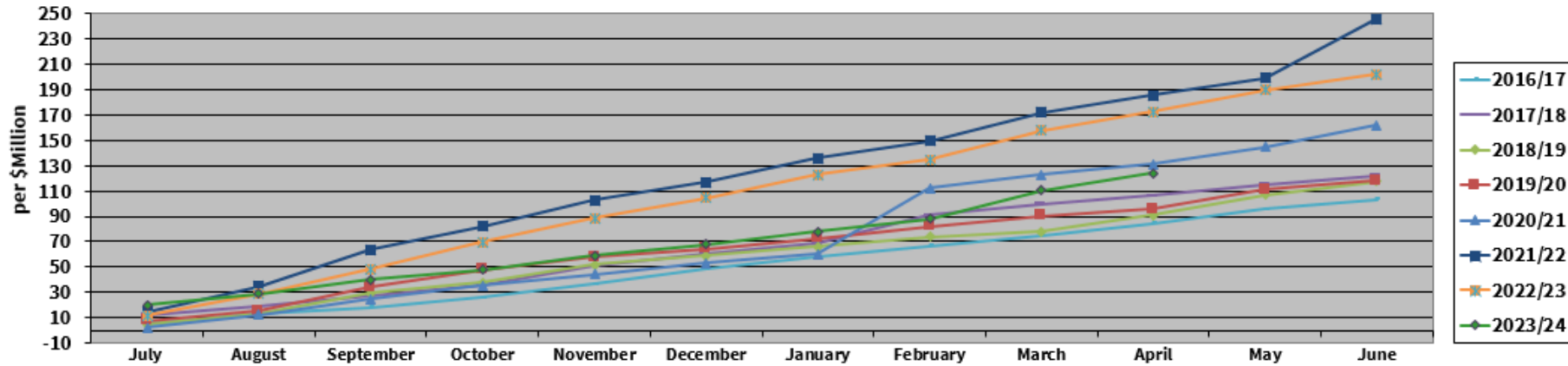
Month	BC Value of Work			
	Received	Received YTD	Issued	Issued YTD
<b>May</b>	\$4,904,661 (\$13,867,109)	\$195,161,054 (\$223,418,807)	\$17,353,453 (\$13,478,121)	\$188,152,630 (\$190,120,539)
<b>June</b>	\$12,387,195 (\$26,913,674)	\$207,548,249 (\$250,332,481)	\$18,242,825 (\$47,456,951)	\$203,395,455 (\$237,577,490)
<b>July</b>	\$8,738,727 (\$19,070,838)	\$8,738,727 (\$19,070,838)	\$20,219,273 (\$11,771,787)	\$20,219,273 (\$11,771,787)
<b>August</b>	\$9,886,060 (\$16,691,862)	\$18,605,787 (\$35,762,700)	\$8,484,452 (\$10,711,920)	\$28,703,724 (\$22,483,707)
<b>September</b>	\$12,316,580 (\$20,935,138)	\$30,922,367 (\$56,697,837)	\$11,568,003 (\$20,074,811)	\$40,271,727 (\$42,558,518)
<b>October</b>	\$12,217,236 (\$17,760,643)	\$43,134,602 (\$74,458,480)	\$7,710,277 (\$20,483,747)	\$47,982,004 (\$63,042,265)
<b>November</b>	\$15,015,499 (\$22,671,793)	\$58,150,101 (\$97,130,274)	\$11,365,505 (\$19,347,252)	\$59,347,509 (\$82,389,517)
<b>December</b>	\$14,337,900 (\$13,811,240)	\$71,488,001 (\$110,941,514)	\$8,853,920 (\$15,729,540)	\$68,201,429 (\$98,119,057)
<b>January</b>	\$10,590,075 (\$20,165,092)	\$82,478,076 (\$131,106,605)	\$10,155,875 (\$18,111,744)	\$78,357,304 (\$116,230,801)
<b>February</b>	\$7,683,885 (\$15,005,370)	\$90,661,961 (\$146,111,975)	\$10,069,500 (\$13,119,667)	\$88,426,804 (\$129,350,468)
<b>March</b>	\$15,067,412 (\$16,793,386)	\$105,729,373 (\$162,905,362)	\$22,379,910 (\$23,143,790)	\$110,806,714 (\$152,494,258)
<b>April</b>	\$7,367,399 (\$18,575,067)	\$112,362,772 (\$181,480,429)	\$13,509,376 (\$14,871,519)	\$124,316,090 (\$167,365,777)
<b>Note: figures in brackets are for the corresponding month during the previous year.</b>				

Month	Building Amendment				% Processed within 20 Days
	Received	Received YTD	Issued	Issued YTD	
May	24 (32)	327 (218)	22 (38)	317 (202)	100%
June	20 (29)	347 (247)	18 (25)	335 (227)	94.4%
July	26 (47)	26 (47)	20 (35)	20 (35)	100%
August	26 (47)	53 (83)	30 (35)	50 (70)	100%
September	28 (26)	81 (109)	27 (39)	77 (109)	96.3%
October	20 (37)	101 (146)	20 (32)	97 (141)	90%
November	35 (40)	136 (186)	28 (28)	125 (169)	100%
December	22 (24)	158 (210)	28 (26)	153 (195)	90.9%
January	20 (18)	178 (228)	14 (14)	167 (209)	100%
February	46 (36)	224 (264)	33 (41)	200 (250)	100%
March	24 (34)	248 (298)	26 (36)	226 (286)	100%
April	22 (19)	270 (317)	18 (24)	244 (310)	94.4%
<b>Note: figures in brackets are for the corresponding month during the previous year.</b>					

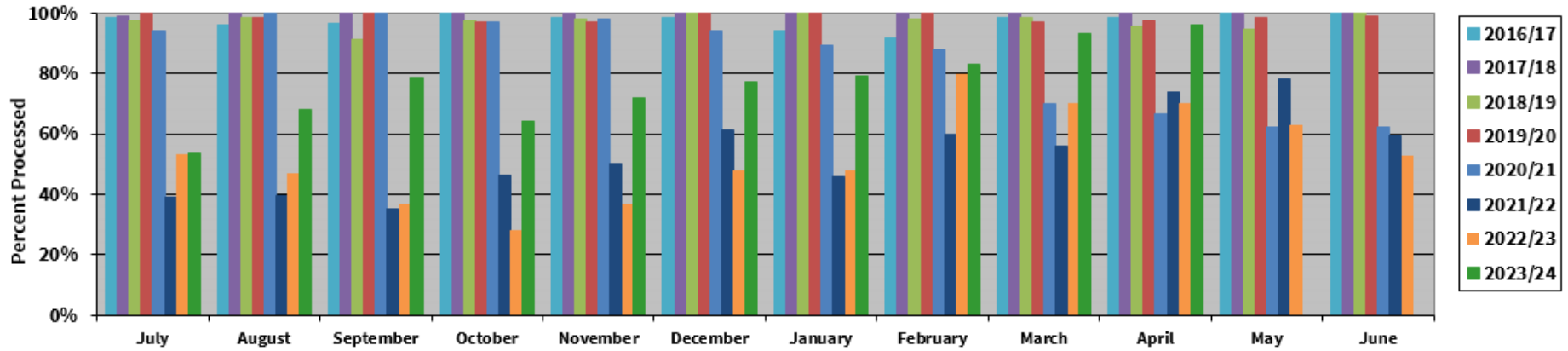
**Building Consent Values By Month**



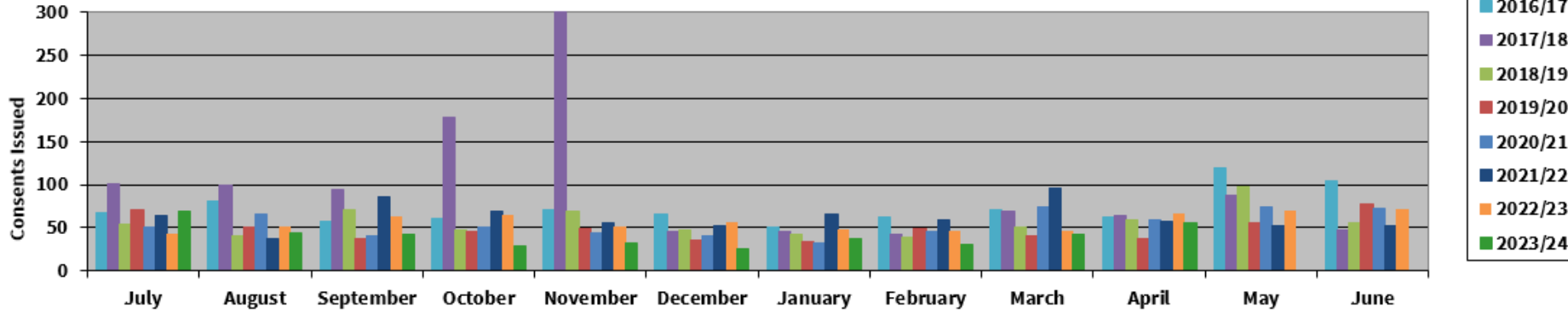
**Building Consent Values Accumulating**

