

Methven Community Board

AGENDA

Notice of Meeting

The meeting of the **Methven Community Board** will be held on:

- Date:** Monday 29 July 2024
- Time:** 9.00am
- Venue:** **Mt Hutt Memorial Hall Board Room**
Main Street
Methven

Membership

- Kelvin Holmes (Chair)
- Richie Owen (Deputy Chair)
- Megan Fitzgerald
- Robin Jenkinson
- Allan Lock

Council appointees

- Deputy Mayor Liz McMillan
- Councillor Rob Mackle

Methven Community Board

Timetable	
Time	Item
9am	Meeting commences

ORDER OF BUSINESS

1 Apologies

2 Extraordinary Business

3 Declarations of Interest

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

Confirmation of Minutes

4 Methven Community Board – 10/06/24 **3**

Matters for Decision

5 Discretionary Grant Request – Cancer Society **5**

Activity Reports

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4. Methven Community Board – 10/06/24

Minutes of the Methven Community Board meeting held on Monday 10 June 2024, commencing at 9.00 am, in the Mt Hutt Memorial Hall Board Room, 160 Main Street, Methven.

Present

Kelvin Holmes (Chair), Robin Jenkinson, Allan Lock, Crs Liz McMillan and Rob Mackle

In attendance

Toni Durham (GM Democracy & Engagement), Linda Clarke (Communications Advisor) and Mary Jenkin (Governance Support).

1 Apologies

Mayor Neil Brown; Megan Fitzgerald and Richie Owen Sustained

2 Extraordinary Business

Nil.

3 Declarations of Interest

Nil.

4 Confirmation of Minutes

That the minutes of the Methven Community Board meeting held on 22 April 2024 be taken as read and confirmed.

Jenkinson/Lock Carried

5 Activity Reports

That the reports be received.

McMillan/Mackle Carried

5.1 Democracy & Engagement

- The LTP key decisions have been noted.
- Biodiversity Advisory Group have requested a representative from the Birdsong Initiative to attend their next meeting. The contact person would be Barry Maister.
- Board members were pleased the Councillors supported the Methven town lighting.
- Query about Hall salaries, change to hours, reducing duplication.
- Biking trail – discussion on connecting trails, there is a plan going forward. Simon Worthington and Phil Hooper are discussing with Kelvin. The Board are pleased with the additional funding of \$500K for road maintenance.
- Stockwater – Alan Lock went to Mt Harding stream to note the biodiversity aspect. (A catchment group), we will have someone from MCB attending.

Representation Review

- Proposal to reduce Community Board elected members from five to four. Decreasing the number would give a less-broad community representation. MCB will make a submission. Consultation dates - 13 June to 21 July.

ADC Submission to ECan

- Toni Durham explained the submission on the ECan Representation Review, noting the belief that the district is under-represented.

5.2 Business Support

Customer Request Management

- Finance Report – in order.
- Birdsong initiative – Discussion on how to keep a plan and momentum going forward as it was not approved on Council’s LTP. It was noted it is almost a Council controlled area because of the lease. Council’s expertise would be called on for the planning, it might still happen. Will continue to look at other avenues.
- CRM 1600238/24 Tactician Lane and Racecourse Ave, damaged signed, was not addressed.

5.3 Compliance and Development

- Building Services - consents issued, MCB noting growth in the town.
- Rural Banking Trial, a Reserve Bank initiative – Kelvin Holmes has discussed the trial with Simon Worthington, further work needed to advance, including a suitable location.

5.4 Infrastructure & Open Spaces

- Methven Mall, safety and parking to be assessed.
- Line Road trees boundary, attention required, overdue trim.
- Gutter maintenance on town roads and schedule.
- Garden of Harmony - Lions spray twice a year, what is the role of Council in the maintenance of plants and tracks?
- RDR pipe, Bert Hofmans from ADC currently liaising on this matter.
- Methven Cemetery – MCB complimentary about the standard of work in cemetery.

Business transacted with the public excluded – 9.50am

That the public be excluded from the following parts of the proceedings of this meeting, namely – the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No	General subject of each matter to be considered:	In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:	
6	Minutes – 22/04/24 Lease agreement	Section 7(2)(h)	Commercial activities

Lock/Mackle

Carried

There being no resolutions passed, the Board resumed in open meeting and concluded at 10 am.

