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## *Council Minutes – 30 October 2024*

Minutes of the Council meeting held on Wednesday 30 October 2024, commencing at 1.00pm in the Hine Paaka Council Chamber, Te Whare Whakaterere, 2 Baring Square East, Ashburton.

### **Present**

His Worship the Mayor, Neil Brown; Deputy Mayor Liz McMillan and Councillors Leen Braam, Carolyn Cameron, Russell Ellis, Phill Hooper, Lynette Lovett, Tony Todd and Richard Wilson.

### **In attendance**

Hamish Riach (Chief Executive), Toni Durham (GM Democracy & Engagement), Ian Hyde (GM Compliance & Development), Neil McCann (GM Infrastructure & Open Spaces), Sarah Mosley (GM People & Facilities), Tania Paddock (Acting GM Business Support) and Phillipa Clark (Governance Team Leader).

Staff present for the duration of their reports: Femke Van der Valk (Acting Strategy & Policy Manager), Mark Chamberlain (Roading Manager), Mel Neumann (Policy Advisor), Tayyaba Latif (Policy Advisor), Erin Register (Finance Manager), Katie Perry (People & Capability Manager) Andrew Guthrie (Assets Manager) and Hernando Marilla (Operations Manager).

### **1 Apologies**

Cr Rob Mackle

Sustained

### **2 Extraordinary Business**

Nil.

### **3 Declarations of Interest**

Nil.

### **Public Forum – CBD Retailers**

Representing a group of CBD retailers, Jolene Laxton and Richard Wilson spoke about the negative impact on businesses when roads are closed for events. They acknowledged that events such as the recent market day bring people to town, but said they don't necessarily bring people into the shops. The issue is mainly about closing streets for the whole day and there could be some flexibility – e.g. the Santa Parade for a shorter period of closure at a weekend.

The retailers would like to see future market days relocated to Baring Square East or the Domain. They would support closure from Havelock Street to Cameron Street and suggested that communication with affected businesses, prior to a road closure application being lodged with Council, be part of the application process.

The presentation concluded at 1.20pm.

**That** an officer report be requested on the issues and options associated with road closures in the Ashburton CBD.

Mayor/Cameron

Carried

#### 4 Confirmation of Minutes

- **Council – 16/10/24**

**That** the minutes of the Council meeting held on 16 October 2024, be taken as read and confirmed.

McMillan/Todd

Carried

#### 5 Methven Community Board

**That** Council receives the minutes of the Methven Community Board meeting held on Monday 21 October 2024.

Hooper/Lovett

Carried

#### 6 Adoption of 2023/24 Annual Report

Audit NZ has today issued Council with an unmodified opinion.

Officers noted minor changes and requests from Council for some further information. It was agreed that the Annual Report will be included for discussion on the next Audit & Risk Committee agenda.

1. **That** Council adopts the 2023/24 Annual Report for the Ashburton District Council.
2. **That** Council authorises the Chief Executive to make any minor amendments to the final Annual Report as a result of Audit New Zealand's request, and reports any changes to Council.

Mayor/McMillan

Carried

#### 7 2024/25 Council Funded Roading

1. **That** Council spends the Council LTP budgeted share of the reduced subsidised budget for 2024/25 (\$2,458,000), on 50km of re-sealing; and
2. **That** any remaining funding, if available, be applied to the other work categories:
  - a) Environmental maintenance
  - b) Network service maintenance
  - c) Traffic services renewals
  - d) Drainage renewals
  - e) Footpath maintenance
  - f) Footpath renewal
  - g) Local road improvements
  - h) Road safety promotion

Mayor/Lovett

Carried

A show of hands gave 6 for and 3 against  
Cr Cameron recorded her vote against the motion

#### 8 Water Services Delivery Plan 2025

1. **That** Council commences work on determining its future water services delivery arrangements, as required under the Local Government (Water Services Preliminary Arrangements) Act 2024.
2. **That** Council focuses its water services arrangements work on an in-house model, a single-Council CCO model and a single-Council CCO with an existing local Board-governed entity model.

McMillan/Braam

Carried

#### Welcome to Staff

Katie Perry, People & Capability Manager, introduced new staff – Brad Thompson (Planning), Mohamed Abozed (GIS Team Leader) and Tracey Clark (Customer Services).

Council also acknowledged 10 years' long service of Maryann Cowan (Senior Museum Curator), Ange Reid (Aqua Instructor), Mel Perriton (Aqua Instructor), Bev Stevens (Swim Instructor) and Richard Wood (Sport & Recreation Manager).