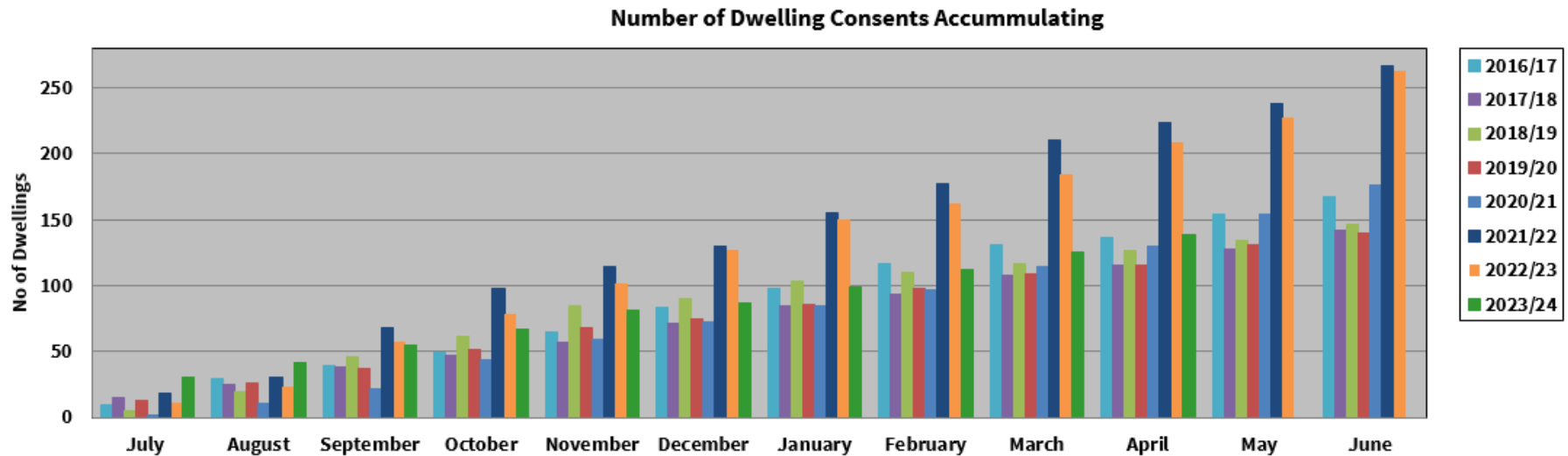


**Building Consents Processed Within 20 Day Statutory Time Frame**



**Number of Consents Issued By Month**





**3.1.2** In the last activity briefing, I mentioned our IANZ assessment and that we had until the end of May to clear the non-compliances. This has been achieved and our accreditation has been renewed for two years. A report is going to Audit & Risk on 31 July. Consent numbers gained 2% in April from the same time last year, but overall we are still down by 24%. Enquiry levels are still high for pre consent meetings but it is difficult to predict what will happen in the next two months. A number of large projects recently gained resource consent but the building consents associated with those projects are months away.

## 3.2 Civil Defence Emergency Management

### 3.2.1 April 2024

April for CDEM has been highlighted by a number of meetings, workshops and activities with our partner agencies. The month commenced with catch ups between the EMO and the Manager of Ashburton Salvation Army, FENZ Response & Recovery Advisor and the Neighbourhood Support Coordinator.

The first monthly exercise of the EOC staff was conducted on 9 April, and saw 25 of our EOC staff participate in a full stand up of the EOC equipment and functions and some D4H (online incident management software) training for all. This was a great turnout from the team.

The EMO attended training organised by the Property team on the lighting, water and back-up power functions within the EOC. This proved invaluable to the EMO and a set of SOP's will be developed by the Property team to ensure everyone involved in using the EOC understands the capabilities of this space.

The EMO also attended training with SiteSafe on Hazard and Risk Management. The facilitator of this training was excellent and provided a great learning environment for a difficult topic. It was a good mix of theory and practice in identifying risk and implementing mitigations.

The EMO attended the opening of the wildfire protection system at Lake Clearwater mid month. This was a project which had members of the Hut Holders Association, FENZ staff (volunteer and fulltime), DOC, ECan, an irrigation company and Council work together to identify a risk, a mitigation/solution and then implement this solution. The system is a firebreak and sprinkler array that provides some wildfire protection to the western side of the huts.

The follow up meeting of the AF-8 Priority Routes identification was conducted via Teams, with the Canterbury Lifelines Utilities Coordinators briefing agencies involved in the original workshop on the GIS mapping implemented across the South Island. This involved identifying the priority and secondary routes in each region and district for repair and the estimated repair timelines post a large Alpine Fault rupture.

The first of the twice yearly Canterbury Controllers' Forums was conducted at the Christchurch Response Base on 18 April. This was an excellent activity and in particular a three hour practical training session conducted for the attendees on media was a highlight of the day. The activity was not well attended but for those who did, it was a great opportunity to build our relationships with other controllers across the region.

The first meeting for 2024 of the District Liaison Committee was conducted at Noble 600 conference facilities on 19 April. This meeting, conducted twice a year, is a chance for ADC CDEM to host partner agencies, emergency services and health officials from the district and discuss risk, planning, and provide updates on reduction and readiness activities that we are all involved in. It is also a great chance for us to maintain the strong relationships we have here in Ashburton District.

The final meetings for the month were both hosted in Timaru by FENZ and were the local Hazardous Substances Coordination meeting, and the Land Management Forum. Both of these meetings were conducted online.

Other activities completed were the review of the Hakatere Huts and the completion of South Rakaia Bach owners Community Response Plans, including the printing of copies for distribution to each of the Hakatere hut holders. Those for the South Rakaia Bach owners will be printed and provided for distribution soon. Of note both of these plans were completed by the communities with minimal input from the EMO and I want to commend both of those community organisations for this important work.

Work to repair the ADC Repeater on Mt Hutt was completed, unfortunately this has not solved the issue of the background noise on our repeater channel which is blocking the signal from our hand held radios to the repeater. It appears this is a permanent issue caused by interference from the solar panels used on the site to power the communications equipment. The EMO will now work with our communications provider to find the best and most cost effective solution to this long term issue.

The EMO, along with other qualified staff, conducted drone practice flights in the Lake Hood area, to add a practical element to the theory course these staff conducted in July 2023. Staff were provided with revision on the Council's Drone Policy and practical flight training before conducting flight operations in the vicinity of the Lake Hood spillway. The training also included revision on pre and post flight procedures and administration.

The Government report into the North Island Severe Weather Events was released in early April. This inquiry chaired by General Sir Jerry Mateparae GNZM, QSO, KStJ provided a report which mirrored many of the previous reports into the Emergency Management system within New Zealand and included 14 recommendations on how to improve Civil Defence Emergency Management. These range from tactical and procedural changes through to an overhaul of entire parts of the system which would come at a significant cost. Of note this is around the tenth review/report into Emergency Management since the TAG (Technical Advisory Group) review of 2017 which resulted in the formation of the National Emergency Management Agency (NEMA).



### 3.3 Alcohol Licensing

Month	On/OFF/Club new applications	On/Off/Club renewal application	Special Licence applications	Managers Certificates (new and renewal)	Temporary Authority
April	0	2	4	18	0
May	4	4	8	27	2
June	1	4	7	23	0
July	1	6	9	17	1
August	2	3	9	8	2
September	0	1	10	19	0
October	1	4	11	13	0
November	2	2	6	17	0
December	1	3	6	7	1
January	0	0	0	10	0
February	1	5	13	15	1
March	0	1	7	18	1
April	0	0	4	17	1

**3.3.1** The next two-monthly meeting of the District Licensing Committee will be held at Te Whare Whakatere on 20 June. On the agenda for discussion are a number of Practice Directions and Guidelines issued by ARLA.