Confirmed 29 July 2024

Chairman

5. *Discretionary Grant Request – Cancer Society*

Executive Team Member *Toni Durham; GM Democracy & Engagement*

Summary

- The purpose of this report is for the MCB to consider an application for funding from the Cancer Society, to help with costs of the health navigator who services the Methven community.
- A request of \$10,000 has been sought from MCB for the project.

Recommendation

1. **That** Methven Community Board allocates \$4,000 from its discretionary grant to the Cancer Society for health navigation services in Methven.

Attachment

Appendix 1 Funding application

Background

The current situation

1. The Cancer Society is the lead NGO (non-government organisation) dedicated to reducing the impact and incidence of cancer and advocating for the best cancer care for everyone in New Zealand.
2. Their mission is to improve community wellbeing by reducing the incidence and impact of cancer. The Cancer Society is committed to working with our communities by providing leadership and advocacy in cancer control via our core services of Health Promotion, Information, Resources, and Support.
3. The funding request for the MCB is to support the cancer navigator services to the Methven community.
4. MCB has a total grant pool of \$8,232 remaining for 2023/24 + \$30,000 in 2024/25.

Option one – Agree to fund the Cancer Society \$4,000 for cancer navigation services (Recommended)

Advantages: Support of a NGO service that provides invaluable support to unwell members of the community	Disadvantages: Loss of grant funding for other possible applicants.
Risks: Funds not being spent on the project allocated. Potential for ongoing support expectation for services	

Option two – Do not fund the Cancer Society \$4,000 for cancer navigation services

Advantages: Retention of grant fund for future applicants	Disadvantages: Missed opportunity to support the navigation services for Methven.
Risks: Reputational risk to MCB	

Legal/policy implications

Revenue & Financing Policy

5. The discretionary grant is funded by the Methven Community Board each year through the Methven Community Board cost centre. This funding therefore should be spent in the year in which it is rated for the best outcome for the community.

Strategic alignment

6. The recommendation relates to Council’s vision of a district of choice for lifestyle and opportunity.

Wellbeing		Reasons why the recommended outcome has an effect on this wellbeing
Economic		
Environmental		
Cultural	✓	Grant funding for this applicant will enhance the social and cultural wellbeing of the local community.
Social	✓	

Financial implications

Requirement	Explanation
What is the cost?	
Is there budget available in LTP / AP?	Yes
Where is the funding coming from?	Methven Community Board
Are there any future budget implications?	No
Reviewed by Finance	Not applicable

Significance and engagement assessment

Requirement	Explanation
Is the matter considered significant?	No
Level of significance	Low
Rationale for selecting level of significance	Not applicable
Level of engagement selected	Inform
Rationale for selecting level of engagement	The community will be informed of the MCB decision through the usual media channels.
Reviewed by Strategy & Policy	Mark Low; Strategy and Policy Manager

Appendix One:

Your Organisation's details:

Cancer Society Of New Zealand Canterbury-West Coast Division Incorporated

122 Kermode Street

Ashburton

Canterbury

7700

New Zealand

10,000

Details

The Cancer Society is the lead NGO dedicated to reducing the impact and incidence of cancer and advocating for the best cancer care for everyone in our New Zealand. Our mission is improve community wellbeing by reducing the incidence and impact of cancer. The Cancer Society is committed to working with our communities by providing leadership and advocacy in cancer control via our core services of Health Promotion, Information, Resources, and Support.

Programme Dates

Ongoing

About your project

It's a sad fact that 1 in 3 New Zealanders will receive a cancer diagnosis in their lifetime, with that number expected to double in the next 10 years. That will be 66% of the NZ population. Our Mid Canterbury cancer navigator who covers Methven is ready to meet this challenge head-on. She works to enhance the wellbeing of Methven's cancer community by meeting them in Methven face-to-face and working out a tailored cancer plan for each of them. She provides information about the daunting healthcare sector and treatment options, she supports their emotional journey and side effects of treatment, she gives referrals to other services and support groups when needed, and help arrange their free transport and accommodation, should they need to travel to Christchurch Hospital.

Cancer is the #1 killer of New Zealanders, claiming 23 lives a day and 10,000 a year. Nearly everyone has a cancer story, whether a close friend/family member or a brush with it themselves. While treatment is free, the wraparound support provided by Cancer Society can means more people successfully navigating their journey. The emotional, physical, and financial barriers associated with a diagnosis can be extreme. We provide support with counselling, financial assistance, prosthetics, physio, free drives, free accommodation, and more.

