

## *Council Minutes – 15 November 2023*

Minutes of the Council meeting held on Wednesday 15 November 2023, commencing at 1pm in the Council Chamber, 137 Havelock Street, Ashburton.

### **Present**

Deputy Mayor Liz McMillan (Chair); Councillors Carolyn Cameron, Russell Ellis, Phill Hooper, Lynette Lovett, Rob Mackle, Tony Todd and Richard Wilson.

### **In attendance**

Hamish Riach (Chief Executive), Toni Durham (GM Democracy & Engagement), Jane Donaldson (GM Strategy & Compliance), Leanne Macdonald (GM Business Support), Neil McCann (GM Infrastructure & Open Spaces), Sarah Mosley (GM People & Facilities), Janice McKay (Communications Manager) and Phillipa Clark (Governance Team Leader).

Staff present for the duration of their reports: Mark Low (Strategy & Policy Manager), Femke van der Valk (Corporate Planner), Bert Hofmans (Open Spaces Planner), Christian Chukwuka (Ecologist/Biodiversity Officer), Andrew Guthrie (Assets Manager) and Simon Worthington (Economic Development Manager).

### **1 Apologies**

His Worship the Mayor, Neil Brown and Cr Leen Braam

Sustained

### **2 Extraordinary Business**

Nil.

### **3 Declarations of Interest**

*Item 11* – Cr Cameron gave notice she will withdraw from debate and decision.

### **Presentation**

EA Networks – 3.12pm-3.43pm

### **4 Confirmation of Minutes – 31/10/23**

**That** the minutes of the Council meeting held on 31 October 2023, be taken as read and confirmed.

Todd/Hooper

Carried

### **5 Audit & Risk Committee – 25/10/23**

**That** Council receives the minutes of the Audit & Risk Committee meeting held on 25 October 2023.

Cameron/Ellis

Carried

### **6 Mayfield Reserve Board mower shed**

**That** Council uplifts the Mayfield Reserve Board mower shed matter that was left to lie on the table at the 31 October 2023 Council meeting.

Lovett/Todd

Carried

1. **That** Council approves \$58,000 in capital expenditure for the construction of a mower and equipment shed on the Mayfield Reserve.
2. **That** the funding be sourced from the Rural Beautification Reserve which has a balance of \$392,000 as of 30 June 2023.

Todd/Cameron

Carried

## 7 Representation Review Early Engagement

**That** Council approves the Representation Review early engagement document for community consultation from Wednesday 22 November until Sunday 17 December 2023.

Hooper/Lovett

Carried

## 8 Mt Hutt Memorial Hall – Fees and Charges

**That** Council approves the updated Mt Hutt Memorial Hall fees and charges schedule for 2023/24.

Wilson/Hooper

Carried

## 9 Ashton Beach Enhancement Project

1. **That** Council accepts the Department of Conservation’s decision on the Wildlife Act Authority Application and discontinues investigating the establishment of a motorcycle park on Council land near Ashton Beach.
2. **That** Council acknowledges Ashburton Motorcycle Club’s efforts and willingness to be a key partner within the proposed project, had consent been granted.
3. **That** Council permits the Ashburton Motorcycle Club to transfer the grant funding they received and held since 2020 for any infrastructure improvements at the Trevors Road Motorbike Park, including noise mitigation measures to the satisfaction of the Group Manager Compliance and Development.

Lovett/Todd

Carried

## 10 Destination Management Plan

Council heard that the Destination Management Plan has been endorsed by Selwyn and Waimakariri District Councils and the Banks Peninsula Community Board. The Plan is also being presented to Christchurch City Council today.

1. **That** Council notes receipt of the final Destination Management Plans (DMP) for Ōtautahi Christchurch Waitaha Canterbury.

Cameron/Lovett

Carried

2. **That** Council notes that there is no implementation budget associated with the plan, however the recommendations within it help guide any existing fund expenditure and prioritisation desired by the community in the future.