### 3.4 Animal Control

The following is a breakdown of animal control activities for the reporting period:

Month	Dogs currently registered	Known un-registered dogs	% of dogs registered	Infringements	Dogs Seized	Dogs Euthanized	Dogs rehomed	Barking dog letters sent	Reports of wandering stock
April	6857	127	98.0%	5	7	1	1	1	5
May	6892	112	98.4%	1	9	0	0	3	3
June	1204	5736	17.3%	3	5	0	2	8	3
July	5590	1392	80.1%	2	5	0	0	5	5
August	6325	625	91.1%	2	8	0	0	4	6
September	6414	549	92.1%	3	10	1	2	3	5
October	6505	461	93.4%	10	15	0	2	0	5
November	6596	376	94.6%	18	12	0	1	3	3
December	6643	356	94.9%	13	15	0	0	0	5
January	6705	312	95.5%	14	10	0	2	6	5
February	6775	257	96.3%	23	10	0	3	2	3
March	6823	177	97.5%	14	5	0	6	6	2
April	6855	163	97.67%	17	10	0	0	5	3

**3.4.1** An objection to a Menacing dog classification has been received. A hearing will be arranged in due course for the objection to be considered.

### 3.5 Food Safety

The following is a breakdown of food licensing activities for the reporting period:

Month	Food Premises Audited	Food Control Plans Audited	Mobile shops inspected
April	5	5	0
May	10	10	0
June	8	8	0
July	10	10	0
August	8	8	0
September	8	8	0
October	16	16	0
November	14	14	0
December	13	13	0
January	8	8	0
February	8	8	0
March	4	4	0
April	7	7	14

#### 3.5.6 Trading in Public Places Bylaw

Councillors have requested information on a possible early review of this [bylaw](#). It was last reviewed in 2022 and the next review is not due until 27 July 2032, however Councillors can request earlier reviews of bylaws and policies.

When the bylaw was last reviewed, clause 10.2 was added as follows;

*Council will review trading hour restrictions for the Havelock Street site at a later date and may change the trading hours at that site by resolution specifying the new trading hours and the date that the change will become effective.*

This clause was added because there was a concern parking may be at a premium when Te Whare Whakare opened and that these spaces may be required for visitors during the day time. However food trucks have not used these sites and are based instead on the permitted sites around the corner on East Street. Anticipated problems with congestion and a shortage of on street car parking have not eventuated, and a review of the trading hours for the Havelock Street sites is not considered necessary. However in view of ongoing complaints about food trucks and the perceived impact on local food businesses, Councillors may consider a review of the bylaw overall is required. If that is the case, a request for a report can be made at the next Council meeting. As a review has not been programmed, something else may need to be dropped or postponed if this is to be undertaken.

### **3.5.7 Food Act Levies**

MPI has advised that it is introducing a domestic food business levy, to be phased in from 1 July 2025 at a rate of \$57.50 per site in year one; \$86.25 per site in year two and \$115 in year 3, exclusive of GST. TAs will be required to collect the levy for MPI, which will require the development of new procedures and changes to Tech 1. TAs are allowed to charge up to a maximum of \$11 per business to cover costs of collecting the levy.

Our Council lodged a submission opposing the proposed changes earlier this year, but unfortunately the changes are going ahead.

### 3.6 Planning

Resource Consents	April 2023	April 2024
No. of resource consent applications decided <sub>1</sub>	11	8
No. of resource consents decided within statutory timeframe	11	8
Resource consent KPI Compliance (accumulating)	98.84%	95.89%
Notified/ Limited notified applications decided	0	0
<b>Other:</b>		
No. of 223 Certificates processed	4	5
No. of 224 Certificates processed	2	5
No. of building consents reviewed against District Plan <sub>2</sub>	10	18

Land information memoranda	April 2023	April 2024
LIMs Produced	52	70
LIMs Produced within 10 working days	52	70
LIMS (accumulating)	598	669

#### 3.6.1 Resource Management Act updates

The Government released the previously signalled Resource Management (Freshwater and Other Matters) Amendment Bill on 23 May 2024.

The summary of the proposed changes are as follows:

- Exclude the hierarchy of obligations in the National Policy Statement for Freshwater Management (NPS-FM) from resource consenting while a wider review of this legislation is undertaken.
- Repeal low slope map and associated requirements from stock exclusion regulations.
- Repeal the permitted and restricted discretionary activity regulations and associated conditions for intensive winter grazing from the National Environmental Standards for Freshwater (NES-F).

- Align the provisions for coal mining with other mineral extraction activities under relevant national Standards and policies
- Three year suspension of requirement under the NPS-IB for councils to identify new Significant Natural Areas (SNAs) and include them in district plans. The Bill also seeks to extend some SNA implementation timeframes to 31 December 2030.
- Speed up and simplify the process for preparing and amending national direction, including national environmental standards, national planning standards, national policy statements and the New Zealand Coastal Policy Statement, by giving more power to the Minister.

The Bill has been introduced to Parliament and will be sent to the Primary Production Select Committee for consideration after its first reading. It forms part of a wider project of reform by Government in the resource management space.

## 3.7 Economic Development

### 3.7.1 Events

#### Events Programme 2023/24

##### Council Events

- **Citizenship Ceremony (5<sup>th</sup> June):** The Ashburton District will warmly welcome the next round of New Zealand citizens at a ceremony held at the Event Centre on the 5<sup>th</sup> June.
- **Glow In the Park (31<sup>st</sup> May – 2<sup>nd</sup> June):** Planning is nearing completion, with the final touches being made and pack-in starting from Sunday 26<sup>th</sup> May. We're well into our marketing campaign, with billboards, giveaways, and radio ads all live. Volunteers have been sorted, and all providers are ready and excited for the event!
- **Business of the Year Awards:** Following the success of the 2024 campaign, RiRa is working on a 20-month campaign which will incorporate four high profile Business of the Year Awards (BOYA) dynamic keynote events that will be hosted in the Ashburton District. These will be designed to be a networking funnel and forum which attract entrants for the ANZ Business of the Year Awards 2026.

##### Recent community events involving Council:

- Anzac Day
- Wheels Week 2024
- Ashburton Car Club Street Sprints
- Ashburton Vintage Car Club Swap Meet
- Repco Standing Quarter Mile Sprint
- Lest We Forget Run/Walk
- Hair for Care Day
- PB Scooter Race

##### Upcoming community events and activities involving Council:

- Mission Mt Somers
- Careers Expo / Fair

### 3.7.2 Mayors Taskforce for Jobs

- Placements

There have been 62 placements for the 2023-24 financial year, with 54 in sustainable outcomes so we are 24 ahead of target with a month to go.

- Driver Licensing

Driver licensing continues to be one of the key barriers for people accessing employment.

NZTA wait times continue to increase from the three months wait reported in the last Activity Briefing.

- Referrals

Officers are still seeing increasing numbers of new clients with 3-5 new clients a week.

- A new staff member has been hired and started work 20 May 2024.

- The second-year contract will shortly commence, this sees a reduction in funding from \$325,000 in year one to \$260,000 in year two. There is a decrease in the outcomes required from 38 in year one to 30 in year two. Our budgets reflect this change and Officers are confident in providing an exceptional service to young people disadvantaged in the labour market.

