

# Ashburton District Council

## AGENDA

---

### **Notice of Meeting:**

A meeting of the Ashburton District Council will be held on:

**Date:** Wednesday 5 March 2025

**Time:** 1pm

**Venue:** Hine Paaka Council Chamber  
Te Whare Whakatere, 2 Baring Square East, Ashburton

### **Membership**

Mayor	Neil Brown
Deputy Mayor	Liz McMillan
Members	Leen Braam
	Carolyn Cameron
	Russell Ellis
	Phill Hooper
	Lynette Lovett
	Rob Mackle
	Tony Todd
	Richard Wilson

## Meeting Timetable

Time	Item
<b>1.00pm</b>	Council meeting commences
<b>1.05pm</b>	Public Forum – Darel Hall, GM Cholmondeley Children’s Centre
<b>2.30pm</b>	Ashburton Contract Ltd (PE)

### 1 Apologies

### 2 Extraordinary Business

### 3 Declarations of Interest

Members are reminded of the need to be vigilant and to stand aside from decision making when a conflict arises between their role as an elected representative and any private or other external interest they might have.

### Minutes

4	Council – 19/02/25	<b>3</b>
5	Audit & Risk Committee – 12/02/25	<b>6</b>
6	Three Waters Committee – 12/02/25	<b>8</b>

### Reports

7	Triennial elections 2025 – Order of candidates’ names	<b>11</b>
8	Ashburton Car Club Road Closure – Sealed Autocross	<b>16</b>
9	Financial Variance Report – January 2025	<b>22</b>

### Business Transacted with the Public Excluded

<b>10</b>	Council – 19/02/25		<b>PE 1</b>
	• P&C report	Section 7(2)(a) Protection of privacy of natural persons	
	• Land purchase	Section 7(2)(h) Commercial activities	
	• Methven & Foothills Birdsong Initiative Trust	Section 7(2)(h) Commercial activities	
<b>11</b>	Audit & Risk Committee – 12/02/25		<b>PE 2</b>
	• H&S report	Section 7(2)(a) Protection of privacy of natural persons	
<b>12</b>	Local Water Done Well	Section 7(2)(h) Commercial activities	<b>PE 3</b>
<b>13</b>	Ashburton Contracting Ltd Quarterly report	Section 7(2)(h) Commercial activities	<b>Report circulated</b>
<b>14</b>	Executive Committee CE Recruitment process	Section 7(2)(a) Protection of privacy of natural persons	<b>PE 14</b>

---

## **4. Council Minutes – 19 February 2025**

Minutes of the Council meeting held on Wednesday 19 February 2025, commencing at 3.00pm in the Hine Paaka Council Chamber, Te Whare Whakatere, 2 Baring Square East, Ashburton.

### **Present**

His Worship the Mayor, Neil Brown; Deputy Mayor Liz McMillan and Councillors Leen Braam, Carolyn Cameron, Russell Ellis, Phill Hooper, Lynette Lovett, Rob Mackle, Tony Todd and Richard Wilson.

### **In attendance**

Hamish Riach (Chief Executive), Helen Barnes (GM Business Support), Toni Durham (GM Democracy & Engagement), Ian Hyde (GM Compliance & Development), Neil McCann (GM Infrastructure & Open Spaces), Sarah Mosley (GM People & Facilities), and Phillipa Clark (Governance Team Leader).

Staff present for the duration of their reports: Mark Low (Strategy & Policy Manager), Femke van der Valk (Corporate Planner), Richard Mabon (Senior Policy Advisor), Tayyaba Latif (Policy Advisor), Rick Catchpowle (Regulatory Manager), Tania Paddock (Legal Counsel), Renee Julius (Property Manager).

### **1 Apologies**

Nil.

### **2 Extraordinary Business**

Nil.

### **3 Declarations of Interest**

Nil.

### **4 Confirmation of Minutes**

#### **- Council – 5/02/25**

**That** the minutes of the Council meeting held on 5 February 2025, be taken as read and confirmed.

Cameron/Todd

Carried

### **5 Methven Community Board – 27/01/25**

**That** Council receives the minutes of the Methven Community Board meeting held on 27 January 2025.

McMillan/Todd

Carried

### **6 Biodiversity Advisory Group – 3/02/25**

**That** Council receives the minutes of the Biodiversity Advisory Group meeting held on 3 February 2025.

Lovett/Wilson

Carried

- **Implication of cats on native biodiversity**

**That** Council investigates a formal cat management policy.

Todd/Cameron

Carried

## **7 Mid-year performance and Strategy & Plan report 2024-25**

Council noted that drinking water quality is reported annually. An explanation of the new DIA water supply compliance rules has been requested and will be addressed at the Three Waters Committee meeting on 26 March. This Committee will also discuss water loss from the reticulated systems.

1. **That** Council receives the mid-year non-financial performance report.
2. **That** Council receives the mid-year progress report on the Climate Resilience Plan.

Hooper/Braam

Carried

## **8 Submission on the Local Government (Water Services) Bill**

1. **That** Council approves the draft submission on the Local Government (Water Services) Bill and directs the Chief Executive to lodge the submission with the Finance & Expenditure Select Committee.
2. **That** Council authorises the Mayor and Chief Executive to approve the final wording of any amendments to the draft Submission made at the Council meeting, if necessary.

Cameron/Hooper

Carried

## **9 Parking in Ashburton CBD**

Council asked for a review of the short-term parking time restrictions still in existence on Havelock Street (adjacent to the old Library) and an update on the parking space adjacent to Balmoral Hall, i.e. timeline for demolition and if parking is to be paid. Officers will prepare a report.

1. **That** Council receives the report.
2. **That** Council continues to monitor the situation and directs staff to undertake further investigation, including appropriate technical reports on parking in the Ashburton Central Business District, reporting back to Council in August 2026.

McMillan/Braam

Carried

## **10 Mayor's Report**

- **Canterbury Biodiversity Strategy Revitalisation**

**That** Councillors Braam and Wilson be appointed as representatives on the Canterbury Biodiversity Strategy Revitalisation steering group.

Todd/Lovett

Carried

The Mayor's report was updated to note that the Mayor, Deputy Mayor and CE met with James Meager on 31 January and that the meeting with Bill Thomas has been rescheduled.

**That** Council receives the Mayor's report.

Mayor/Cameron

Carried

**Business transacted with the public excluded – 3.48pm**

**That** the public be excluded from the following parts of the proceedings of this meeting, namely – the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>Item No</b>	<b>General subject of each matter to be considered:</b>	<b>In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:</b>	
<b>11</b>	Council 5/02/25 <ul style="list-style-type: none"><li>• P&amp;C quarterly report</li><li>• Land purchase</li></ul>	Section 7(2)(a) Section 7(2)(h)	Protection of privacy of natural persons
<b>12</b>	Methven & Foothills Birdsong Initiative Trust	Section 7(2)(h)	Commercial activities

McMillan/Wilson

Carried

Council concluded at 3.56pm.

Confirmed 5 March 2025

-----  
MAYOR

---

## **5. Audit & Risk Committee – 12 February 2025**

Minutes of the Audit & Risk Committee meeting held on Wednesday 12 February 2025, commencing at 1.00pm, in the Hine Paaka Council Chamber, Te Whare Whakaterere, 2 Baring Square East, Ashburton.

### **Present**

Mayor Neil Brown, Councillors Russell Ellis (Chair), Leen Braam, Carolyn Cameron, Liz McMillan, Richard Wilson and Murray Harrington (via MS Teams)

*Due to technical difficulties Murray was unable to view the PE section of the meeting.*

### **Also present:**

Crs Phill Hooper, Lynette Lovett, Rob Mackle and Tony Todd

### **In attendance**

Hamish Riach (CE), Sarah Mosley (GM People & Facilities), Helen Barnes (GM Business Support) Neil McCann (GM Infrastructure & Open Spaces) and Carol McAtamney (Governance Support).

Staff present for the duration of their reports:

Erin Register (Finance Manager), Lauretta Artz (Accountant), Tania Paddock (Legal Counsel), Richard Wood (Sport & Recreation Manager) and Katie Perry (People & Capability Manager).

### **1 Apologies**

Nil.

### **2 Extraordinary Business**

Nil.

### **3 Declarations of Interest**

Nil.

### **4 Confirmation of Minutes**

**That** the minutes of the Audit & Risk Committee meeting held on 27 November 2024 be taken as read and confirmed.

Cameron/Wilson

Carried

### **5 Civic Financial Services – Statement of Intent 2025**

**That** the Audit & Risk Committee receives Civic Financial Services Limited’s Statement of Intent for 2025.

McMillan/Braam

Carried

**6 Riskpool Update**

**That** the Audit and Risk Committee recommends that Council receives the update from Riskpool on:

- a. Riskpool’s progress on winding up; and
- b. Council’s ongoing liability, including the anticipated further call on members in March 2025.

Cameron/McMillan Carried

**7 EA Networks Centre Income and Expenditure**

**That** the EA Networks Centre financial report for December 2024 be received.

Braam/Ellis Carried

**8 Bancorp Treasury Report – December 2024**

**That** the Bancorp Treasury report for the December 2024 quarter be received.

Cameron/Wilson Carried

**9 Management of Accounts Receivable**

**That** the Audit and Risk Committee receives the accounts receivable report.

Wilson/McMillan Carried

**Business transacted with the public excluded – 1.26pm**

That the public be excluded from the following parts of the proceedings of this meeting, namely – the general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under Section 48 (1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution are as follows:

<b>Item No</b>	<b>General subject of each matter to be considered:</b>	<b>In accordance with Section 48(1) of the Act, the reason for passing this resolution in relation to each matter:</b>	
10	Audit & Risk Committee minutes	Section 7(2)(a)	Protection of privacy of natural persons
11	Health and Safety Report	Section 7(2)(a)	Protection of privacy of natural persons

Cameron/Mayor Carried

The meeting concluded at 1.56pm.

## 6. *Three Waters Committee – 12 February 2025*

Minutes of the Three Waters Committee meeting held on Wednesday 12 February 2025, commencing at 10.30am, in the Hine Paaka Council Chamber, Te Whare Whakare, 2 Baring Square East, Ashburton.

### **Present**

Mayor Neil Brown; Councillors Russell Ellis (Chair), Phill Hooper, Lynette Lovett, Liz McMillan and Tony Todd.

Also present: Crs Rob Mackle and Richard Wilson.