No other cancer charity is embedded in communities like Cancer Society and visits patients across the country. Mandy Evans and the amazing group in our Ashburton centre work hard to ensure anyone who needs assistance in the district receives it, no matter where they are.

Both the current cancer community in Methven and any who wish for support or information will benefit from Mandy's mahi. There is no referral required. Anyone who receives a diagnosis, or their family, or their workplace, are welcome and encouraged to reach out to us.

We will continue to service the Methven area with in-person visits and support throughout the patients' journey. The plan is for everyone in town to be aware of her services and what she offers to anyone needing her.

We collect qualitative and quantitative data in all of our areas: number of patients, types of cancers, age/gender groups, personal stories, prognoses, etc. This data is used to gauge trends, hotspots, uptake of our services, etc. We will use this information, plus patient feedback to measure.

What other funding are you applying for, for this event?

Not provided

Voluntary Efforts

Not provided

We are 100% funded by the community with no government contracts. All of our funds are raised through donations, grants, and events.

6. Activity Reports

6.1 Infrastructure & Open Spaces

6.1.1 Roading

Officers undertook a site visit with the Chair, Deputy Chair and Ian Soper on Friday 21 June. Roading issues raised, and actions, as follows:

- Dolma St at SH77 – sight distance restricted by boundary hedge. NZTA has been informed and may contact property owner.
- Channel cleaning – frequency and quality of cleaning. Follow up with contractor on clearing of channel covers and general quality of cleaning. Look at including Holmes Rd for a weekly clean because of the quantity of pine needles. Confirm that Main St (SH77) is on weekly cleaning.
- Sump cleaning – observed some full sumps. Ensure the regular cleaning and clearing of debris during and after rain events.
- Footpaths – grass encroaching onto the footpath (e.g. Dolma St east of SH77). Where property owners don't keep it trimmed to be done as part of maintenance. Is usually done as part of other footpath work (e.g. resurfacing) but will programme just trimming where appropriate as part of maintenance for 2024/25.
- Dolma St and Line Rd new kerb and channel and footpath – surplus chip on seal and in channel. Contractor for that project to remove and tidy up in the maintenance period for the contract. Curve warning sign lying on berm and worn roadmarking. Sign (with 55 advisory speed) to be removed as not required in the 50 km/hr speed limit area and roadmarking to be painted.
- The trees on the boundary of the dog park on Line Rd encroach into the road. Some trimming to allow ease of mowing of the grass berm may be done by the Open Spaces team.
- Grace Ireland Dr at SH77 – new footpath connection across to SH77 from existing footpath. To be included in forward programme and done when budgets allow.
- Tactician Lane road name sign missing – the sign is with the contractor and they have been waiting for the building on the corner with a temporary fence to be completed before reinstating. Will check on the status.
- McMillan St at Chapman St – damaged/missing bollards. Reinstatement of bollards to be completed. Getting a timeframe from the contractor.
- Methven Mall mobility access – MCB to contact Supervalu owner to discuss making the end parking space a mobility park. Will involve some changes to adjacent kerb and paving to provide room if this goes ahead.
- Barkers Rd, Hall St, Mackie St intersection – some confusion with the two Give Way signs. Will likely remove the Give Way on Barkers Rd and make the main route Barkers Rd and Hall St. These have a traffic volume of approximately 1200 vpd compared to 500 vpd on Mackie St.

6.1.2 Open Spaces

- **Reserves**

Winter maintenance tasks are being delivered by staff around Methven. General winter pruning of trees and shrubs is occurring along with mulching following cleanup. Mowing activities are continuing but on a significantly reduced rotation driven by winter conditions.

The annual bedding gardens in the centre of town are growing on well with some colour already evident. Seat/park bench maintenance and re-slating is also ongoing.

Restoration work is currently out in the market for pricing of the RDR Pipe in the Garden of Harmony.

A new drinking fountain has been installed adjacent to the Camrose playground. It includes a dog drinker.

Site visits to several locations occurred last month with staff and MCB members present. The site visits addressed several questions posed at the last Community Board meeting. From an Open Spaces perspective, there is tree trimming scheduled for trees on SH77. Hedging of the treeline at Line Road will be scheduled for Spring and a review of the trees on the Dolma Street frontage of the dog park has concluded. These trees will be removed this coming summer and replanting next winter.