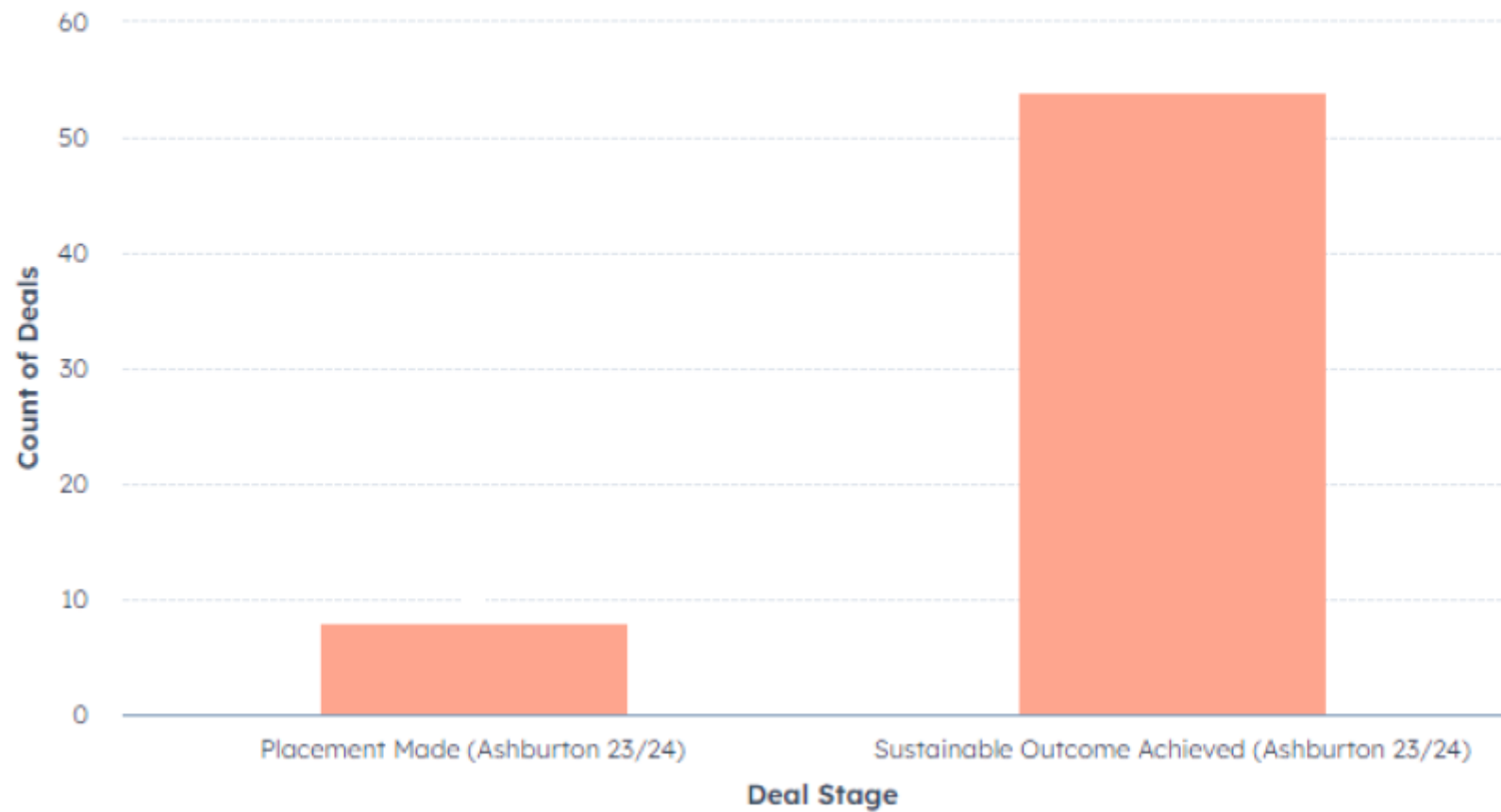


## Total Placements Made And Sustainable Outcomes 23/24 ⓘ

ALL TIME

FILTERS (2)

● Count of Deals

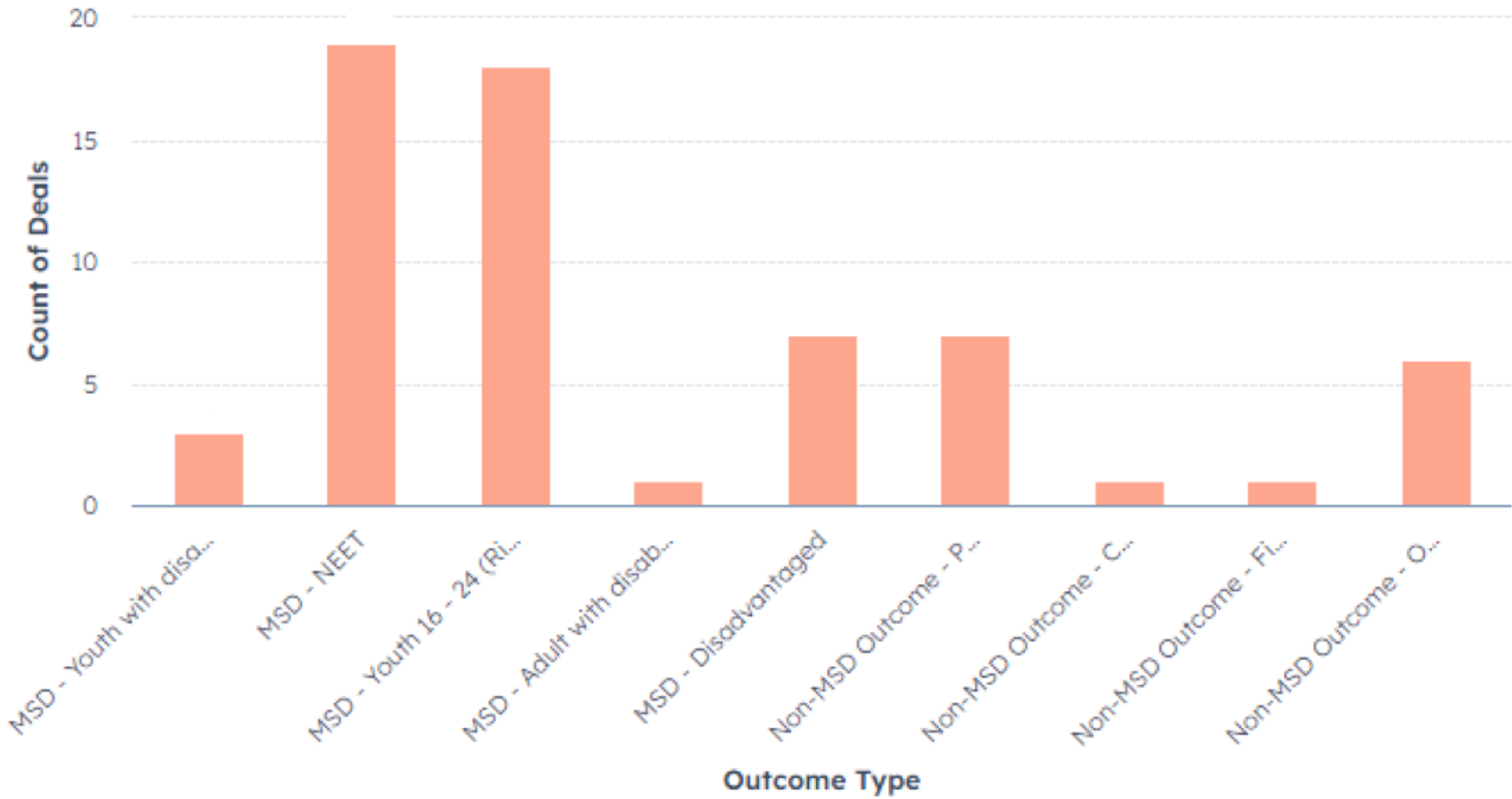


### Outcomes by Type 23/24 ⓘ

ALL TIME

FILTERS (2)

● Count of Deals



### 3.7.3 Visitor Promotion

#### Visitor Promotion

- Officer has continued to hold meetings with operators throughout the district to discuss visitor promotion and the current campaigns.
- Officer sent quarterly communications to over 200 subscribed operators database with information on activity and upcoming campaigns. The database has grown from 99 subscribers since taking over the role.
- A mini campaign promoting our district as a destination for King's Birthday weekend was launched 22 May and will run until 3 June. The campaign is running on Facebook and Instagram and links back to landing pages on the Experience Mid Canterbury website which houses suggested itineraries for the long weekend. The initial engagement on the campaign has been very good and a full report can be provided in the next briefing.
- The Mid Canterbury Visitor Guide Brochure is being reprinted. Updated content is in production and hopefully this new booklet will be printed in the next 6 weeks. This has been delayed as attention has instead turned towards the production of the winter campaign videos which will be launched in the next two weeks. The Winter Campaign will focus on two aspects of offerings our district offers: exciting activities, and ways to relax.
- A meeting has been arranged with the Customer Service team to discuss the Visitor area in Te Whare Whakatere. Officer will show CS team the interactive boards and how visitors can use them to learn about the district. Discussion has also been had about potentially placing a flag at the entrance to the building with an 'I' or 'information' on it, so that visitors know local information can be found inside.
- Officer has been involved in integrating booking software into the Experience Mid Canterbury website as a one-off test. The platform will allow the EMC website to take bookings for two transport companies – Methven Travel and Mid Canterbury Shuttles. The offerings will be for one way and return trips to Glow in the Park over King's Birthday weekend and will act as a reseller for these products. If this event is successful, it is hoped that the platform can be integrated full time onto the website and operators can take advantage of the booking software. There is an opportunity for District Promotions to derive a revenue stream from this activity.
- Some marketing training has been given to operators and is ongoing.
- Officer attended an EAC Hui to introduce the Dark Sky project.
- Officer has audited the media library publicly available on the EMC website and discovered misuse of images provided. Consequently, officer has now locked down the library to be a permission based service.

- A competition was run on social media promoting dog parks in our district and asking entrants to send photos of their dogs. To date over 150 entries were received. The competition has now ended and winners have been notified. The competition led to increased engagement of the EMC Facebook page.
- The following post was advertised on the EMC Facebook page creating massive engagement. Over 2k reactions and over 90 comments.



- The post resulted in many comments from people saying that they would be sure to visit the district, here is an example of this:

A screenshot of a social media comment thread. The thread starts with a comment from Tim Hill, followed by a reply from Experience Mid Canterbury, another comment from Tim Hill, a reply from Experience Mid Canterbury with a link, a preview card for a website, and a final comment from Tim Hill.