### **In attendance**

Hamish Riach (CE), Neil McCann (GM Infrastructure & Open Spaces), Helen Barnes (GM Business Support), Andrew Guthrie (Assets Manager), Hernando Marilla (Operations Manager), Ulrich Glasner (Water Services Manager), and Heather Stoddart (Governance Support).

#### **1 Apologies**

Nil.

#### **2 Extraordinary Business**

Nil.

#### **3 Declarations of Interest**

Nil.

#### **4 Confirmation of Minutes – 5/12/24**

**That** the minutes of the Three Waters Committee meeting held on 5 December 2024, be taken as read and confirmed.

McMillan/Todd

Carried

#### **5 Three Waters Operations**

##### **5.1 General operations and maintenance activities**

- **CRMs**

Most priority CRMs were closed off within two hours and the stormwater ones closed off within one week. Officers are working on mapping CRMs and will include a link in the Three Waters Committee agenda which explains the CRM locations.

##### **5.2 Ocean Farm**

The verbal update to Councillors regarding the fertiliser activity and use of drones for herbicides spraying will be reported at the next meeting.

Clarification was given regarding the amount per head for sheep grazing stock per week. Upon investigation it was confirmed sheep grazing is \$2.75/head/week.



## 6 Projects

- **UV and Filtration Upgrades – Hinds, Mayfield & Dromore\* [Package 1]**

Hinds is almost complete; installation next week and the commission will follow.

Dromore still has a few more issues and Ulrich will be meeting next week with the landowner regarding access to a portion of his land.

- **UV and Filtration Upgrades – Tinwald, Rakaia & Chertsey [Package 2]**

Officers are still gauging the efficiency of the drying beds as it has only been a month in operation. Weather has affected the sludge beds, but there are 12 sludge beds in place.

Re the future of the old sludge irrigation field, officers are considering the option to absorb it into the effluent pasture and are investigating suitability of the area. Contaminated soil would need to go into landfill with additional costings.

- **Drinking water laboratory Accreditation**

Subject to no issues arising from IANZ, it will be 6-8 weeks before the drinking water lab will be fully accredited.

- **NE Ashburton Watermain Extension**

Engineering plans have been prepared for these watermains. Consultation is planned to get underway in March. Currently in a concept design stage to see if there is a need to be serviced with wastewater also and connect to existing network.

- **Drinking water acceptable solution for mixed use rural water supplies – TA engagement**

Update next meeting, following on from the outcome from the TA workshop.

- **NE Ashburton Wastewater Servicing Concepts**

ADC asked BECA to do some work regarding the limits to their service, before it comes to the Committee. The concept looks like three network pumpstations. The GIS Network report will help confirm the options. Progress is being made and a report back to the Committee at next meeting.

- **Ocean Farm Irrigation Investigation**

Needs to progress faster rather than slower as Ocean Farm needs to be compliant.

- **Leak Detection**

Ongoing measurements using the non-revenue metering. ADC engaged a specialist leakage company which do acoustic monitoring to identify areas of concern. Reports back from the contractor will be shared with the Committee.

## 7 Drinking Water Compliance

Still working on developing a reporting format. Engaged another party to do our compliance reporting and expecting to see the report from the third party by the end of the month. They want to review this reporting so that they can make a decision on the format of reporting back to the Committee.

## 8 RMA Consent Compliance

Provided a 'helicopter' view of all the consents related to the three waters. Used the latest data that Council has to assemble the data.

This will provide a visual for the Committee to see where some of the problems are. Council has 6 weekly liaison meetings with ECan. This provides insight to the ECan staff about the limitations and constraints that ADC works to.

It was noted that the comment in the report *'this has been a long-standing issue for ADC to budget constraints'* will be removed as the officer agreed it was inaccurate.

- **Wetlands at Ocean Farm**

No active intent at the moment as there are other issues requiring officers' focus.

Deterioration of the water through the wetland is causing the non-compliance that they have. Confirmed that it is avian related. The main concern is around irrigation and it is an issue officers are aware of. Focusing efforts on the irrigation.

The meeting concluded at 11:19am.

---

## ***7. Triennial Elections 2025 – order of candidates’ names***

Author *Phillipa Clark; Governance Team Leader*  
Executive Team Member *Toni Durham; GM Democracy & Engagement*

### **Summary**

- This report is to update Council on the arrangements for the 2025 triennial elections and establish the order in which candidates’ names are to be shown on the voting documents.

### **Recommendation**

1. **That** the report be received.
2. **That** the names of the candidates for the 2025 Ashburton District Council triennial elections, and any subsequent by-elections, be arranged on the ballot paper in random order.

## Background

1. The triennial elections for Ashburton District Council will be held on 11 October 2025.
2. Council has contracted electionz.com to manage its 2025 elections with Anthony Morton appointed as Electoral Officer.
3. Council's 2025 elections will be conducted using the First Past the Post (FPP) electoral system.
4. Council may decide whether candidate names are to be arranged on the voting documents in alphabetical order of surname, pseudo-random order or random order.
5. In the absence of any Council resolution approving another arrangement, legislation provides for a default position of alphabetical order of surname.
6. Prior to the Local Electoral Act 2001, candidates' names were required to be listed on the voting documents in alphabetical order. Ashburton District Council has used random order since 2004.
7. The voting papers for the 2025 election will contain elections for the following potential issues (or will advise who has been elected if the number of candidates doesn't exceed the number of vacancies for any particular position) –
  - a) Mayoral election
  - b) Election of councillors for three wards – Ashburton, Eastern and Western Wards
  - c) Methven Community Board election
  - d) Election of constituency councillors for Canterbury Regional Council
  - e) Election of members of Braided Rivers Community Trust

The issues (a, b and c) are all subject to decisions on candidate order by Ashburton District Council. The other two authorities (d and e) can make their own decisions. ADC voting papers were all random in the 2022 elections with the Canterbury Regional Council and Braided Rivers Community Trust also selecting random order.
8. In the 2022 elections around 73% of councils used random order, 24% alphabetical and 3% pseudo-random. (All of the Canterbury councils use random order).

### 2025 Triennial Elections – key dates

9. Council staff are preparing communications and engagement plans for the 2025 elections which will be timed for the three key stages – Enrol / Stand / Vote. This includes the Pre-election report.
10. Key dates are shown below:

June /July 2025	Pre-election report finalised and released (published on the web) by 18 July, two weeks before nominations close.
-----------------	---

4 July – 1 August 2025	Candidate nominations open and electoral roll opens for public inspection
Wednesday 2 July 2025	ADC Candidate information evening
1 August 2025	Candidate nominations and electoral roll close at 12 noon
By 6 August 2025	Public notice of candidates' names and special voting places
9-22 September 2025	Voting documents delivered
9 September – 11 October 2025	Voting period – roll scrutiny, progressive processing, special voting period
11 October 2025	Election day – voting closes at 12 noon (progress / preliminary results as soon as practicable after close of voting)
16-19 October 2025	Declaration of election results
October/November 2025	Inaugural Council meeting and swearing in elected members

## Options analysis

### Option one – Alphabetical order of candidate names

11. Candidate names are listed alphabetically on all voting documents.

<p><b>Advantages:</b></p> <p>Alphabetical order is easier to use and understand and matches the way candidate names are displayed in the candidate (profile statement) directory.</p>	<p><b>Disadvantages:</b></p> <p>Perception that there may be voter bias to those candidates shown at the top of a voting list.</p>
<p><b>Risks:</b></p> <p>Candidates and voters may be concerned that those candidates with names in the first part of the alphabet will be favoured.</p>	

### Option two – Pseudo-random order of candidate names

12. Pseudo-random order is where all candidate names are randomly selected, and the order selected is the order appearing on all voting documents relevant to that issue. The names are randomly selected by a method such as drawing names out of a hat.

<p><b>Disadvantages:</b></p> <p>With candidate names appearing in mixed order, the perception of alphabetical advantage or bias is avoided.</p>	<p><b>Disadvantages:</b></p> <p>Voting documents won't be individually unique as the mixed order of candidate names is repeated on all documents relevant to a particular issue.</p>
<p><b>Risks:</b></p> <p>Order of candidates on the voting document doesn't match the alphabetical listing used in the candidate profile statement directory and may create voter criticism/confusion if specific candidate names can't be easily found</p>	

**Option three – Random order of candidate names (recommended)**

13. Random order is where all candidate names are randomly selected by computer, and the order of names is different on every voting document.

<p><b>Advantages:</b> Council will continue to use the system that is familiar to voters in the Ashburton District.  The perception of alphabetical advantage or bias is avoided.</p>	<p><b>Disadvantages:</b> Order of candidates on the voting document doesn't match the alphabetical listing of candidates in the candidate directory (profile statements)</p>
<p><b>Risks:</b> Order of candidates on the voting document doesn't match the alphabetical listing used in the candidate profile statement directory and may create voter criticism/confusion if specific candidate names can't be easily found</p>	

**Legal/policy implications**

14. [Clause 31\(1\) of the Local Electoral Regulations 2001](#) determines whether candidate names are to be arranged on the voting documents in alphabetical order of surname, pseudo-random order or random order.

**Climate change**

11. The outcome of this decision won't directly impact climate change.

**Strategic alignment**

15. The recommendation relates to Council's community outcome of *'Residents are well-represented, included and have a voice'* because the community participates in local elections and representation reviews.

Wellbeing		Reasons why the recommended outcome has an effect on this wellbeing
Economic		
Environmental		
Cultural		
Social	✓	The community participates in local elections and residents have the opportunity to have their say on Council business and influence Council decision-making.

**Financial implications**

12. There is no price differential in printing costs between the three orders of candidate name options.

Requirement	Explanation
What is the cost?	Included within overall contract cost for printing, processing, mailing
Is there budget available in LTP / AP?	Yes, budget provision in year 2 of the LTP
Where is the funding coming from?	Democracy budget
Are there any future budget implications?	No
Reviewed by Finance	Erin Register; Finance Manager.