Ellis/Hooper

Carried

3. **That** Council endorses the 2023-2030 Ōtautahi Christchurch Waitaha Canterbury Destination Management Plan and confirm that ChristchurchNZ, in their role as the Canterbury Regional Tourism Organisation, should adopt the plan for the Canterbury region.

Todd/Wilson

Carried

Cr Cameron withdrew from the meeting for this item.

## 11 Approval of Water Race Sharing by Hekeao Hinds Water Enhancement Trust

The recommendation to approve conveyance using all HHWET races of interest was not fully supported. Councillors commented on the risk of allowing another user when decisions are still to be made on race closures and where MAR sites are to be located.

The Assets Manager advised that the proposed consent identifies the sites and Council could choose to approve use subject to HHWET getting their consent.

It was instead suggested that approval be given for HHWET to use the trial race only.

1. **That** in accordance with Option 2, Council approves conveyance through the use of the Hekeao Hinds Water Enhancement Trust trial race only, and provides agreement in principle of the construction of all structures necessary to facilitate race sharing of this race system only. Final approval of the structures is delegated to Council officers.
2. **That** all works and costs associated with giving effect to race sharing shall be met by Hekeao Hinds Water Enhancement Trust. This includes the intake and discharge infrastructure and includes culvert5 and race upgrades where necessary.

Wilson/Lovett Carried

## 12 Financial Report

**That** Council receives the September 2023 financial variance report.

Ellis/Todd Carried

## 13 Councillor Reports

**That** Council receives the report from Cr Todd.

Lovett/Wilson Carried

## 13 Mayor's Report

### • LGNZ – Special General Meeting

**That** the Mayor be authorised to vote on behalf of Council at the Local Government New Zealand Special General Meeting on 11 December 2023, and (in the Mayor's absence) the Deputy Mayor be the alternate presiding delegate.

Cameron/Lovett Carried

### • Mayor's calendar

It was noted that the Airport User Group meeting on 14 November was cancelled.

**That** Council receives the Mayor's report.

McMillan/Lovett Carried

## Business transacted with the public excluded – 2.23pm

**That** the public be excluded from the following parts of the proceedings of this meeting, namely – the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No	General subject of each matter to be considered:	In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:
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<b>15</b>	Audit & Risk Committee 25/10/23	Section 7(2)(a)	Protection of privacy natural persons
<b>16</b>	Lake Hood Management [now in open meeting]	Section 7(2)(h)	Commercial activities
<b>17</b>	EA Networks Ltd	Section 7(2)(h)	Commercial activities

Ellis/Cameron

Carried

Council resumed in open meeting at 2.26pm

### Welcome to Staff

Katie Perry, People & Capability Manager introduced the new Roading & Safety Technician, Georgie Wilson.

Council also acknowledged the long service of three Open Spaces team members – Paul Trott (15 years), Philip Breen (5 years) and Bernize Butters (5 years); and Senior Policy Advisor Richard Mabon (5 years).

Council adjourned from 2.35pm until 2.55pm

### Business transacted with the public excluded now in open meeting

- **Lake Hood Management Ltd [Resolution of Council 4/10/23]**

- 1. That** Council agrees, subject to final contract negotiations, to enter into a five year ‘open-book’ contract with Ashburton Contracting Limited (“ACL”) for the management of Lake Hood commencing on 1 July 2024.
- 2. That** Council agrees, subject to final contract negotiations, to enter into a five year ‘open-book’ contract, for ACL to purchase and operate a weed harvester at Lake Hood.
- 3. That** Council agrees to grant an exception from Council’s Procurement Policy to enable direct procurement with ACL for the Lake Hood management and weed harvester contracts.
- 4. That** Council delegates to the Chief Executive the power to approve and sign the lake management and weed harvester contracts (subject to remaining within the overall approved budget).

Cameron/Hooper

Carried

The meeting concluded at 4.03pm.

**[Confirmed by Council on 6 December 2023]**

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MAYOR