**Tim Hill**  
wherever that photo is taken I want to go there.  
2 d Like Reply Send message Hide

**Author**  
**Experience Mid Canterbury**  
Isn't it beautiful? This is Lake Clearwater in the Hakatere Conservation Park, about 1 hour's drive from Ashburton. There's so much to see, or you can just 'be' ❤️  
2 d Like Reply









**Tim Hill**  
[Experience Mid Canterbury](#) thats a day trip from Christchurch . Its now on the list  
21 h Like Reply Send message Hide

**Author**  
**Experience Mid Canterbury**  
[Tim Hill](#) Excellent! Stay for a couple of days if you can, there's so much to see. Find out a bit more about this area - <https://midcanterburynz.com/region/mt-somers-high-country/>

**MIDCANTERBURY.NZ.COM**  
Mt Somers (Māori: Te Kiekie) and Mid Canterbury high-...  
18 h Like Reply Remove Preview

**Tim Hill**  
Will do. definitely going to make it happen. Thanks.

- An ongoing awareness campaign on Facebook has seen the Experience Mid Canterbury page pass Hurunui, Selwyn and Timaru in the past month. We are closing in on Waimakariri. Increased followers will lead to increased awareness of our district and its offerings, bringing more visitors and increasing revenue.

Page	Page likes	Page likes...	Published content
 <b>100% Pure New Zealand</b> Kia ora, welcome to Tourism New Zealand's official account. Tag @pure...	3.1M	↓ 1.4K	25
 <b>Ōtautahi Christchurch</b> This is Ōtautahi Christchurch, a revitalised city in the heart of Aotearoa ...	85.4K	↑ 404	13
 <b>Mackenzie Region, New Zealand</b> NZ's highest mountains, longest glaciers, turquoise lakes, golden grass...	10.5K	↑ 9	5
 <b>Visit Waimakariri</b> A district framed by two braided rivers, the Pacific Ocean and the footh...	8K	↑ 24	24
 <b>Experience Mid Canterbury</b> Official tourism arm for probably the most beautiful and exciting region...	6.5K	↑ 1.6K	8
 <b>We Love Timaru</b> Find the best things to see and do while visiting the Timaru District.	6.3K	↑ 51	24
 <b>Selwyn NZ</b> Welcome to Selwyn. From the land, a place like no other in New Zealand.	5.9K	↑ 88	11
 <b>Visit Hurunui</b>	2.6K	0	0

### 3.7.4 Ashburton Learning Hub

Learning Hub
<ul style="list-style-type: none"><li>• Activity to explore the learning hub concept further has been progressing well, with two key areas of work underway. Firstly, gathering data on existing learning in the district and secondly engaging with key stakeholders.</li><li>• Stakeholder engagement has included meeting with local providers and businesses to ensure they have the opportunity to contribute their ideas and thoughts on both where the opportunities and challenges lie. The engagement has included a working group hui.</li><li>• Most agree there is a gap in the district when it comes to provision of learning but also a need to provide pastoral support to learners that may be studying from an institute located outside of the area. That could include apprenticeships and / or extramural / online learning. The challenge that has been expressed, is being able to gain an understanding of the best model of delivery, to ensure an investment of time or money is well utilised and meets the need it is attempting to address. Stakeholder engagement will continue, and a survey of employers is being explored.</li><li>• Stakeholders have expressed an interest in being part of a "leaning network", the network would have the sole purpose of increasing alignment with existing providers and through these conversations they are likely to identify gaps that may need addressing.</li><li>• The data has explored where school leavers from the district go to study after leaving high school, the current numbers and existing providers and also the top two extramural providers. Apprenticeship numbers are also being sought. These data sets will help with an understanding of the status quo and will assist with any future work that may be needed.</li><li>• The exploratory phase will be wrapped up by mid-June.</li></ul>

### 3.7.5 Rural Banking Trial

Learning Hub
<ul style="list-style-type: none"><li>• Officers have been working with Methven and Rakaia communities to explore the opportunity to take part in a trial for a rural banking programme that is overseen by the Reserve Bank of New Zealand (RBNZ). RBNZ have released the tender documents on GETS for the trial, as a local body we can apply on behalf of the towns in our district that meet the criteria of 1,000-10,000 population and have no counter banking system. We have two towns in are district that are eligible, being Rakaia and Methven.</li></ul>

- The Methven Community Board, Rakaia Residents Association, Methven and Rakaia businesses are working with officers to make an application to be part of the trial. Application is due for submission by 11 June.



## 4. Business Support Group

### 4.1 Information Systems

#### 4.1.1 Projects

The following provides detail on a selection of team activity, typically the larger or more complex work items that are currently being work on.

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
<b>Application and Process Development</b>						
<b>Application enhancement and development</b>	BAU Activity		N/A	N/A	N/A	<p>Ongoing development and business improvement within Council's ERP and other core applications.</p> <p><b>Recently deployed developments included:</b></p> <ul style="list-style-type: none"> <li>• Building process updates following IANZ Audit to support Consent Authority retention.</li> <li>• Revenue &amp; Finance – map development to support public notification of policy once approved.</li> <li>• Swimming pool process update (Building)</li> <li>• Representation boundary changes (Methven) mapping</li> <li>• Debt Management Process – agency notification update</li> <li>• Subdivision Ancillary Consent process update</li> </ul> <p><b>Current developments include:</b></p> <ul style="list-style-type: none"> <li>• Migration of new cloud-based platform service for Museums object management application, Past Perfect.</li> </ul>

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
						<ul style="list-style-type: none"> <li>• Review and update of Open Spaces H&amp;S plant inspection surveys. Multi-phased project</li> <li>• Closed Water Main Segment map development.</li> <li>• GIS Water Supply Borehead inspection survey and reporting.</li> <li>• Debt Management Process – financial reporting.</li> <li>• District Ecological Map</li> <li>• Version upgrade works for Council Property, Finance and HR applications (re-scheduled for August)</li> <li>• Open Space Tree App (GIS) enhancement for inspection history</li> <li>• Property Map – update on existing map and contents</li> <li>• Flood Mapping – application on updated flood data.</li> </ul>
<b>End of Financial Year Activities</b>	May 2024	July 2024	Yes	N/A	N/A	Support of service teams licence renewals, rating, and charge management.


Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
<b>Aerial Imagery Capture 23/24 – Urban and Rural Areas</b>	July 2023	July 2024	Yes	Yes	Yes	<p>These works are in collaboration with ECan, Selwyn DC, Timaru DC and LINZ and form part of a planned cyclic renewal of this asset.</p> <p>Urban imagery is completed and undergoing QA activities as part of the acceptance process.</p> <p>Rural imagery capture is complete with delivery from the supplier pending.</p>
<b>Learning Management System</b>	February 2024	August 2024	Yes	Yes		<p>Provision of a digital learning management system to support, in the first instance the education and use of records and associated record management systems.</p> <p>Assessment of shortlisted suppliers continuing.</p>
<b>IT Infrastructure, Server and Desktop</b>						
<b>Cyber Security</b>	BAU Activity		N/A	N/A	N/A	Ongoing programme in the development of reducing Council's cyber security risk profile and includes monitoring, patch management and identification, investigation and application of security related applications and enhancements.
<b>Desktop Hardware Renewals</b>	February 2023	August 2024	Yes	Yes	Yes	As part of our renewal programme works to replace identified user devices is underway.
<b>Server and Storage Hardware Renewal</b>	May 2023	August 2024	Yes	Yes	Yes	Forms part of our cyclic renewal programme of required server and storage hardware. Installation and configuration activities with the provider (HP) and local support are underway.