## Significance and engagement assessment

Requirement	Explanation
Is the matter considered significant?	No
Level of significance	Low
Rationale for selecting level of significance	This decision is primarily administrative, rather than a policy issue.
Level of engagement selected	1. Inform
Rationale for selecting level of engagement	Council can make this choice under the Local Electoral Act. If a choice is not made, it will default to alphabetical under the legislation. If made, the decision can be included in the statutory election notice and publicised through a media release.
Reviewed by Strategy & Policy	Mark Low; Strategy and Policy Manager

---

## 8. Road Closure – Ashburton Car Club - Sealed Autocross Event

Author	<i>Poppy Surrige; Applications Officer-Roading</i>
Activity Manager	<i>Mark Chamberlain; Roading Manager</i>
Executive Team Member	<i>Neil McCann; Group Manager-Infrastructure &amp; Open Spaces</i>

### Summary

- This report considers an application from the Ashburton Car Club for a temporary road closure for approximately 900m of Seaside Road on Sunday, 30 March 2025 for a Sealed Autocross Event.
- This report outlines the benefits and risks to be taken into consideration on whether to approve or decline the road closures.
- Council is not obliged to approve any road closures. Our practice has been to approve such requests, subject to being confident that the event organisers can manage the event safely, and that the road will be restored to pre-race condition.
- Officers are satisfied that the Ashburton Car Club can meet these expectations, as they have repeatedly done so for many years. This event requires no detours and the roads concerned do not experience high traffic volumes.

### Recommendation

1. **That** Council permits Seaside Road, from Bonningtons Road to Fitzgerald Road, to be closed from 8.00 am Sunday, 30 March 2025 until 6.00 pm the same day, to allow the Sealed Autocross Event to take place.

### Attachment

**Appendix 1** Road closure diagram



## Background

### The current situation

1. The Ashburton Car Club has applied for a road closure of a portion of Seaside Road from Bonningtons Road to Fitzgerald Road to hold a Sealed Autocross Event on Sunday, 30 March 2025. The event will be held from 8.00 am to 6.00 pm. The affected length of the closure is approximately 900 metres. See attached diagram of the road closure (appendix 1).
2. This event has been advertised with a period for objections to be submitted. No objections have been received with the objections period closing on Monday, 17 February 2025.
3. The required insurances and traffic management plan have been received.
4. This application must be considered by Council under Paragraph 11(e) of the Tenth Schedule of the Local Government Act 1974, because New Zealand Motorsport, of which the Ashburton Car Club is a member, requires roads to be closed for motor sport events under the Local Government Act, as event participants may be under 17 years of age.
5. The Ashburton Car Club has run car racing events safely and successfully for over 18 years. Their events are well organised and every precaution is taken by the organisers to ensure that the highest levels of safety are maintained. Their events are highly supported by the local community and are a valued attraction to the District.

## Options analysis

### Option one – Approve road closure (recommended option)

6. Our practice has been to approve such requests, subject to being confident that the event organisers can manage the event safely, and that the road will be restored to pre-race condition.
7. Ashburton Car Club has a strong record of safe and successful management of these events in the district for over 18 years.
8. The responsibility for risk-free operation lies with the organisers and all contingencies are covered in the conditions of closure.
9. The road condition will be inspected by Roding staff before and after the event. Staff are confident that the asset will be returned to its pre—existing condition after the event.

<p><b>Advantages:</b> Ashburton Car Club events are supported by the local community. They have been running without issue for many years.</p>	<p><b>Disadvantages:</b> If an incident occurs this could prevent access to the road for a period of time.</p>
<p><b>Risks:</b> Safety issues due to it being a motor vehicle event. Travel impact on residents, road users, spectators, and local businesses. The impact on the condition of the roads. These risks are considered LOW overall as they can all be successfully managed.</p>	

## Option two – Decline road closure

10. This option would see Council decline this road closure, which is not recommended.

<p><b>Advantages:</b> Any safety, travel delay or impact on road condition are avoided.</p>	<p><b>Disadvantages:</b> Many people look forward to these types of events and they provide positive attraction to the district.</p>
<p><b>Risks:</b> Reputational risk to Council to hold motorsport events within the district.</p>	

## Legal/policy implications

11. Clause 11 of the Tenth Schedule of the Local Government Act 1974 provides –
12. *“That Council may, subject to such conditions as it thinks fit... close any road or part of a road to all traffic (e)... for any exhibition, fair, market, concert, film making, race or other sporting event or public function.”*
13. As noted previously, our practice is to enable these events to proceed subject to ensuring the safety of road users, residents, and spectators.

Review of legal / policy implications	
Reviewed by In-house Counsel	Tania Paddock; Legal Counsel

## Strategic alignment

14. The recommendation relates to Council’s community outcome of *“residents are included and have a voice”* because they are given the opportunity to comment on and participate in a community event.

Wellbeing		Reasons why the recommended outcome has an effect on this wellbeing
Economic		
Environmental		
Cultural		
Social	✓	An opportunity for people to take part in, observe and enjoy an event on local roads.

## Financial implications

Requirement	Explanation
What is the cost?	No cost to Council
Is there budget available in LTP / AP?	NA
Where is the funding coming from?	NA
Are there any future budget implications?	NA
Reviewed by Finance	Erin Register; Finance Manager.

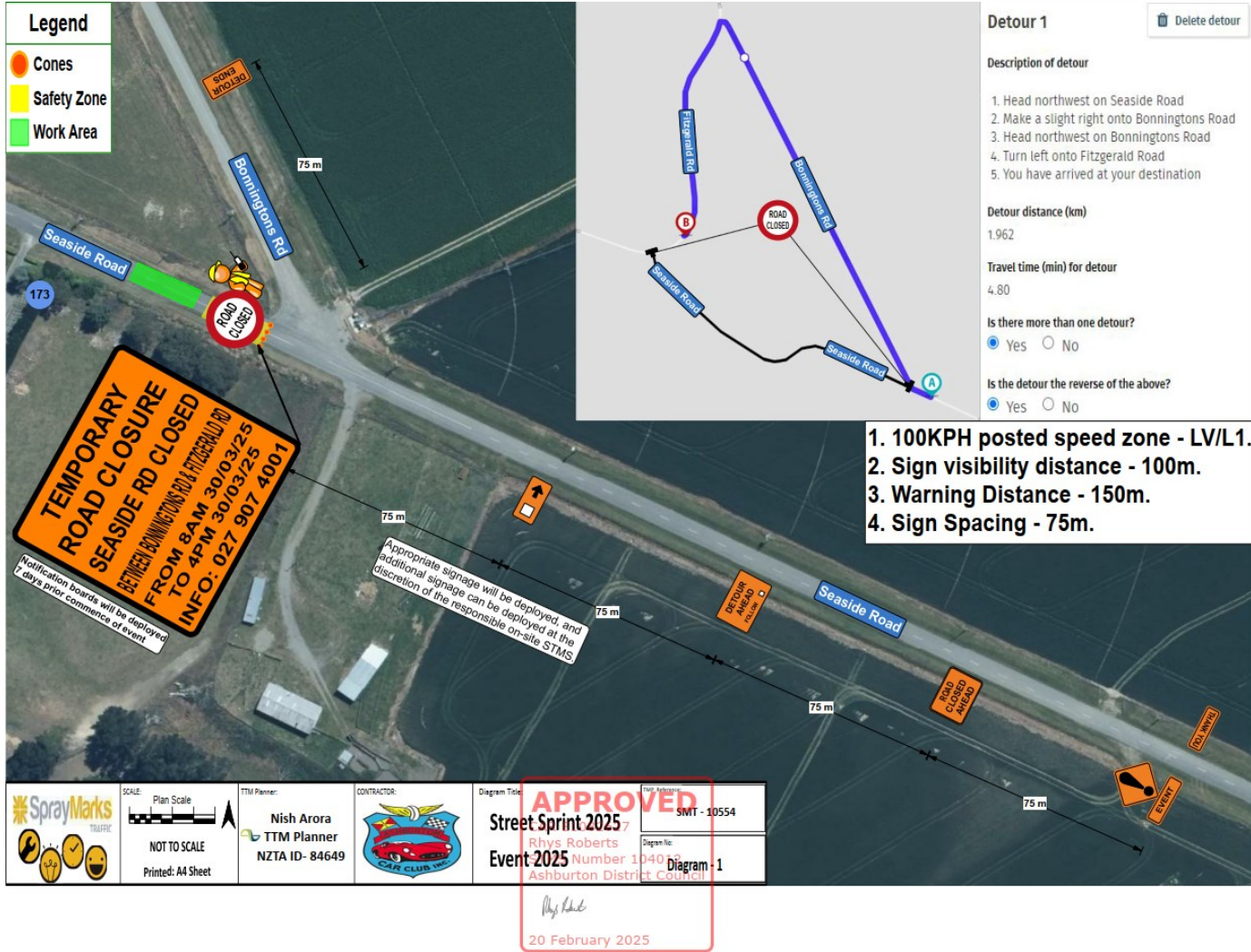
## Significance and engagement assessment

15. Property owners in the affected areas approached and letters dropped so they aware of the event and road closure.
16. The event has been publicly notified.
17. Other local organisations are actively involved with marshalling, security etc.
18. Emergency services are provided with a copy of road closure information after approval has been given.
19. There will also be publicity around this road closure due to the normal media coverage of public meeting agenda items.
20. The advance communications and notifications are consistent with the overall significance of this decision and the legal requirements.

Requirement	Explanation
Is the matter considered significant?	No

Level of significance	Medium
Rationale for selecting level of significance	This level of engagement is required to meet statutory requirements.
Level of engagement selected	Level 3 – Consult. Council must advertise the closure and consider objections if any are received.
Rationale for selecting level of engagement	This level of engagement is required to meet statutory requirements.
Reviewed by Strategy & Policy	Toni Durham; GM Democracy & Engagement

# Appendix one – road closure diagram



---

## **9. Financial Report**

Author *Erin Register, Finance Manager*  
GM responsible *Helen Barnes; GM Business Support*

### **Attachments**

Financial variance report – 31 January 2025

### **Recommendation**

**That** Council receives the January 2025 financial variance report.

***Ashburton District Council  
Financial Variance Report  
For the period ending  
31 January 2025***

Variances greater than \$100,000 are highlighted in **red bold**. If the variance is permanent an explanation is provided.

**F** (favourable variance) means that either actual revenue is greater than budget or actual expenditure is less than budget.

**U** (unfavourable variance) is **when** actual revenue is less than budget or actual expenditure is greater than budget.