Playground inspections and maintenance continues weekly. Staff removed and dumped a trailer load of unwanted material from the Skatepark bowls:



- **Methven Cemetery**

General maintenance continues to be delivered at the cemetery. Mowing activities are in alignment with other town lawns – on a reduced schedule.

Staff have now completed plantings adjacent to the water race on the northern cemetery boundary. The site is now looking really good and the community can now get a feel for how it will look in the future once the plantings grow and mature.

Planning work is underway to provide a detailed design on future beam locations, construction and numbering methodologies. This work will also deliver a better reference map to communicate beam locations to the community and cemetery users. This is part of a wider programme looking at all ADC cemetery information.

- **Public toilets**

These are functioning well. There has again been another occurrence of vandalism with some internal cubicle dispensers smashed and their contents strewn all around inside the facility in the CBD. Also in the same weekend, vandalism occurred at the Methven Domain public toilets with plumbing fixtures and fittings smashed, wrenched off and dislodged leaving water running out the doors.

6.2 Democracy & Engagement

6.2.1 Strategy & Policy updates

Long Term Plan 2024-34

The ADC Long Term Plan 2024-34 was adopted by Council on 26 June, following audit with a clear audit opinion. The final increase in rate take agreed by Council was 11.8%.

Representation Review

Consultation on the Representation Review Initial Proposal closed on 21 July. 14 submissions have been received. This included the proposal to extend the Methven Community Board boundary and reduce the number of elected members to 4 from 5 (total membership of the 6 including 2 appointed members), a small boundary change for the Ashburton ward, but no other changes to current representation arrangements.

The Representation Review hearing will be held on 7 August, with the Final Proposal to be confirmed by Council on 4 September. Depending on the decision at that point, it will be subject to appeal or objection for a month following notification via public notice.

Love Your Parks - Draft Reserve Management Plans consultation

The draft Reserve Management Plans are currently out for consultation, closing 4 August. Consultation material can be found here – [Love Your Parks](#). At the time of preparation, 20 submissions had been received, with none concerned with Methven parks and reserves.

The Reserve Management Plan hearing is planned for Thursday 5 September. It is proposed to adopt the Plan in October.

Solid Waste Bylaw review

Work is progressing on the Solid Waste Bylaw review, with consultation planned for the third quarter of this year.

Methven Strategic Plan

The LTP 2024-34 confirmed a project to develop a Methven Strategic Plan in Year 1. Officers are working on this and aiming to present a proposed approach to development at the September Board meeting.

Policy and Strategy Reviews/Development

Work is underway on several policy and strategy reviews, including the Sensitive Expenditure Policy, Procurement Policy, Local Approved Products Policy, and various property policies.

Work is also being scoped around potential development of a Property and Forestry strategy, and other strategy reviews planned for this year.

ADC Submissions

Submissions have been made since the last meeting on:

Organisation	Submission Summary	Type	Due Date	Status
NZTA	NZTA – Emergency Works policies and investment	Management	19 June	Lodged
StatsNZ	Modernising the Census	Management	19 June	Lodged
Primary Production Select Committee	Resource Management (Freshwater and Other Matters) Amendment Bill	Council	30 June	Lodged
Ministry of Transport	Land Transport Rule: Setting of Speed Limits 2024	Council	11 July	Lodged

6.2.2 Grants & Funding

Birdsong Initiative

An update from the Group on how the \$10k funding has been used is appended. **Page 15**

6.2.3 Governance

Elected Members' remuneration and allowances

The Remuneration Authority have released the 2024/25 Determination for elected members which took effect on 1 July. An increase of 3.7% has been applied to the annual remuneration of most elected members of local authorities, local boards and community boards. For Methven Community Board the increases are – Chair \$5,990 (\$5,776) and Members \$2,995 (\$2,888).

Elected member allowances remain at the current levels. Communications allowances of \$700 (Chair) and \$600 (each Member) will be paid in the 2024/25 year. The allowance recognises the elected members' use of their own internet and telephone for community board business.

6.3 Business Support

6.3.1 Finance Report

May 2024 income and expenditure report appended.