Brief Project Description	Start Date	Estimated Completion Date	On track	Within budget	Carry-over	Comments
<b>Art Gallery and Museum Telephony and Desktop Service Replacement</b>	April 2024	September 2024	Yes	Yes	N/A	Works that will replace and align this site with the rest of Council current telephony (Teams) and desktop services. These works are linked to the upgrade and migration of the Museum Object System, which is underway. Once complete the delivery of these works can be confirmed.
<b>Internal Network Restructuring</b>	May 2024	December 2024	Yes	Yes	N/A	Application of network configuration and consolidation across ADC operation sites.
<b>Information Management</b>						
<b>Physical and Digital Record Management - continuing work to identify, record, appraise and manage remaining Council physical records.</b>	BAU Activity		N/A	N/A	N/A	<p>Continuing and ongoing activity with business teams to assess digital and physical records held by Council as part of the management of the life of that record, including that of protected or permanent retention under statutory Acts including the Public Records Act and Local Government Official Information and Meetings Act. Work includes the decision to retain or dispose a record based on Council's adopted retention and disposal schedule.</p> <p>Current works include inspection of physical records held at Open Spaces.</p> <p>Working with Museum staff we are recording detail on Council archives (pre 1990) held at the Museum.</p> <p>On the digital side, works are ongoing to assess, and managed unstructured data held on business file shares.</p>

<b>Brief Project Description</b>	<b>Start Date</b>	<b>Estimated Completion Date</b>	<b>On track</b>	<b>Within budget</b>	<b>Carry-over</b>	<b>Comments</b>
<b>Digitalisation of Physical Format Records</b>	January 2024	August 2024	Yes	Yes	No	Scope of works, costs and effort confirmed. Digitalisation works to commence July 2024
<b>Information Asset Register</b>	January 2024	July 2024	Yes	Yes	N/A	<p>Current work is developing the approach and plan to deliver the prepared project brief. This includes subject matter training for staff.</p> <p>Delivery of a register is considered best practice, supporting good management of records held and their management.</p> <p>On completion this work would lead to subsequent works relating to information asset management.</p>
<b>Data Management - Monitoring and Reporting</b>	BAU Activity		N/A	N/A	N/A	Ongoing activity for service monitoring on information creation and disposal for physical and digital form, supporting current and future service activity.

## 4.2 Property

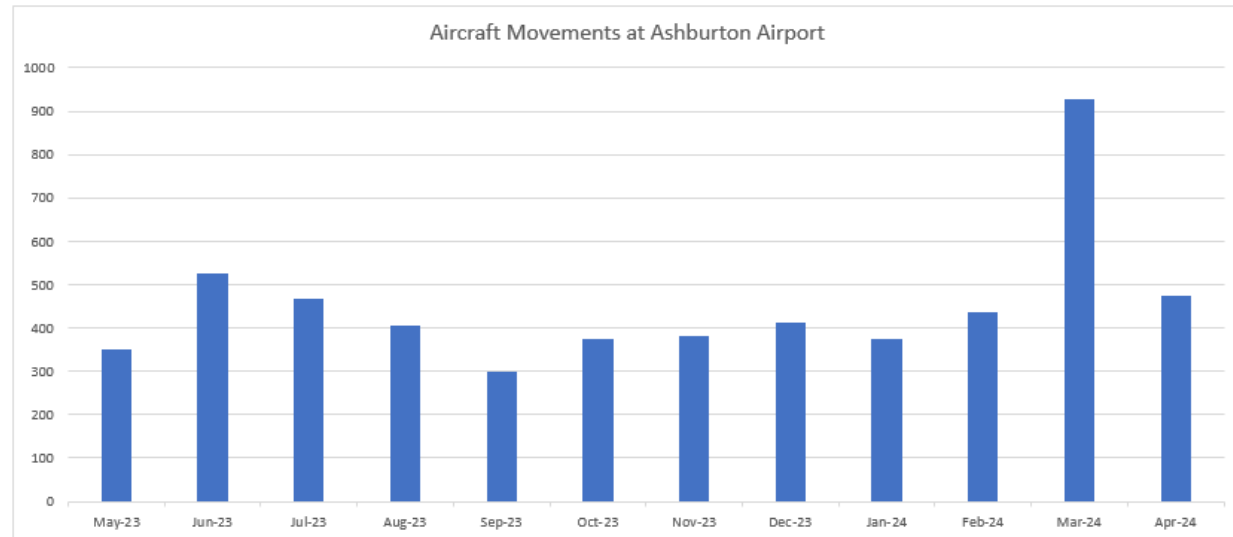
Current	Brief Project Description / progress
<b>Ashburton Business Estate</b>	<ul style="list-style-type: none"> <li>• Three sections in stage two are on hold while two potential purchasers complete due diligence.</li> <li>• Officers are working through the details for the sale of 1.7-hectares, which is also within the undeveloped 21-hectare lot off Ashford Avenue.</li> <li>• In total, approximately 43-hectares of the Business Estate remains unsold, with 39-hectares sold.</li> </ul>
<b>Elderly persons housing</b>	<ul style="list-style-type: none"> <li>• Out of Council's 102 available units, 16 units at Friendship Lane are programmed to be demolished and redeveloped. Currently there are 10 vacant units. A further 6 tenanted units within the Friendship Lane Development area will be relocated when the next vacant units become available.</li> <li>• There will be 7 vacant units outside of the Friendship Lane redevelopment by the end of June – 1 waiting on carpet to be installed, 1 waiting to be redecorated, 2 waiting to be tenanted, 2 to be assessed once tenants vacate at end of June.</li> <li>• There are 25 applications on the waiting list, with 13 people wanting single units and 12 requesting double units (4 couples and 8 individuals). This does not include the 7 tenants at Friendship Lane.</li> <li>• 15 people on the waiting list are current residents in the Ashburton District, with 10 being from out of town.</li> <li>• The occupancy rate is currently at 98% of available units.</li> <li>• Tenants on the waiting lists are placed in available units at the discretion of Council Officers. This will depend on their position in the waitlist, their location and the urgency of the applicant's situation. Officers are prioritising the relocation of the remaining 7 tenants at Friendship Lane to enable the redevelopment of 16 units in a timely manner.</li> </ul>
<b>Methven Medical Centre upgrades</b>	<ul style="list-style-type: none"> <li>• Methven Medical Centre have completed the internal alterations to the current building. Officers are reviewing quotes for a temporary relocatable building.</li> </ul>
<b>Oval Pavilion – Ashburton Domain</b>	<ul style="list-style-type: none"> <li>• Both the Trust and Council have various matters to progress before a full report can be prepared for Council.</li> </ul>

<b>Current</b>	<b>Brief Project Description / progress</b>
<b>Walnut Avenue Pavilion – Ashburton Domain</b>	<ul style="list-style-type: none"> <li>• The building was transferred to Council ownership on 31<sup>st</sup> May 2024. Signs were placed on the door mid-May advising users to contact Council for bookings after this date. The locks were changed on 4<sup>th</sup> June 2024. At the time of writing, there has been one group that has made contact for regular occupation.</li> <li>• Officers are working on a plan to prioritise deferred maintenance and finalise a 10-year maintenance plan.</li> </ul>
<b>Current</b>	<b>Brief Project Description / progress</b>
<b>Airport</b>	<ul style="list-style-type: none"> <li>• Officers obtained valuations for various leases due for reviews at the Airport late last year. Council Officers are currently undertaking a number of rent reviews, new leases and tidying up any variation to Leases.</li> <li>• It was also been identified that there was a potential risk with vegetation encroaching into the powerlines on Seafeld Road (section outlined in red below). EA Networks have a policy that any vegetation identified within the ‘Growth Limit Zone’ of the powerline is eligible for ‘one free trim’ per property. Officers have been working with one of EA Networks Arborist contractors and we have opted to have all of the identified vegetation removed. This will eliminate all vegetation risk to the powerlines, otherwise Council would be responsible for the ongoing maintenance of the vegetation within the zone.</li> </ul>  <ul style="list-style-type: none"> <li>• Council is still waiting from the CAA for a decision regarding the request for a ‘Common Zone Frequency’ for Ashburton. The CAA have said that “<i>at this stage CAA are at the ‘decision making’ phase for this CFZ application. We are hoping to make this to facilitate the 2024 VNC updates if successful</i>”.</li> <li>• The Ashburton Airport User Group meeting took place on the 27 May 2028. A meeting update will be provided in next month’s activity briefing.</li> </ul>

**Current**

**Brief Project Description / progress**

- The 2024 New Zealand Association of Women in Aviation Rally is being hold at Ashburton Airport this year, after a successful bid from local users. The Rally will take place over King’s Birthday weekend (31 May – 3 June 2024).
- *The following table* provides an update of aircraft movements for the past 12 months.
- The high movement numbers in March 2024 can be attributed to Mid Canterbury Aero Club hosting the NZ Flying Nationals, the Aviation Museum hosting the YAK Aircraft and transitioning aircraft landing on their way to ‘Warbirds over Wanaka’.





## **4.3 Forestry**

### **4.3.1 Forestry**

Valuations for the forestry estate are being prepared for the end of financial year and for insurance purposes.