## Contents

Income and Expenditure – Overview.....	3
Income and Expenditure – Summary.....	4
Transportation – Income & Expenditure Report.....	5
Drinking Water – Income & Expenditure Report.....	7
Wastewater – Income & Expenditure Report.....	9
Stormwater – Income & Expenditure Report.....	11
Stockwater – Income & Expenditure Report.....	12
Waste Reduction & Recycling – Income & Expenditure Report.....	13
Recreation Facilities – Income & Expenditure Report.....	14
Recreation & Community Services – Income & Expenditure Report.....	15
Economic Development – Income & Expenditure Report.....	17
Parks & Open Spaces – Income & Expenditure Report.....	19
Community Governance & Decision Making – Income & Expenditure Report.....	20
Compliance and Development – Income & Expenditure Report.....	22
Miscellaneous, Dividends & Internal Overheads – Income & Expenditure Report.....	23
Statement of Financial Position.....	25
Net Debt and Borrowings.....	26
Council Investments.....	28
Receivables Summary (Including Prior Month Comparative).....	29



## *Income and Expenditure – Overview*

For period ending 31 January 2025

<b>\$52.19 M</b> Actual YTD Operating Income	<b>\$97.17 M</b> Revised Budget Full Year Operating Income	<b>(\$44.98) M</b> Variance Operating Income	<b>54%</b> % of Revised Budget Operating Income
<b>\$50.21 M</b> Actual YTD Operating Expenditure	<b>\$89.43 M</b> Revised Budget Full Year Operating Expenditure	<b>(\$39.22) M</b> Variance Operating Expenditure	<b>56%</b> % of Revised Budget Operating Expenditure
<b>\$2.60 M</b> Actual YTD Capital Income	<b>\$37.61 M</b> Revised Budget Full Year Capital Income	<b>(\$35.02) M</b> Variance Capital Income	<b>7%</b> % of Revised Budget Capital Income
<b>\$16.37 M</b> Actual YTD Capital Expenditure	<b>\$59.76 M</b> Revised Budget Full Year Capital Expenditure	<b>(\$43.39) M</b> Variance Capital Expenditure	<b>27%</b> % of Revised Budget Capital Expenditure
<b>\$5.00 M</b> Actual YTD Loans Repaid	<b>\$10.42 M</b> Revised Budget Full Year Loans Repaid	<b>(\$5.42) M</b> Variance Loans Repaid	<b>48%</b> % of Revised Budget Loans Repaid

This report is for the first 7 months or 58% of the year.

*Loan Repayments are for the prior year due to timing of loans maturing at year end.  
Budgeted Loan Repayments for the current year are actioned at year end.*

## Income and Expenditure – Summary

For period ending 31 January 2025

	Actual YTD	Full Year Revised Budget	Variance	Percentage of Revised Budget
<b>Revenue</b>				
Rates	31,138,513	52,448,857	(21,310,344)	59%
Fees and Charges	7,441,601	12,033,675	(4,592,074)	62%
Subsidies and Grants	6,955,352	12,841,317	(5,885,965)	54%
Finance Income	488,355	450,000	38,355	109%
Other Revenue	3,511,325	6,805,006	(3,293,681)	52%
Other Sales	622,858	1,502,276	(879,418)	41%
Development / Financial Contributions	1,353,062	900,000	453,062	150%
Gain on Sale of Assets	681,701	3,884,000	(3,202,299)	18%
Vested Assets	0	6,305,000	(6,305,000)	0%
<b>Total Revenue</b>	<b>52,192,766</b>	<b>97,170,131</b>	<b>(44,977,365)</b>	<b>54%</b>
<b>Operating Expenditure</b>				
Payments to Staff and Suppliers	34,892,419	63,389,747	(28,497,328)	55%
Finance Costs	3,715,539	6,610,187	(2,894,648)	56%
Other Expenses	204,933	145,700	59,233	141%
Depreciation	11,397,820	19,285,939	(7,888,120)	59%
<b>Total Expenditure</b>	<b>50,210,709</b>	<b>89,431,572</b>	<b>(39,220,863)</b>	<b>56%</b>
<b>Net operating surplus (deficit)</b>	<b>1,982,057</b>	<b>7,738,558</b>	<b>(5,756,502)</b>	<b>26%</b>
<b>Capital Income</b>				
Loans Raised	0	35,514,703	(35,514,703)	0%
Land Sales	70,126	0	70,126	0%
Other Asset Sales & Disposals	2,525,141	2,100,000	425,141	120%
<b>Total Capital Income</b>	<b>2,595,267</b>	<b>37,614,703</b>	<b>(35,019,436)</b>	<b>7%</b>
<b>Capital Expenditure</b>				
Infrastructural Assets	2,446,334	19,247,400	(16,801,065)	13%
Cyclic Renewals	9,924,853	20,844,825	(10,919,972)	48%
Plant	210,757	611,957	(401,200)	34%
Additions/Alterations	2,922,842	10,248,069	(7,325,227)	29%
Other Assets	865,995	8,805,335	(7,939,340)	10%
<b>Total capital expenditure</b>	<b>16,370,782</b>	<b>59,757,586</b>	<b>(43,386,804)</b>	<b>27%</b>
Loan Repayments	5,000,000	10,421,283	(5,421,283)	48%
<b>Total capital to be funded</b>	<b>18,775,514</b>	<b>32,564,166</b>	<b>(13,788,651)</b>	<b>58%</b>

Loan Repayments are for the prior year due to timing of loans maturing at year end.

Budgeted Loan Repayments for the current year are actioned at year end.

## Transportation – Income & Expenditure Report

For period ending 31 January 2025

	Actual YTD	Revised Budget Full Year	Variance	Percentage of Revised Budget	Permanent Variance
<b>Operating Income</b>					
Footpaths	735,598	1,570,605	(833,007)	47%	Yes
Roading	12,024,284	21,591,662	(9,567,378)	56%	No
	12,759,882	23,162,267	(10,402,385)	55%	
<b>Operating Expenditure</b>					
Footpaths	831,984	1,465,525	(633,541)	57%	No
Roading	9,719,388	18,971,267	(9,251,879)	51%	No
	10,551,372	20,436,792	(9,885,419)	52%	
<b>Capital Income</b>					
Roading	0	2,600,000	(2,600,000)	0%	No
	0	2,600,000	(2,600,000)	0%	
<b>Capital Expenditure</b>					
Footpaths	166,027	683,000	(516,974)	24%	Yes
Roading	6,579,934	11,955,739	(5,375,805)	55%	No
	6,745,961	12,638,739	(5,892,778)	53%	
<b>Loan Repayments</b>					
Footpaths	43,363	26,281	17,082	165%	
Roading	181,498	544,971	(363,473)	33%	No
	224,861	571,252	(346,391)	39%	

The above financials include the following:

Development Contributions	0	0	0	0%
---------------------------	---	---	---	----

The above financials do not include the following:

Vested Assets	0	2,150,000	(2,150,000)	0%
---------------	---	-----------	-------------	----

The above financials do not include appropriations - to and from activities.

Loan Repayments are for the prior year due to timing of loans maturing at year end.

Budgeted Loan Repayments for the current year are actioned at year end.

## Transportation – Operating Income

### **Footpaths**

**\$835,007U**

#### ***Reason for variance***

34% of requested footpath budget was approved by NZTA so the lower expenditure will result in less subsidy for footpaths.

## Transportation – Capital Expenditure

### **Footpaths**

**\$516,947F**

#### ***Reason for variance***

NZTA approved 34% of our requested budget for footpaths. The actual spend will match what has been approved by NZTA so there will be an underspend against the Council budget.

## Drinking Water – Income & Expenditure Report

For period ending 31 January 2025

	Actual YTD	Revised Budget Full Year	Variance	Percentage of Revised Budget	Permanent Variance
<b>Operating Income</b>					
Group Water Supplies	5,006,001	8,157,292	(3,151,291)	61%	Yes
Montalto Water Supply	234,610	399,800	(165,190)	59%	No
Lyndhurst Water Supply	13,564	18,457	(4,893)	73%	
Barhill Water Supply	8,170	3,945	4,225	207%	
	<u>5,262,345</u>	<u>8,579,494</u>	<u>(3,317,149)</u>	<u>61%</u>	
<b>Operating Expenditure</b>					
Group Water Supplies	4,713,776	7,683,147	(2,969,371)	61%	No
Montalto Water Supply	210,154	403,728	(193,574)	52%	No
Lyndhurst Water Supply	3,423	5,409	(1,986)	63%	
Barhill Water Supply	1,002	1,566	(563)	64%	
	<u>4,928,356</u>	<u>8,093,850</u>	<u>(3,165,494)</u>	<u>61%</u>	
<b>Capital Income</b>					
Group Water Supplies	0	14,062,349	(14,062,349)	0%	No
	<u>0</u>	<u>14,446,879</u>	<u>(14,446,879)</u>	<u>0%</u>	
<b>Capital Expenditure</b>					
Group Water Supplies	2,611,323	15,409,174	(12,797,851)	17%	Yes
Montalto Water Supply	3,086	399,530	(396,445)	1%	Yes
	<u>2,614,409</u>	<u>15,808,704</u>	<u>(13,194,295)</u>	<u>17%</u>	
<b>Loan Repayments</b>					
Group Water Supplies	557,559	1,876,785	(1,319,226)	30%	No
Montalto Water Supply	0	18,192	(18,192)	0%	
Lyndhurst Water Supply	9,317	13,048	(3,731)	71%	
Barhill Water Supply	2,446	2,379	67	103%	
	<u>569,322</u>	<u>1,910,404</u>	<u>(1,341,082)</u>	<u>30%</u>	
<i>The above financials include the following:</i>					
Development Contributions	253,983	177,015	76,968	143%	
<i>The above financials do not include the following:</i>					
Vested Assets	0	660,000	(660,000)	0%	

*The above financials do not include appropriations - to and from activities.  
Loan Repayments are for the prior year due to timing of loans maturing at year end.  
Budgeted Loan Repayments for the current year are actioned at year end.*

## Drinking Water – Operating Income

### Group Water Supplies

**\$3,151,291U**

#### ***Reason for variance***

The Capital Services Contributions (AKA Development Contributions) are ~77k above the full year budget and will be a permanent favourable variance at 30 June. Forecasting a final favorable variance of ~\$150k. The budgets for these items did not reflect the increased development contribution fee structure finally adopted in the Long Term Plan. This has been addressed for the Y2 budgets.

## Drinking Water – Capital Expenditure

### Group Water Supplies

**\$12,797,851F**

#### ***Reason for variance***

There will be a delay in the delivery of the UV Upgrade Programme relating to supply chain issues. It is understood to be a longer lead-in time for the UV equipment supply than originally allowed for in ADC programmes. Officers are exploring early direct procurement of the equipment by Council in an effort to limit the impact on the wider programme. It is envisaged the project will now be fully completed by December 2025. At this point an estimated favourable variance of \$3.0M is anticipated at 30 June 25, and will be subject to a carryover request.