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6.3.2 Customer Request Management

The CRM report continues to focus on requests for service relating to roading, footpaths and water issues. Other activities subject to service requests (for example waste bin replacements and noise complaints), will be reported if there has been a significant issue.

The CRM report for the period is appended.

Pages 17-18

6.4 Compliance and Development

6.4.1 Building Services

The table shows 23 consents have been issued, 12 of which have been new housing (last year 27 of the consents were for houses). June 24 saw a flurry of activity with several houses being started as banks apply pressure on those who had not started (*Note: under the Building Act 2004, once a building consent is issued you have a year to start otherwise the consent is null and void*).

2023 Consents	Issued	Issued YTD	Value of Work	Value of Work YTD
January	5 (8)	5 (8)	\$1,640,000 (\$4,134,800)	\$1,640,000 (\$4,134,800)
February	4 (3)	9 (6)	\$844,150 (\$2,466,550)	\$2,484,150 (\$6,601,350)
March	6 (5)	15 (11)	\$3,434,700 (\$6,586,027)	\$5,918,850 (\$13,187,377)
April	5 (6)	20 (17)	\$811,982 (\$2,043,648)	\$6,730,832 (\$15,231,025)
May	11 (2)	31 (19)	\$1,655,062 (\$644,080)	\$8,385,894 (\$15,875,105)
June	7 (9)	38 (28)	\$1,780,092 (\$5,199,000)	\$10,165,986 (\$21,074,105)
July	10 (2)	48 (30)	\$2,332,200 (\$496,250)	\$12,498,186 (\$21,570,355)
August	1 (3)	49 (33)	\$1,500,000 (\$1,886,198)	\$13,998,186 (\$23,456,553)
September	6 (8)	55 (41)	\$983,106 (\$1,966,144)	\$14,981,292 (\$25,422,697)
October	2 (2)	57 (43)	\$1,295,760 (\$2,932,346)	\$16,277,052 (\$28,355,043)
November	3 (6)	60 (49)	\$1,721,884 (\$725,000)	\$17,998,936 (\$29,080,043)
December	6 (2)	66 (51)	\$1,438,721 (\$780,000)	\$19,437,657 (\$29,860,043)

Note: figures in brackets are for the corresponding month, the previous year.

2024 Consents	Issued	Issued YTD	Value of Work	Value of Work YTD
January	2 (5)	2 (5)	\$1,371,500 (\$1,640,000)	\$1,371,500 (\$1,640,000)
February	2 (4)	4 (9)	\$1,050,000 (\$844,150)	\$2,421,500 (\$2,484,150)
March	4 (6)	8 (15)	\$1,246,000 (\$3,434,700)	\$3,667,500 (\$5,918,850)
April	8 (5)	16 (20)	\$1,932,750 (\$811,982)	\$5,600,250 (\$6,730,832)
May	4 (11)	20 (31)	\$1,067,000 (\$1,655,062)	\$6,669,450 (\$8,385,894)
June	3 (7)	23 (38)	\$111,500 (\$1,780,092)	\$6,780,950 (\$10,165,986)
July	(10)	(48)	(\$2,332,200)	(\$12,498,186)
August	(1)	(49)	(\$1,500,000)	(\$13,998,186)
September	(6)	(55)	(\$983,106)	(\$14,981,292)
October	(2)	(57)	(\$1,295,760)	(\$16,277,052)
November	(3)	(60)	(\$1,721,884)	(\$17,998,936)
December	(3)	(66)	(\$1,438,721)	(\$19,437,657)

Note: figures in brackets are for the corresponding month, the previous year

6.4.2 Economic Development

- **Rural Banking Trial**

An application has been made through the Government Electronic Tender System (GETS). At the time of writing Officers have not heard an outcome from the tender process.

Hamish Riach
Chief Executive

Methven Birdsong Initiative report

Here's an update of Birdsong's status as regards \$10,000 grant from Methven Community Board

Allocation : \$10,000

Expenditure to date: \$929.15

- Signage \$276
- Traps \$381.77
- Materials \$142.40 (Hammer hardware)
- Spray paint \$14.11
- Other expenses \$114.87

The allocation will be used to set up a Trap Library in Methven.

Currently, we are preparing to test several different types of trap for effectiveness against Possums, Hedgehogs, Rats, Mustelids, as identified by Tracking Tunnel tests

Once we have results from the trap test, we will invest the bulk of the available grant into traps that best suit Methven's needs and make them available to property owners.