Council adjourned for afternoon tea from 3pm to 3.22pm.

### MTFJ Outward Bound

William Brown was welcomed to the meeting. William was identified by the Mayors' Taskforce for Jobs as an ideal person to participate in Outward Bound. He spoke positively about the experience and the confidence it has given him to pursue his goals. He acknowledged the support that he received from Mayors' Taskforce for Jobs and thanked Council for the opportunity to speak today.

### 9 S17A Service Delivery Review – Emergency Management

1. **That** Council receives the Emergency Management section 17A review, as attached in Appendix 1.
2. **That** Council continues to deliver the Emergency Management service in-house.

Hooper/Braam Carried

### 10 Development of a Climate Change & Sustainability Strategy

**That** Council develops a Climate Change & Sustainability Strategy using the proposed process and timeline.

McMillan/Cameron Carried

### 11 Local Government Official Information & Meetings Act 1987 Requests Policy

**That** Council adopts the Local Government Official Information & Meetings Act 1987 Requests Policy 2024, as attached in Appendix 4.

Todd/Lovett Carried

### 12 Representation Review – Project update

**That** Council receives the report.

Braam/Cameron Carried

### 13 2025 Schedule of Council Meetings

**That** Council adopts the 2025 schedule of Council and Methven Community Board meetings.

Lovett/Todd Carried

### 14 Financial Report

**That** Council receives the September 2024 financial variance report.

Wilson/Ellis Carried

### Business transacted with the public excluded – 4.05pm

**That** the public be excluded from the following parts of the proceedings of this meeting, namely – the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

Item No	General subject of each matter to be considered:	In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:	
15	Council – 16/10/24 <ul style="list-style-type: none"> <li>• Land exchange</li> <li>• Ashburton Business Estate</li> </ul>	Section 7(2)(h) Section 7(2)(h)	Commercial activities Commercial activities

	<ul style="list-style-type: none"> <li>• CE Annual Review [Now in open meeting]</li> <li>• ACL Directors' fees</li> <li>• CE recruitment process</li> </ul>	Section 7(2)(a)	Protection of privacy of natural persons
<b>16</b>	People & Capability Quarterly Report	Section 7(2)(a)	Protection of privacy of natural persons
<b>17</b>	Award of Contract WATE 0389	Section 7(2)(h)	Commercial activities

Braam/Ellis

Carried

### Business transacted with the public excluded now in open meeting

- **Award of Contract WATE0389 – Ashburton water treatment plant upgrades**

**That** Council awards contract WATE0389 Package 2 - Ashburton Water Treatment Plant Upgrades 2024-2025 to Ashburton Contracting Limited in the amount of Two Million, Seven Hundred and Fifty Thousand, Seven Hundred and Seventy- Five Dollars and eighty-one cents (\$2,750,775.81).

Lovett/Braam

Carried

- **Lethams Road land exchange [Council 16/10/24]**

**That** Council:

- approves** the acquisition of 0.4875ha of land defined as Section 2 SO 481381 (“Required Land”) and being part of the land currently held in Record of Title CB34D/278 owned by Ranui Partnership Limited and currently being utilised as public road;
- authorises** the seeking of approval from the Minister for Land Information to stop that part of Lethams Road defined as Section 4 SO 481381 (“Section 4”) pursuant to section 116(1) of the Public Works Act 1981 and, in its regulatory capacity pursuant to section 116(2)(d) grants its approval to stop the same;
- approves** the vesting of Section 4 in Ranui Partnership Limited pursuant to section 117(3)(a) of the Public Works Act 1981 and, pursuant to section 120(3) of the Public Works Act 1981, approves the amalgamation of Section 4 with the balance of the Ranui Partnership Limited’s land currently held in Record of Title CB34D/278;
- approves** a request to the Minister for Land Information to declare the Required Land as road under section 114(1) Public Works Act 1981;
- agrees** to pay the sum of \$13,256.00 plus GST (if any) in part payment of compensation for the Required Land, plus additional compensation of \$2,950 in accordance with section 72C of the Public Works Act 1981;
- agrees**, in the event that the Minister for Land Information declines to declare Section 4 as stopped, to pay the sum of \$29,500.00 plus GST (if any), rather than \$13,256.00 plus GST (if any), as compensation for the acquisition of the Required Land, plus additional compensation of \$2,950 in accordance with section 72C of the Public Works Act 1981; and
- authorises** the Chief Executive to sign any documentation required to give effect to this resolution.

Ellis/Braam

Carried

The meeting concluded at 5.06pm.

**[Confirmed by Council 20 November 2024]**

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MAYOR