### Montalto Water Supply

**\$396,445F**

#### ***Reason for variance***

This budget is carry over funding to support ongoing investigations and ultimately design of an upgrade solution for the supply. Following discussions with Taumata Arowai we anticipate changes to the Drinking Water Acceptable Solution for Mixed Use Rural Water Supplies which may make point of entry treatment a viable solution. On this basis, we are progressing a pilot trial of units at three sites to evaluate the performance of point of entry treatment. We envisage that the limited expenditure associated with the pilot trial against this budget will result in a forecast favourable variance of ~300k at 30 June.

## Wastewater – Income & Expenditure Report

For period ending 31 January 2025

	Actual YTD	Revised Budget Full Year	Variance	Percentage of Revised Budget	Permanent Variance
<b>Operating Income</b>					
Ashburton Wastewater	3,500,872	6,001,392	(2,500,520)	58%	No
Methven Wastewater	438,641	540,205	(101,565)	81%	Yes
Rakaia Wastewater	213,172	561,416	(348,243)	38%	No
	4,152,686	7,103,013	(2,950,327)	58%	
<b>Operating Expenditure</b>					
Ashburton Wastewater	3,573,596	5,502,186	(1,928,589)	65%	No*
Methven Wastewater	272,943	538,517	(265,574)	51%	No
Rakaia Wastewater	234,476	564,074	(329,598)	42%	No
	4,081,016	6,604,776	(2,523,760)	62%	
<b>Capital Income</b>					
Ashburton Wastewater	0	5,618,171	(5,618,171)	0%	No
	0	5,618,171	(5,618,171)	0%	
<b>Capital Expenditure</b>					
Ashburton Wastewater	911,875	7,363,725	(6,451,850)	12%	Yes
Methven Wastewater	27,676	134,037	(106,361)	21%	No
Rakaia Wastewater	1,343,741	0	1,343,741	0%	Yes
	2,283,292	7,497,762	(5,214,470)	30%	
<b>Loan Repayments</b>					
Ashburton Wastewater	1,074,929	1,087,337	(12,409)	99%	
Methven Wastewater	11,623	16,277	(4,654)	71%	
Rakaia Wastewater	3,978	13,711	(9,733)	29%	
	1,090,529	1,117,325	(26,796)	98%	

The above financials include the following:

Capital Services Contribution	190,328	462,856	(272,528)	41%
-------------------------------	---------	---------	-----------	-----

The above financials do not include the following:

Vested Assets	0	2,630,000	(2,630,000)	0%
---------------	---	-----------	-------------	----

The above financials do not include appropriations - to and from activities.

Loan Repayments are for the prior year due to timing of loans maturing at year end.

Budgeted Loan Repayments for the current year are actioned at year end.

## Wastewater – Operating Income

### **Methven Wastewater**

**\$101,565U**

#### ***Reason for variance***

The Methven Targeted Rates and Capital Services Contributions are above the year to date budget and will be a permanent favourable variance. This is due to a higher quantity of properties becoming rateable than when the budget was set.

## \*Wastewater – Operating Expenditure

### **Ashburton Wastewater**

**\$1,928,589F**

#### ***Reason for variance***

Expenditure on the Maintenance Contracts is trending ahead of YTD budget (33% or \$148k). This is driven partly by costs for the annual CCTV condition assessment coming through and costs of reactive works being undertaken in accordance with the utilities contract. It is too early to confirm if there will be an unfavourable variance at 30 June but the issue continues to be closely monitored.

## Wastewater – Capital Expenditure

### **Ashburton Wastewater**

**\$6,451,850F**

#### ***Reason for variance***

The majority of the Ashburton capital budget comprises \$4.0M allocated for the Grit Chamber Pipeline Renewal and \$3.0M for the Rakaia Sludge Beds project. Both of these projects have been tendered and due to very favourable tender prices, the forecast total expenditure for both projects will fall in the range \$4.0-4.5M. This indicates a forecast favourable variance of \$2.5-3.0M at 30 June, and will therefore reduce the total borrowing required for these projects.

### **Rakaia Wastewater**

**\$1,343,741U**

#### ***Reason for variance***

The expenditure relates to the Rakaia Sludge Beds project. The budget for this project is sitting in the Ashburton wastewater capital area so any expenditure in the Rakaia cost centre will be fully offset by the available budget in the Ashburton cost centre.



# Stormwater – Income & Expenditure Report

For period ending 31 January 2025

	Actual YTD	Revised Budget Full Year	Variance	Percentage of Revised Budget	Permanent Variance
<b>Operating Income</b>					
Ashburton Stormwater	785,189	1,314,555	(529,366)	60%	No
Methven Stormwater	61,494	102,934	(41,440)	60%	
Rakaia Stormwater	15,802	26,451	(10,649)	60%	
Hinds Stormwater	4,348	6,926	(2,578)	63%	
Rural Stormwater	30,674	51,345	(20,671)	60%	
	897,508	1,502,211	(604,703)	60%	
<b>Operating Expenditure</b>					
Ashburton Stormwater	729,047	1,541,173	(812,126)	47%	No
Methven Stormwater	49,007	104,268	(55,261)	47%	
Rakaia Stormwater	14,115	40,219	(26,104)	35%	
Hinds Stormwater	4,146	6,929	(2,783)	60%	
Rural Stormwater	488	51,345	(50,858)	1%	
	796,802	1,743,934	(947,132)	46%	
<b>Capital Income</b>					
Ashburton Stormwater	0	135,698	(135,698)	0%	No
	0	135,698	(135,698)	0%	
<b>Loan Repayments</b>					
Ashburton Stormwater	195,609	173,989	21,620	112%	
Methven Stormwater	5,383	7,539	(2,156)	71%	
	200,992	181,528	19,464	111%	

The above financials include the following:

Development Contributions	0	0	0	0%
---------------------------	---	---	---	----

The above financials do not include the following:

Vested Assets	0	865,000	(865,000)	0%
---------------	---	---------	-----------	----

The above financials do not include appropriations - to and from activities.

Loan Repayments are for the prior year due to timing of loans maturing at year end.

Budgeted Loan Repayments for the current year are actioned at year end.

## Stockwater – Income & Expenditure Report

For period ending 31 January 2025

	Actual YTD	Revised Budget Full Year	Variance	Percentage of Revised Budget	Permanent Variance
<b>Operating Income</b>					
Stockwater	890,337	1,462,895	(572,557)	61%	No
	890,337	1,462,895	(572,557)	61%	
<b>Operating Expenditure</b>					
Stockwater	618,362	1,429,295	(810,933)	43%	No
	618,362	1,429,295	(810,933)	43%	
<b>Capital Income</b>					
Stockwater	0	90,595	(90,595)	0%	
	0	90,595	(90,595)	0%	
<b>Capital Expenditure</b>					
Stockwater	0	90,595	(90,595)	0%	
	0	90,595	(90,595)	0%	
<b>Loan Repayments</b>					
Stockwater	12,620	23,360	(10,740)	54%	
	12,620	23,360	(10,740)	54%	

The above financials include the following:

0	0	0	0%
---	---	---	----

The above financials do not include the following:

0	0	0	0%
---	---	---	----

The above financials do not include appropriations - to and from activities.

Loan Repayments are for the prior year due to timing of loans maturing at year end.

Budgeted Loan Repayments for the current year are actioned at year end.

# Waste Reduction & Recycling – Income & Expenditure Report

For period ending 31 January 2025

	Actual YTD	Revised Budget Full Year	Variance	Percentage of Revised Budget	Permanent Variance
<b>Operating Income</b>					
Refuse Collection	1,731,090	2,778,247	(1,047,157)	62%	No
Refuse Management	3,173,537	5,466,138	(2,292,601)	58%	No
	<u>4,904,626</u>	<u>8,244,385</u>	<u>(3,339,758)</u>	<u>59%</u>	
<b>Operating Expenditure</b>					
Refuse Collection	1,640,740	2,773,785	(1,133,045)	59%	No
Refuse Management	3,403,002	5,442,803	(2,039,800)	63%	No
	<u>5,043,742</u>	<u>8,216,587</u>	<u>(3,172,845)</u>	<u>61%</u>	
<b>Capital Income</b>					
Refuse Management	0	366,183	(366,183)	0%	No
	<u>0</u>	<u>366,183</u>	<u>(366,183)</u>	<u>0%</u>	
<b>Capital Expenditure</b>					
Refuse Management	263,775	749,000	(485,225)	35%	No
	<u>263,775</u>	<u>749,000</u>	<u>(485,225)</u>	<u>35%</u>	
<b>Loan Repayments</b>					
Refuse Collection	3,186	4,462	(1,276)	71%	
Refuse Management	19,787	44,564	(24,777)	44%	
	<u>22,973</u>	<u>49,026</u>	<u>(26,053)</u>	<u>47%</u>	
<i>The above financials include the following:</i>					
Development Contributions	0	0	0	0%	
<i>The above financials do not include the following:</i>					
Vested Assets	0	0	0	0%	

*The above financials do not include appropriations - to and from activities.*

*Loan Repayments are for the prior year due to timing of loans maturing at year end.*

*Budgeted Loan Repayments for the current year are actioned at year end.*

## **Recreation Facilities – Income & Expenditure Report**

For period ending 31 January 2025

	<b>Actual YTD</b>	<b>Revised Budget Full Year</b>	<b>Variance</b>	<b>Percentage of Revised Budget</b>	<b>Permanent Variance</b>
<b>Operating Income</b>					
Ashburton Museum and Art Gallery	1,638,723	2,729,736	<b>(1,091,013)</b>	60%	No
Library	1,405,127	2,361,687	<b>(956,561)</b>	59%	No
Recreation Facilities and Services	3,672,903	6,536,913	<b>(2,864,011)</b>	56%	No
	<u>6,716,753</u>	<u>11,628,337</u>	<u>(4,911,584)</u>	<u>58%</u>	
<b>Operating Expenditure</b>					
Ashburton Museum and Art Gallery	1,514,620	2,770,309	<b>(1,255,689)</b>	55%	No
Library	1,498,365	2,292,693	<b>(794,327)</b>	65%	No
Recreation Facilities and Services	3,715,840	6,600,091	<b>(2,884,252)</b>	56%	No
	<u>6,728,825</u>	<u>11,663,093</u>	<u>(4,934,268)</u>	<u>58%</u>	
<b>Capital Income</b>					
Recreation Facilities and Services	0	457,020	<b>(457,020)</b>	0%	No
	<u>0</u>	<u>1,027,020</u>	<u>(1,027,020)</u>	<u>0%</u>	
<b>Capital Expenditure</b>					
Ashburton Museum and Art Gallery	567,743	672,000	<b>(104,257)</b>	84%	No
Library	110,458	171,300	(60,842)	64%	
Recreation Facilities and Services	282,427	1,035,500	<b>(753,073)</b>	27%	No
	<u>960,628</u>	<u>1,878,800</u>	<u>(918,172)</u>	<u>51%</u>	
<b>Loan Repayments</b>					
Library	0	14,969	(14,969)	0%	
Recreation Facilities and Services	12,800	10,822	1,978	118%	
	<u>12,800</u>	<u>25,791</u>	<u>(12,991)</u>	<u>50%</u>	