Our aim is to have a trap in every other garden in town.

Birdsong now has a formal Steering Group of seven charged with setting the initiative's agenda, plus two operational groups for Trapping and for the Garden of Harmony extension project once we get ADC ok on the ideas.

That's over 40 people from the community committed enough to sign up to help.

We have 6 DoC-trained trappers available.

We are intending to run an additional "trapping lite" course for would-be helpers

Mac McElwain : June 2024

Monthly Income and Expenditure Report - 139 - Methven Community Board
For the Month Ended 31 May 2024

	Month Actual	Year To Date Actual	Full Year Budget	Remaining Full Year Budget
Income				
Targeted Rates	12,755.38	140,118.48	148,349.00	8,230.52
Treasury Internal Recoveries	172.16	1,654.03	0.00	-1,654.03
Total Income	<u>12,927.54</u>	<u>141,772.51</u>	<u>148,349.00</u>	<u>6,576.49</u>
Expenditure				
Salary / Wages	1,329.26	15,941.99	17,378.00	1,436.01
Staff Training	0.00	0.00	1,042.96	1,042.96
Allowances	0.00	3,100.00	3,099.96	-0.04
Indemnity Insurance	0.00	1,990.01	1,720.95	-269.06
Conference Expenses	0.00	317.50	1,042.96	725.46
Staff Travel Costs	0.00	0.00	312.90	312.90
Subscriptions / Periodicals	0.00	275.00	286.83	11.83
Suppers & Receptions	0.00	697.49	328.55	-368.94
Advertising	0.00	108.70	0.00	-108.70
Grants	0.00	15,100.00	15,645.00	545.00
Donations	0.00	0.00	500.00	500.00
Sundry Expenditure	0.00	27,793.31	36,108.96	8,315.65
Rents / Leases	123.48	569.56	521.50	-48.06
Internal Rental	158.25	1,740.75	1,899.00	158.25
Executive Team	836.11	11,142.57	12,468.79	1,326.22
Treasury	137.11	1,075.77	1,269.50	193.73
Rates	206.37	1,676.04	865.03	-811.01
Communication	549.37	4,600.27	5,148.32	548.05
Community Services	5,980.28	48,741.06	58,743.30	10,002.24
Total Expenditure	<u>9,320.23</u>	<u>134,870.02</u>	<u>158,382.51</u>	<u>23,512.49</u>
Net Surplus/(Deficit)	<u>3,607.31</u>	<u>6,902.49</u>	<u>-10,033.51</u>	<u>-16,936.00</u>
Capital Expenditure				
	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>	<u>0.00</u>
Net Cash Movement	<u>3,607.31</u>	<u>6,902.49</u>	<u>-10,033.51</u>	<u>-16,936.00</u>
Cash Reserves				
Separate Reserves	0.00	0.00	10,034.00	
Plus Net Surplus/(Deficit)		6,902.49		
Less Capital Expenditure		0.00		
Closing Cash Reserves		<u>6,902.49</u>		