## 4.4 Finance

### 4.4.1 Projects

Brief Project Description	Start Date	Estimated Completion Date	On track (yes/no)	Within budget (yes/no)	Carry-over (yes/no)	Comments
<b>LTP 2024-34</b>	Current	June 2024	Yes	Yes	No	Finance is preparing for the post consultation stage of the process and the final LTP.
<b>Rating Property Valuations</b>	Current	November 2024	Yes	Yes	No	A contract has been entered into with QV after collaboration with other councils in the Canterbury region.
<b>Procurement Cards</b>	Current	June 2024	Yes	Yes	No	The test of procurement cards is currently underway, with a small number of staff out in the field taking part. This will mean they are to be able to purchase small items <\$50.  Once the test is complete, further cards will be issued to staff who work out in the field and require to make incidental purchases in the course of their work.
<b>Sale of vehicles</b>	Current	Ongoing	Yes	Yes	No	Third vehicle is now in operation and there are two final vehicles in the schedule to be replaced if the budget allows. Options are being explored if these could be a hybrid option to meet the requirements on emissions but these are dependent on budget restraints.

## 5. *Democracy & Engagement Group*

### 5.1 Communications

#### 5.1.1 Overview

- Main workstreams progressed in the last reporting period include Glow in the Park event marketing, Reserve Management Plan consultation planning, Representation Review consultation planning, 1000 Books Before School campaign planning, and the dog registration campaign.
- There are still ongoing Long Term Plan and EANC Masterplan consultation communications, and we took a key role in making the hearings and deliberations accessible to the public through livestreaming, communication messaging and signage.
- Some interim results from our gathering of LTP consultation data showed that 51 organic (non-paid) social media posts had a total **reach** (number of people who saw content) of 152,957.
- Paid posts of which there were 14 **reached** 60,016 users with 155,457 **impressions** (number of times content entered a person's screen).
- Analysis of visitors to the itsourplace.nz website during LTP shows that the highest engagement rate came from a general LTP e-mail we sent out to our consultation and rates database with 75% of users spending the most meaningful amount of time on the site. This was followed by users that visited from the ashburtondc.govt.nz website with 74% of users spending a meaningful amount of time on the site.
- The highest number of users 4,158 came directly to itsourplace.nz followed by referrals from Facebook which were 2,937 users.
- Other ongoing work includes participation in regional workstreams, requests to answer media enquiries, design and production of print and signage materials, website management and training of staff, oversight of 15 social media channels, troubleshooting and supporting staff with digital communications, livestreaming and video production, intranet and newsletter communications for staff, recruitment, and facility advertising (except Art Gallery and Museum).

### 5.1.2 Planned projects

- The following table summarises significant communications projects, campaigns, or consultations in the last reporting period.

Brief Project Description	Comms start date	Est. End date	On track	Objectives/comments
Glow in the Park event marketing implementation	Jan	June	Yes	<p>[IN PROGRESS]</p> <ul style="list-style-type: none"> <li>Inform the community about the event and new details about the new venue, food and entertainment.</li> <li>Support attraction of more attendees to the event than the prior year.</li> <li>Increase marketing reach statistics on last year's event.</li> <li>Increase marketing research data on last year's event.</li> <li>Gauge positive public sentiment about the event.</li> </ul>
Reserve Management Plan (Love your parks) consultation planning	April	July	Yes	<p>[IN PROGRESS]</p> <ul style="list-style-type: none"> <li>The community and stakeholders are informed of the Reserve Management Plans and its purpose.</li> <li>Those interested understand our current proposal in broad terms and understand the Council's proposed changes.</li> <li>The Council develops an understanding of the community's and other stakeholders' views towards the current proposal.</li> <li>Feedback is received from a range of residents and stakeholders.</li> <li>It's easy to find information on the draft proposal and make a submission.</li> </ul>
Representation Review (Vocal about Local) consultation planning	May	July	Yes	<p>[IN PROGRESS]</p>

Brief Project Description	Comms start date	Est. End date	On track	Objectives/comments
				<ul style="list-style-type: none"> <li>• The community and stakeholders are informed of the Representation Review and its purpose.</li> <li>• Those interested understand our current proposal in broad terms, know about the Local Electoral Act and understand the Council’s proposed changes.</li> <li>• The Council develops an understanding of the community’s and other stakeholders’ views towards the current proposal.</li> <li>• Feedback is received from a range of residents and stakeholders.</li> <li>• It’s easy to find information on the draft proposal and make a submission.</li> </ul>
Long Term Plan 2024-34 consultation – Five for our Future	Nov	April	Yes	<p>[COMPLETED]</p> <p>To ensure the community is informed about the key issues in the draft Long Term Plan and know they can provide feedback.</p> <ul style="list-style-type: none"> <li>• To clearly communicate the reasoning behind Council’s preferred options.</li> <li>• To explain the limitations Council has both with finance and capacity to complete projects and the need to carefully prioritise what is progressed over the next 10 years.</li> <li>• The community feels satisfied with the way Council has communicated with them about the Long Term Plan and the proposed decisions and projects.</li> <li>• The community is engaged and makes a minimum of 800 items of feedback or submissions on the Long Term Plan.</li> </ul>

Brief Project Description	Comms start date	Est. End date	On track	Objectives/comments
				<ul style="list-style-type: none"> <li>Each person living in the Ashburton District is reached at least 3 times through different channels.</li> <li>Council's reputation is maintained and where possible, enhanced.</li> </ul>

## 5.2 Strategy & Policy

### 5.2.1 Current projects

Brief Project Description	Start Date	Estimated Completion Date	On track	Comments
<b>Long Term Plan 2024-34</b>	1 January 2023	30 June 2024	Yes	Work underway or ongoing on: <ul style="list-style-type: none"> <li>Consultation opened on 27 March and closed 28 April.</li> <li>Hearings &amp; deliberations complete</li> <li>Council decisions on key decisions complete</li> <li>Final LTP under Audit review currently.</li> </ul>
<b>Bylaws and Policies</b>	Ongoing		Yes	<ul style="list-style-type: none"> <li>LTP policies – These are being consulted on alongside the LTP.</li> <li>Solid Waste Bylaw – Work is progressing on the Solid Waste Bylaw review, with consultation planned for later this year.</li> </ul>
<b>Strategies and plans</b>	Ongoing		Some delays	<ul style="list-style-type: none"> <li>EA Networks 30 year Masterplan – hearing on the 68 submission received planned for Thursday 6 June.</li> </ul>

Brief Project Description	Start Date	Estimated Completion Date	On track	Comments
				<ul style="list-style-type: none"> <li>Reserve Management Plans – the Reserve Classifications consultation closed 1 June with no submissions received. This will now be formalised.</li> <li>The draft Reserve Management Plans have been approved for consultation. This two month consultation (under the Reserves Act) opened 4 June and closes 4 August. Consultation material can be found here - <a href="https://itsourplace.nz/love-your-parks">https://itsourplace.nz/love-your-parks</a></li> </ul>
<b>Annual Residents Survey 23/24</b>	Aug 23	July 2024	Yes	Final wave of surveying for 2023/24 underway. Final results will be reported through the year-end performance reporting.
<b>Representation Review</b>	Oct 23	Nov 24	Yes	Representation Review Initial Proposal is planned for adoption by Council on 5 June, with consultation planned for 13 June to 21 July.
<b>Aoraki Environmental Consultancy (AEC)</b>	Ongoing		Yes	<ul style="list-style-type: none"> <li>Officers continue to meet regularly with AEC.</li> <li>Current topics of discussion include the Long Term Plan, representation review and reserve management plan development.</li> </ul>
<b>Consultation</b>	Ongoing		Yes	<ul style="list-style-type: none"> <li>Reserve Management Plan classifications consultation closed</li> <li>Draft Reserve Management Plan consultation underway</li> <li>Representation Review consultation commences mid June 2024</li> </ul>

## 5.2.2 External Submissions/Reports of interest

### Submissions made:

Organisation	Submission Summary	Type	Due Date	Status
<b>Environment Canterbury</b>	<p><a href="#">Early engagement – Representation Review</a></p> <p>Council provided feedback to the early consultation on the Representation Review for Environment Canterbury. Council did not support any of the options presented. Our primary concern being that none of the options presented would guarantee effective or fair representation for Ashburton District. Council</p>	Council	31 May	Lodged

Organisation	Submission Summary	Type	Due Date	Status
	proposed three alternative arrangements that could improve representation for the District.			