*The above financials include the following:*

Development Contributions	0	0	0	0%
---------------------------	---	---	---	----

*The above financials do not include the following:*

Vested Assets	0	0	0	0%
---------------	---	---	---	----

*The above financials do not include appropriations - to and from activities.*

*Loan Repayments are for the prior year due to timing of loans maturing at year end.*

*Budgeted Loan Repayments for the current year are actioned at year end.*

# Recreation & Community Services – Income & Expenditure Report

For period ending 31 January 2025

	Actual YTD	Revised Budget Full Year	Variance	Percentage of Revised Budget	Permanent Variance
<b>Operating Income</b>					
Public Conveniences	445,928	736,597	(290,670)	61%	No
Elderly Persons Housing	1,540,242	2,394,410	(854,168)	64%	No
Memorial Halls	282,666	359,371	(76,704)	79%	
Reserves and Camping Grounds	697,924	1,027,321	(329,398)	68%	No
Reserve Boards	521,002	794,030	(273,028)	66%	No
Community Safety	45,399	76,599	(31,200)	59%	
	<u>3,533,161</u>	<u>5,388,328</u>	<u>(1,855,167)</u>	<u>66%</u>	
<b>Operating Expenditure</b>					
Public Conveniences	247,320	522,287	(274,967)	47%	No
Elderly Persons Housing	519,464	842,572	(323,108)	62%	No
Memorial Halls	507,699	666,058	(158,359)	76%	Yes
Reserves and Camping Grounds	625,450	1,026,121	(400,671)	61%	No
Reserve Boards	383,311	774,795	(391,484)	49%	No
Community Safety	61,301	76,599	(15,297)	80%	
	<u>2,344,545</u>	<u>3,908,431</u>	<u>(1,563,886)</u>	<u>60%</u>	
<b>Capital Income</b>					
Elderly Persons Housing	0	857,417	(857,417)	0%	No
Reserves and Camping Grounds	0	91,713	(91,713)	0%	
Reserve Boards	0	14,117	(14,117)	0%	
	<u>0</u>	<u>963,247</u>	<u>(963,247)</u>	<u>0%</u>	
<b>Capital Expenditure</b>					
Public Conveniences	28,510	470,000	(441,490)	6%	No
Elderly Persons Housing	1,778,673	2,821,959	(1,043,286)	63%	No
Memorial Halls	6,295	0	6,295	0%	
Reserves and Camping Grounds	39,914	91,713	(51,799)	44%	
Reserve Boards	142,689	72,117	70,572	198%	
	<u>1,996,080</u>	<u>3,455,789</u>	<u>(1,459,709)</u>	<u>58%</u>	
<b>Loan Repayments</b>					
Public Conveniences	179,905	24,796	155,109	726%	No
Elderly Persons Housing	7,090	48,432	(41,342)	15%	
Reserves and Camping Grounds	1,608	1,200	408	134%	
Reserve Boards	10,416	37,211	(26,795)	28%	
	<u>199,019</u>	<u>111,639</u>	<u>87,380</u>	<u>178%</u>	
<i>The above financials include the following:</i>					
Development Contributions	300	0	300	0%	
<i>The above financials do not include the following:</i>					
Vested Assets	0	0	0	0%	

*The above financials do not include appropriations - to and from activities.*

*Loan Repayments are for the prior year due to timing of loans maturing at year end.*

*Budgeted Loan Repayments for the current year are actioned at year end.*

## Recreation & Community Services – Operating Expenditure

### **Memorial Halls**

**\$158,359F**

#### ***Reason for variance***

There will be a permanent unfavourable variance of due to increased insurance costs.

# Economic Development – Income & Expenditure Report

For period ending 31 January 2025

	Actual YTD	Revised Budget Full Year	Variance	Percentage of Revised Budget	Permanent Variance
<b>Operating Income</b>					
Commercial Property	3,118,379	7,656,558	(4,538,180)	41%	No
Business & Economic Development	676,800	1,020,304	(343,504)	66%	No
District Promotion	216,854	364,241	(147,387)	60%	No
Forestry	0	454,220	(454,220)	0%	Yes
	<u>4,012,033</u>	<u>9,495,323</u>	<u>(5,483,290)</u>	<u>42%</u>	
<b>Operating Expenditure</b>					
Commercial Property	4,586,918	8,029,186	(3,442,268)	57%	Yes
Business & Economic Development	583,414	1,149,304	(565,889)	51%	No
District Promotion	147,836	280,183	(132,347)	53%	No
Forestry	142,448	415,406	(272,959)	34%	Yes
	<u>5,460,616</u>	<u>9,874,080</u>	<u>(4,413,464)</u>	<u>55%</u>	
<b>Capital Income</b>					
Commercial Property	2,533,876	11,214,807	(8,680,931)	23%	Yes
	<u>2,533,876</u>	<u>11,214,807</u>	<u>(8,680,931)</u>	<u>23%</u>	
<b>Capital Expenditure</b>					
Commercial Property	771,794	9,299,807	(8,528,013)	8%	Yes
	<u>771,794</u>	<u>9,299,807</u>	<u>(8,528,013)</u>	<u>8%</u>	
<b>Loan Repayments</b>					
Commercial Property	2,323,684	5,967,749	(3,644,065)	39%	No
	<u>2,323,684</u>	<u>5,967,749</u>	<u>(3,644,065)</u>	<u>39%</u>	

The above financials include the following:

Development Contributions	0	0	0	0%
---------------------------	---	---	---	----

The above financials do not include the following:

Vested Assets	0	0	0	0%
---------------	---	---	---	----

The above financials do not include appropriations - to and from activities.

Loan Repayments are for the prior year due to timing of loans maturing at year end.

Budgeted Loan Repayments for the current year are actioned at year end.

## Economic Development – Operating Income

**Forestry** **\$454,220U**

***Reason for variance***

Forestry harvest of one block is no longer anticipated to occur in the 2024/25 financial year. There will be a partial offset by way of reduced harvesting costs as a result. This will be a permanent variance.

## Economic Development – Operating Expenditure

**Commercial Property** **\$3,442,268F**

***Reason for variance***

There will be a permanent variance of \$290k due to increased insurance costs.

There will be a permanent favourable variance of \$120k due to reduction in commissions for ABE.

**Forestry** **\$272,959F**

***Reason for variance***

Forestry harvesting will be deferred to a future year as mentioned under operating income. This will be a permanent variance.

## Economic Development – Capital Income

**Commercial Property** **\$8,680,931U**

***Reason for variance***

\$1.349M permanent variance due to unbudgeted freeholding of two Glasgow Leases.

There may be a permanent capital income variance, there is a sales and purchase contract in place, however this is not yet unconditional.

## Economic Development – Capital Expenditure

**Commercial Property** **\$8,528,013F**

***Reason for variance***

\$5.5m permanent variance due to next stage of the subdivision on hold at ABE.

There will be a permanent variance for the Ashburton Art Gallery and Museum plant upgrade which is currently budgeted at \$1.9m.



## ***Parks & Open Spaces – Income & Expenditure Report***

For period ending 31 January 2025

	Actual YTD	Revised Budget Full Year	Variance	Percentage of Revised Budget	Permanent Variance
<b>Operating Income</b>					
Cemeteries	408,139	789,611	(381,473)	52%	No
Parks and Recreation	5,034,609	6,985,429	(1,950,820)	72%	No
	5,442,748	7,775,041	(2,332,293)	70%	
<b>Operating Expenditure</b>					
Cemeteries	409,125	665,057	(255,932)	62%	No
Parks and Recreation	3,494,823	5,808,089	(2,313,266)	60%	No
	3,903,948	6,473,147	(2,569,198)	60%	
<b>Capital Income</b>					
Parks and Recreation	0	264,307	(264,307)	0%	No
	0	264,307	(264,307)	0%	
<b>Capital Expenditure</b>					
Cemeteries	7,532	117,500	(109,968)	6%	No
Parks and Recreation	272,586	788,200	(515,614)	35%	No
	280,118	905,700	(625,582)	31%	
<b>Loan Repayments</b>					
Cemeteries	10,416	72,400	(61,984)	14%	
Parks and Recreation	142,275	125,107	17,168	114%	
	152,691	197,507	(44,816)	77%	

*The above financials include the following:*

Development Contributions	300	0	300	0%
---------------------------	-----	---	-----	----

*The above financials do not include the following:*

Vested Assets	0	0	0	0%
---------------	---	---	---	----

*The above financials do not include appropriations - to and from activities.*

*Loan Repayments are for the prior year due to timing of loans maturing at year end.*

*Budgeted Loan Repayments for the current year are actioned at year end.*

# Community Governance & Decision Making – Income & Expenditure Report

For period ending 31 January 2025

	Actual YTD	Revised Budget Full Year	Variance	Percentage of Revised Budget	Permanent Variance
<b>Operating Income</b>					
Council	2,331,163	3,912,116	(1,580,953)	60%	No
Methven Community Board	74,976	119,737	(44,761)	63%	
Community Grants Funding	1,398,610	2,033,799	(635,190)	69%	No
District Water Management	118,347	186,514	(68,167)	63%	
	<u>3,923,095</u>	<u>6,252,166</u>	<u>(2,329,071)</u>	<u>63%</u>	
<b>Operating Expenditure</b>					
Council	2,261,431	3,944,383	(1,682,952)	57%	No
Methven Community Board	85,536	128,052	(42,517)	67%	
Community Grants Funding	1,175,339	1,815,012	(639,673)	65%	No
District Water Management	91,323	429,160	(337,837)	21%	Yes
	<u>3,613,628</u>	<u>6,316,607</u>	<u>(2,702,978)</u>	<u>57%</u>	
<b>Capital Income</b>					
Community Grants Funding	0	500,000	(500,000)	0%	No
	<u>0</u>	<u>500,000</u>	<u>(500,000)</u>	<u>0%</u>	
<b>Loan Repayments</b>					
Community Grants Funding	70,692	99,000	(28,308)	71%	
District Water Management	12,853	18,000	(5,147)	71%	
	<u>83,545</u>	<u>117,000</u>	<u>(33,455)</u>	<u>71%</u>	
<i>The above financials include the following:</i>					
Development Contributions	636,746	754,984	(118,238)	84%	
<i>The above financials do not include the following:</i>					
Vested Assets	0	0	0	0%	

*The above financials do not include appropriations - to and from activities.  
Loan Repayments are for the prior year due to timing of loans maturing at year end.  
Budgeted Loan Repayments for the current year are actioned at year end.*

## Community Governance & Decision Making – Operating Expenditure

**District Water Management**                      **\$337,837F**

***Reason for variance***

The Investigations budget within this cost centre is being used to fund Council’s exit from the stockwater activity. Based on the SETP programme, not all of the investigations budget will be utilised by 30 June 2025. A favourable variance of at least \$110,000 is anticipated and will be the subject of a request for carry over funding. The carryover was highlighted to Council when the budgets for the stockwater transition were considered.