Methven Community Board CRM report – July 2024

CRM Request	Received on	Summary details	Completion date
CRM0100408/24	27/05/2024 10:03 AM	Animal Fouling - asking that signs be put up at Methven Dog Park reminding dog owners to pick up poop after their dogs.No sign there reminding people to do so.	29/05/2024
CRM0100440/24	05/06/2024 3:59 PM	Barking Dogs - Wayne Place / South Belt Methven	06/06/2024
CRM3300038/24	18/07/2024 2:34 PM	Bylaw complaint - either side of Methven on State Highway 77 of signs for real estate business.	<i>Request that signs be removed by 2/08/24</i>
CRM200059/24	08/06/2024 10:49 AM	Sewage overflow – Main St	
CRM200066/24	27/06/2024 11:52 AM	Blockage & Overflow - Abisko Lodge has blocked sewers	11/07/2024
RM0100451/24	CRM0100451/24	Dog Attack - Raelene reports her dogs being bitten by a Blue Heeler with three legs the Methven dog park on Dolma Street. Incident happened around three in the afternoon. Owner of the dog is on crutches and has no control over the dog. Driving green 4WD and is usually at the park in the afternoon. Raelene can be contacted on ph 0224797005	14/06/2024
CRM1600634/24	24/06/2024 11:15 AM	Drainage - Culverts- Main Street, Notes: drainage problem, always looks messy as it gets muddy with a little bit of rain and school kids parking their cars	24/06/2024
CRM1600662/24	01/07/2024 10:04 AM	Drainage - Culverts – Main Street Notes: culvert is blocked and full of leaves, flooding out onto main road when it rains, had more people parking in mud from school rugby games, swale doesn't drain away either, really bad look on the entrance to Methven. Apparently another drain was cleared last week but the blockage left in culvert.	08/07/2024
CRM2200040/24	18/06/2024 4:22 PM	Streetlights – When will streetlights in Methvens Memorial Crescent (West side) and Arrowsmith drive to be turned on. Both streets have titles issued and residents living on them. Surely they are paying rates and therefore should have streetlights for their safety etc.	21/06/2024
CRM3400059/24	18/07/2024 9:39 AM	Illegal Dumping – forwarded images of 5 Rubbish Bags thrown in Cardboard Bin at Super Liquor Methven. Found some receipts and documents with contact details of offender who also put a Car Battery in bin	18/07/2024
CRM100753/24	02/07/2024 2:25 PM	Leak/Burst pipe - Footpath/Toby - water leaking - Colcord Place	12/07/2024
CRM100802/24	20/07/2024 2:06 PM	Burst/leaking pipe on berm next to driveway of Methven Camping Ground - grounds and other neighbour have lost water pressure. Losing approx 3-4L per minute.	Current
CRM100750/24	02/07/2024 11:25 AM	Location of Services - Fire Hydrant (Dolma Street) has been sealed over. Please locate and open up.	3/07/2024
CRM3200017/24	05/07/2024 2:28 PM	Maintenance-- The Mall off Main St Methven Notes: can this area have some love and attention in laneway gardens and noticeboard area, mall entrance	05/07/2024
CRM100648/2	27/05/2024 3:59 PM	Water leak - Jackson Street in the road. Ground is very soft and tar seal is breaking away. Water is running down the road	5/06/2024
CRM3400056/24	05/07/2024 2:34 PM	Nuisance Litter - dropped a large amount of plastic all over the side of the road almost near Vaughns Road close to the RDR	09/07/2024
CRM2200033/24	04/06/2024 9:40 AM	Overhead Streetlights - Light not operating - Main Street	06/06/2024
CRM2300121/24	09/07/2024 4:09 PM	Overhanging trees – at the preschool 21 South Belt. Methven	10/07/2024
CRM1200075/24	18/07/2024 11:35 AM	Playgrounds and Walkways: Playground Equipment. Notes: Spinner might need a bit of grease doesn't seem to spin as easily as use to	18/07/2024
CRM1600540/24	05/06/2024 12:13 PM	Pot Holes- Damaged Road - Mackie Street	06/06/24
CRM1600708/24	08/07/2024 9:02 AM	Pot Holes - several potholes at the end of Morgan Street and into Hobbs Road.	15/07/2024
CRM100773/24	05/07/2024 3:50 PM	Water Pressure - Low Pressure - Dave of Methven Plumbing reports low pressure at the water meter and in the house of 34A Lochhead Crescent.	9/07/2024
CRM0900062/24	11/07/2024 12:12 PM	Abandoned Vehicle - Main Street <i>[Vehicle is registered and has current WOF – not deemed abandoned]</i>	11/07/24
CRM1600550/24	06/06/2024 3:27 PM	Damaged Street Sign: Methven Highway. Notes: Park sign damaged Main St sign off pole. Pole on a lean looks like it has been hit	13/06/2024 <i>(new post still required)</i>
CRM1600725/24	09/07/2024 4:32 PM	Signs - name blade missing from Racecourse Avenue at the Main St end.	Current
CRM1600558/24	10/06/2024 10:43 AM	Damaged Street Sign: Barkers Road Notes: Give Way sign has been pulled out / knocked over	13/06/2024
CRM0500076/24	04/06/2024 9:44 AM	Trip Hazard - Main Street. Notes: Chorus pit lid has lifted above the path height and caused me to trip. Looks like footpaths are not maintained here.	25/06/2024