### Submissions underway or expected

Organisation	Submission Summary	Type	Due Date	Status
NZTA	<p><a href="#"><u>NZTA - Emergency Works policies and investment</u></a></p> <p>Council is preparing feedback to NZTA's proposal on Emergency Works policies. We generally agreed with the sentiment that a more proactive approach to asset management is required to mitigate the impact emergency events are having on our roading network. However, small districts, such as Ashburton District Council, are under increased financial pressures which restricts our ability to self-fund resilience improvements outside of our normal maintenance schedule.</p> <p>Council does not support the proposed changes to the qualifying return period for an emergency event to a minimum frequency of 1 in 20-years, nor does Council support the proposed reduction to enhanced FAR to normal FAR + 10%.</p>	Management	19 June	In progress
Select Committee	<p><a href="#"><u>Local Government (Water Services Preliminary Arrangements) Bill</u></a></p> <p>The second of three bills giving effect to Local Water Done Well, this will focus on the proposed service delivery plans.</p>	Council	TBC	TBC



Organisation	Submission Summary	Type	Due Date	Status
MFE	<p><a href="#">Resource Management Act Amendment Bill</a></p> <p>Bill to change the hierarchy of obligations created by Te Mana o Te Wai in the NPS Freshwater, extending the duration of marine farm consents, and ceasing the implementation of new Significant Natural Areas for three years to enable a thorough review of their operation. Five changes are proposed for inclusion in the Bill:</p> <ul style="list-style-type: none"> <li>• Make it clear that, while the NPS-FM is being reviewed and replaced, resource consent applicants no longer need to demonstrate their proposed activities follow the Te Mana o te Wai hierarchy of obligations, as set out in the National Policy Statement for Freshwater Management (NPS-FM).</li> <li>• Amend stock exclusion regulations in relation to sloped land.</li> <li>• Repeal intensive winter grazing regulations.</li> <li>• Align the consenting pathway for coal mining with the pathway for other mining activities in the National Policy Statement for Indigenous Biodiversity (NPS-IB), NPS-FM, and the National Environmental Standards for Freshwater (NES-F).</li> <li>• Suspend the NPS-IB requirement for councils to identify new Significant Natural Areas (SNAs) for three years.</li> </ul>	Council	TBC	TBC
Stats NZ	<p><a href="#">Public consultation on modernising approach to the 2028 Census</a></p> <p>Consultation on modernising the approach to the 2028 Census. Stats NZ are seeking feedback on how we do a population census in the future, and different options around how this could be achieved.</p>	Management	18 June	In progress

#### Consultations not submitting on

Organisation	Submission Summary	Type	Due Date	Status
MBIE	<p><a href="#">International Visitor Conservation and Tourism Levy Review 2024</a></p>	N/A	11 June	No submission planned

Organisation	Submission Summary	Type	Due Date	Status
	Consultation on the Visitor Levy (4 options), including where it should be spent. References potential for inclusion in Regional and City Deals.			
<b>Finance and Expenditure Committee</b>	<ol style="list-style-type: none"> <li>1. The purpose of the inquiry is to develop and recommend high-level objectives and principles for the design of a climate change adaptation model for New Zealand, to support the development of policy and legislation to address climate adaptation.</li> <li>2. For this purpose, the committee must consider the following topics: <ol style="list-style-type: none"> <li>a. the nature of the climate adaptation problem New Zealand faces</li> <li>b. frameworks for investment and cost-sharing</li> <li>c. roles and responsibilities</li> <li>d. climate risk and response information-sharing</li> </ol> </li> <li>3. The committee may, as it thinks fit, consider other matters relevant to the purpose of the inquiry.</li> </ol>	N/A	16 June	No submission planned
<b>DIA</b>	<p><b><u><a href="#">Local Government (Electoral Legislation and Māori Wards and Māori Constituencies) Amendment Bill</a></u></b></p> <p>This Bill will reinstate the ability for communities to petition their councils for binding polls on the establishment of Māori wards and constituencies. This reverses the changes that were made in March 2021.</p> <p>It also introduces key changes to the electoral timetable to address postal pressures, including extending the voting period by 10 days, and giving more time for delivering voting documents by post.</p>	N/A	29 May	No submission

**Future Submission opportunities (once full details are known).**

The information has been provided by Taituara and other sources.

Organisation	Name of initiative	Stage
TBC	<p><a href="#"><u>Repeal of Good Friday and Easter Sunday as Restricted Trading Days</u></a></p> <p>This Private Members’ Bill allows more or less unfettered shop trading and sale of alcohol on Good Friday and Easter Sunday. It is a matter for shop owner discretion. Among other things, the provisions empowering local government to set a local policy on shop trading would be removed. The default restriction on the sale and supply of alcohol on these days would be repealed.</p>	TBC
DOC	<p><b>Consultation on proposals for inclusion in the next implementation plan for Te Mana o te Taiao – Aotearoa New Zealand Biodiversity Strategy and Aotearoa New Zealand's response to the Global Biodiversity Framework (GBF)</b></p> <p>Consultation on proposals for inclusion in the next implementation plan.</p>	TBC
MBIE	<p><b>Building Act Amendment</b> (maybe more than one)</p> <p>The Coalition Government says its plans to reform the building consent system will make it more affordable to build a home. It intends to review the Building Code to bring in a streamlined risk-based consenting regime, as well as increase the availability of construction materials. Building and Construction Minister Chris Penk said the reform would increase competition, lower building material costs, and support New Zealand's resilience to supply-chain disruptions.</p>	2024/25
MFE	<p><b>RMA replacement legislation #2</b></p> <p>Bill or Bills to replace the Resource Management Act – signalled this will be based on Individual Property Rights.</p>	Likely 2025
TBC	<p><b>Local Water Done Well Bill #3</b></p> <p>Framework for economic regulation and the more detailed powers and duties of the water CCOs (possibly including additional charging powers)</p>	Dec 2024
MFE	<p><b>Amend/replace National Policy Statement on Indigenous Biodiversity</b></p> <p>Amend/replace National Policy Statement on Indigenous Biodiversity</p>	TBC
MFE/Board of Inquiry	<p><b>New National Policy Statement for Freshwater Management</b></p>	2025?

Organisation	Name of initiative	Stage
	Cabinet has agreed to replace the National Policy Statement for Freshwater Management 2020 (NPS-FM) 'to better reflect the interests of all water users.'	
<b>MFE</b>	<b>New National Policy Statement on Renewable Energy Generation</b> New National Policy Statement on Renewable Energy Generation	TBC
<b>Ministry of Transport</b>	<b>Land Transport Management Act Amendment Bill</b> Amending the Land Transport Management Act	TBC

### Reports/releases of interest

The following are reports recently released of interest.

Organisation	Name of initiative	Status
<b>Statistics NZ</b>	<a href="#"><u>Census 2023 First results</u></a> The first tranches of results for the Census 2023 have been released.	Public release
<b>MBIE</b>	<a href="#"><u>Proposed Minerals Strategy</u></a> Seeking feedback on the draft Minerals Strategy for New Zealand which aims to develop an enduring minerals sector that enhances prosperity for New Zealanders, demonstrates its value, and delivers minerals for a clean energy transition.	Ministerial release

## 5.3 Memorial Halls & Reserve Boards

### 5.3.1 Activities – items of importance

#### Memorial Hall and Reserve Board Meetings

##### **Mt Somers Reserve Board**

- The trees in the Closed Cemetery, inside the Mt Somers Domain have been assessed by Open Spaces. Out of the 33 trees, 11 were identified with small issues, these can be remedied by an arborist. This is a positive result as none of the trees are a risk to the public.
- The Mt Somers campground is extending its closing period from three weeks to six weeks this year, closing from Monday 24<sup>th</sup> June and reopening Monday the 5<sup>th</sup> August. The campground will be staying open for the Fire & Ice – Hot Air Balloon Glow and Laser Festival, being held in Methven on the 22<sup>nd</sup> & 23<sup>rd</sup> June.

##### **Tinwald Reserve Board**

- Ashburton Holiday Park recorded its busiest month in March, with occupancy up 57% from March 2023
- The Reserve Board are awaiting quotes for the removal of four pine trees beside the railway line, in the Plains Vintage Railway site.

## 5.4 Welcoming Communities

- Welcoming Guide poster below. The guide is also being promoted on all ADC and Library screens. I will also guide the Customer Service team through the site, to familiarise themselves with it, in case someone from the public asks or they need it for information.



- All the schools and medical centres have received pamphlets and posters for their enrolment packs for newcomers. Feedback received from schools is that they are getting families from different countries, and some do not speak English. The most needed languages are:
  - Sri Lankan
  - Bengali
  - Nepali
  - Tagalog
  - Hindi
- We contacted MBIE regarding options for interpreting services for schools and have returned to them with information about how to access these services. Employers have said some of the languages they would need are:
  - Cambodian
  - Vietnamese
  - Thai

**Statistics** – in the last 30 days there have been 298 people who've visited the site and the most popular categories are:

- Things to do (28 visits)
- Health Services (27 visits)
- Newcomer support (26 visits)
- Safety (25 visits)
- Citizenship (25 visits)
- Facilitated free English Classes at Te Kete Tuhinga with a retired teacher who is willing to teach English to people who need it.
- Working alongside AAGM to update the video currently playing on the Museum's screen. The new one will be about the diversity in our community and how people keep their cultures alive at home.