# Compliance and Development – Income & Expenditure Report

For period ending 31 January 2025

	Actual YTD	Revised Budget Full Year	Variance	Percentage of Revised Budget	Permanent Variance
<b>Operating Income</b>					
Environmental Health	132,675	273,322	(140,647)	49%	No
Building Regulation	1,571,338	2,843,686	(1,272,348)	55%	No
Emergency Management	147,009	248,633	(101,624)	59%	No
Liquor Licensing	134,058	221,308	(87,250)	61%	
Land Information Memorandum	167,625	217,752	(50,127)	77%	
Parking	215,920	320,384	(104,464)	67%	No
Animal Control**	499,807	591,852	(92,044)	84%	
Resource Consents	441,736	727,117	(285,381)	61%	No
Monitoring and Enforcement	164,251	284,712	(120,461)	58%	No
Planning	351,865	592,215	(240,350)	59%	No
	<u>3,826,285</u>	<u>6,320,982</u>	<u>(2,494,697)</u>	<u>61%</u>	
<b>Operating Expenditure</b>					
Environmental Health	157,834	273,322	(115,489)	58%	No
Building Regulation	1,574,481	2,843,687	(1,269,206)	55%	No
Emergency Management	61,617	98,985	(37,367)	62%	
Liquor Licensing	148,275	221,308	(73,033)	67%	
Land Information Memorandum	63,133	105,716	(42,583)	60%	
Parking	144,806	236,596	(91,790)	61%	
Animal Control	321,167	591,852	(270,684)	54%	No
Resource Consents	549,812	727,118	(177,306)	76%	No
Monitoring and Enforcement	238,120	401,473	(163,353)	59%	No
Planning	240,177	497,913	(257,736)	48%	No
	<u>3,499,423</u>	<u>5,997,969</u>	<u>(2,498,547)</u>	<u>58%</u>	
<b>Capital Expenditure</b>					
Emergency Management	47,985	39,535	8,450	121%	
	<u>47,985</u>	<u>39,535</u>	<u>8,450</u>	<u>121%</u>	
<b>Loan Repayments</b>					
Animal Control	3,142	4,400	(1,258)	71%	
Planning	103,040	144,302	(41,262)	71%	
	<u>106,182</u>	<u>148,702</u>	<u>(42,520)</u>	<u>71%</u>	

The above financials include the following:

Development Contributions	0	0	0	0%
---------------------------	---	---	---	----

The above financials do not include the following:

Vested Assets	0	0	0	0%
---------------	---	---	---	----

The above financials do not include appropriations - to and from activities.

Loan Repayments are for the prior year due to timing of loans maturing at year end.

Budgeted Loan Repayments for the current year are actioned at year end.

\*\*The majority of dog registration income is invoiced in July

## Miscellaneous, Dividends & Internal Overheads – Income & Expenditure Report

For period ending 31 January 2025

	Actual YTD	Revised Budget Full Year	Variance	Percentage of Revised Budget	Permanent Variance
<b>Operating Income</b>					
Dividends and Interest	717,855	2,250,000	(1,532,145)	32%	No
Te Whare Whakare	774,617	780,361	(5,743)	99%	Yes
Executive Team	1,238,576	1,924,459	(685,883)	64%	No
People & Capability	602,894	1,085,558	(482,665)	56%	No
Information Systems	2,319,590	4,271,422	(1,951,831)	54%	No
Customer Services	482,702	797,062	(314,360)	61%	No
Treasury	1,046,109	2,032,538	(986,429)	51%	No
Rates	542,115	851,788	(309,673)	64%	No
Community Relations	617,320	1,067,913	(450,593)	58%	No
Communications	581,716	1,081,044	(499,329)	54%	No
Property Administration	909,946	1,503,595	(593,648)	61%	No
Service Delivery	2,967,405	4,376,789	(1,409,384)	68%	No
Parks Administration	2,247,561	4,181,814	(1,934,253)	54%	No
Plant Operations	645,427	988,746	(343,320)	65%	No
	15,693,833	27,193,090	(11,499,257)	58%	
<b>Operating Expenditure</b>					
Dividends and Interest	494	51,988	(51,493)	1%	
Te Whare Whakare	774,617	769,109	5,508	101%	Yes
Executive Team	1,238,576	1,924,459	(685,883)	64%	No
People & Capability	602,894	1,116,059	(513,165)	54%	No
Information Systems	2,319,590	4,456,422	(2,136,832)	52%	No
Customer Services	482,702	797,061	(314,359)	61%	No
Treasury	1,046,109	2,210,587	(1,164,478)	47%	No
Rates	652,915	851,788	(198,873)	77%	No
Community Relations	617,320	1,079,613	(462,293)	57%	No
Communications	581,716	1,081,044	(499,329)	54%	No
Property Administration	909,946	1,583,593	(673,646)	57%	No
Service Delivery	2,967,405	4,410,390	(1,442,984)	67%	No
Parks Administration	2,231,641	4,181,814	(1,950,172)	53%	No
Plant Operations	621,764	1,076,399	(454,635)	58%	No
	15,047,690	25,590,325	(10,542,635)	59%	
<b>Capital Income</b>					
Information Systems	0	97,000	(97,000)	0%	
Plant Operations	61,391	290,796	(229,405)	21%	No
	61,391	387,796	(326,405)	16%	
<b>Capital Expenditure</b>					
Information Systems	107,155	340,500	(233,345)	31%	Yes
Plant Operations	210,757	611,957	(401,200)	34%	No
	406,740	952,457	(545,717)	43%	
<b>Loan Repayments</b>					
Te Whare Whakare	782	0	(782)	0%	
	782	0	(782)	0%	

The above financials include the following:

Development Contributions	0	0	0	0%
---------------------------	---	---	---	----

The above financials do not include the following:

Vested Assets	0	0	0	0%
---------------	---	---	---	----

The above financials do not include appropriations - to and from activities.

Loan Repayments are for the prior year due to timing of loans maturing at year end.

## Miscellaneous, Dividends & Internal Overheads – Operating Income

**Dividends and Interest** **\$1,532,145U**

Dividends and Interest includes dividends received from Transwaste of \$229,500. Balance is interest earned on bank funds.

## Miscellaneous, Dividends & Internal Overheads – Operating Income

**Te Whare Whakaterere** **\$5,743U**

There will be a permanent variance due to vacant tenancy on Level 1.

## Miscellaneous, Dividends & Internal Overheads – Operating Expenditure

**Te Whare Whakaterere** **\$5,508U**

Depreciation is higher than budgeted. In the LTP process, depreciation on Te Whare Whakaterere was budgeted gradually increasing each year. There will be a permanent variance at year end.

## Miscellaneous, Dividends & Internal Overheads - Capital Expenditure

**Information Systems** **\$233,345F**

***Reason for variance***

Works planned for the year for the renewal of backup server and associated storage; and mobile device fleet are yet to commence or expenditure made.

Assessment of other forecast hardware replacements have altered requirements, resulting in forecast expenditure no longer required, and an anticipated end of year variance.

## Statement of Financial Position

As at 31 January 2025

	YTD Actual	30-Jun-24
<b>Public Equity</b>		
Ratepayers Equity	548,527,445	540,986,000
Revaluation Reserves	377,771,000	377,771,000
Funds and Reserves	66,886,543	59,688,000
	<b>993,184,988</b>	<b>978,445,000</b>
<b>Non-Current Liabilities</b>		
External Loans	135,600,000	130,600,000
Other Term Liabilities	324,344	650,000
	<b>135,924,344</b>	<b>131,250,000</b>
<b>Current Liabilities</b>		
Trade Creditors	1,761,774	3,886,385
Deposits & Bonds	1,745,948	1,835,395
Other Current Liabilities	1,702,676	210,321
Accrued Liabilities	2,617,701	8,935,898
	<b>7,828,099</b>	<b>14,868,000</b>
<b>Total Equity &amp; Liabilities</b>	<b>1,136,937,432</b>	<b>1,124,563,000</b>
<b>Fixed Assets</b>	205,155,787	208,266,445
<b>Infrastructural Assets</b>	850,959,218	859,724,310
<b>Work in Progress</b>	26,554,491	12,502,519
<b>Advances</b>	379,118	395,158
<b>Shares</b>	10,675,549	10,425,549
<b>Current Assets</b>		
Cash & Bank	10,571,342	11,057,000
Cash Investments	9,000,000	4,000,000
GST	(1,215,872)	2,216,441
Receivables	19,134,193	4,906,616
Provision for Doubtful Debts	(64,688)	(64,688)
Stock	71,888	71,888
Accruals	5,377,347	6,529,416
Other Current Assets	339,059	4,532,346
	<b>43,213,269</b>	<b>33,249,019</b>
<b>Total Assets</b>	<b>1,136,937,432</b>	<b>1,124,563,000</b>