CRM0500077/24	04/06/2024 9:51 AM	Trip Hazard - Fallen Tree Main Street. Notes: Tree has been cut down in the pavement vicinity some time ago but the roots have risen the pavement significantly and caused it extensive damage. The tree remains should be removed.	Current
CRM0500078/24	05/06/2024 10:54 AM	Trip Hazard-- SSS with image, no background, looks like it could be near the Brown Pub	17/06/2024
CRM0500080/24	10/06/2024 9:27 AM	Trip Hazard : Cameron Street Notes: Curb needs fixing as a request has been in since November	26/06/2024
CRM3700010/24	15/07/2024 8:39 AM	Unauthorised, potentially unconsented shed, heater, addition to pole shed and conversion of bedroom of main house to kitchenette/dining with separate entrance and lockable door in hallway to separate unit (Dolma St)	Current
CRM0700002/24	01/07/2024 10:38 AM	Unsanitary - rubbish heap that is against the fence that borders property Colcord Place.	01/07/2024
CRM400023/24	04/07/2024 11:34 AM	Water has left a green scum on inside of kettle, water tastes horrible - South Belt	Current
CRM100741/24	28/06/2024 6:51 PM	Water quality - cloudy water - Racecourse Avenue.	2/07/2024
CRM100760/24	03/07/2024 4:19 PM	Water quality - water has a clear green tingle to it and is tasting terrible. Also mentioned that her toby at the end of the gate needs to be looked at - not sure if related to colour and taste. Has noticed these changes over the last 3 days.	5/07/2024

Methven Community Board

Terms of Reference

Purpose

The purpose of the Methven Community Board is to represent the Methven community's interests in Council decision-making in a manner that promotes the current and future interests of the community. The Board's role is as set out in Section 52 of the Local Government Act 2002, to give effect to the purpose of local government in Section 10 of the Local Government Act 2002.

Membership

Membership of the Committee comprises:

- Kelvin Holmes (Chair)
- Richie Owen (Deputy Chair)
- Megan Fitzgerald
- Robin Jenkinson
- Allan Lock
- Cr Liz McMillan (Western Ward Councillor)
- Cr Rob Mackle (Western Ward Councillor)

The quorum is four members.

Meeting Frequency

The Methven Community Board will meet on a six (6) weekly cycle, or more frequently on an as-required basis as determined by the Board and Council.

Committee members shall be given not less than 5 working days' notice of meetings.

Meeting and administrative support will be provided by Council's governance and community services staff.

Roles and Function

The Methven Community Board's functions, duties and powers are set by statute as well as delegated by Council. The Board's delegations are as set out in the Local Government Act 2002 (s52) –

- represent, and act as an advocate for, the interests of its community
- consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board
- maintain an overview of services provided by the territorial authority within the community
- prepare an annual submission to the territorial authority for expenditure within the community
- communicate with community organisations and special interest groups within the community
- undertake any other responsibilities that are delegated to it by the territorial authority.

Delegation

1. Council shall consult with the Board on issues that impact on Methven community's area and allow sufficient time for the Board's comments to be considered before a decision is made.
2. Consider matters referred by Council officers, and Council, including reports relating to the provision of Council services within the Methven Community Board area, and make submissions or recommendations in response to those matters as appropriate.
3. Represent the interests of the Methven Community at Council, committee or subcommittee meetings when a motion under debate relates to a matter that the Board considers being of particular interest to Methven residents.
4. Monitor the Board's budget and approve criteria for, and disbursement of, discretionary funding as approved through the LTP or annual plan.
5. Promote and identify opportunities for Methven to support economic growth.
6. Appoint representatives to the Mt Hutt Memorial Hall Board and the Methven Reserve Board.

This will include:

- a) monitoring and keeping Council informed of Methven community aspirations and the level of satisfaction with Council provided services through proactive engagement with residents;
- b) providing input in to Council's Long Term Plan and Annual Plan, giving a local perspective on the levels of service, expenditure, rate impacts and priorities;
- c) providing input into strategies, policies, bylaws and plans that impact on the Board's area;
- d) providing input into proposed District Plan changes.

Communications

- The Methven Community Board Chair will, on behalf of the Board, undertake to meet regularly with the Mayor and/or Council's Chief Executive (or nominated officer) to provide two-way updates on what the Council and the Board have been and propose to be involved in.
- All information released to the media on behalf of the Methven Community Board shall be through the Chair, or his nominee, with assistance from Council's Communications resources.

Reporting

The Methven Community Board will report to Council.

Adopted

Adopted by Council 29/10/20

[updated Board membership May 2023]