## Net Debt and Borrowings

As at 31 January 2025

### Net Debt



### External Borrowing

Local Government Funding	Amount	Rate		Maturity
LGFA 2025	5,000,000	4.51%	Floating	20-Feb-25
LGFA 2024	7,000,000	4.51%	Floating	20-Feb-25
LGFA 2023	5,000,000	4.53%	Floating	15-Apr-25
LGFA 2022	5,000,000	4.47%	Floating	15-Apr-25
LGFA 2022	3,000,000	4.41%	Floating	15-Apr-25
LGFA 2021	7,000,000	4.48%	Floating	15-Apr-25
LGFA 2024	5,000,000	4.57%	Floating	15-Apr-26
LGFA 2023	5,000,000	4.72%	Floating	15-Apr-26
LGFA 2023	5,000,000	4.50%	Floating	15-Apr-26
LGFA 2020	10,000,000	4.75%	Floating	15-Apr-26
LGFA 2024	5,000,000	4.55%	Floating	15-Apr-27
LGFA 2024	3,000,000	5.19%	Fixed	15-Apr-27
LGFA 2023	5,000,000	4.86%	Floating	15-Apr-27
LGFA 2023	5,000,000	4.67%	Floating	15-Apr-27
LGFA 2020	5,000,000	0.97%	Fixed	15-Apr-27
LGFA 2020	5,000,000	1.23%	Fixed	15-Apr-27
LGFA 2025	5,000,000	5.23%	Floating	15-May-28
LGFA 2024	7,000,000	6.03%	Floating	15-May-28
LGFA 2021	16,600,000	2.01%	Fixed	15-May-28
LGFA 2024	7,000,000	5.33%	Floating	20-Apr-29
LGFA 2023	5,000,000	5.08%	Fixed	20-Apr-29
LGFA 2022	10,000,000	5.19%	Floating	20-Apr-29
<b>Total External Funding</b>	<b>135,600,000</b>			



## Borrowing by Activity

As at 31 January 2025

	<b>External Borrowing</b>	<b>Internal Borrowing</b>
Roading	6,798,533	
Footpaths	620,585	
Drinking Water	26,879,689	886,402
Wastewater	23,962,340	49,914
Stormwater	2,434,327	
Stockwater	303,000	
Refuse and Recycling	729,633	36,573
Recreation Facilities	169,568	
Public Conveniences	89,951	
Elderly Person Housing	195,145	47,551
Camping	14,813	
Reserve Boards	691,655	9,798
Commercial Property	62,991,069	1,325,142
Cemeteries	1,791,786	
Parks	5,019,051	876,177
Arts & Culture	1,976,312	
Water Resources	312,507	
Compliance & Development	578,122	
Civic Building	41,917	
<b>Total</b>	<b>135,600,000</b>	<b>3,231,557</b>

## Council Investments

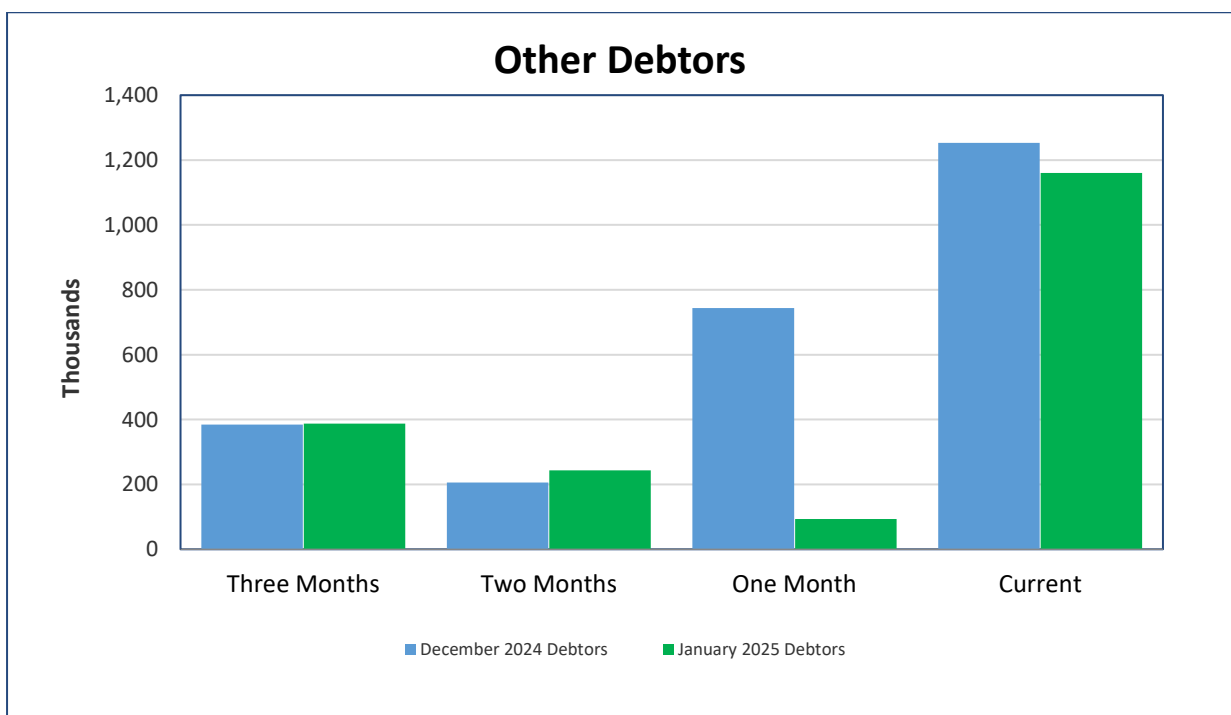
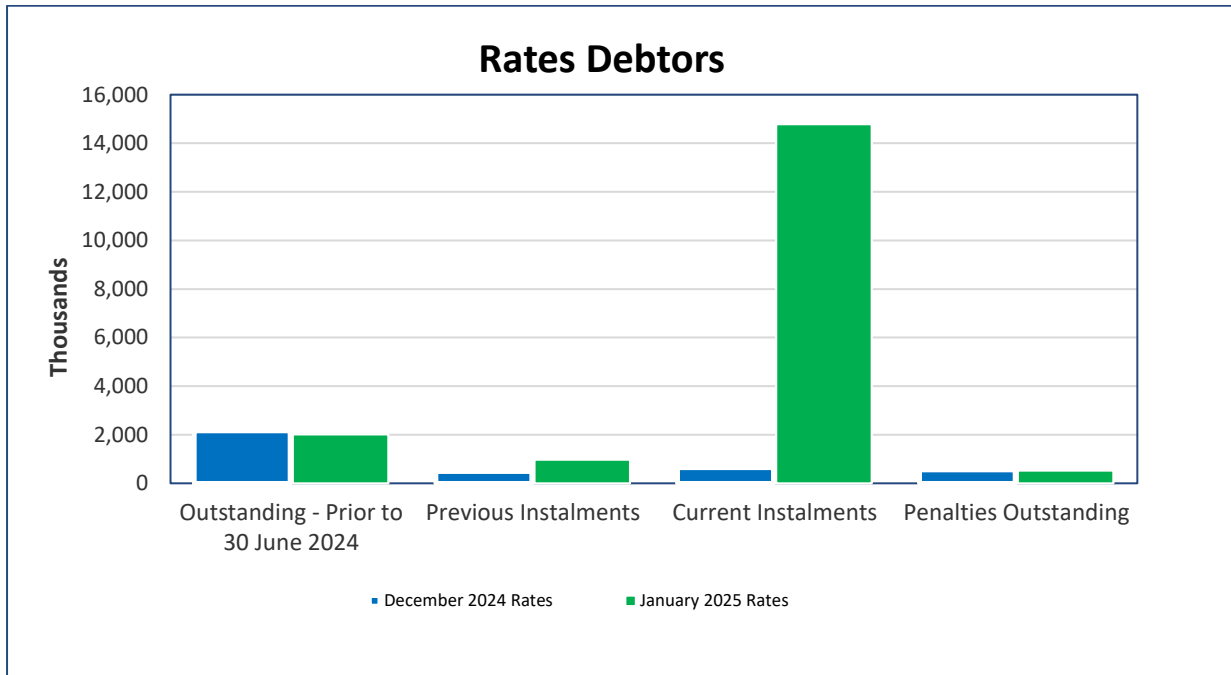
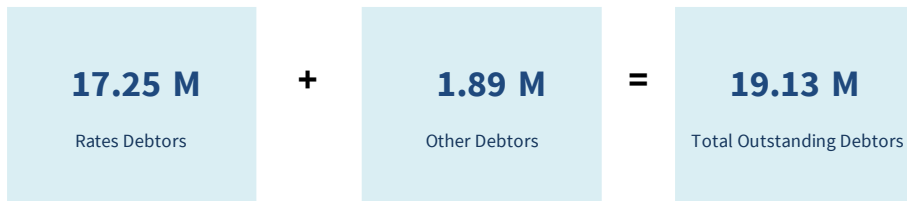
As at 31 January 2025

Listed below are the current significant investments held by Council.

<b>Term Deposit</b>	<b>Principal</b>	<b>Interest</b>	<b>Term</b>	<b>Maturity</b>
Westpac	5,000,000	4.01%	1 Month	21-Feb-25
	<b>5,000,000</b>			
	<b>Principal</b>	<b>Interest</b>	<b>Yield</b>	<b>Maturity</b>
<b>Bonds</b>				
ANZ	1,000,000	2.99%	5.31%	17-Sep-26
Westpac	1,100,000	6.19%	4.97%	16-Sep-27
Kiwibank	1,000,000	5.73%	4.01%	19-Oct-27
Westpac	900,000	6.73%	5.01%	14-Feb-28
	<b>4,000,000</b>			
<b>Advances</b>				
Eastfield Investments	379,118			
	<b>379,118</b>			
<b>Shares</b>				
Ashburton Contracting Ltd	4,500,000			
Civic Financial Services Ltd	52,159			
RDR Management	30,000			
Transwaste Canterbury Ltd	1,111,590			
ATS	500			
Electricity Ashburton Rebates	1,300			
LGFA Equity	3,215,000			
Eastfield Investments	1,765,000			
	<b>10,675,549</b>			

# Receivables Summary (Including Prior Month Comparative)

As at 31 January 2025



## ***Receivables Summary continued***

Outstanding Debtors over 90 days	
>\$100,000	0
\$50,000 - \$100,000	1
\$30,000 - \$50,000	3
\$10,000 - \$30,000	25

The above debtors are being actively managed or under a resolution process.